# Kentucky High School Athletic Association

To:

Superintendent, Principal, and Athletic Director

From:

Louis Stout, Commissioner

Brigid L. DeVries, Executive Assistant Commissioner

Date:

May 9, 2002

Subject:

2001-2002 Annual Report Forms Submission

School:

DuPont Manual High School

Enclosed please find a copy of Form T-65, The 2001-2002 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2001-2002 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

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Should you need any further information, please do not hesitate to call anytime.



Memo

To:

KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Louis Stout, Commissioner

Brigid L. Devries, Executive Assistant Commissioner

Date: May 7, 2002

Re: 2002 Title IX Forms Submission

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School   Du Pont Manual	Reviewed by Phyllis Catlett
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The following is a status report regarding the required 2001 - 2002 Title IX submission of forms due in to the KHSAA office by April 15, 2002. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

### 1. Checklist of Forms properly submitted in a satisfactory manner:

X	GE 19 (Annual Verification)	区	T-35 (Budget Expenses)
X	T-1 (Summary Program Chart 1)	区	T-36 (Budget Expenses)
X	T-2 (Summary Program Chart 2)	X	T-41 (Checklist – Overall Interscholastic Program)
X	T-3 (Summary Program Chart 3)	X	T-60 (Corrective Action Plan)
区	T-4 (Summary Program Chart 4)	X	T-63 (Interscholastic Survey Results)

### II. Status

Α.	×	2001 – 2002 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.		The following forms were omitted and must be submitted by school representatives.
D.	X	Other Recommendation and Comments:
		You did not address accommodation and interest in your Corrective Action Plan, since it
		appears that the school did not set the standards for any of the 3 Part Opportunities Test. It has been noted that your school has made progress in the area of lockers and facilities.
		Thanks for all your hard work. Have a good summer.



# 2001-2002 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

du PONT MANUAL High School, LOUISVILLE Kentucky

(To be submitted by April 15, 2002 along with other required forms)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)
I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)
Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)
Name Address Phone Title  TIM HEALY IZOW LEEST 485-8241 MANUAL ASST PRINCIPAL CHER'S SILVEY SLUSHER " 485-8489 " AGHLETIC DIRECTOR DEBOLE PATTERSON 14714 FOREST DR. 245-6399 PARENT
MERRIT ROBINSON 3403 CHARLANZ PLY 266-5360 COACH DTIS RALSTON 4411 SHASTA TR 969-5133 COACH ASHLEY BUTLER & PATRICK CONNELLY 485-8241 STUDENT/ATHLETICS
STEVE GRANT HIZZ SHENDYVILLE RO 896-0133 PARENT  Scheduled a minimum of three meetings during the 2001-2002 school year on the following dates:
Designated the following person(s) as the Title IX coordinator for the school/district:
TIM HEALY ASST. PRINCIPAL 120 W. LEE (502) 485-8241 Name Title Address Phone
School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.
In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.
Principal's Signature  Date  Date  Superintendent Signature  (Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

**Participation Opportunities Test One** 

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	992	56	305	40
Row 2	BOYS	771	44	454	40
Row 3	Totals	1763	100%	759	100%

-					
ln	Str	τic	t:10	ons:	

\*Number of 8<sup>th</sup> grade students & below used in Column 4 calculations if applicable:

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. \* In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
  Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.)
  Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:	Quell	1 Du	pur	Date:	1121	102
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KHSAA Form T2 Rev. 07/01

### **Participation Opportunities Test Two**

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	10	203	-o °	-0-	0
	Row 2	j.v.:	5	75	1	15	20 /
	Row 3	frosh:	2	27	1	15	56
	Row 4	total:	17	305	2	30	10
BOYS	Row 5	varsity:	10	281	1	28	10
	Row 6	j.v.:	5	101	0 -	~ o ~	~o ~
	Row 7	frosh:	3	72 ·	~ o ~	_ 0	-0-
	Row 8	total:	i 8	454	<u> </u>	28	6

- 1) List the number of interscholastic teams offered for girls and boys at each competitive level (for example, varsity, junior varsity, and freshman levels). Total each of the entries in Column 1 into Row 4, Column 1 and Row 8, Column 1.
- 2) List the number of interscholastic teams that have been added in the last five years at each competitive level. Total each of the entries in Column 3 into Row 4, Column 3 and Row 8, Column 3.
- 3) List the number of participants that are currently on each level of the teams that were added in the last five years. Total each of the entries in Column 2 into Row 4, Column 2 for girls and Row 8, Column 2 for boys. If a team was added previously but no longer exists, there are no current participants to be added for that team.
- 4) List the number of participants added in the last 5 years. Total each of the entries made in Column 4 into Row 4, Column 4 for girls and Row 8, Column 4 for boys.
- 5) Calculate the percentage of participants that have been added in the last five years (Column 4 divided by Column 2 on each line). For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 96 (taken from Form T-1, Row 1, Column 3), then 65.6% of the current opportunities (63 of 96) have been added in the last five years. Perform similar calculations for male participants.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature:

\_Date

Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

		GIRLS (Yes / No)		BOYS (Yes / No)
1.	Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO)	No		No
2.	For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO)	No		No
3.	For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team with the interscholastic survey.	No		No
4.	For a sport currently offered, is there interest to form a viable team for a junior varsity, freshman, or other intramural level that is not currently offered? (YES or NO)	YES FR. VolleyBal	<b>L</b>	No
5.	If you answered YES to question (1), (2), (3) or (4), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition. (YES or NO)	YES		No

Principal's Signature: Bully Hepus Date: 4/12/0-

### Levels of Competition Test One

		(Column 1)	(Column 2)
	Team Levels	GIRLS	BOYS
Row 1	Total Number of Athletics Participants in All Levels	305	454
Row 2	Number of Varsity Teams Offered	10	10
Row 3	Number of Participants on all Varsity Teams	203	281
Row 4	Percentage of Total Varsity Participants By Sex	47	62
Row 5	Number of Junior Varsity Teams Offered	5	5
Row 6	Number of Participants on all Junior Varsity Teams	75	101
Row 7	Percentage of Total Junior Varsity Participants By Sex	<u>25</u>	22
Row 8	Number of Freshman Teams Offered	2	3
Row 9	Numbers of Participants on all Freshman Teams	27	72
Row 10	Percentage of Total Freshman Participants By Sex	9	16

- 1) Copy the number entered on Form T1, Row 1, Column 3 and place on Row 1, column 1 of this form.
- Copy the number entered on Form T1, Row 2, Column 3 and place on Row 1, column 2 of this form.
- 3) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #2,5,8) and place in the proper boxes in columns 1 and 2.

SPRAICI PANTS

- 4) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #3,6,9) and place in the proper boxes in columns 1 and 2.
- 5) Calculate the percentage of female and male participants at each level. (Rows #4,7,10)
  - Divide Row 3, Column 1 by Row 1, Column 1, and place the percentage in Row 4, Column 1.
  - Divide Row 3, Column 2 by Row 1, Column 2, and place the percentage in Row 4, Column 2.
  - Divide Row 6, Column 1 by Row 1, Column 1, and place the percentage in Row 7, Column 1.
  - Divide Row 6, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
  - Divide Row 9, Column 1 by Row 1, Column 1, and place the percentage in Row 10, Column 1.
  - Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 10, Column 2.

Principal's Signature:

Date:

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KHSAA Form T35 REV. 07/01

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART TO INCLUDE BOOSTER CLUB FUNDING

	equipm	equipment and supplies	travel	el	awards	rds	coaches' ( to in	coaches' salaries ( to include	facilities improvements	ities ements	publications (if sport-specific)	tions (if pecific)
			SEE MOTORCHED	TACWED			exter exter cmplo	extended employment)	See Devocated	TO CARED		
	B	É	В	H	<b>a</b>	¥	SOB. A	DATO PARD	æ	E	B	Œ
G basketball	3000	8698			00]	210			101	0 1	090/	000)
B basketball	(000	1027			001	215			101	101	000)	000)
G softball	500	38₩			90]	210			10	3000	0	
B baseball	1500	1820			00)	300		-	101	2500	-0"	1
G cross country	700	731			50	52			. 0 .	101	101	101
B cross country	700	731			50	52		:	-0-	0 (	0	101
G golf	460	393			50	_0_			101	101	101	101
B golf	400	393			50	_0~				101	i 0	101
G soccer	2000	3127	:		100	150			3000	3000	101	0 1
B soccer	200	178	:	-	700	200:			3000	3000	0 !	0
G swimming	500	669			50	43			101	101	101	0
B swimming	209	669			50	43			-0-	10-	- C -	· O ·

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Principal's Signature:

Date:

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KHSAA Fonn T36 REV. 07/01

# 2001-2002 BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING

Teams	equipn	equipment and supplies	tr.	travel	aw:	awards	coache (to i supplen	coaches' salaries (to include supplemental and	faci	facilities improvements	public. sport-	publications (if sport-specific)
			S 25.00	SER AUTROMED			ext	extended employment)	588 (	SEE GOTACKO		
	В	H	В	E	B	Ä	В	闰	В	田	В	H
							See. (	See, ATTACHED				
G track	006	906			50	85			3608	9000	-0-	-0-
B track	900	905			50	58			3000	9006	0	101
G tennis	750	870			50	- C3 -			-0-	-0-	-0-	
B tennis	300	206			50	39			0	-0-	. 01	-0-
G volleyball	4500	2663			20	54			,01	-0-	101	0
B wrestling	500	475			9,	2 2	-		) 0 !	0	101	-0-
G (list sport)	2000	5002			001	92			! 0 1	000 Fal		10
B (football)	15000	12417			200	245			2000	<b>3</b> 300	2006	2002
G (list sport)												
B (list sport)						•						

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Principal's Signature:

Date:

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### **DuPont Manual High School**

120 West Lee Street Louisville, Kentucky 40208 (502) 485-8241 Fax: (502) 485-8035



DATE:

April 10, 2002

FROM:

Cheri Silvey-Slusher, AD C 5-5

Re:

**Budgeted and Actual Expenditures** 

TRAVEL:

ALL requested in-county Athletic travel is paid by the Athletic Department. To Date: \$15, 996. All travel expenses of teams participating in a State Tournament are paid by the Athletic Department. ALL out-of-county travel is provided by individual parents transporting their own children.

### COACHES SALARIES:

ALL salaries are determined and paid by JCPS. See attached salary schedule. "School Paid" coaches' salaries are paid by Booster Clubs to Manual High School, deposited, and a school check is sent to the Treasurer of JCPS who then processes the coaches' salary checks.

### FACILITIES IMPROVEMENT:

Manual Stadium with the lighted Stadium Field is used by the football, boys soccer, and girls soccer teams.

# EXTRA SERVICE PAY SCHEDULE 2001-02

ATHLETIC AND RELATED ACTIVITIES IN SENIOR HIGH SCHOOLS

TITLE	, MINE	STEP 0	<i>-</i> /\\	STEP 1	STEP 2		STEP 3		STEP 4
Athletic Director		3665		4238	4810		5383		5956
Head Football		3054		3532	4009		4486		4963
Head Basketball (1)		3054		3532	4009		4486		4963
Asst. Football		1832		2119	2405		2692		2978
JV Basketball (1)		1832		2119	2405		2692		2978
Track (1)		1832		2119	2405		2692		2978
Baseball		1832		2119	2405		2692		2978
Softball		1832		2119	2405		2692		2978
Wrestling		1832		2119	2405		2692		2978
Volleyball		1832		2119	2405		2692		2978
Cheerleaders		1832		2119	2405		2692		2978
JROTC Rifle Team		1832		2119	2405		2692		2978
Sch Tech Coordinator		1832		2119	2405		2692		2978
Drill Corps		1527		1769	2004		2243		2481
Cross Country (1)		1527		1769	 2004		2243		2481
Field Hockey		1527		1769	 2004		2243		2481
Soccer (1)		1527		1769	2004		2243		2481
Tennis (1)		1527		1769	2004		2243		2481
JV Volleyball		1222		1413	 1603		1794		1985
Golf (1)		1222		1413	1603		1794		1985
Swimming		1222		1413	1603		1794		1985
Chess Sponsor		1222		1413	1603		1794		1985
ROTC Drill Team		1222		1413	1603		1794		1985
Asst. Wrestling (2)	26	1222		1413	1603		1794		1985
Asst. Field Hockey (2)	JV SCH	1222		1413	1603		1794		1985
Asst. Track (1)(2)	32	916		1059	1202		1346		1489
Asst. Soccer (1)(2)	JV SCH	916		1059	1202		1346		1489
Freshman Basketball (1)		916		1059	1202		1346	.,,	1489
Freshman Football		916		1059	1202	<u> </u>	1346		1489

ASSISTANT ATHLETIC DIRECTOR'S (GAME MANAGERS)

	OOIOIMII MIIIHEII	<u> </u>	7		
TITLE	STEP 0	STEP 1	STEP 2	STEP 3	STEP 4
Assistant Athletic Direc	tor 1700	2000	2300	2600	3000

Schools will be required to pay the listed Board approved scale. However, step progression is not mandatory.

SCHOOL FUNDED SPORT/SUPPORT POSITIONS

	OF TOOL TO STOLE				
TITLE	STEP 0	STEP 1	STEP 2	STEP 3	SIEP4
SCHOOL FUNDED SPORT/SUPPORT	200	500	800	1100	1400

Schools will be required to pay the listed Board approved scale. However, step progression is not mandatory.

# Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	the appropriate continuity		
BENEFITS	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Equipment and Supplies			/
Scheduling of Games and Practice Time	·		V
Travel and Per Diem Allowances	-		V
Coaching			/
Locker Rooms, Practice and Competitive Facilities		LOCKER ROOMS	
Medical and Training Facilities and Services			<b>*</b>
Publicity			V
Support Services	·		V
Athletic Scholarships	N/A	N/A	NA
Tutoring			V
Housing and Dining Facilities and Services	NA	w/a	NA
Recruitment of Student Athletes			V

Principal's Signature:

Date:

KHSAA Form T60 Rev. 07/01

2001-2002

School Name: du Pong MANUGE.

Principal's Signature:

Date:

School Year:

CORRECTIVE ACTION PLAN TITLE IX

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2002.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
LACIL OF WATER 50	DCPS WILL RUN WATER	AFTER dury 1,2002
RESTROOMS FOR FIRED HOGEL	REMODEL EXISTING SCACE	By SEPTEMBER 1, 2002
T	Expans FIELD ! IRRIGATION SYSTEM TO REGULATION	By 1mry 15, 2002
for the market of the forther owners is needed for	adad for all areas identified previously as it	wall areas identified previously as items for correction as well as all areas currently

An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. Hais form shall be typed.

Principal's Signature:

### DuPont Manual High School

120 West Lee Street Louisville, Kentucky 40208 (502) 485-8241 Fax: (502) 485-8035



Date:

April 10, 2002

From:

Cheri Silvey-Slusher, AD @ 3 - 3

Re:

Status Report on 2000-01 Corrective Action Report

1. Prior to July 15, 2001, 25 full size lockers were added to Girls-PE Locker Room for use by Volleyball and Softball teams.

2. New Practice/Game field was created for Field Hockey by re-configuring and expanding an area behind Meyers Hall. Facility was in use by October 1, 2001.



### 2001-2002 INTERSCHOLASTIC ATHLETICS SURVEY

Summary Of Student Responses
School Name: du PONT MANUAL
School Enrollment: 17/3
Date: 9-5-01
Date: 9-5-01 Completed By: CHER'I SILVEY-SLUSHER
Instructions:
1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number
of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of
students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the
KHSAA by April 15, 2002. Do not mail the student surveys (Form T-61). However, these
Forms should be maintained in your files in the event they are requested subsequently.
1771 Number of Surveys
1622 Total Returned April
9-12 Grades Surveyed
How Was The Survey Administered? By Homerson TEACHERS
Fall Sports (List Total Number of Participation Responses)
Cross Country (Boys)Sa_ Field Hockey (Girls)
109 Football (Boys)
Golf (Girls)
30 Golf (Boys)
4 / Soccer (Girls)
Lu Soccer (Boys)
26 Volleyball (Girls)
Volleyball (Boys)
Winter Sport (List Total Number of Participation Responses)
34 Basketball (Girls)
3 Basketball (Boys)
Gymnastics (Girls)

- 9 Indoor Track (Girls)
- 12 Indoor Track (Boys)
- Swimming & Diving (Girls)
- 26 Swimming & Diving (Boys)
- 32 Wrestling (Boys)

Spring Sport (List Total Number of 24 Baseball (Boy Fast Pitch Sof Slow Pitch Sof 25 Tennis (Girls)  23 Tennis (Boys)  34 Track (Girls)  37 Track (Boys)	rs) Aball (Girls) oftball (Girls)	
Other Sports (From Student Surve	ey T-61 Question 10)	
Name of Sport  LACROSSE	Number of Participat	of Students Interested In ing
BOYS VOLLEYBRIL	12	
Number of Students who participa	te in Intramural Sports.	
(From Student Survey T-61 Questi	ion 5)	
Sport NONE	Number NONE	
List Intramural Sports students are (From Student Survey T-61 Questi		
Sport LACROSSE TCP HOCKEY BOYS VOLLEYBOLL	Number 1.72 10 11	

Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Sport	<u>Number</u>
LACROSSE	5
FCE HOCKEY	6
BOWLING	12
ROCK CLIMBING	7
ROWING	3

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

Response	Number
IZ I don't have the The practice so ZZ. The sport I like It's too expense I prefer to part Y Working  Other	chedules and game times are inconvenient e isn't offered
Student Suggestions to encourage pa	articipation LS" POOL (?)
PEP RALLIES	
MORE SCHOOL A	HUN PUNCEMENTS SE : ICE HOCKEY
ADD LACROSS	SE ? ICE HOCKEY
Principal's Signature	4/12/0- Date

Summary Page No. 3