

Kentucky High School Athletic Association

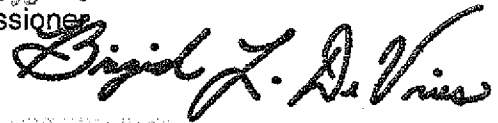
To: Superintendent, Principal, and Athletic Director

From: Louis Stout, Commissioner
Brigid L. DeVries, Executive Assistant Commissioner

Date: May 9, 2002

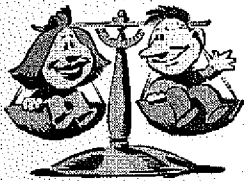
Subject: 2001-2002 Annual Report Forms Submission

School: Carroll County High School



Enclosed please find a copy of Form T-65, The 2001-2002 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2001-2002 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



Memo

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Louis Stout, Commissioner
Brigid L. Devries, Executive Assistant Commissioner

Date: May 6, 2002

Re: 2002 Title IX Forms Submission

School	Carroll County	Reviewed by	Fran Edwards
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The following is a status report regarding the required 2001 - 2002 Title IX submission of forms due in to the KHSAA office by April 15, 2002. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<input checked="" type="checkbox"/>	GE 19 (Annual Verification)	<input checked="" type="checkbox"/>	T-35 (Budget Expenses)
<input checked="" type="checkbox"/>	T-1 (Summary Program Chart 1)	<input checked="" type="checkbox"/>	T-36 (Budget Expenses)
<input checked="" type="checkbox"/>	T-2 (Summary Program Chart 2)	<input checked="" type="checkbox"/>	T-41 (Checklist – Overall Interscholastic Program)
<input checked="" type="checkbox"/>	T-3 (Summary Program Chart 3)	<input checked="" type="checkbox"/>	T-60 (Corrective Action Plan)
<input checked="" type="checkbox"/>	T-4 (Summary Program Chart 4)	<input checked="" type="checkbox"/>	T-63 (Interscholastic Survey Results)

II. Status

A.	<input checked="" type="checkbox"/>	2001 – 2002 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.		The following forms were omitted and must be submitted by school representatives.
D.	<input checked="" type="checkbox"/>	Other Recommendation and Comments: The report was accurate and well prepared.

APR 10 2002

KHSAA
Form GE19
Rev. 07/01



Kentucky High School Athletic Association

2001-2002 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES
(To be submitted by April 15, 2002 along with other required forms)

The Carroll County High School, Carrollton, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
<u>see attached sheet</u>			

Scheduled a minimum of three meetings during the 2001-2002 school year on the following dates:
August 29, 2001 November 14, 2001 February 6, 2002

Designated the following person(s) as the Title IX coordinator for the school/district:
Randy Mefford Athletic Director 1706 Highland Avenue 502-732-7075
John F. Jones III Asst. Supt. 813 Hawkins Street 502-732-7070

Name	Title	Address	Phone

School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

[Signature]
Principal's Signature

4/8 2002
Date

[Signature]
Superintendent Signature

[Signature]
School Board Chairpersons' Signature

(Send original copy to KHSAA. Maintain duplicate in Title IX school folder)

Carroll County High School Gender Equity Committee
2001-2002 School Year

Randy Mefford	1706 Highland Ave.	732-7075	Athletic Director
John F. Jones III	813 Hawkins Street	732-7070	Asst. Supt.
Jim Humble	1706 Highland Ave.	732-7075	Principal
Dorenda Niehof	1706 Highland Ave.	732-7075	Asst. Principal
Joyce Conway	813 Hawkins Street	732-7070	School Board
Mike Riffe	1706 Highland Ave.	732-7075	Coach
Warren McEuen	1706 Highland Ave.	732-7075	Coach
Devin Duvall	1706 Highland Ave.	732-7075	Coach
Debbie Cauley	8651 Highway 36	347-9784	Parent
Johnny Leep	1706 Highland Ave.	732-7075	Student-athlete
Lindsay Marshall	1706 Highland Ave.	732-7075	Student-athlete

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1

KHSAA
 Form T1
 Rev. 07/01

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment as of 3/28/02	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	231	50.3 %	125	51 %
Row 2	BOYS	228	49.7 %	120	49 %
Row 3	Totals		100%		100%

Instructions:

*Number of 8th grade students & below used in Column 4 calculations if applicable: 14

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- 3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- 5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Tim Hummel Date: 4/8/02

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2

KHSAA
 Form 12
 Rev. 07/01

Participation Opportunities Test Two

		Column 1	Column 2	Column 3	Column 4	Column 5	
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years	
GIRLS	Row 1	varsity:	7	77	1	16	21 %
	Row 2	j.v.:	4	25	2	12	48 %
	Row 3	frosh:	3	23	2	20	87 %
	Row 4	total:	14	125	5	48	38.4 %
BOYS	Row 5	varsity:	7	87	0	0	0
	Row 6	j.v.:	2	21	0	0	0
	Row 7	frosh:	1	12	0	0	0
	Row 8	total:	10	120	0	0	0

- 1) List the number of interscholastic teams offered for girls and boys at each competitive level (for example, varsity, junior varsity, and freshman levels). Total each of the entries in Column 1 into Row 4, Column 1 and Row 8, Column 1.
- 2) List the number of interscholastic teams that have been added in the last five years at each competitive level. Total each of the entries in Column 3 into Row 4, Column 3 and Row 8, Column 3.
- 3) List the number of participants that are currently on each level of the teams that were added in the last five years. Total each of the entries in Column 2 into Row 4, Column 2 for girls and Row 8, Column 2 for boys. If a team was added previously but no longer exists, there are no current participants to be added for that team.
- 4) List the number of participants added in the last 5 years. Total each of the entries made in Column 4 into Row 4, Column 4 for girls and Row 8, Column 4 for boys.
- 5) Calculate the percentage of participants that have been added in the last five years (Column 4 divided by Column 2 on each line). For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 96 (taken from Form T-1, Row 1, Column 3), then 65.6% of the current opportunities (63 of 96) have been added in the last five years. Perform similar calculations for male participants.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: *Tim Humble* Date: 4/8/02

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

KHSAA
 Form T3
 Rev. 07/01

Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO)	NO		NO
2. For a sport not currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO)	NO		NO
3. For a sport not currently offered, is there sufficient interest to form a viable interscholastic team with the interscholastic survey.	NO		NO
4. For a sport currently offered, is there interest to form a viable team for a junior varsity, freshman, or other intramural level that is not currently offered? (YES or NO)	NO		NO
5. If you answered YES to question (1), (2), (3) or (4), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition. (YES or NO)	NO		NO

Principal's Signature: Tom Herrick Date: 4/8/02

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

KHSAA
 Form T4
 Rev. 07/01

Levels of Competition Test One

		(Column 1)	(Column 2)
	Team Levels	GIRLS	BOYS
Row 1	Total Number of Athletics Participants in All Levels	125	120
Row 2	Number of Varsity Teams Offered	7	7
Row 3	Number of Participants on all Varsity Teams	77	87
Row 4	Percentage of Total Varsity Participants By Sex	61.6 %	72.5 %
Row 5	Number of Junior Varsity Teams Offered	4	2
Row 6	Number of Participants on all Junior Varsity Teams	25	21
Row 7	Percentage of Total Junior Varsity Participants By Sex	20 %	17.5 %
Row 8	Number of Freshman Teams Offered	3	1
Row 9	Numbers of Participants on all Freshman Teams	23	12
Row 10	Percentage of Total Freshman Participants By Sex	18.4 %	10 %

- 1) Copy the number entered on Form T1, Row 1, Column 3 and place on Row 1, column 1 of this form.
- 2) Copy the number entered on Form T1, Row 2, Column 3 and place on Row 1, column 2 of this form.
- 3) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #2,5,8) and place in the proper boxes in columns 1 and 2.
- 4) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #3,6,9) and place in the proper boxes in columns 1 and 2.
- 5) Calculate the percentage of female and male participants at each level. (Rows #4,7,10)
 - Divide Row 3, Column 1 by Row 1, Column 1, and place the percentage in Row 4, Column 1.
 - Divide Row 3, Column 2 by Row 1, Column 2, and place the percentage in Row 4, Column 2.
 - Divide Row 6, Column 1 by Row 1, Column 1, and place the percentage in Row 7, Column 1.
 - Divide Row 6, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
 - Divide Row 9, Column 1 by Row 1, Column 1, and place the percentage in Row 10, Column 1.
 - Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 10, Column 2.

Principal's Signature: Tim Hummer Date: 4/8/02

2001-2002
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART
TO INCLUDE BOOSTER CLUB FUNDING

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball	2200	3111	500	525	200	225	12,385	12,385	0	0	100	100
B basketball	2200	2743	500	610	200	220	12,385	12,385	0	0	100	100
G softball	1200	2049	300	345	100	115	4,568	4,568	400	390	0	0
B baseball	1200	986	300	315	100	125	4,568	4,568	400	125	0	0
G cross country	150	78	100	110	75	100	947	947	0	0	0	0
B cross country	150	62	100	110	75	90	947	947	0	0	0	0
G golf	225	127	100	125	75	45	947	947	0	0	0	0
B golf	225	127	100	105	75	40	947	947	0	0	0	0
G soccer	NA											
B soccer	NA											
G swimming	NA											
B swimming	NA											

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Principal's Signature: _____

Tina Howard

Date: _____

4/8/02

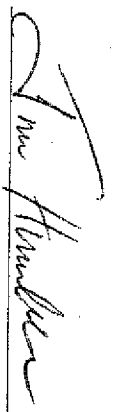
2001-2002
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING

KISSAA
 Form 176
 REV. 07/01

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track	200	125	100	110	75	78	947	947	1000	1000	0	0
B track	200	125	100	110	75	61	947	947	1000	1000	0	0
G tennis	150	140	100	160	75	60	947	947	0	0	0	0
B tennis	150	140	100	110	75	50	947	947	0	0	0	0
G volleyball	300	740	200	230	175	181	2,706	2,706	0	0	50	86
B wrestling	NA											
G (list sport)	NA											
B (football)	5,000	7,260	200	180	200	178	13,522	13,522	0	0	150	88
G (list sport)												
B (list sport)												

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Principal's Signature:



Date:

4/8/02

2001-2002 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA
Form 741
Rev. 07/01

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO		
	(Respond based on Internal Evaluation by checking the appropriate column.)		
BENEFITS	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			NA
Tutoring			NA
Housing and Dining Facilities and Services			NA
Recruitment of Student Athletes			NA

Principal's Signature:  Date: 4/8/02

School Name: Carroll County High School
 School Year: 2001-2002
 Principal's Signature: _____
 Date: _____

2001-2002
TITLE IX
CORRECTIVE ACTION PLAN

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2002.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Baseball field is lighted	Add lights to girls softball field	complete by 2005

- An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.

Principal's Signature: *Jim Handley* Date: 4/8/02



2001-2002 INTERSCHOLASTIC ATHLETICS SURVEY

Summary Of Student Responses

School Name: Carroll County High School

School Enrollment: 459

Date: 12/15/2001

Completed By: Randy Mefford, A.D.

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2002. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

416 Number of Surveys
370 Total Returned
8-11 Grades Surveyed

How Was The Survey Administered? during a special advisory period. Surveys were given out by their teachers with instructions.

Fall Sports (List Total Number of Participation Responses)

12 Cross Country (Girls)
18 Cross Country (Boys)
3 Field Hockey (Girls)
56 Football (Boys)
19 Golf (Girls)
29 Golf (Boys)
26 Soccer (Girls)
25 Soccer (Boys)
38 Volleyball (Girls)
19 Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

69 Basketball (Girls)
79 Basketball (Boys)
19 Gymnastics (Girls)
19 Indoor Track (Girls)
23 Indoor Track (Boys)
21 Swimming & Diving (Girls)
26 Swimming & Diving (Boys)
28 Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

<u>39</u>	Baseball (Boys)
<u>30</u>	Fast Pitch Softball (Girls)
<u>11</u>	Slow Pitch Softball (Girls)
<u>23</u>	Tennis (Girls)
<u>26</u>	Tennis (Boys)
<u>31</u>	Track (Girls)
<u>39</u>	Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
<u>Wrestling</u>	<u>9</u>
<u>Girls gymnastics</u>	<u>8</u>
<u>Girls soccer</u>	<u>6</u>
<u>Boys soccer</u>	<u>5</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5)

<u>Sport</u>	<u>Number</u>
<u>none</u>	<u>0</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)

<u>Sport</u>	<u>Number</u>
<u>Girls tackle football</u>	<u>2</u>
<u>Girls soccer</u>	<u>6</u>
<u>Boys soccer</u>	<u>5</u>
<u>Swimming</u>	<u>13</u>
<u>Volleyball</u>	<u>11</u>
<u>Basketball</u>	<u>21</u>

Participation in Non-School Sports Activities
 (From Student Survey T-61 Question 7)

<u>Sport</u>	<u>Number</u>
Basketball	12
Horseback riding	4
Ice Hockey	2
Karate	1
Babe Ruth baseball	15
Church league softball	14

Reasons for not participating in interscholastic athletics.
 (From Survey Question 8)

<u>Response</u>	<u>Number</u>
<u>14</u> I prefer other activities such as band, chorus, etc.	
<u>33</u> I don't have time	
<u>14</u> The practice schedules and game times are inconvenient	
<u>2</u> The sport I like isn't offered	
<u>3</u> It's too expensive	
<u>5</u> I prefer to participate in club or intramural sports	
<u>29</u> Working	
<u>11</u> Other	

Student Suggestions to encourage participation

- Too competitive--we need intramural leagues
- Don't have coaches who are teachers
- Have better communication as to when practices are held
-
-
-
-
-

Jim Herald
 Principal's Signature

4/8/02
 Date