

Kentucky High School Athletic Association

To: Superintendent, Principal, and Athletic Director

From: Louis Stout, Commissioner *Louis Stout*
Brigid L. DeVries, Executive Assistant Commissioner *Brigid L. DeVries*

Date: June 19, 2001

Subject: Review of 2000-2001 Title IX Forms

Enclosed please find a copy of a review of the 2000-2001 Title IX Forms, submitted by your school. A copy of this information must be included in your permanent Title IX file at your school. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2000-2001 Title IX forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable.

Remember your permanent Title IX file at the school must be kept current with information pertaining to your athletics program. Copies of all KHSAA required documents should be part of this file and are subject to Open Records requests.

Should you need any further information, please do not hesitate to call anytime.

Kentucky High School Athletic Association

Memo

To: KHSAA Member School Principals, Superintendents, Athletic Directors

From: Louis Stout, Commissioner
Brigid L. Devries, Executive Assistant Commissioner

Date: ~~April~~ ^{May 30, 2001} 2001

RE: 2001 Title IX Forms Submission

School Barbourville H.S. Reviewed By Danny Reeves

Telephone - 231-8500 Area Code 859

The following is a status report regarding the required 2000 - 2001 Title IX Submission of forms due in to the KHSAA office by April 15, 2001. Appropriate Audit Personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms Submitted:

- GE 19 (Annual Verification)
- Form T-1 (Summary Program Chart 1)
- Form T-2 (Summary Program Chart 2)
- Form T-3 (Summary Program Chart 3)
- Form T-4 (Summary Program Chart 4)
- Form T-41 (Checklist - Overall Interscholastic Program)
- Form T-60 (Corrective Action Plan)
- Form T-63 (Interscholastic Survey Results)

II. Status

A. Forms are satisfactory and no further information or action is necessary at this time.

B. All forms have been submitted. However, errors have been noted with respect to the following.

GE 19, T-1, T-2, T-4 (see copies attached; All forms to be resubmitted with correct calculations and numbers)

C. Other

GE 19 to be dated & resubmitted; numbers questionable on T-1, T-2 & T-4. Also T-41 is a checklist. Please call the above no. for Danny Reeves if you have any questions.

2280 Executive Drive
Lexington, Kentucky 40505
(859) 299-5472 Fax (859) 293-5999



KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES (To be submitted by April 15, 2001 along with other required forms)

The Barbourville High School, Barbourville, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

- Established a gender equity committee at the high school. (list committee personnel provide attachment if necessary)

Name	Address	Phone	Title
Larry Mills	Box 607 Buille	(606) 546-6676	Principal
Dinky Phipps			AD
Beverly Campbell			Finance Officer
Marcia Dixon			Counselor
Jerry Warren			Superintendent

- Scheduled a minimum of three meetings during the 2000-2001 school year on the following dates:
8-21-00, 1-12-01, 3-26-01

- Designated the following person as the Title IX coordinator for the school:

LARRY MILLS Principal P.O. Box 607 Buille, Ky (606) 546-6676
Name Title Address Phone

- School personnel is continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan. N/A

- In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Larry Mills
(School Authorized Signature)

Principal
Position (Principal, Designated Rep)

_____, 20____
(Date)

Jerry Warren
(Superintendent Signature)

Shirley Freadway
(School Board Chairperson)

NOT DATED

ACCOMMODATION OF INTERESTS AND ABILITIES

SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

*Where do these #s come from?
See T-4*

Program	Enrollment (1)	Percentage of Total Enrollment (3)	Number of Interscholastic Participants (double and triple count) (4)	Percent of Total Participation (5)
GIRLS	102	49%	38	37%
BOYS	108	51%	68	63%
Totals (2)	210	100%	100%	50%

Instructions:

- 1) Determine the total number of girls enrolled.
Determine the total number of boys enrolled.
- 2) Add the total number of girls and boys enrolled to determine total enrollment.
- 3) Calculate the percentage of total enrollment that is female. Calculate the percentage of total enrollment that is male.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls. In order to determine the total number of athletics participants an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants or cheerleaders). Calculate the same way for boys and girls.
- 5) Calculate the percentage of female participation (column 1) based on information from (column 4).

Calculate the percentage of male enrollment (column 1) based on information from (column 4).

Note: While being within three percent is not a formal compliance standard; if the percent listed in column 5 is within 3% of column 3 then it provides a good target within which compliance is likely.

Signature: Larry Miller Date: 2-12-01

**ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2**

what #s are being used to make these calculations?

Participation Opportunities Test Two

Program	Number of Teams Currently Offered (1)	Number of Teams Added in Last Five Years (2)	Number of Participants Added in Last Five Years (3)	Percent of Total Participation By Sex (4)
GIRLS	varsity: 5	1 X-Country	1	2%
	j.v.: 2	1 X-Country	0	0
	frosh: 0	0	0	0
	other: 0	0	0	0
	total: 7	2	1	2%
BOYS	varsity: 5	1 X-Country	13	12%
	j.v.: 3	1 X-Country	7	5%
	frosh: 0	0	0	0
	other: 0	0	0	0
	total: 8	2	20	19%

- 1) Calculate the number of interscholastic teams offered for girls at each competitive level (for example, varsity, junior varsity, and freshman levels).
- 2) Calculate the number of interscholastic teams that have been added in the last five years at each competitive level.
- 3) Determine the total number of participants that are currently on the teams that were added in the last five years.
- 4) Calculate the percentage of participants that have been added in the last five years. For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 300, taken from form T-1, column 4 then 21% of the current opportunities (63 of 300) have been added in the last five years. Note: The total number of male/female participants should be the same as item 4 on Summary Program Chart 1 on form T-1.

Note: If the percentage of current female participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. CAUTION: 25% is not a formal compliance standard. The count shall be taken on the first day of competition for students that are officially members of the team.

Signature: _____

Larry Miller

Date: _____

2-12-01

unable to determine how calculations performed

**ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4**

Levels of Competition Test One

Team Levels		
Total Number of Athletics Participants in All Levels	GIRLS 102	BOYS 108
1. Number of Varsity Teams Offered	5	5
2. Number of Participants on all Varsity Teams	32	45
3. Percentage of Total Varsity Participants By Sex	31%	42%
4. Total Number of Male Participants At All Levels	N/A	108
5. Number of Junior Varsity Teams Offered	3	3
6. Number of Participants on all Junior Varsity Teams	12	29
7. Percentage of Total Junior Varsity Participants By Sex	12%	27%
8. Number of Freshman Teams Offered	0	0
9. Numbers of Participants on all Freshman Teams	0	0
10. Percentage of Total Freshman Participants By Sex	0	0

Should total 100%

totals 44 74

- Determine the number of teams at the varsity, junior varsity, and freshman levels for boys and girls. (#1, 5, 8)
- Determine the total number of participants for boys and girls at each competitive level. (#2, 6, 9)
- Calculate the percentage of female and male participants at each level. (3, 6, 9)
Example: Take the total number of female participants from the Summary Program Chart 1 (form T-1) and divide it into the number of total participants for each level, varsity, junior varsity and freshman levels. Perform the same calculation for male participants. For example, if there are a total of 300 female participants, and 180 girls are on varsity teams, 80 girls on junior varsity teams, and 40 girls on freshman teams, then 60% of girls' participation opportunities are at the varsity level (180 divided by 300), 27% are at the junior varsity level (80 divided by 300), and 13% are at the freshman level (40 divided by 300). If there are a total of 400 male participants, and 250 participate at the varsity level, 100 boys participate on junior varsity teams, and 50 boys participate on freshman teams, then 63% of boys participate at the varsity level (250 divided by 400), 25% compete at the junior varsity level (100 divided by 400), and 13% compete at the freshman level (50 divided by 400).

Signature: *Sam Miller* Date: 1-02-01