



# 2016 Bowling State Tournament Instructions



# 2016 KHSAA BOWLING STATE INSTRUCTIONS

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### **PRE-TOURNAMENT CONFERENCE CALL**

- There will be a brief mandatory Coach/Athletic Director conference call. Instructions will be emailed to participating teams once the field is set.

### **COMPETITION DATES**

- The 2016 KHSAA State Bowling Championships are scheduled for Thursday, February 11th and Friday, February 12th at Collins Eastland in Lexington, KY.
- Please make sure you use the address of Collins Eastland: 750 E New Circle Road. Lexington, KY 40505.
- The 2016 KHSAA State Bowling Singles Tournament will take place on Thursday, February 11th.
- The 2016 KHSAA State Bowling Team Tournament will take place on Friday, February 12th.

### **GAME TIMES/START TIMES**

- On February 11th:
  - The boys and the girls will compete simultaneously with the practice beginning at 10:00 a.m. Doors will open for teams at 9:00 a.m. and fans at 9:15 a.m.
- On February 12th:
  - Teams will compete for the KHSAA State title with the boys' practice beginning at 7:40 a.m. The doors will open at 7:00 a.m. for teams and 7:15 a.m. for fans.

- The girls' teams will compete at the conclusion of the boys' tournament at approximately 1:00 p.m.

### **TICKETS**

- General Admission will be \$10 each day or \$15 for the two day event.
- Children 10 and under will be free.

### **TEAM CHECK-IN**

- The twelve (12) participating team members and two (2) coaches will pick up a packet at the team entrance (the entrance to the right of the main gate). Coaches must be listed on the KHSAA school page and have completed all of the coaching requirements to be issued a wristband.
- Each packet will contain the fourteen (14) admission bands to be worn throughout the day. These wristbands will also be the only access to the participant area.
- Teams, coaches and media will be permitted access to the Bowler area (settee) with the proper credentials. No additional persons will be allowed in the Bowler area.

### **SUBSTITUTIONS OF ROSTERS**

- Member schools have until the first day of region play to amend the playing roster.
- Only those players appearing on the school postseason roster on the online system as of the Monday of the first postseason week are eligible to participate in the playoffs in any round.
- There may be no additional players added to the team roster following the first day of the first week of the playoffs, including those teams that advance to the state tournament.

### **PRACTICE ROUND**

- All participants will have access to a ten minute warm-up at the indicated time.
- For the singles competition, the warm-up time will be between 10:00-10:10 a.m. (eastern).
- For the team competition, the warm-up time will be 7:40-7:50 a.m. (eastern) for boys' teams and 1:25-1:35 p.m. (eastern) for the girls' teams.

### **STATE TOURNAMENT LANE ASSIGNMENTS**

- Lane assignments will be drawn ahead of time and sent to all schools before the date of the competition. This should help teams and fans know what area of the center to go to when they arrive at the site.
- Arrival and warm up times will be designated by the state manager and must be adhered to by the participating schools.

### **OFFICIALS**

- In compliance with the Federal Court Decree, the Commission composed of the Commissioner and the four assistants will assign all officials for the tournament.
- The tournament official shall settle any disputes about bowling rules and scoring procedures.

### **RULES CLARIFICATIONS AND EMPHASIS**

- Please refer to the Competition Rules attached to this manual.
- Please be sure that all bowlers adhere to the uniform policy and follows all KHSAA Competition Rules.

### **MERCHANDISE, TRADEMARK AND MEDIA RIGHTS AND USE OF MARKS**

- The intellectual property, corporate, broadcasting and media rights to the postseason rounds prior to the state finals belong exclusively to the KHSAA, including titling agreements and sponsorships.

- No member school can sign an exclusive agreement for a postseason round (district, region, sub-section, section) without agreement between the schools and approval of the KHSAA Office including full compliance with the restrictions of the NFHS Network and the KHSAA participation in the network.
- The Commissioner is the manager of all rounds of other championship play, but in accordance with adopted Competition Rules, may designate a manager to assist at the local level. No web streaming may be approved for any outlet without the payment of the requisite fee as mandated by the KHSAA / NFHS Network agreement, with the sole exception of a waiver for those schools participating in the School Broadcast Program of the NFHS Network. The fee schedule will be published annually by the Commissioner's office.
- At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA. In general, the management of those rights may be assigned to the manager at the host KHSAA member school for the district, regional and sectional (semi-state) competition.
- At all levels of competition, including district, regional, sectional, and state competition in KHSAA sponsored tournaments and meets, managers are encouraged to make allowances for members of the television media to tape the contests at no charge to the media outlet, as long as the taping is for the sole purpose of newscast highlights.
- Entities desiring to tape the contest for delayed rebroadcast shall have the permission of the event manager.
- At the discretion of the event manager, and if space is available and if such taping does not violate existing, acknowledged, written copyright protection or intellectual property agreements, participating teams in KHSAA events shall be allowed space, for the purpose of recording the contest. Such broadcast may not be re-broadcast in any form including internet and social media.
- If space is deemed to be available, the tournament manager has the right to designate a specific area for the purpose of taping, and allow taping only in that area.
- It shall be solely the determination of the event manager as to space availability.
- If the tournament manager deems that space is available, each participating school choosing to tape or film is required to sign a waiver indicating that the Association shall be held blameless for any and all liability to those parties involved in the taping, and that the school shall make no copies of the tape or film.
- State Field Hockey and KHSAA State Championship apparel will be available for sale at the event and online. Look for the tent near the concession area marked Teamlp.

### **MEDIA CREDENTIALS**

- Professional and commercial press, radio and TV representatives may request media credentials directly through the KHSAA in advance. If you have media covering your team, they should request credentials directly through <http://credentials.khsaa.org> no later than Wednesday of the championship week.
- The credential request system is exclusively online and KHSAA staff can facilitate any issues.

### *SCHOOL MEDIA*

- Each school is permitted one (1) school media pass at KHSAA State Championship events, valid only for a full-time staff member or a student for the sole purpose of reporting the events and for taking non-commercial pictures for yearbooks, newspapers, etc.
- Outside entities such as professional photographers, videographers or parents may not utilize the school media pass. This pass must be requested in advance of the start of the event through the online system (<http://khsaa.org/school-media-request-form/>).

### *TRADITIONAL MEDIA*

- Traditional media members (print, TV, radio, online) interested in covering KHSAA State Championship events should apply for credentials through the KHSAA's online system.

- Applications should be submitted by the editor or director at each organization by going to <http://khsaa.org/news-stats-pubs/media-resources/media-credentials/>. Freelance photographers will not be granted access to KHSAA events unless the requisite media rights fee is paid.

#### *MEDIA RIGHTS FEE*

- Freelance/commercial photographers and radio stations interested in originating a broadcast of a KHSAA State Championship event are subject to a media rights fee.
- Information regarding the media rights fee for each event is available through the online credentialing system (<http://khsaa.org/school-radio-station-designation-form/>).

#### *TEAM BROADCASTS*

- By paying the requisite fee, each school qualifying for a KHSAA State Championship event may designate one (1) radio station or website to originate an AUDIO-only broadcast of each game its affiliated school participates in.
- An official representative of the participating school shall designate to the KHSAA which station/website will be permitted to broadcast its game using the online system (<http://khsaa.org/school-radio-station-designation-form/>).
- The radio station/website shall then apply for championship credentials through the KHSAA's online credentialing system (<http://khsaa.org/news-stats-pubs/media-resources/media-credentials/>).
- Originating stations/websites will be subject to a media rights fee, which will be outlined through the online credentialing system.
- The KHSAA is the only entity permitted to originate or authorize a video broadcast of KHSAA State Championship events.

#### **CHAMPIONSHIP PHOTOS**

- Official championship photos of the event will be available for purchase through the KHSAA's online photo gallery (<http://khsaa.zenfolio.com/>) within 72 hours of the completion of the event.

#### **TROPHIES**

- The KHSAA will present one participant with the "Best and Brightest" Award sponsored by the Kentucky National Guard.
- The KHSAA will present one participant with the "Above and Beyond" Award sponsored by Rihherds.com.
- The KHSAA will also present awards for the following:
  - Team Championship Trophy
    - 12 team-member medals
  - Team Runner-Up Trophy
    - 12 team-member medals
  - Team 3rd/4th place Semifinalist Trophy
    - 12 team-member medals
  - Singles Medals 1st – 8th Place

#### **BOWLING ALLEY SPECIFICATIONS**

- There will be a colorful marking on the floor for visitors to remain in front of while standing stationary to watch play. This will ensure that all walk ways remain clear.
- No food will be allowed to be brought into the facility. Concessions will be available.
- Wheelchair/A.D.A. Accommodations – Efforts will be made to make a reasonable accommodation for those individuals who may need wheelchair access or other needs due to disabilities. Please see Sarah Bridenbaugh of the KHSAA or Jason Uchwal of Collins Eastland for instructions.

### **MEDICAL VERIFICATION**

- Coaches should have verification for permission for medical treatment for their athletes available in case of injury. This permission is included on the KHSAA Physical Examination Form (Form GE4) which is signed by every athlete prior to practice or play.

### **TRAINING STAFF**

- The University of Kentucky Sports Medicine will staff the event and provide training assistance.

### **LODGING INFORMATION**

- The host hotel is Clarion Hotel located at 1950 Newtown Pike, Lexington 40511(only 4.8 miles or 9 minutes away).
- When making reservations please be sure to tell them that you are a school involved in the KHSAA State Bowling Championship.
- Rates are \$92 per night which includes a full breakfast buffet. Give their reservation line a call at [859-825-5001](tel:859-825-5001) to hold rooms for the KHSAA State Championship Event.
- Participating schools are responsible for all expenses (travel, lodging, meals) with regard to participating in the event. The KHSAA underwrites the costs of judges, workers, facility, security, training and awards.

### **PARKING**

- We will be asking the buses to park in an alternate location. More information will be sent directly to schools as we get closer to the state tournament date.

### **RESULTS**

- Results will be posted at the competition and later on the khsaa.org website.

### **VIDEOTAPING**

- Spectators may videotape with a hand-held camera from the spectator area. No tripod/monopod is permitted or use of house electricity.

### **SIGNAGE/BALLOONS/NOISEMAKERS**

- Signs/banners are permitted inside Collins Lanes, but must be of good taste and sportsmanship. The covering of any corporate signage is not permitted. Signs must be hand-held or taped using masking tape. Balloons are not permitted in the facility.

### **SPORTSMANSHIP STATEMENT**

- The National High School Federation and the Kentucky High School Athletic Association require officials to enforce sportsmanship rules. High school athletics emphasize positive values. All of us have worked hard to create a sense of teamwork and responsibility. We remind you that we expect good behavior and will quickly penalize misconduct. We encourage and appreciate your help. Let this competition reflect mutual respect among all participants and officials. Good luck and have a great contest.