



2017 Boys' and Girls' Soccer Semi-State Instructions



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QUALIFYING FOR PARTICIPATION IN SEMI-STATE

- The winning teams from the 16 Region Tournaments advance to the semi-state round of the State Tournament
- The semi-state pairings that determine the host school are contained within the Competition Rules
- A link to the Competition Rules can be found in the Website Links at the end of this document

COMPETITION DATES

- The boys' semi-state tournament games shall be played on Monday, October 23, 2017
- The girls' semi-state tournament games shall be played on Tuesday, October 24, 2017
- The winner of each semi-state contest will advance to the quarterfinals which will be played on Saturday, October 28, 2017 in Lexington

GAME MANAGER DUTIES BEFORE THE GAME

REGULATIONS, SCHEDULE, TROPHIES AND OFFICIALS

- Please refer to the Kentucky High School Athletic Association Handbook that gives rules and regulations governing soccer tournaments
- You should familiarize yourself with these rules, found in the KHSAA Competition Rules with a link available at the end of this document
- The home team shall determine game manager, although the host school Principal is ultimately responsible
- The game manager shall set the site for the game
- Each semi-state contest shall begin at 7:00 p.m. local time
- If rental of a field is required, know that mutual agreement will be required in order for that expense to be taken out prior to the split, otherwise, it is the sole responsibility of the home team
- No trophies will be awarded to the semi-state winner or runner-up
- Review the procedures related to the game officials that are listed herein

FACILITIES AND SECURITY

- It is the responsibility of the tournament manager to secure adequate police protection, and other security precautions as necessary
- The KHSAA requires a game administrator, other than the coach, at the game site
- Since the coach needs to devote full attention to the team, someone other than the coach must deal with any outside difficulties
- Unsporting conduct by spectators is a growing concern
- The presence of a contest supervisor sends the message that unsporting behavior will not be tolerated
- The host school shall make every effort to ensure that the facility is safe for the fans, participants, contest officials, and others who may attend the contest, to include the following requirements:
 - Adequate police and other security protection inside and outside the stadium is to be arranged for by the manager in accordance with the KHSAA security practices policy in the KHSAA Handbook
 - Review the KHSAA policy on inclement weather in the policies section of the KHSAA Handbook

MEDICAL COVERAGE

- The host school is responsible for securing medical coverage for the event, including alerting local ambulance service to serve in an on-call status if such cannot be present at the competition site
- An emergency action plan should be distributed to both schools
- It is strongly recommended that the authorized medical coverage be staffed by individuals who can determine whether or not a suspected concussion has occurred per 160.445(3)(a) and the KHSAA Board of Control Policies, which are included in the document as a link at the end of these instructions
- Any fees associated with medical coverage are to be taken from gate receipts

FIELD SPECIFICATIONS

- Prepare the facility for tournament play, making sure to use the proper specifications according to the NFHS Soccer Rule Book
- There are minimum field specifications set by the Board of Control that are different for each level of the state tournament (i.e. district or region)
- Ensure site is compliant with these specifications
- A link to the Minimum Facility Requirements can be found in the website links at the end of this document

SEMI-STATE OFFICIATING ASSIGNMENTS AND FEES

- Officials will be assigned and paid by the KHSAA, and the KHSAA will designate specific associations to staff specific semi-state games
- Three officials shall be used for each postseason match
- Please ensure that the official's names are listed on the SO112 form when completing your post-event report
- Using the list of current assigning secretaries found in the website links, managers should contact the appropriate assigning secretary and provide him/her with the game time and site
- Semi-state assignment assigning secretary contacts are as follows:

<i>Boys' Semi-State- Monday, October 23, 2017</i>	<i>Girls' Semi-State- Tuesday, October 24, 2017</i>
SS#1- Ronnie Cowan	SS#1- Bradley Coyle
SS#2- Ross Meloan	SS#2- William Armstrong
SS#3- Majid Rezaee	SS#3- Majid Rezaee
SS#4- Perry Wing	SS#4- Jim Long
SS#5- William Bruner	SS#5- George Huffman
SS#6- George Huffman	SS#6- Perry Wing
SS#7- William Watts	SS#7- Jeff Kepler
SS#8- Jim Bevins	SS#8- William Bruner

GAME MANAGER DUTIES DURING THE GAME

- Prior to the start of the contest, identify yourself to both the opponent's administrators and officials, and establish a designated area where you can be reached in the event of an emergency
- The administrator should supervise fans, watching for inappropriate fan behavior
- During your sportsmanship announcements, remind the fans that foul language and harassment of officials is inappropriate
- Ensure that the necessary auxiliary workers have been secured, such as ticket sellers, ticket takers, program sellers, concession workers, appropriate security, parking attendants, etc.
- Ensure the fans are not allowed to be within 10 yards of the soccer field unless a natural barrier such as a fence or bleachers is present
- After the game, have the officials escorted to the locker room and/or parking lot

ADMISSION OF PARTICIPANTS/TEAMS/PARTY AND LIMITATIONS

- For postseason play, teams may dress up to 24 individuals per match
- The 24 selected may rotate between matches from those eligible members as noted on the school's postseason online roster
- East school shall be allowed 18 passes for team personnel (coaches and players not playing)

TICKET INFORMATION

- Enclosed with the tickets, each manager will find a working copy of KHSAA Form SO112 (Semi-State Soccer Game Financial Report) which indicates the specific ticket numbers issued
- The provided tickets must be used at your semi-state game and reconciled on KHSAA Form SO112
- Use the working copy of SO112 provided with your tickets to provide the numbers for your final report
- All unused tickets must be returned to the KHSAA within one week of the tournament along with the SO112 form
- All Semi-state ticket prices are \$10.00 each
- Children ten and under will be admitted free
- Coaches' cards, and/or officials' ID cards shall not be honored at the gate
- The host school will be charged full price for any tickets not returned

REQUIRED BALL

- The Select ball model that will be used in the postseason is the Royale (district, region, or state tournament)
- All balls must display the NFHS authenticating mark
- Use of any other game ball is a violation of KHSAA tournament rules and will subject the tournament and its participants to possible penalties
- Schools may bring their own balls or the site may provide balls for warm-up (may be a brand other than Select)
- Once play begins, game balls must be the Select brand with the NFHS authenticating mark

MERCHANDISE, TRADEMARK, MEDIA RIGHTS/RESTRICTIONS AND NFHS NETWORK INFORMATION AND USE OF MARKS

- The intellectual property, corporate, broadcasting and media rights to the postseason rounds prior to the state finals belong exclusively to the KHSAA, including titling agreements and sponsorships
- No member school can sign an exclusive agreement for a postseason round (district, region, sub-section, section) without agreement between the schools and approval of the KHSAA Office including full compliance with the restrictions of the NFHS Network and the KHSAA participation in the network
- The Commissioner is the manager of all rounds of other championship play, but in accordance with adopted Competition Rules, may designate a manager to assist at the local level

- No web streaming may be approved for any outlet without the payment of the requisite fee as mandated by the KHSAA/NFHS Network agreement, with the sole exception of a waiver for those schools participating in the School Broadcast Program of the NFHS Network
- The fee schedule will be published annually by the Commissioner's office
- At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA
- In general, the management of those rights may be assigned to the manager at the host KHSAA member school for the district and regional competition
- At all levels of competition, including district, regional, and state competition in KHSAA sponsored tournaments and meets, managers are encouraged to make allowances for members of the television media to tape the contests at no charge to the media outlet, as long as the taping is for the sole purpose of newscast highlights
- Entities desiring to tape the contest for delayed re-broadcast shall have the permission of the event manager
- At the discretion of the event manager, and if space is available and if such taping does not violate existing, acknowledged, written copyright protection or intellectual property agreements, participating teams in KHSAA events shall be allowed space, for the purpose of recording the contest
- Such broadcast may not be re-broadcast in any form including internet and social media
- If space is deemed to be available, the tournament manager has the right to designate a specific area for the purpose of taping, and allow taping only in that area
- It shall be solely the determination of the event manager as to space availability
- If the tournament manager deems that space is available, each participating school choosing to tape or film is required to sign a waiver indicating that the Association shall be held blameless for any and all liability to those parties involved in the taping, and that the school shall make no copies of the tape or film

INCLEMENT WEATHER

- Schools who are hosting semi-state games should be especially sensitive to the postponement of games
- It is imperative that the tournament managers adhere to the scheduled postseason dates
- In accordance with the playing rules, 15 minutes prior to the contest beginning, and during the contest, the officials shall make determinations as to stoppage of play
- It is the duty of the tournament manager in consultation with the officials, participating teams and the KHSAA, to make decisions with regards to re-starting or re-scheduling in the event of stoppage or postponement and ensure that all teams, media outlets and schools are properly notified

POINTS OF EMPHASIS

- NFHS Playing Rules will be utilized without exception
- A minimum of two ball chasers must be used for each game
- It is recommended that each participating team provide at least one ball chaser
- A school may enter a team composed of twenty-four (24) players in each postseason tournament game that shall be players who appeared on the Team Roster submitted online
- The twenty-four (24) players shall be designated each game, and no other players may be in uniform
- No manager or group of schools may vote to waive this requirement
- Rosters are printable online through the members' login page, and the public website as the valid listing of available players

BYLAW 22 REMINDER

- KHSAA Bylaw 22 requires a member of the faculty of the school to be present along with any student-athlete who is representing a member school
- See Bylaw 22 as published in the KHSAA Handbook if you have any questions

BAND PERFORMANCES

- It is a local decision with regard to band admission
- Bands are permitted to play during warmups
- Bands are not permitted to perform while the ball is in play

CONTEST COMPLETION REMINDERS

- Postseason Tournaments are single elimination
- The semi-state winner advances to the State Tournament
- Every contest must have a winner
- Games tied at the completion of regulation time will continue with two sudden victory overtime periods
- There shall be a two minute period between the overtime periods
- If the score still remains tied, the contest will be decided by kicks from the mark
- A detailed copy of the Tie Break Procedure can be found in the Competition Rules

SPECIFIC DUTIES FOR HOST TEAM/GAME MANAGER AFTER GAME

- Upon completion, the score should be reported by calling the Riherd's.com/KHSAA Scoreboard at 1-800-453-6882
- Each manager is to complete and submit a financial report to the KHSAA using SO112, including itemized expenses, no later than three weeks following the tournament
- See the website links section at the end of this document for the proper form
- Game managers are reminded to not pay any visiting team's expenses
- Game managers are reminded to not pay any officials
- The KHSAA will pay officials after receipt of the SO112
- No expense item may be taken from the gate receipts without prior approval of the KHSAA
- Upon receipt of revenue and report, the KHSAA will issue shares to the host school, the home school and the visiting school

IMPORTANT WEBSITE LINKS

- Competition Rules <http://khsaa.org/handbook/competitionrules/socompetitionrules.pdf>
- State Tournament Brackets <http://khsaa.org/sports/fall/soccer/>
- Semi-State Tournament Financial Report <http://khsaa.org/forms/so112.pdf>
- KHSAA Board Policies - <http://khsaa.org/handbook/20162017/policies.pdf>
- Soccer Minimum Facility Requirements: <http://khsaa.org/soccer/soccersitespecifications.pdf>
- Soccer Assigning Secretaries: <http://khsaa.org/officials/soassigningsecretaries.pdf>
- Soccer Website - <http://khsaa.org/sports/fall/soccer/>