

Kentucky High School Athletic Association

To: Superintendent, Principal, and Athletic Director _____

From: Louis Stout, Commissioner *Louis Stout*
Brigid L. DeVries, Executive Assistant Commissioner *Brigid L. DeVries*

Date: June 5, 2001

Subject: Review of 2000-2001 Title IX Forms

Enclosed please find a copy of a review of the 2000-2001 Title IX Forms, submitted by your school. A copy of this information must be included in your permanent Title IX file at your school. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2000-2001 Title IX forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable.

Remember your permanent Title IX file at the school must be kept current with information pertaining to your athletics program. Copies of all KHSAA required documents should be part of this file and are subject to Open Records requests.

Should you need any further information, please do not hesitate to call anytime.

Memo

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Louis Stout, Commissioner *(Signature)*
Brigid L. Devries, Executive Assistant Commissioner *(Signature)*

Date: May 22, 2001

RE: 2001 Title IX Forms Submission

School Pendleton County Reviewed By GARY W. LAWSON (502) 875-3817

The following is a status report regarding the required 2000 - 2001 Title IX submission of forms due in to the KHSAA office by April 15, 2001. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner.

- GE 19 (Annual Verification)
- T-1 (Summary Program Chart 1)
- T-2 (Summary Program Chart 2)
- T-3 (Summary Program Chart 3)
- T-4 (Summary Program Chart 4)
- T-41 (Checklist - Overall Interscholastic Program)
- T-60 (Corrective Action Plan)
- T-63 (Interscholastic Survey Results)

II. Status

- A. 2000 - 2001 Forms are satisfactory and no further information or action is necessary at this time.
- B. Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.

- C. The following forms were omitted and must be submitted by school representatives.

D. Other Recommendation and Comments:

(1) all calculations are correct, and forms are in good order - good work!
(2) School does not meet any of the 3 tests for opportunities (T-1, T-2, +T-3) at present time.



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES**

(To be submitted by April 15, 2001 along with other required forms)

The Pendleton County High School, Falmouth, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

- Established a gender equity committee at the high school. (list committee personnel provide attachment if necessary)

Name	Address	Phone	Title
John White	PCHS	859-654-3355	PRINCIPAL
Paula Ott	Rt. 1 Box 225 Falmouth	654-3325	Dir. Federal Programs
Tom Wooster	PCHS	654-3355	Ath. Dir.
Wayne Heringer	PCHS	654-3355	COACH
KAREN DeBany	PCHS	654-3355	ASST. PRINCIPAL
TERESA Wilson	501 Maple St Falmouth	654-6069	PARENT
Carol Caldwell	Tail Point Rd. Butler	472-5921	PARENT

- Scheduled a minimum of three meetings during the 2000-2001 school year on the following dates:

April 6
June 7
August 14

- Designated the following person as the Title IX coordinator for the school:

<u>Paula Ott</u>	<u>Federal Programs Dir.</u>	<u>P.C. Bd. of Ed. Rt. 1 Box 225 Falmouth, KY 41040</u>	<u>859-654-3325</u>
Name	Title	Address	Phone

- School personnel is continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

- In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Tom Wooster
(School Authorized Signature)
Patricia S. Clouse
(Superintendent Signature)

A.D. Designated Rep
Position (Principal, Designated Rep)
Steve Thomas
(School Board Chairperson)

4-13, 20 01
(Date)

**ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1**

Participation Opportunities Test One

Program	Enrollment (1)	Percentage of Total Enrollment (3)	Number of Interscholastic Participants (double and triple count) (4)	Percent of Total Participation (5)
GIRLS	388	48%	146 *	43%
BOYS	421	52%	192 *	57%
Totals (2)	809	100%	338	100%

Instructions:

*Number of 8th grade students & below used in Column 4 calculations if applicable: 38

- 1) Determine the total number of girls enrolled.
Determine the total number of boys enrolled.
- 2) Add the total number of girls and boys enrolled to determine total enrollment.
- 3) Calculate the percentage of total enrollment that is female. Calculate the percentage of total enrollment that is male.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls. In order to determine the total number of athletics participants an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants or cheerleaders). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport they participate in. If applicable, please asterisk the above notation as to how many 8th grade students & below are included.
- 5) Calculate the percentage of female participation (Column 1) based on information from (Column 4).

Calculate the percentage of male participation (Column 1) based on information from (Column 4).

Note: While being within three percent is not a formal compliance standard; if the percent listed in Column 5 is within 3% of Column 3, then it provides a good target within which compliance is likely.

Signature: Tom Hooper Date: 4-13-01

**ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2**

Participation Opportunities Test Two

Program	Number of Teams Currently Offered (1)	Number of Teams Added in Last Five Years (2)	Number of Participants Added in Last Five Years (3)	Percent of Total Participation By Sex (4)
GIRLS	varsity: 7	1	5	3.4%
	j.v.: 3			
	frosh: 1	1	10	6.8%
	other:			
	total: 11	2	15	10.2%
BOYS	varsity: 7			
	j.v.: 3			
	frosh: 2	1	15	7.8%
	other:			
	total: 12	1	15	7.8%

- 1) Calculate the number of interscholastic teams offered for girls at each competitive level (for example, varsity, junior varsity, and freshman levels).
- 2) Calculate the number of interscholastic teams that have been added in the last five years at each competitive level.
- 3) Determine the total number of participants that are currently on the teams that were added in the last five years.
- 4) Calculate the percentage of participants that have been added in the last five years. For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 300 (taken from Form T-1, Column 4), then 21% of the current opportunities (63 of 300) have been added in the last five years. Note: The total number of male/female participants should be the same as Column 4 on Summary Program Chart 1 on Form T-1.

Note: If the percentage of current female participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard. The count shall be taken on the first day of competition for students that are officially members of the team.

Signature: Tom Kroft Date: 4-13-01

ACCOMMODATION OF INTERESTS AND ABILITIES

SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

If girls are underrepresented in the interscholastic athletics program, answer the following questions for girls only. If boys are underrepresented in the interscholastic athletics program, answer the following questions for boys only.	GIRLS		BOYS
1. Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO)	NO		
2. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO)	Yes		
3. For a sport currently offered, is there enough interest to form a viable team for a junior varsity, freshman, or other interscholastic level that is not currently offered? (YES or NO)	No		
4. If you answered yes to question one, two, <u>or</u> three, are there enough other high schools in your school's normal competitive region offering the sport and competitive level of sport to constitute enough competition for a reasonable competitive schedule? (YES or NO)	Yes		

Signature: Tom Hoofter Date: 4-13-01

ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

Team Levels	GIRLS	BOYS
Total Number of Athletics Participants in All Levels	146	192
1. Number of Varsity Teams Offered	7	7
2. Number of Participants on all Varsity Teams	109	108
3. Percentage of Total Varsity Participants By Sex	75%	56%
4. Number of Junior Varsity Teams Offered	3	3
5. Number of Participants on all Junior Varsity Teams	28	56
6. Percentage of Total Junior Varsity Participants By Sex	19%	29%
7. Number of Freshman Teams Offered	1	2
8. Numbers of Participants on all Freshman Teams	9	28
9. Percentage of Total Freshman Participants By Sex	6%	15%

- 1) Determine the number of teams at the varsity, junior varsity, and freshman levels for boys and girls. (#1, 4, 7)
- 2) Determine the total number of participants for boys and girls at each competitive level. (#2, 5, 8)
- 3) Calculate the percentage of female and male participants at each level. (3, 6, 9)
 Example: Take the total number of female participants from the Summary Program Chart 1 (Form T-1) and divide it into the number of total participants for each varsity, junior varsity and freshman level. Perform the same calculation for male participants. For example, if there are a total of 300 female participants, and 180 girls are on varsity teams, 80 girls on junior varsity teams, and 40 girls on freshman teams, then 60% of girls' participation opportunities are at the varsity level (180 divided by 300), 27% are at the junior varsity level (80 divided by 300), and 13% are at the freshman level (40 divided by 300). If there are a total of 400 male participants, and 250 participate at the varsity level, 100 boys participate on junior varsity teams, and 50 boys participate on freshman teams, then 63% of boys participate at the varsity level (250 divided by 400), 25% compete at the junior varsity level (100 divided by 400), and 13% compete at the freshman level (50 divided by 400).

Signature: Tom Hroafto Date: 4-13-01

2000-2001 KHSAA TITLE IX ATHLETICS AUDIT

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM (Compliance)
Equipment and Supplies			✓
Scheduling of Games and Practice Time			✓
Travel and Per Diem Allowances			✓
Coaching			✓
Locker Rooms, Practice and Competitive Facilities			✓
Medical and Training Facilities and Services			✓
Publicity			✓
Support Services			✓
Athletic Scholarships**			NA
Tutoring**			NA
Housing and Dining Facilities and Services**			NA
Recruitment of Student Athletes**			NA

** Athletic scholarships, tutoring specifically for athletes, housing and dining facilities and services, and recruitment of student athletes are usually not relevant at the high school level.

Signature: Jim Hoofa Date: 4-13-01

School Year: 2000-01
 Signature: [Signature]
 Date: 4-13-01

Most Important

**TITLE IX
 CORRECTIVE ACTION PLAN**

To utilize this form indicate the intended area which needs corrective action and the suggested change time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2001.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
East-Ptch Softball Field Improvements	Youth Program - offer league Play in County Recreation Agency Either Replace Backstop and fence - or move to another field	June 2001 March 2002
Girls Basketball Dressing Room	Tile Floor	Dec. 2001
Add Football Volleyball	To increase opportunities and the interest is highest	Begin School year 2002

INTERSCHOLASTIC ATHLETICS STUDENT SURVEY

Do not write on the survey form.

Fill in name, grade (subject) and date on the answer form.

1. Is the School District offering the interscholastic sport(s) you want to play?
 - A. Yes 70
 - B. No 254
 - C. I am not interested in athletics 120

For 2 – 26 mark (A) yes, (B) no for each question.

During the *fall season*, which interscholastic sport would you like to play?

- | | | |
|------------------------|-----|-----|
| 2. Football | 170 | 274 |
| 3. Girls Volleyball | 123 | 321 |
| 4. Boys Volleyball | 50 | 394 |
| 5. Boys Cross Country | 25 | 419 |
| 6. Girls Cross Country | 29 | 415 |
| 7. Girls Hockey | 52 | 392 |
| 8. Boys Golf | 48 | 396 |
| 9. Girls Golf | 24 | 420 |
| 10. Boys Soccer | 58 | 386 |
| 11. Girls Soccer | 69 | 375 |

During the *winter season* which interscholastic sport would you like to play?

- | | | |
|---------------------------------|-----|-----|
| 12. Boys Basketball | 116 | 328 |
| 13. Girls Basketball | 56 | 388 |
| 14. Boys Swimming & Diving | 37 | 407 |
| 15. Girls Swimming & Diving | 95 | 349 |
| 16. Boys Wrestling | 77 | 367 |
| 17. Girls Gymnastics | 64 | 380 |
| 18. Boys and Girls Indoor Track | 45 | 399 |
| 19. Cheerleading | 49 | 395 |

During the *spring season*, which interscholastic sports would you like to play?

- | | | |
|-------------------------------|----|-----|
| 20. Boys Track | 32 | 412 |
| 21. Girls Track | 27 | 417 |
| 22. Girls Tennis | 53 | 391 |
| 23. Boys Tennis | 39 | 405 |
| 24. Girls Slow Pitch Softball | 58 | 386 |
| 25. Girls Fast Pitch Softball | 57 | 387 |
| 26. Boys Baseball | 87 | 357 |

OVER

27. Do you participate in intramural sports? 38 406
 If yes, write item number and list on the answer sheet.
 List on the answer sheet intramural sports you would like to have in the high school.
28. Do you participate in non-school sport activities? 89 355
 If yes, write item number and list on the answer sheet.
29. Are you currently participating in interscholastic athletics during any season? 96 348
 If no, why don't you participate in interscholastic athletics?
 Answer 30 -37 (A) yes (B) no
30. I prefer other activities such as band, chorus, etc. 116 328
31. I don't have time 157 287
32. The practice schedules and game times are inconvenient 104 340
33. The sport I like isn't offered 141 303
34. It's too expensive 76 368
35. I prefer to participate in club or intramural sports 82 362
36. Working 118 326
37. Other, list on the answer sheet and number accordingly 25 419
38. If you have any suggestions to encourage participation, list on the answer sheet.
 25 419
39. SEX: (A) Male (B) Female
 207 237

INTERSCHOLASTIC ATHLETICS STUDENT SURVEY

INSTRUCTIONS FOR THE SURVEY FORM

1. Pass out the answer sheets and have the students fill in their name, grade in the subject block, and date on the forms. Use a #2 lead pencil to mark your answers.
2. Pass out the question sheets and instruct not to write on the question sheets. Notice that the questions are numbered from 1 to 39. (27 – 39) are on the back.
3. If your answer for number 1 is “C”, skip on over to question number 30 and continue through 39.
4. After the students complete the questionnaire collect the answer sheets and the questionnaires in two (2) separate stacks. Send the completed answer sheets and questionnaires to the front lobby and place in the appropriate box for the surveys.