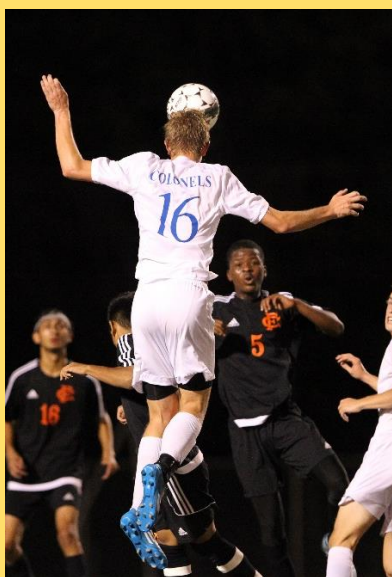




## **2016 Boys' and Girls' Soccer Semi-State Instructions**



## **CONTENTS**

DUTIES SUMMARY STATEMENT.....	1
QUALIFYING FOR PARTICIPATION IN SEMI-STATE.....	1
COMPETITION DATES.....	1
PRE SEMI-STATE RESPONSIBILITIES.....	1
SEMI-STATE MANAGER RESPONSIBILITIES.....	2
FIELD SPECIFICATIONS.....	2
SEMI-STATE OFFICIATING ASSIGNMENTS/FEES.....	2
GIRLS (OCTOBER 24, 2016).....	2
BOYS (OCTOBER 25, 2016).....	2
TROPHIES.....	3
SECURITY.....	3
MEDICAL COVERAGE.....	3
ADMISSION OF PARTICIPANTS/TEAMS/PARTY AND LIMITATIONS.....	3
TICKET INFORMATION.....	3
REQUIRED BALL.....	3
MERCHANDISE, TRADEMARK AND MEDIA RIGHTS AND USE OF MARKS.....	4
NFHS NETWORK INFORMATION AND MEDIA RESTRICTIONS.....	4
INCLEMENT WEATHER PROCEDURES.....	4
SEMI-STATE FINANCES AND FINANCIAL REPORT.....	5
BYLAW 22 REMINDER.....	5
CONTEST COMPLETION REMINDERS.....	5
POINTS OF EMPHASIS.....	5
BAND PERFORMANCES.....	6
REPORTING SCORES/RESULTS.....	6
TIED GAMES (REGULAR SEASON SEEDED DISTRICT AND ALL POST-SEASON ROUNDS).....	6
IMPORTANT WEBSITE LINKS.....	7

### **DUTIES SUMMARY STATEMENT**

- Please refer to the Kentucky High School Athletic Association Handbook that gives rules and regulations governing soccer tournaments
- A link to the Competition Rules can be found in the Website Links at the end of this document

### **QUALIFYING FOR PARTICIPATION IN SEMI-STATE**

- The winning team from the 16 Region Tournaments advances to the Semi-State round of the State Tournament
- The semi-state pairings that determine who the host school is contained within the Completion Rules
- A link to the Competition Rules can be found in the Website Links at the end of this document

### **COMPETITION DATES**

- The girls' semi-state tournament game shall be played on Monday, October 24, 2016
- The boys' semi-state tournament game shall be played on Tuesday, October 25, 2016
- The winner of each semi-state contest will advance to the quarterfinals which will be played on Saturday, October 29, 2016 in Lexington

### **PRE SEMI-STATE RESPONSIBILITIES**

- Managers should refer to the Kentucky High School Athletic Association Handbook that gives rules and regulations governing soccer tournaments, found in the KHSAA Competition Rules

- It is critical that the host school contact the opponent as soon as possible to address location, directions, time, and logistics for the semi-state contest
- Ensure site meets minimum facility requirements
- A link to the Minimum Facility Requirements can be found in the Website Links at the end of this document

### **SEMI-STATE MANAGER RESPONSIBILITIES**

- Prior to the start of the contest, identify yourself to both the opponent's administrators, and officials and establish a designated area where you can be reached in the event of an emergency
- The administrator should supervise fans, watching for inappropriate fan behavior
- During your sportsmanship announcements, remind the fans that foul language and harassment of officials is inappropriate
- Ensure that the necessary auxiliary workers have been secured, such as ticket sellers, ticket takers, program sellers, concession workers, appropriate security, parking attendants, etc.
- Ensure the fans are not allowed to be within 10 feet of the soccer field
- After the game, have the officials escorted to the locker room and/or parking lot

### **FIELD SPECIFICATIONS**

- Prepare the facility for tournament play, making sure to use the proper specifications according to the National Federation Soccer Rule Book
- Additionally, there are minimum field specifications set by the Board of Control that are different for each level of the state tournament (i.e. district or region)
- Ensure site is compliant with these specifications
- A link to the Minimum Facility Requirements can be found in the Website Links at the end of this document

### **SEMI-STATE OFFICIATING ASSIGNMENTS/FEEES**

- Officials will be assigned by the KHSAA, and the KHSAA will designate specific associations to staff specific semi-state games, as detailed later in this manual
- Three officials shall be used for each post season match
- Using the list of current assigning secretaries found in the website links, managers should contact the appropriate assigning secretary and provide him/her with the game time and site
- Semi-state officials shall be paid by the KHSAA, please ensure that the official's names and mileage recipients are listed on the SO112 form
- Post season assignment contacts are as follows:

#### *GIRLS (OCTOBER 24, 2016)*

- SS#1 William Armstrong
- SS#2 Ross Meloan
- SS#3 Ronnie Cowan
- SS#4 Perry Wing
- SS#5 Jim Long
- SS#6 George Huffman
- SS#7 Jim Bevins
- SS#8 William Bruner

#### *BOYS (OCTOBER 25, 2016)*

- SS#1 Bradley Coyle
- SS#2 Jim Long
- SS#3 Ronnie Cowan
- SS#4 Majid Rezaee
- SS#5 George Huffman

- SS#6 Perry Wing
- SS#7 Willie Watts
- SS#8 Jeff Kepler

### **TROPHIES**

- No trophies will be awarded to the semi-state winner or runner-up

### **SECURITY**

- It is the responsibility of the tournament manager to secure adequate police protection, and other security precautions as necessary
- The KHSAA requires a game administrator, other than the coach, at the game site
- Since the coach needs to devote full attention to the team, someone other than the coach must deal with any outside difficulties
- Unsporting conduct by spectators is a growing concern
- The presence of a contest supervisor sends the message that unsporting behavior will not be tolerated
- The KHSAA recognizes the added burden this places on school districts, but requests it to improve the environment at the game for the players and coaches

### **MEDICAL COVERAGE**

- The host school is responsible for securing medical coverage for the event including alerting local ambulance service to serve in an on-call status if such cannot be present at the competition site
- It is strongly recommended that the authorized medical coverage be staffed by individuals who can determine whether or not a suspected concussion has occurred per 160.445(3)(a) and the KHSAA Board of Control policies, pages 17 and 18 of the Board policies, which are included in the document at the link at the end of these instructions
- Any fees associated are to be taken from gate receipts

### **ADMISSION OF PARTICIPANTS/TEAMS/PARTY AND LIMITATIONS**

- For postseason play, teams may dress up to 24 individuals per match
- The 24 selected may rotate from those eligible members as noted on the school's postseason online roster
- Other squad members shall not be allowed to participate in warm up exercises
- The twenty four players must come from the team rosters filed with the KHSAA
- No tournament manager or group of tournament participants has authority to set aside this policy

### **TICKET INFORMATION**

- Enclosed with the tickets, each manager will find a working copy of KHSAA Form SO112 (Semi-State Soccer Game Financial Report) which indicates the specific ticket numbers issued
- The provided tickets must be used at your semi-state game and reconciled on KHSAA Form SO112
- Use the working copy of SO112 provided with your tickets to provide the numbers for your final report.
- All unused tickets must be returned to the KHSAA within one week of the tournament along with the SO112 form
- All Semi-state ticket prices are \$10.00 each
- Children ten and under will be admitted free
- Coaches' cards, administrators' cards and/or officials' ID cards shall not be honored at the gate
- The host school will be charged full price for any tickets not returned

### **REQUIRED BALL**

- The Select ball model that will be used in the postseason is the Royale (district, region, or state tournament)

- All balls must display the National Federation Authenticating Mark
- Use of any other game ball is a violation of KHSAA tournament rules and will subject the tournament and its participants to possible penalties
- Schools may bring their own balls or the site may provide balls for warm-up (may be a brand other than Select)
- Once play begins, game balls must be the Select brand with the NFHS authenticating mark

#### **MERCHANDISE, TRADEMARK AND MEDIA RIGHTS AND USE OF MARKS**

- The intellectual property, corporate, broadcasting and media rights to the postseason rounds prior to the state finals belong exclusively to the KHSAA, including titling agreements and sponsorships
- No member school can sign an exclusive agreement for a postseason round (district, region, sub-section, section) without agreement between the schools and approval of the KHSAA Office including full compliance with the restrictions of the NFHS Network and the KHSAA participation in the network
- The Commissioner is the manager of all rounds of other championship play, but in accordance with adopted Competition Rules, may designate a manager to assist at the local level
- No web streaming may be approved for any outlet without the payment of the requisite fee as mandated by the KHSAA/NFHS Network agreement, with the sole exception of a waiver for those schools participating in the School Broadcast Program of the NFHS Network
- The fee schedule will be published annually by the Commissioner's office
- At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA
- In general, the management of those rights may be assigned to the manager at the host KHSAA member school for the district and regional competition
- At all levels of competition, including district, regional, and state competition in KHSAA sponsored tournaments and meets, managers are encouraged to make allowances for members of the television media to tape the contests at no charge to the media outlet, as long as the taping is for the sole purpose of newscast highlights
- Entities desiring to tape the contest for delayed re-broadcast shall have the permission of the event manager
- At the discretion of the event manager, and if space is available and if such taping does not violate existing, acknowledged, written copyright protection or intellectual property agreements, participating teams in KHSAA events shall be allowed space, for the purpose of recording the contest
- Such broadcast may not be re-broadcast in any form including internet and social media
- If space is deemed to be available, the tournament manager has the right to designate a specific area for the purpose of taping, and allow taping only in that area
- It shall be solely the determination of the event manager as to space availability
- If the tournament manager deems that space is available, each participating school choosing to tape or film is required to sign a waiver indicating that the Association shall be held blameless for any and all liability to those parties involved in the taping, and that the school shall make no copies of the tape or film

#### **NFHS NETWORK INFORMATION AND MEDIA RESTRICTIONS**

- No web streaming may be approved for any outlet without the payment of the requisite fee as mandated by the KHSAA/NFHS Network agreement, with the sole exception of a waiver for those schools participating in the School Broadcast Program of the NFHS Network
- The fee schedule will be published annually by the Commissioner's office and is available by contacting the Communications Director

#### **INCLEMENT WEATHER PROCEDURES**

- Schools who are hosting semi-state games should be especially sensitive to the postponement of games

- It is imperative that the tournament managers adhere to the scheduled postseason dates
- In accordance with the playing rules, 15 minutes prior to the contest beginning, and during the contest, the officials shall make determinations as to stoppage of play
- It is the duty of the tournament manager in consultation with the officials, participating teams and the KHSAA, to make decisions with regards to re-start or re-scheduling in the event of stoppage or postponement and ensure that all teams, media outlets and schools are properly notified

### **SEMI-STATE FINANCES AND FINANCIAL REPORT**

- Each manager is to complete and submit a financial report, including itemized expenses, no later than three weeks following the tournament to the KHSAA
- See the Website Links section at the end of this document for the proper form
- Game managers are reminded to not pay any visiting team's expenses
- Visiting team reimbursements will be taken care of by the KHSAA within two weeks of your contest
- Game managers are reminded to not pay any officials
- The KHSAA will pay them after receipt of the SO112
- No expense item may be taken from the gate receipts without prior approval of the KHSAA
- Upon receipt of revenue, the KHSAA will issue shares to the host school, the home school and the visiting school

### **BYLAW 22 REMINDER**

- KHSAA Bylaw 22 requires a member of the faculty of the school to be present along with any student-athlete who is representing a member school
- See Bylaw 22 as published in the KHSAA Handbook if you have any questions

### **CONTEST COMPLETION REMINDERS**

- Postseason Tournaments are single elimination
- The Semi-State Winner advances to the State Tournament
- Every contest must have a winner
- Games tied at the completion of regulation time will continue with two sudden victory overtime periods
- There shall be a two minute period between the overtime periods
- If the score still remains tied, the contest will be decided by kicks from the mark
- A detailed copy of the Tie Break Procedure can be found in the Website Links at the end of this document

### **POINTS OF EMPHASIS**

- National Federation Playing Rules will be utilized without exception
- Member schools are not permitted to practice for, travel to or participate in an interscholastic athletic contest during the six-hour school day
- Therefore no soccer tournament may be scheduled at a time that would violate any part of the six-hour academic school day
- Due to this action and regulation, tournaments should not start prior to 3:30 p.m
- each school day
- A minimum of two ball chasers must be used for each game
- It is recommended that each participating team provide at least one ball chaser
- A school may enter a team composed of twenty-four (24) players in each postseason tournament game that shall be players who appeared on the Team Roster submitted online
- The twenty four (24) players shall be designated each game, and no other players may be in uniform
- No manager or group of schools may vote to waive this requirement

- Rosters are printable online through the members' login page as the valid listing of available players

### **BAND PERFORMANCES**

- It is a local decision with regard to band admission
- Bands are permitted to play during warmups and timeouts between sets
- Bands are not permitted to perform while the ball is in play

### **REPORTING SCORES/RESULTS**

- Upon completion, the score should be reported by calling the Riherd's.com/KHSAA Scoreboard at 1-800-453-6882
- Failure to report the result could result in a fine to the tournament manager

### **TIED GAMES (REGULAR SEASON SEEDED DISTRICT AND ALL POST-SEASON ROUNDS)**

- There shall be two five-minute sudden-victory overtime periods
- If a team scores in those periods, the match shall end
  - A coin toss shall be held-as in Rule 5-2-2d
  - At the end of the first sudden-victory period, if no team has scored teams shall change ends
  - There shall be a two-minute interval between periods
- If the score remains tied, all coaches, officials and team captains shall assemble at the halfway line to review the procedure as outlined below:
  - The head referee shall choose the goal at which all of the kicks from the penalty mark shall be taken
  - Each coach will select any five players, including the goalkeeper, on or off the field (except those who may have been disqualified) to take the kicks
  - A coin toss shall be held as in Rule 5-2-2d
  - The team winning the toss shall have the choice of kicking first or second
  - Teams will alternate kickers
  - There is no follow-up on the kick
  - The defending team may change the goalkeeper prior to each penalty kick
- Following five kicks for each team, the team scoring on the greatest number of these kicks shall be declared the winner
  - Add one goal to the winning team score and credit the team with a victory
  - An asterisk (\*) may be placed by the team advancing to indicate the advancement was the result of a tiebreaker system
- If the score remains tied after each team has had five kicks:
  - Each coach will select five different players than the first five who already have kicked to take the kicks in a "sudden victory" situation, wherein if one team scores and the other team does not score, the game is ended without more kicks being taken
  - If a team has fewer than ten available players at the end of the first set of kicks from the penalty mark due to either injuries or disqualification, the coach shall use all players who have not participated in the first five kicks
  - The coach may choose additional players from the first five kickers to ensure that five different players participate in the second set of kicks
  - If the score remains tied, continue the "sudden victory" kicks with the coach selecting any five players to take the next set of alternating kicks
  - If a tie still remains, repeat the procedure
- During all tiebreaker penalty kicks, the ball remains alive until its momentum is spent, it goes out of bounds or it is retouched by the kicker

### **IMPORTANT WEBSITE LINKS**

- Competition Rules <http://khsaa.org/handbook/competitionrules/socompetitionrules.pdf>
- State Tournament Brackets <http://khsaa.org/sports/fall/soccer/>
- Semi-State Tournament Financial Report <http://khsaa.org/forms/so112.pdf>
- KHSAA Board Policies - <http://khsaa.org/handbook/20162017/policies.pdf>
- Minimum Facility Requirements: <http://khsaa.org/soccer/soccersitespecifications.pdf>
- Assigning Secretaries: <http://khsaa.org/officials/soassigningsecretaries.pdf>
- Soccer Website - <http://khsaa.org/sports/fall/soccer/>