

# Kentucky High School Athletic Association

## Memorandum

To: Superintendent, Principal, and Athletic Director

From: Brigid L. DeVries, Commissioner



Date: July 22, 2002

Subject: 2001-2002 Annual Report Forms Submission

School: Henry Clay High School

Enclosed please find a copy of Form T-65, The 2001-2002 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2001-2002 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



Memo

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Brigid L. DeVries, Commissioner

Date: July 16, 2002

Re: 2002 Title IX Forms Submission

School	Henry Clay	Reviewed by	Gary Lawson
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The following is a status report regarding the required 2001 - 2002 Title IX submission of forms due in to the KHSAA office by April 15, 2002. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<input checked="" type="checkbox"/>	GE 19 (Annual Verification)	<input checked="" type="checkbox"/>	T-35 (Budget Expenses)
<input checked="" type="checkbox"/>	T-1 (Summary Program Chart 1)	<input checked="" type="checkbox"/>	T-36 (Budget Expenses)
<input checked="" type="checkbox"/>	T-2 (Summary Program Chart 2)	<input checked="" type="checkbox"/>	T-41 (Checklist -- Overall Interscholastic Program)
<input checked="" type="checkbox"/>	T-3 (Summary Program Chart 3)	<input checked="" type="checkbox"/>	T-60 (Corrective Action Plan)
<input checked="" type="checkbox"/>	T-4 (Summary Program Chart 4)	<input checked="" type="checkbox"/>	T-63 (Interscholastic Survey Results)

II. Status

A.	<input checked="" type="checkbox"/>	2001 - 2002 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.		The following forms were omitted and must be submitted by school representatives.
D.	<input checked="" type="checkbox"/>	Other Recommendation and Comments:
		All calculations are correct and the report appears to be in good order.

APR 12 2002



**2001-2002 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
ANNUAL VERIFICATION OF TITLE IX PROCEDURES  
(To be submitted by April 15, 2002 along with other required forms)**

The HENRY CLAY High School, LEXINGTON, Kentucky  
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

**I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)**

- Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
Robert J. Bell	2100 Fontaine Rd. Lex 40502	859/381-3423	Principal
Joe Ratliff	2100 Fontaine Rd Lex 40502	859/381-3423x1145	Athletic Director
Jay Wilder	2100 Fontaine Rd Lex 40502	859/381-3423x1144	SBDM/Teacher
Jeanette Coufal-Brock	1913 Blairmore Rd Lex 40502	859/266-0154	SBDM/Parent
Bill Cowgill	124 Chinoe Rd Lex 40502	859/269-2686	SBDM/Parent
Patti Zbrowski	3608 Hidden Pond Lex 40502	859/269-9966	Parent
Becky Bushong	2100 Fontaine Rd Lex. 40502	859/381-3423x1167	Teacher/Formal Parent
Linda Kelley	2100 Fontaine Rd Lex. 40502	859/381-3423x1162	Teacher/Formal Coach
Herb Hammond	2100 Fontaine Rd Lex. 40502	859/381-3423x1129	Teacher/Coach
Amanda White	349 Darby Creek Lex 40509	859/264-9963	HC Softball Team Capt

- Scheduled a minimum of three meetings during the 2001-2002 school year on the following dates: 9/10/01, 10/1/01, 11/12/01, 12/3/01, 1/14/02, 2/4/02, 3/18/02, 4/8/02

- Designated the following person(s) as the Title IX coordinator for the school/district:

<u>Joe Ratliff</u>	<u>Athletic Director</u>	<u>2100 Fontaine Rd. Lex. 40502</u>	<u>859/381-3423</u>
Name	Title	Address	Phone

- School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

- In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Principal's Signature

Date

Superintendent Signature

School Board Chairpersons' Signature

*(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)*

**2001-2002**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 1**

KHSA  
Form T1  
Rev. 07/01

**Participation Opportunities Test One**

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	<b>GIRLS</b>	762	48%	233	42%
Row 2	<b>BOYS</b>	832	52%	320	58%
Row 3	<b>Totals</b>	1594	100%	553	100%

Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 4 calculations if applicable: 14 Female & 6 Male

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- 3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. \* In addition, should 8<sup>th</sup> grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8<sup>th</sup> grade students & below are included. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- 5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: \_\_\_\_\_ Date: 4/12/02

**2001-2002**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 2**

KHSA  
 Form T2  
 Rev. 07/01

**Participation Opportunities Test Two**

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
<b>GIRLS</b>	Row 1	varsity:	10	154	0	0	N/A
	Row 2	j.v.:	5	59	0	0	N/A
	Row 3	frosh:	2	20	0	0	N/A
	Row 4	total:	0	233	0	0	N/A
<b>BOYS</b>	Row 5	varsity:	10	197	0	0	N/A
	Row 6	j.v.:	5	74	0	0	N/A
	Row 7	frosh:	2	49	0	0	N/A
	Row 8	total:	0	320	0	0	N/A

- 1) List the number of interscholastic teams offered for girls and boys at each competitive level (for example, varsity, junior varsity, and freshman levels). Total each of the entries in Column 1 into Row 4, Column 1 and Row 8, Column 1.
- 2) List the number of interscholastic teams that have been added in the last five years at each competitive level. Total each of the entries in Column 3 into Row 4, Column 3 and Row 8, Column 3.
- 3) List the number of participants that are currently on each level of the teams that were added in the last five years. Total each of the entries in Column 2 into Row 4, Column 2 for girls and Row 8, Column 2 for boys. If a team was added previously but no longer exists, there are no current participants to be added for that team.
- 4) List the number of participants added in the last 5 years. Total each of the entries made in Column 4 into Row 4, Column 4 for girls and Row 8, Column 4 for boys.
- 5) Calculate the percentage of participants that have been added in the last five years (Column 4 divided by Column 2 on each line). For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 96 (taken from Form T-1, Row 1, Column 3), then 65.6% of the current opportunities (63 of 96) have been added in the last five years. Perform similar calculations for male participants.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature:  Date: 4/12/02

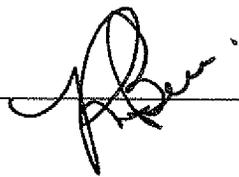
**2001-2002**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 3**

**Participation Opportunities Test Three**

For any question answered "YES" identify the respective sport(s).

	<b>GIRLS</b> (Yes / No)		<b>BOYS</b> (Yes / No)
1. Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO)	NO		NO
2. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO)	NO		NO
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team with the interscholastic survey.	Possibly		Possibly
4. For a sport currently offered, is there interest to form a viable team for a junior varsity, freshman, or other intramural level that is not currently offered? (YES or NO)	NO		NO
5. If you answered YES to question (1), (2), (3) or (4), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition. (YES or NO)	NO		NO

Principal's Signature: \_\_\_\_\_



Date: \_\_\_\_\_

4/12/02

**2001-2002  
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART  
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
<b>G basketball</b>	1500	2335	2000	2195	2000	2411	10,476	10,476	0	0	0	0
<b>B basketball</b>	1845	2180	200	180	770	1130	12,028	12,028	0	0	0	0
<b>G softball</b>	5000	4200	8,000	4,200	850	850	4268	4268	600,000	600,000	0	150
<b>B baseball</b>	3000	3150	18,776	12,080	1650	1100	4268	4268	2300	1950	0	0
<b>G cross country</b>	875	875	0	0	50	34	776	776	0	0	0	0
<b>B cross country</b>	875	875	0	0	50	37	776	776	0	0	0	0
<b>G golf</b>	250	295	0	0	250	270	776	776	0	0	0	0
<b>B golf</b>	400	378	0	0	150	180	776	776	0	0	0	0
<b>G soccer</b>	500	925	1200	1875	1600	2545	6596 +20 days	6596 +20 days	0	0	0	0
<b>B soccer</b>	2000	1812	1000	1302	1650	2883	5044 +20 days	5044 +20 days	0	0	0	0
<b>G swimming</b>	0	0	0	0	50	60	1552	1552	400	425	0	0
<b>B swimming</b>	0	0	0	0	50	40	1552	1552	400	425	0	0

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Principal's Signature:  Date: 4/12/02

**2001-2002  
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2  
TO INCLUDE BOOSTER CLUB FUNDING**

Teams	equipment and supplies		Travel		Awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track	0	0	0	0	150	150	3104	3104	0	0	0	0
B track	0	0	0	0	150	150	3104	3104	0	0	0	0
G tennis	0	0	0	0	200	200	776	776	0	0	0	0
B tennis	0	0	0	0	200	200	776	776	0	0	0	0
G volleyball	450	1170	1300	1315	1700	2314	5044 +20days	5044 + 20 days	0	0	50	140
B/G wrestling	1000	1225	0	0	900	875	3880	3880	0	0	0	0
G (list sport)												
B (football)	12,600	17,460	3300	4150	9000	7725	20,176 +60days	20,176 +60 days	1600	1990	0	0
G (list sport)												
B (list sport)												

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Principal's Signature:  Date: 4/12/02

## 2001-2002 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA  
Form T41  
Rev. 07/01

### Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances		X (\$ not opportunity)	
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			N/A
Tutoring			X
Housing and Dining Facilities and Services			N/A
Recruitment of Student Athletes			N/A

Principal's Signature: \_\_\_\_\_



Date: 4/12/02

**2001-2002  
TITLE IX  
CORRECTIVE ACTION PLAN**

School Name: **HENRY CLAY**  
 School Year: **2001-2002**  
 Principal's Signature: \_\_\_\_\_  
 Date: **4/12/02**

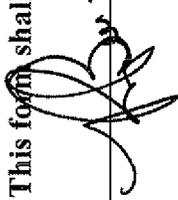
To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2002.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Softball Facility	Place a quality softball park on campus that rivals our baseball facility	Complete 2001-2002 season
Varsity Girls Locker Room	Build girls varsity locker room, coaches offices and storage rooms	Complete 2001-2002 season
Budget	Continue to develop more balance in booster club spending in similar sports (based on # involved). Establish more rigid timelines for financial information	2002-2003 Budgets/Financial Statements
Uniform Replacements	Modify replacement schedule for game uniforms	Complete 2001-2002 season (T60 attachment)

- An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.

Principal's Signature: \_\_\_\_\_

Date: 4/12/02



**T60 Attachment**  
**Uniform Replacement Schedule**

<u>Team</u>	<u>Last New Uniform</u>	<u>Next New Uniform</u>
G V Basketball	2000-01	2004-05
B V Basketball	1997-98	2002-03 (school/booster)
G V Softball (need for additional set)	2000-01	2002-03 (school)
B V Baseball	1998-99	2002-03 (booster)
G Cross Country	2001-02	2004-05
B Cross Country	2001-02	2004-05
G Golf	2001-02	2002-03*
B Golf	2001-02	2002-03*
G V Soccer	2001-02	2003-04
B V Soccer	2001-02	2003-04
G Swimming/Diving	new per athlete	
B Swimming/Diving	new per athlete	
G Track	2001-02	2004-05
B Track	2001-02	2004-05
G Tennis	2001-02	2002-03*
B Tennis	2001-02	2002-03*
G V Volleyball	2000-01	2002-03 (booster)
B/G Wrestling	new per athlete	
B Football	1998-99	TBA

\*Athlete/boosters/parent supply as not always "uniform"

NOTE: Consideration will be given to adding uniform sets early if "sister/brother sport" is replacing uniform or has replaced uniform since said sport has as long as overall athletic program is not taken out of compliance on this issue.

## 2001-2002 INTERSCHOLASTIC ATHLETICS SURVEY

### Summary Of Student Responses

School Name: **HENRY CLAY**

School Enrollment: **1594**

Date: **12 October 2001**

Completed By: **Henry Clay AP Stats class/Linda Kelley, Instructor/Joe Ratliff, AD**

#### Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2002. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

**1114** Number of Surveys

**1051** Total Returned

**9-11** Grades Surveyed

How Was The Survey Administered? The survey was administered in homeroom with simple instructions given by the teacher of that homeroom.

#### Fall Sports (List Total Number of Participation Responses)

- 19** Cross Country (Girls)
- 12** Cross Country (Boys)
- 18** Field Hockey (Girls)
- 178** Football (Boys)
- 16** Golf (Girls)
- 32** Golf (Boys)
- 56** Soccer (Girls)
- 62** Soccer (Boys)
- 90** Volleyball (Girls)
- 13** Volleyball (Boys)

#### Winter Sport (List Total Number of Participation Responses)

- 64** Basketball (Girls)
- 159** Basketball (Boys)
- 68** Gymnastics (Girls)
- 31** Indoor Track (Girls)
- 21** Indoor Track (Boys)
- 60** Swimming & Diving (Girls)
- 26** Swimming & Diving (Boys)
- 68** Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

143	Baseball (Boys)
34	Fast Pitch Softball (Girls)
47	Slow Pitch Softball (Girls)
80	Tennis (Girls)
48	Tennis (Boys)
74	Track (Girls)
57	Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
Lacrosse	46
Hockey	20
Rugby	13
Ultimate Frisbee	12
Fencing	7
Water Polo	7
Karate	7
Badmitton	4
Crew	2
Billiards	1
Handball	1

Number of Students who participate in Intramural Sports.  
(From Student Survey T-61 Question 5)

<u>Sport</u>	<u>Number</u>
Flag Football	55
Basketball	21
Bowling	12
Volleyball	6
Softball	2

List Intramural Sports students are interested in adding:  
(From Student Survey T-61 Question 6)

<u>Sport</u>	<u>Number</u>
Lacrosse	43
Powder Puff	27
Ultimate Frisbee	21
Ice Hockey	20
Soccer	19
Rugby	18
Skateboarding	15
Ping Pong	14
Badmitton	10
Kickball	10

Participation in Non-School Sports Activities  
(From Student Survey T-61 Question 7)

Sport (Number)

Soccer (60)	Rollarblading (17)	Martial Arts (11)
Basketball (44)	Dancing (16)	Lacrosse (8)
Baseball (43)	Swimming (15)	Softball (4)
Ice Hockey (20)	Equestrian (15)	Fencing (2)
Tennis (19)	Golf (13)	
Volleyball (17)	Gymnastics (13)	

Reasons for not participating in interscholastic athletics.  
(From Survey Question 8)

Response	Number
88 I prefer other activities such as band, chorus, etc.	
233 I don't have time	
45 The practice schedules and game times are inconvenient	
58 The sport I like isn't offered	
23 It's too expensive	
30 I prefer to participate in club or intramural sports	
83 Working	
124 Other	
<i>...missed tryouts, health problems, dislike sports, church, injury, grades, JROTC, out-of-district, transportation.</i>	

Student Suggestions to encourage participation

*Less homework, more convenient/flexible schedules, provide transportation, lower necessary grade requirements, lower cost per athlete, more informational meetings, make friends, encourage more school spirit, trophies, announce tryouts more, announce results more, more posters, less practice, add non-mandatory practices, new coaches, bribes, improve facilities, need skate park, more sports, better practice times, conflict w/band, coach encouragement, trial practice, gym credit, allow in season athletes to participate in intramurals.*

Principal's Signature

Date