

# Commissioner's Notes

NOV. 20, 2000

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## REMINDER ABOUT SANCTIONING

Since the time of the printing of the KHSAA Handbook, the National Federation has issued clarifications with regards to the sanctioning of contests played against out-of-state teams. Please review the attached guidelines to ensure that your out-of-state opponent contest has been properly sanctioned. The KHSAA has no additional requirements other than approval through the National Federation process.

## CORRESPONDING DATES REMINDER

It is imperative that Principals, Athletic Directors and Coaches review the corresponding dates section of the Handbook (pages 108 and 109) as you schedule for 2001-02, and especially, 2002-03. School year 2002-03 is the year when the calendar "rolls over" as it does every few years in order to account for the proper numbering of weeks. This is invaluable when you are reviewing your 2001 and 2002 football contracts.

## WELCOME JOHN HARDIN HIGH SCHOOL

The KHSAA would like to make official notice that the Association will have another new member next year, John Hardin High School, in the Hardin County Schools. This school is forming out of North Hardin and Central Hardin, and as such, will be immediately eligible in all KHSAA championships. The enrollment at the school will be 800-850 during the initial year, and around 1000 after that time. They have been placed in a district in football, and will be placed in other sports over the coming weeks. Schools will be notified through the Commissioner's Notes as to the placement of the team in various sports.

## FOOTBALL SCHEDULING NOTES

John Hardin High School will be joining the KHSAA for the 2001-02 school year, and as such, is eligible for postseason play. They have been placed in Class AAA, Semi-State 1, Region 1, District 2 (continuing an approximate I-65 corridor) for the 2001 and 2002 football seasons. Consideration was given to other district placement, however alternative districts already had eight teams. In addition, Lexington Christian has been given approval to enter Class A, Semi-State 2, Region 3, District 6 as a competing school beginning in 2001 after two years of competing out-of-district. Lastly, Muhlenberg North has withdrawn from Class AAA, Semi-State 1, Region 1, District 1 for the 2001 and 2002 seasons. Those handling scheduling at football schools are reminded to review the article in this issue concerning the corresponding dates to eliminate confusion between the 2001 and 2002 season.

## TRANSFER FORMS -- BY MAIL ONLY!!

This is an important reminder to schools that transfer forms are accepted by U.S. Mail -- ONLY!!

FAXED TRANSFER FORMS OR TRANSFER FORMS DROPPED OFF AT THE ASSOCIATION WILL NOT BE ACCEPTED.

Forms faxed or dropped off at the Association office WILL BE RETURNED, only causing a delay in obtaining a ruling.

## IMPORTANT NOTE - SCHOOL UPDATES

Again at the urging of the Board of Control and staff, member schools are asked to make sure they keep their school information current by entering any changes through the KHSAA website. It is imperative that each school go to the KHSAA web site, click on the "Member Schools Only" link, and make sure that the information concerning coaches, Board Appointed Representatives, Administrators and other relevant information about the school is updated. You will need your password which was issued during the 1999-2000 school year, and should you have any questions about the password or using the system, contact Marilyn Mitchell at the KHSAA ([mmitchell@khsaa.org](mailto:mmitchell@khsaa.org)). If you field a team, but have yet to name a coach, please list TBA in the field so correspondence can be properly addressed.

## BASKETBALL SCHEDULE(S) NOTICE

Schools are able to interactively update your basketball schedule for boys' and/or girls' to be sure that the scoreboard data base is correct. Please go to the "Member Schools Only" tab of the KHSAA web site to review the schedule that is on file and assist us in providing the most accurate data by making any corrections to your schedule(s). Thanks in advance for your assistance.

## BASKETBALL TICKET ORDER FORMS

Ticket order forms for member schools to purchase tickets to the 2001 KHSAA Girls' and Boys' Sweet 16® State Basketball Tournaments were mailed to member school principals and superintendents on Oct. 12. The superintendent's signature is not necessary on the school order form. The initial deadline for school priority was Nov. 10. Additional orders may be placed via the KHSAA website at [www.khsaa.org/basketball](http://www.khsaa.org/basketball).

## PROPOSAL DEADLINE

This is a reminder of the December 1 deadline for proposals to be submitted to the KHSAA for presentation at the Annual Delegate Assembly Meeting of member schools in January. Proposals should be addressed to the attention of Commissioner Louis Stout. Prior to the meeting, proposals submitted will be posted on the KHSAA internet site as well as mailed to the member school's delegate. The Annual meeting is scheduled for Tues., Jan. 9, at the Hyatt Regency in Lexington.

## NEXT BOARD OF CONTROL MEETING

The next regularly-scheduled meeting of the KHSAA Board of Control will be Jan. 10-11, at the KHSAA office in Lexington. For an agenda of the meeting, contact the Association office. A specially-called meeting of the Board to review October appeals will be held Fri., Dec. 1, at 8 a.m. (ET) at Executive Inn in Louisville.

## SWIMMING SCHEDULE ON WEBSITE

A listing of regular season swimming and diving meets throughout the state has been posted on the KHSAA Website. Log on to the site at [www.khsaa.org](http://www.khsaa.org) and click swimming.

## COMPETITION - FOUR CONSECUTIVE DAYS

This is a reminder to schools regarding Bylaw 25 - Limitations of Seasons - Four Consecutive Days - as you schedule sports for the upcoming year. **This rule does not apply during full-week breaks during the school year.**

Bylaw 25 - Sec. 1 (2)

### (1) Schedule of Contests on Consecutive Days

Contests shall be scheduled so that there are not four consecutive days of competition on any Monday through Thursday period while school is in session.

*Q/A 2 - Does the limit on consecutive day contests extend to non-varsity teams and what is the spirit and intent of Bylaw 25 as it relates to athletes who play on more than one level team (i.e. junior varsity and varsity) in the same sport? A school non-varsity team must also have a day of non competition on Monday through Thursday just as is the case for the varsity team. The intent of the rule is that each athlete shall be guaranteed at least one night (Monday through Thursday) where participation in an interscholastic contest is not required to allow for time to properly attend to academic pursuits and other priorities.*

*Q/A 3 - What are the restrictions for a coach being involved in the coaching of his/her own players during the school year either before the first legal practice date or after the last date for playing a contest? No. Coaches may not coach the school participants in organized non-school sports competition in that sport during the authorized high school sports season in that sport. Coaching is defined as any time the athletes are participating in that coach's sport in a setting in which skills are taught, refined, practiced or evaluated.*

*Though specific practice and play dates are in place for each sport, the interpretative season is the academic school year as far as coaching limitations. THIS LIMIT BEGINS ON THE FIRST DAY OF SCHOOL AND ENDS ON THE EARLIER OF THE LAST DAY OF SCHOOL OR MAY 31. The high school coach or any assistant coach or non faculty assistant may not coach members of the high school team in a league outside of the school's regular season competition during the school year, regardless of the type of league, as it would be a violation of the rules governing the Limitation of Seasons. THE COACHES ARE NOT TO BE IN ATTENDANCE AT THESE GAMES OR CONTESTS IN OUTSIDE LEAGUES IF HELD PRIOR TO MAY 31 OR HELD DURING THE SCHOOL YEAR PRIOR TO THE FIRST DAY OF PRACTICE.*

*The Limitation of Seasons, Bylaw 25, affects all sports. This also restricts the coach in any sport from being involved with students in another team from that sport from that school. For example, the girls' coach cannot coach the boys' team in outside competition, or vice-versa.*

*The provisions of that rule as interpreted, state that following the team's last regular season contest, there shall be no further practice or play as a team or individuals under the supervision of a member of the coaching staff for the remainder of the school year or until after May 31, whichever is earlier, with the exception of practice and play for the KHSAA tournament. The published exception to this restriction is that the team and coaches may continue to practice through elimination from KHSAA sanctioned post-season play.*

*Provisions of that rule also stipulate a beginning date for practice, which implicitly prohibits practice during the school year prior to that date. Coaches are not to be involved in coaching the team or individual players in an outside league, or in other competition during the academic school year. TRYOUTS ARE CONSIDERED*

*TO BE PART OF ORGANIZED PRACTICE AND MUST BE HELD DURING THE OFFICIAL PRACTICE PERIOD SPELLED OUT IN BYLAW 25.*

In addition, coaches may not be involved with the school representatives during the approved summer dead period as enumerated in Bylaw 26.

## RULES CLINICS

Following is a listing of remaining Rules Clinics for wrestling and basketball and upcoming track clinics. For a complete listing of clinics in all sports, log on to the KHSAA Website. A listing of Baseball and Softball clinics will be published in the December issue, but are now available on the website.

BK - Nov. 29 - Make-Up (\$50 Fine) - Lexington, KHSAA Office, 1:30 p.m.

TR - Nov. 30 - Louisville, St. Xavier HS, 7 p.m.

TR - Dec. 4 - Paducah Tilghman HS, 7 p.m.

TR - Dec. 5 - Madisonville, Hopkins Co. Central HS, 7 p.m.

TR - Dec. 6 - Bowling Green HS, 7 p.m.

WR - Dec. 6 - Make-Up (\$50 Fine) - Lexington, KHSAA Office, 1 p.m.

TR - Jan. 22 - Covington Catholic HS, 7 p.m.

TR - Jan. 23 - London, South Laurel HS, 7 p.m.

TR - Jan. 31 - Cecilia, Central Hardin HS, 7p.m.

TR - Feb. 5 - Ashland, Boyd Co. HS, 7 p.m.

TR - March 28 - Lexington, KHSAA Office, 7 p.m.

TR - April 26 - Lexington, KHSAA Office, 7 p.m.

- For a complete listing of clinics in all sports, check out the KHSAA Website at [www.khsaa.org](http://www.khsaa.org).

## ACADEMIC ELIGIBILITY DURING BREAKS

This is a reminder regarding academic eligibility with regards to eligibility during school breaks as printed in the 2000-01 KHSAA Handbook.

Bylaw 5 - Sec. 2. Continual Progress During the School Year

On Friday of each grading period, a student shall also be passing (cumulatively for the credit period) in at least four hours of instruction as defined by Kentucky Board of Education regulations (of the six hours of instruction required) or the equivalent of four hours of instruction acceptable to graduation in order to be eligible to participate in athletics during the next seven day period (Saturday through Friday). No special tests or recitations are to be given for the purpose of making the student eligible.

**Q/A 4 - How is weekly eligibility determined for students who were not passing at the last Friday grade check of the previous year if school has not started? Until school has begun and a school has checked grades on the first Friday opportunity or until the 20%, 45%, 70% rule can be addressed on the first day of school, any student who was not passing four hours of instruction as of the last valid Friday grade check of the previous school year could not be eligible.**

Schools are cautioned to remember the recently revised provisions of KHSAA Bylaw 9 which state that any student not eligible to play in the team's next contest (Except for Bylaw 11, Sportsmanship) is not eligible to practice with the squad.

## KHSAA SANCTION POLICY AND PROCEDURE

### **I. National Federation Sanction (and with it, KHSAA sanction) and filing fee (currently \$50) is required if the contest involves a sport for which the NF writes playing rules (plus tennis and golf) and for which the game is being played in the United States—**

- A) An event is being held involving more than one state and the host of the game is not a member high school of a state association (i.e. outside organization)
- B) Eight or more schools compete in a meet / tournament and at least one of the participating schools is from a state that does not border the host state.
- C) Five or more states are represented in a meet / tournament and at least one of the participating states does not border the host state.

### **II. If the National Federation criteria above (I.A, I.B or I.C) do not apply, no National Federation Sanction is necessary and no additional requirement is in place by the KHSAA.**

#### **NOTE**

- 1. A request for sanction approval may be made from another school in a bordering state coming into Kentucky, including but not limited to a Tennessee or West Virginia school, but if so, the participating school from these states is to provide the necessary form for KHSAA signature and this form will be returned by KHSAA to the respective state only. Nothing will be forwarded to NFHS.
- 2. A request for sanction approval may be made from another school in a bordering state hosting a team from Kentucky for an event that does not meet Section I criteria, including but not limited to a Tennessee or West Virginia school, but if so, the participating school from these states is to provide the necessary form through their own state association for KHSAA signature and this form will be returned by KHSAA to the respective state only. Nothing will be forwarded to NFHS.

### **III. If a KY school is the host and National Federation Criterion I.B or I.C above applies, the sanction is necessary.**

- 1. Kentucky school must complete National Federation sanction form and return to KHSAA with check made out to National Federation (NFHS) for the sanction fee amount.
- 2. The form is date stamped, signed by the Commissioner or designee, one copy is kept by KHSAA pending in-state sanction file / binder.
- 3. Each member state association listed on the form will be faxed the form to receive sanction permission. When response is received, responses are maintained in the KHSAA pending in-state sanction file / binder.
- 4. When all responses are received from the states, the ORIGINAL sanction, fee check, and all copies of other state approvals will be sent to the NFHS as a completed packet.
- 5. When returned approved by NFHS, a copy will be sent to Kentucky school(s) involved and copy will be removed from pending in-state sanction file / binder and into completed file / binder.
- 6. With copy sent to Kentucky school, form letter will be sent notifying them that the submission of a financial report may / may not be required. Under the policy, each and every state association and member has the privilege of requesting a copy of the financial report for an event but submission is not mandatory.
- 7. All responses will be tracked electronically and a current approved listing maintained.

### **IV. If an out of state school is the host and National Federation Criterion I.B or I.C above applies, the sanction is necessary:**

- 1. Out of State school responsible for initiating sanction and completing proper procedure in conjunction with their home state association office.
- 2. Upon receipt of request from another state association, form will be date stamped, signed by Commissioner or designee, and returned immediately to the requesting state. File a copy of the request in the pending out-of-state sanction file / binder.
- 3. When returned approved by NFHS, a copy will be sent to Kentucky school(s) involved and copy will be removed from pending out-of-state sanction file / binder and into completed file / binder.
- 4. All responses will be tracked electronically and a current approved listing maintained.

### **V. International:**

- 1. International Sanction (excluding Mexico and Canada) requires a different form and procedure.
- 2. Have host school in Kentucky (if Kentucky is host) complete form
- 3. Bring to the attention of host school that item 11, sub item H, which requires that they must also contact the governing body for this sanction, i.e. Basketball (USA Basketball) etc.
- 4. Send original to the NFHS and file in pending out-of-state sanction file / binder. There is no fee for international sanction.
- 5. When returned by NFHS, send copy to Kentucky school(s) involved and move from pending out-of-state file / binder to completed file / binder.
- 6. If an additional KY school is specifically listed a copy should also be sent to that school.
- 7. All responses will be tracked electronically and a current approved listing maintained.

## **CHECK YOUR SCHOOL INFORMATION**

*UPDATE YOUR BASKETBALL SCHEDULES!*

**MAKE ANY UPDATES ONLINE!**

**[www.khsaa.org](http://www.khsaa.org)**

***(Click the "Member Schools Only" Link)***

Log on to the KHSAA Website and Check Your School Information. You will need to use your previously-issued password. It is imperative that you continually update your information as any changes occur to help us make sure correspondence is properly addressed.

## **REMAINING STATE EVENT CALENDAR**

- Dec. 1-2 - Football - Ky. Fair & Expo Cardinal Stadium, Louisville
- Feb. 16-17 - Wrestling - Farnham-Dudgeon Civic Center, Frankfort
- Feb. 23-24 - Swimming & Diving - UK Lancaster Aquatic Center, Lexington
- March 14-17 - Boys' Basketball - Rupp Arena, Lexington
- March 21-24 - Girls' Basketball - WKU Diddle Arena, Bowling Green
- May 11-12 - Slow Pitch Softball - TBA
- May 31-June 2 - Boys' & Girls' Tennis - UK Boone/Downing Complex, Lexington
- June 1-2 - Track & Field - UK Shively Track Complex, Lexington
- June 8-9 - Fast Pitch Softball - Skyview Park, Jeffersontown
- June 14-15 - Baseball - UK Cliff Hagan Stadium, Lexington