# Kentucky High School Athletic Association

To:

Superintendent, Principal, and Athletic Director

From:

Louis Stout, Commissioner

Brigid L. DeVries, Executive Assistant Commissioner

Date:

April 29, 2002

Subject:

2001-2002 Annual Report Forms Submission

School:

Caldwell County High School

Enclosed please find a copy of Form T-65, The 2001-2002 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future, Also, KHSAA Audit Staff may have requested a re-submission of some of the 2001-2002 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

igid L. De Vines

Should you need any further information, please do not hesitate to call anytime.



Memo

To:

KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Louis Stout, Commissioner

Brigid L. Devries, Executive Assistant Commissioner

Date: April 22, 2002

Re: 2002 Title IX Forms Submission

		· · · · · · · · · · · · · · · · · · ·
School   Caldwell County	Reviewed by	Phyllis Catlett

The following is a status report regarding the required 2001 - 2002 Title IX submission of forms due in to the KHSAA office by April 15, 2002. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

### I. Checklist of Forms properly submitted in a satisfactory manner:

X	GE 19 (Annual Verification)	X	T-35 (Budget Expenses)
区	T-1 (Summary Program Chart 1)	X	T-36 (Budget Expenses)
区	T-2 (Summary Program Chart 2)	区	T-41 (Checklist - Overall Interscholastic Program)
X	T-3 (Summary Program Chart 3)	X	T-60 (Corrective Action Plan)
X	T-4 (Summary Program Chart 4)	X	T-63 (Interscholastic Survey Results)

### II. Status

Α.		2001 – 2002 Forms are satisfactory and no further information or action is necessary at this time.
В.	×	Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.  Minor errors were found on Forms T-1 and T-4.
C.		The following forms were omitted and must be submitted by school representatives.
D.	X	Other Recommendation and Comments: Have a nice summer.

### KHSAA Form T1 Rev. 07/01

# ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment  ONLY HIS  ENROLLMENT  *MIDDLE SCHOOL	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	297+28=325	51.0 -50%	175 (174)	4470
Row 2	BOYS	299 + 13=/312	49.0 < 50%	227	56%
Row 3	Totals	596+41=637	100%	402	100%

Instructions:

this Column

\*Number of 8th grade students & below used in Column 4 calculations if applicable:

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. \* In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
  Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.)
  Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:	enell Royal	Date: 4-10-02
	2-4 0-7-1	

KHSAA Form T4 Rev. 07/01

### Levels of Competition Test One

-		(Column 1)	(Column 2)
	Team Levels	GIRLS	BOYS
Row 1	Total Number of Athletics Participants in All Levels	175 (194)	227
Row 2	Number of Varsity Teams Offered	8	9
Row 3	Number of Participants on all Varsity Teams	104	149
Row 4	Percentage of Total Varsity Participants By Sex	59% (60%)	66%
Row 5	Number of Junior Varsity Teams Offered	4	5
Row 6	Number of Participants on all Junior Varsity Teams	63	62
Row 7	Percentage of Total Junior Varsity Participants By Sex	36 %	27%
Row 8	Number of Freshman Teams Offered	1	1
Row 9	Numbers of Participants on all Freshman Teams	× 9	16
Row 10	Percentage of Total Freshman Participants By Sex	5%	77.

- 1) Copy the number entered on Form T1, Row 1, Column 3 and place on Row 1, column 1 of this form.
- 2) Copy the number entered on Form T1, Row 2, Column 3 and place on Row 1, column 2 of this form.
- 3) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #2,5,8) and place in the proper boxes in columns 1 and 2.
- 4) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #3,6,9) and place in the proper boxes in columns 1 and 2.
- 5) Calculate the percentage of female and male participants at each level. (Rows #4,7,10)
  - Divide Row 3, Column 1 by Row 1, Column 1, and place the percentage in Row 4, Column 1.
  - Divide Row 3, Column 2 by Row 1, Column 2, and place the percentage in Row 4, Column 2.
  - Divide Row 6, Column 1 by Row 1, Column 1, and place the percentage in Row 7, Column 1.
  - Divide Row 6, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
  - Divide Row 9, Column 1 by Row 1, Column 1, and place the percentage in Row 10, Column 1.
  - Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 10, Column 2.

Principal's Signature:	Smill	Down	/ Date:	4-10-02
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APR 1 5 2002



# KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION

# TITLE IX

# MEMBER SCHOOLS 2001-2002 ANNUAL REPORT FORMS

Submit to KHSAA By April 15, 2002







# 2001-2002 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2002 along with other required forms)

The CALDWELL COUNTY High School,

(Name of High School)

attachn Name	ent if neces	sary) A	ddress		Phone	inst commit	ttee personnel Title	and provide	
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**Participation Opportunities Test One** 

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment  *mrodle School	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	297+28=325		175	44 %
Row 2	BOYS	299 + 13= 312	49.0	227	56%
Row 3	Totals	596+41=637	100%	402	100%

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\*Number of 8th grade students & below used in Column 4 calculations if applicable:

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads**). Calculate the same way for boys and girls. \* In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)

  Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Land Boy	Date: 4-10-02
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KHSAA Form T2 Rev. 07/01

# Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	8	104	l	11	11%
	Row 2	j.v.:	4	63	1	I.	18%
	Row 3	frosh:	1	9	0	0	0
	Row 4	total:	/3	176	2.	22	13 %
BOYS	Row 5	varsity:	9	149	O	0	0
	Row 6	j.v.:	5	62	. 0	O	0
	Row 7	frosh:	1	16	0	0	ð
	Row 8	total:	15	227	0	0	O

- List the number of interscholastic teams offered for girls and boys at each competitive level (for example, varsity, junior varsity, and freshman levels). Total each of the entries in Column 1 into Row 4, Column 1 and Row 8, Column 1.
- 2) List the number of interscholastic teams that have been added in the last five years at each competitive level. Total each of the entries in Column 3 into Row 4, Column 3 and Row 8, Column 3.
- 3) List the number of participants that are currently on each level of the teams that were added in the last five years. Total each of the entries in Column 2 into Row 4, Column 2 for girls and Row 8, Column 2 for boys. If a team was added previously but no longer exists, there are no current participants to be added for that team.
- 4) List the number of participants added in the last 5 years. Total each of the entries made in Column 4 into Row 4, Column 4 for girls and Row 8, Column 4 for boys.
- 5) Calculate the percentage of participants that have been added in the last five years (Column 4 divided by Column 2 on each line). For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 96 (taken from Form T-1, Row 1, Column 3), then 65.6% of the current opportunities (63 of 96) have been added in the last five years. Perform similar calculations for male participants.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION:</u> 25% is <u>not</u> a formal compliance standard.

Principal's Signature:

Carell Royd

\_Date: 4-10-02

Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

		GIRLS (Yes/No)	BOYS (Yes / No)
1.	Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO)	40	Po
2.	For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO)	2	No
3.	For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team with the interscholastic survey.	bo	рд
4.	For a sport currently offered, is there interest to form a viable team for a junior varsity, freshman, or other intramural level that is not currently offered? (YES or NO)	20	би
5.	If you answered YES to question (1), (2), (3) or (4), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition. (YES or NO)	No	bo

Principal's Signature: <u>Lamell</u>	Royd	Date: 4-10-02
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### **Levels of Competition Test One**

		(Column 1)	(Column 2)
	Team Levels	GIRLS	BOYS
Row 1	Total Number of Athletics Participants in All Levels	175	227
Row 2	Number of Varsity Teams Offered	8	9
Row 3	Number of Participants on all Varsity Teams	104	149
Row 4	Percentage of Total Varsity Participants By Sex	59%	66 %
Row 5	Number of Junior Varsity Teams Offered	4	5
Row 6	Number of Participants on all Junior Varsity Teams	v 63	62
Row 7	Percentage of Total Junior Varsity Participants By Sex	36 %	27%
Row 8	Number of Freshman Teams Offered	1	1
Row 9	Numbers of Participants on all Freshman Teams	19	16
Row 10	Percentage of Total Freshman Participants By Sex	5%	79.

- 1) Copy the number entered on Form T1, Row 1, Column 3 and place on Row 1, column 1 of this form.
- 2) Copy the number entered on Form T1, Row 2, Column 3 and place on Row 1, column 2 of this form.
- 3) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #2,5,8) and place in the proper boxes in columns 1 and 2.
- 4) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #3,6,9) and place in the proper boxes in columns 1 and 2.
- 5) Calculate the percentage of female and male participants at each level. (Rows #4,7,10)
  - Divide Row 3, Column 1 by Row 1, Column 1, and place the percentage in Row 4, Column 1.
  - Divide Row 3, Column 2 by Row 1, Column 2, and place the percentage in Row 4, Column 2.
  - Divide Row 6, Column 1 by Row 1, Column 1, and place the percentage in Row 7, Column 1.
  - Divide Row 6, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
  - Divide Row 9, Column 1 by Row 1, Column 1, and place the percentage in Row 10, Column 1.
  - Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 10, Column 2.

Principal's Signature:	2	rud	Date:	4-10	0-02
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KHSAA Fonn T35 REV. 07/01

2001-2002 BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART

TO INCLUDE BOOSTER CLUB FUNDING

	equipn sup	equipment and supplics	tra	travel	аwя	awards	coaches' salaries ( to include supplemental and extended employment)	iches' salaries ( to include plemental and extended mployment)	facilities improvements	facilities provements	publications (if sport-specific)	tions (if pecific)
	<b>a</b>	B	<b>B</b>	되	В	E	В	E	В	ञ	æ	H
G basketball	200%	1,970.83	ЫĀ	0	2002		000 11 000 11	000'11	42	なって	47	42
B basketball	9,000	9,583.62		0	200		0,19/11 0,59'11	0,49'//		(		
G softball	3,000	2,000		٥	20/		4,000 4,000	4, 020				
B baseball	3,000	557. 3,000		9	ap/		3,000	3,000				
G cross country	300			125.16	B	B.0	650	659				
B cross country	300	300 608.00		91.521	S	30.00	650	650				
G golf	200	500 872.12		0	52		1, 000	0.001				
B golf	205	500 539.37		72.54	ટ		0.00'/	1,000				
G soccer	3,000	3,000 3,515.29		٥	202	230.00	230.00 3,500 3,500	3,500				
B soccer	3,000	3,000 3720.49		341.36	200	110.00	4,000	4,000				
G swimming	***											
B swimming			•						7	7	_	>

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Principal's Signature: Janell Boyd

Date: 4-10-02

KHSAA Form T36 REV. 07/01

# 2001-2002 BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING

Teams	sun	equip: suj	equipment and supplies	<b>,</b>	travel	ам	awards	coaches (to in supplem exte	coaches' salaries (to include supplemental and extended employment)	faci	facilities improvements	publics sport-	publications (if sport-specific)
		В	Þ	В	B	8	<b>E</b>	×	<b>-</b>	<b>a</b>	H	В	
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G tennis		300	£ 57. 300	0	0	25		1,300	1, 300				
B tennis		300	557. 300	0	Θ	SO		1,300 1,300	1,300				
G volleyball	ball	3,000	3,000 5302.25	0	645.89	201	Ø	pes 1/ 0es 1/	0.05"/				
B wrestling	ng E	3, 600	3,000 3,189.97	0		001		609'4 909'4	4,600				
G (list sport)	ort)												
B (football)	·II)	32 ord	29,000 21,859.79	0	74.06	200	255	19.300 19, 300	19,300		AL BANK WATER TO THE STREET		
G (list sport)	ort)									->>			
B (list sport)	ort)											<b>&gt;</b>	>

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Principal's Signature: Janel Any

Date: 4-10-02

# 2001-2002 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 07/01

# Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	1	ADVANTAGE To on Internal Evalua column.)	
BENEFITS	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Equipment and Supplies			✓
Scheduling of Games and Practice Time			1
Travel and Per Diem Allowances			/
Coaching			1
Locker Rooms, Practice and Competitive Facilities			/
Medical and Training Facilities and Services			/
Publicity		•	/
Support Services			/
Athletic Scholarships			/
Tutoring			/
Housing and Dining Facilities and Services			1
Recruitment of Student Athletes			/

Principal's Signature:	ydD	Pate: 4-10 -	-02
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KHSAA Form T60 Rev. 07/01

2001-2002

School Name: CALDWEL COUNTY

Principal's Signature:

Date:

School Year:

CORRECTIVE ACTION PLAN TITLE IX

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2002.

ITEM FOR CORRECTION .	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
BOOSTER CLUB FUNDPAISING	WE HAVE ALREADY STARTED	
AND SPENDING	working with one Boasta	school 45he 2002-03
	CLUB To Warp THEN UNDER-	
	STAND THE PAMIFICATIONS	
	OF TIRE IR CONDUME.	
	THE ROOSfee CLUB Will be	
	consinuting Aul Fundations	
	with the Hist sutson	
	PRINCIPAL SPENDING WILL	
	ne montained more	
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	141 THE LA KEGUIRENE ADE LOS CONTRACTOR	7 tt 5
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An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.

Principal's Signature:



2001-2002 INTERSCHOLASTIC ATHLETICS SURVEY Summary Of Student Responses School Name: CALDWELL COUNTY School Enrollment: Date: 4/10/02 Completed By: William FRALICA Instructions: 1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport. 2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating. 3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2002. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently. Number of Surveys 369 Total Returned 9-// Grades Surveyed GRADES 9-11 Home Pooms How Was The Survey Administered? Fall Sports (List Total Number of Participation Responses) Cross Country (Girls) Cross Country (Boys) # Field Hockey (Girls) 60 Football (Boys) Golf (Girls) 13 Golf (Boys) 39 Soccer (Girls) 19 Soccer (Boys) לא Volleyball (Girls) 15 Volleyball (Boys) Winter Sport (List Total Number of Participation Responses) 35 Basketball (Girls) **52** Basketball (Boys) 37 Gymnastics (Girls) Indoor Track (Girls) 9 Indoor Track (Boys) Swimming & Diving (Girls)

Swimming & Diving (Boys)

**/9** Wrestling (Boys)

Number of Students Interested Participating
,
mural Sports.
<u> </u>
Part 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1
l in adding:
•
Number

Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Sport		Number
DIRTBIKES	/3	
RODEO	2_	
SPRING SOCKER	ref	
SUMMER BASEIGHI	7	
SumER SOFTRALL	27	
SWIMMING	ŧί	

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

Response	Number
I prefer other activ I don't have time The practice schee The sport I like is: It's too expensive	
Student Suggestions to encourage partic	eipation
Principal's Signature	4-/0-00 Date