



Commissioner's Notes

Participation ♦ Sportsmanship ♦ Integrity

June 2010

PLEASE COPY AND DISTRIBUTE TO ALL ATHLETIC DEPARTMENT PERSONNEL

FROM THE COMMISSIONER'S DESK



Time flies and as my KHSAA Career comes to a close, I would like to take this opportunity to say how much I appreciate working with each of you, and all of the school personnel I have had the good fortune to meet over the years. As a KHSAA member school representative, you have provided me, our staff and Board of Control with excellent input, guidance and

direction for the good of the Association. Thank you for your support and dedication to the Association and to student achievement both in the classroom and in interscholastic sports and activities. It is my hope that you continue to support Julian Tackett as he begins his tenure as our 7th Commissioner.

As I leave the KHSAA office for the last time, I will continue to be a strong supporter for interscholastic sports as well as all extracurricular activities. The KHSAA is in a strong position to keep moving forward with its' solid commitment to sports as the other half of education.

I treasure the many friends I have made throughout the state. As a sportswoman for life, I look forward to enjoying sports as a spectator and hope our paths cross again down the road.

TRANSFER FORM INFORMATION

July through October is one of the busiest times of the year for processing domestic and non-domestic student eligibility forms GE06 & GE07 (Transfer Forms) coming into the KHSAA office.

We appreciate your assistance in helping with the transfer process so we can provide you with rulings in a timely manner:

- Transfer forms for the 2010-2011 school year can be downloaded from our website (www.khsaa.org, forms, general forms, GE6 [domestic] & GE7 [foreign exchange]). (Outdated transfer forms will be returned). The form has not changed from the 2009-2010 version with a minor exception on page 2
- Review the transfer form and make sure the form is completely filled out by the sending and receiving school (Incomplete forms will be returned to the receiving school)
- Include an accurate enrollment date (Postdated enrollment dates cannot be processed and will be returned to the receiving school)
- Allow one week from the date you mail the form to the KHSAA before calling the office to check on the status (School personnel will receive priority)

- Inform parents that all communications regarding the transfer status should be between them and the school (Not the KHSAA)
- FAXed transfers are not accepted by the KHSAA
- Hand-delivered transfers are not accepted
- If you have complete material scanned, you may email the file (PDF only) to darlenek@khsaa.org
- Transfer forms must be signed ONLY by the principal or the designated representative (If signed by someone else, they will be returned)
- All forms must have legible signatures in all required places of the form
- If the previous residence is for sale, please provide backup documentation form old and new residence
- If there has been a change of custody, please include a copy of the court ordered documents with the transfer
- Do not use a Post Office Box for either the sending or receiving school address
- If questions #1 & #2 on page 2 are checked "NO" (student has never played in a varsity contest in any sport), or box #3 is checked yes, the transfer form does not need to be sent to the KHSAA for processing. It should, however, be kept on file at the school
- Foreign exchange transfers will be returned if they do not include the following paperwork, in addition to the GE7 transfer form:
 - Copy of the student VISA (must be the VISA, not a copy of the passport)
 - Copy of the J-1 Certificate of Eligibility For Exchange Visitor Status Form (DS-2019) Prepared by the Agency per the Guidelines of the US Department of State (must be the DS-2019 and not the stamp on the VISA)
 - Copy of the Financial Information Verification translated into English, verifying lines 26 and 29. (This should be on the agency letterhead and include any verification that all fees (and those amounts must be listed) were paid by the natural parents for participation in the exchange program.)

Your cooperation is greatly appreciated. If you have any questions about the transfer or appeal process, please contact Darlene Koszenski.

ATHLETIC ADMINISTRATORS WORKSHOP SCHEDULED

This year's Athletic Administrators Workshop is scheduled for Wednesday, August 4, 2010 in Lexington at the KHSAA office. Registration information will be emailed to Principals, Athletic Directors and Superintendents in July with registration details. This meeting will also satisfy the requirements for annual meeting attendance by Principals of KHSAA member schools.

REQUIRED PRINCIPAL'S MEETINGS SCHEDULED

The required Principal's workshops have been scheduled for the 2010-2011 school year. Attendance at one of these workshops is mandatory for the Principal of each KHSAA member school, or a designated individual holding Principal's certification. There will be four regularly scheduled, regionally distributed meetings, in addition to the Athletic Administrators Workshop in August. In addition, through the outstanding cooperation of the conference organizers, we will also hold one of these meetings in conjunction with the KASSP Fall Conference.

The schedule for 2010-2011 will be:

- 8/4 Lexington, KHSAA, 10:00 a.m. (expanded version in conjunction with Athletic Administrators Workshop)
- 8/10 Mt. Vernon, Rockcastle County HS, 1:00 p.m.
- 8/19 Lake Barkley, 1:00 p.m.
- 8/24 Dry Ridge, Grant County HS, 1:00 p.m.
- 8/26 Louisville, Southern HS, 1:00 p.m.
- 9/9 Owensboro HS, 1:00 p.m.
- 9/14 Pikeville HS, 1:00 p.m.
- 11/5 Lexington, (in conjunction with KASSP Fall Conference, Marriott Griffin Gate, 9:00 a.m.)

Registration information will be emailed to Principals, Athletic Directors and Superintendents in August with registration details.

CLARIFICATION ON PERMISSABLE GEAR REMINDER ABOUT OFF SEASON FOOTBALL PRACTICE AND LEGAL EQUIPMENT

Case BL-25-17- What equipment can be worn, what activities can occur, and what restrictions are in place for football practice during the summer period and once official practice begins for the team.

Definitions

1) "Helmet-Only" activity is a practice period where only a helmet is worn. During this helmet-only period, no full contact drills or other activity can occur which would result in a player completing a tackle, or being blocked or tackled to the ground.

2) "Contact Practice" is practice during the legal period (after the first date of contact as determined in Bylaw 25) when the remainder of the football gear specified in the rule book is worn and activity during the session is not restricted with regard to contact.

The day following the last date of school or June 1, whichever is earlier, through June 24 is a Helmet-Only period.

1) During this period, a football player may wear a helmet during any football specific drill or session that is supervised or attended by any member of the high school coaching staff, but may wear no other gear as defined by NFHS Football Rule 1, Section 5.

2) Member school coaches and other representatives should note that there are no insurance provisions in place at this time.

3) Member schools may not as a unit compete against other schools or teams during this period.

From June 25 to July 9, no football gear as defined by NFHS Football Rule 1, Section 5 may be issued by a school directly to a player from that school, and the full provisions of the dead period (Bylaw 26) must be observed.

July 10 to the first day of contact is a Helmet-Only period.

1) During this period, a football player may wear a helmet during any football specific drill or session that is supervised or attended by any member of the high school coaching staff, but may wear no other gear as defined by NFHS Football Rule 1, Section 5.

From the first permissible date of contact practice (the earlier of August 1 or seven week days before the start of school) through the conclusion of the season is a Contact Practice Period.

1) Beginning on the first permissible date, all other pads can be worn as defined in Rule 1-5 and full contact practice may begin for all individuals who have previously had five days of supervised non-contact practice in order to become acclimated to heat.

2) Players must have five days out of pads to become acclimated to heat.

3) Beginning with the first permissible date of contact practice, teams cannot conduct multiple contact practice sessions on consecutive days. If multiple contact practices (up to a maximum of two) are held on a day, then only one contact practice session can be held on the following day.

4) Once full contact practice has begun, there is not a restriction on the number of non-contact practices conducted on any day.

Reminders

1) With the exception of the Dead Period, nothing about these interpretations prevents a school from allowing equipment to be issued to students to attend individual camps at other sites without members of the coaching staff.

2) Nothing about any of the interpretations prevents individual camp attendance by players using school owned equipment outside of the dead period or team camp attendance within the contact window and subject to the scrimmage limitations.

3) Legal, on campus, non-contact, non-interscholastic activity within defined parameters is covered by the KHSAA catastrophic insurance beginning July 15.

4) Any other activity in the summer prior to the first day of contact practice as well as any activity conducted contrary to the equipment and scrimmage is not covered by the KHSAA Catastrophic Insurance Plan.

5) Any activity contradictory to the rules and regulations of the Association (including the interpretations as published), potentially renders all insurance provisions null and

SCHOOLS AND COACHES REMINDED ABOUT BYLAW 25 RESTRICTIONS OUT OF SEASON

After receiving many inquiries over the last few days, it is good that we remind each of you of the restrictions of Bylaw 25 for soccer, volleyball, basketball and football teams. These same restrictions are in place in the fall for baseball and softball, and effect primarily the coaches. Coaches (paid or unpaid) who coached during the 2009-2010 school year are effected by this restriction, regardless of yearly "pink slip" provisions or other career decisions. Many activities, particularly in basketball but also in other sports, are attempting to shift out of school activities from the summer to the late spring. These could present problems for your athletes or your school athletic program as it relates to Bylaw 25.

A couple of reminders, with the full details being printed in Case Situations 25-5, 25-6 and 25-7 on pages 34 and 35 of this year's Handbook (and available at <http://www.khsaa.org/handbook/bylaws/bylaw25.pdf>:

FOR THE STUDENTS -

In general, the student-athletes are not restricted, and may participate in outside competition with the restrictions listed below on equipment, facilities, etc. The only regular restriction is Bylaw 8 which governs only basketball and football, and does not restrict the student-athletes after the season is over. The full text of Bylaw 8 is at <http://www.khsaa.org/handbook/bylaws/bylaw8.pdf>

FOR THE SCHOOL COACHES AND ATHLETIC PROGRAM

- 1) Boosters or schools may not pay entry fees for activity, pay officials or provide transportation before school is out in soccer, volleyball, basketball and football ,
- 2) The school nickname, or school issued uniform or accessories may not be worn,
- 3) The school facility cannot be used for organized competition unless there is a written agreement with an outside organization,
- 4) Coaches cannot be involved if the athletes are competing including coaching, facility management, umpiring/officiating and may only be involved in normal off-season maintenance.
- 5) Members of the coaching staff (paid or unpaid) CAN NOT attend competition in which the students who were on the team are participating unless such competition is held on the campus of that coach's school (see Bylaw 25, Sec 1(f)). If the coach is in attendance on campus, it can only be in a supervisory role with no involvement.

SPECIAL CIRCUMSTANCES REGARDING THE CHILDREN OF COACHES

This interpretation has been in place for many years, and will be incorporated into the 2010-2011 Handbook.

- 1) If a coach (paid or unpaid) is coaching in off season play and has a child on the team, and that child is the ONLY member of the high school team (from any level, freshman, JV or varsity) that is participating, there is no restriction on

the coach being involved in that coaching. It is not the normal business of this association to become involved in parental decisions regarding only the coach's child.

- 2) If a coach (paid or unpaid) is coaching in off season play and has a child on the team, as well as other members of the school team involved (from any level, freshman, JV or varsity), the coach may be present at the contest when his / her child is participating, but may not be involved in coaching. Again, it should never be the position of this association to have a rule that restricts a parent from watching their kid compete.

From anecdotal reports, it is provision (5) above that is the most ripe for violations. Coaches may not attend games in the offseason at local sports complexes, outside leagues, etc in which kids who played during the current year are in attendance and participating. There is a plethora of non-high school competition going on now, particularly with the younger age groups. If students played on the high school team (freshman, JV or varsity), even if it was a younger student "playing up", then the coach cannot be in attendance at this time of year.

Please make sure all coaches are aware of, and comply with, the restrictions.

MEMBER SCHOOLS REMINDED ABOUT HEAT INDEX REQUIREMENT

The submission of the Heat Index Forms by each school participating in a fall sport is REQUIRED. The form, GE20, is to be maintained by each fall sports team on every day that a practice of any type is held. The form is available on the KHSAA web site, <http://www.khsaa.org/forms/ge20.pdf> or <http://www.khsaa.org/forms/ge20.doc>. The form and the chart are again enclosed in this mailing. Schools issuing equipment for use during the summer are reminded that the Heat Index provisions and restrictions are in place anytime school equipment is issued.

Complete information about the heat index plan and the manner in which data is to be collected can be found on the KHSAA web site, <http://www.khsaa.org> and then pull down the KMA/KHSAA Heat Information near the bottom of the page. The most important single document is the temperature chart, which allows for you to enter the temperature at the site of practice/play and the humidity, and it gives you the heat index. It is from that index that the determination must be made as to the removal of any equipment or the cessation of practice or play.

HYPE

Mark your calendars now to plan and attend the 2010 HYPE Student Leadership Conference. The Conference will be Monday, August 23 at The Lexington Center. Additional Conference information will be posted on the Association website in July.

2010-2011 KHSAA RULES CLINICS

It is an Association requirement that each licensed official and head coach attend a rules interpretation clinic conducted by the KHSAA (ByLaw 26, Sec. 2). Officials who have not met the requirement will not be permitted to officiate any postseason contest. Coaches who have not met the requirement will not be permitted to coach any postseason contest. For 2010-11, approved KHSAA rules clinic sites and dates. ALL TIMES ARE LOCAL TO THE CLINIC SITE.

CROSS COUNTRY

7/26 to 8/15, for 2010-2011, the Cross Country Clinic will be online only and may be viewed by coaches and officials at no charge during this period

8/16 to 9/15, for 2010-2011, the Cross Country Clinic will be online only and may be viewed by coaches and officials for the makeup fee (\$100) during this period

9/16 to 9/30, for 2010-2011, the Cross Country Clinic will be online only and may be viewed by coaches and officials for the makeup fee (\$300) per the Bylaw 33 schedule during this period. After this time, postseason penalties per Bylaw 33 will apply.

FOOTBALL

(All Times are 7 p.m. local, unless noted otherwise)

7/19, Princeton, Caldwell County HS

7/20, Bowling Green, Bowling Green HS

7/28, Mount Vernon, Rockcastle Counth HS

8/3, Dry Ridge, Grant County HS

8/4, Lexington, KHSAA Office

8/5, Louisville, Southern HS

8/8, Paintsville, Johnson Central HS

8/16 to 9/15, for 2010-2011, the Football Clinic will be online for makeup only and may be viewed by coaches and officials for the makeup fee (\$100) during this period

9/16 to 9/30, for 2010-2011, the Football Clinic will be online for makeup only and may be viewed by coaches and officials for the makeup fee (\$300) per the Bylaw 33 schedule during this period. After this time, postseason penalties per Bylaw 33 will apply.

GOLF

7/16 to 8/15, for 2010-2011, the Golf Clinic will be online only and may be viewed by coaches and officials at no charge during this period

8/16 to 9/15, for 2010-2011, the Golf Clinic will be online only and may be viewed by coaches and officials for the makeup fee (\$100) during this period

9/16 to 9/20, for 2010-2011, the Golf Clinic will be online only and may be viewed by coaches and officials for the makeup fee (\$300) per the Bylaw 33 schedule during this period. After this time, postseason penalties per Bylaw 33 will apply.

SOCCER

(All Times are 7:00 p.m. local, unless noted otherwise)

7/16, Frankfort w/KHSSCA Conference, 6 p.m.

7/23, Lexington w/Bluegrass State Games Soccer Referee's Camp

7/25, Paintsville, Johnson Central, 3 p.m.

7/26, Dry Ridge, Grant County HS

7/27, Mount Vernon, Rockcastle County

8/2, Lexington, KHSAA Office

8/3, Louisville, Mercy HS

8/7, Cadiz, Lake Barkley with WKSCA, 11 a.m.

8/8, Bowling Green, Bowling Green HS, 3 p.m.

8/16 to 9/15, for 2010-2011, the Soccer Clinic will be online for makeup only and may be viewed by coaches and officials for the makeup fee (\$100) during this period

9/16 to 9/30, for 2010-2011, the Soccer Clinic will be online for makeup only and may be viewed by coaches and officials for the makeup fee (\$300) per the Bylaw 33 schedule during this period. After this time, postseason penalties per Bylaw 33 will apply.

VOLLEYBALL

(All Times are 7 p.m. local, unless noted otherwise)

7/25, Princeton, Caldwell County HS, 3 p.m.

7/26, Bowling Green, Bowling Green HS

7/27, Dry Ridge, Grant County HS

7/28, Paintsville, Johnson Central HS

7/30, Lexington, Bluegrass State Games, 8:30 a.m., Site TBA

8/2, Louisville, Mercy HS

8/3, Lexington, KHSAA Office

8/4, Mount Vernon, Rockcastle County HS

8/16 to 9/15, for 2010-2011, the Volleyball Clinic will be online for makeup only and may be viewed by coaches and officials for the makeup fee (\$100) during this period

9/16 to 9/30, for 2010-2011, the Volleyball Clinic will be online for makeup only and may be viewed by coaches and officials for the makeup fee (\$300) per the Bylaw 33 schedule during this period. After this time, postseason penalties per Bylaw 33 will apply.

ATHLETIC DIRECTORS CORNER

Congratulations to Kentucky's newest Certified Athletic Director, Kay Mudd! Kay successfully completed the process and exam at this year's state conference. If you are interested in becoming a Registered, Certified or Certified Master Athletic Director, visit www.niaaa.org and click on the certification tab or contact (faye.thornton@pendleton.kyschools.us).

Recently members of the KHSADA attended the NIAAA Section II meeting in Canton, Ohio. Phil Rison, NIAAA Board Member; Arthur Ballard, Past-President; Mitchell Irvin, President; Hugh McReynolds, President-Elect and Victor Black represented Kentucky. Primary items reviewed were the NIAAA Strategic Plan that will be approved in December and accreditation changes in the Leadership Training Institute.

CHEERLEADING CLINICS REQUIRED FOR HEAD CHEER COACHES FOR THE 2010-11 SCHOOL YEAR.

Please advise your head cheerleading coaches of the requirement to attend one of the following rules clinics for this school year.

Please note that if you have more than one cheer squad with more than one head coach, this applies to them also. In addition, be sure to update your online school information with the name(s) of your head cheer coaches, along with their e-mail addresses.

(All Times are local)

7/15, Louisville, Fairdale HS, 5 p.m.

7/31, Bowling Green HS, 9 a.m.

8/1, Paducah, Heath HS, 1 p.m.

8/14, Northern KY, Premier Gym, 10 a.m.

8/19, Morehead, Rowan County HS, 5 p.m.

8/28, Lexington, KHSAA, 9 a.m.

9/11, London, North Laurel HS, 11 a.m.

9/15 to 10/31, for 2010-2011, the Cheer Clinic will be online for makeup only and may be viewed by coaches and officials for the makeup fee (\$100) during this period

11/01 to 11/30, for 2010-2011, the Cheer Clinic will be online for makeup only and may be viewed by coaches and officials for the makeup fee (\$300) per the Bylaw 33 schedule during this period. After this time, postseason penalties per Bylaw 33 will apply.