

Kentucky High School Athletic Association

To: Superintendent, Principal, and Athletic Director

From: Brigid L. DeVries, Commissioner



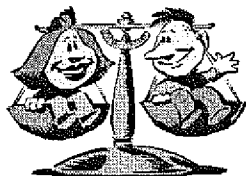
Date: July 1, 2002

Subject: 2001-2002 Annual Report Forms Submission

School: Lexington Christian Academy

Enclosed please find a copy of Form T-65, The 2001-2002 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2001-2002 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



Memo

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Brigid L. DeVries, Commissioner

Date: June 28, 2002

Re: 2002 Title IX Forms Submission

School	Lexington Christian Academy	Reviewed by	Gary Lawson
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The following is a status report regarding the required 2001 - 2002 Title IX submission of forms due in to the KHSAA office by April 15, 2002. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<input checked="" type="checkbox"/>	GE 19 (Annual Verification)	<input checked="" type="checkbox"/>	T-35 (Budget Expenses)
<input checked="" type="checkbox"/>	T-1 (Summary Program Chart 1)	<input checked="" type="checkbox"/>	T-36 (Budget Expenses)
<input checked="" type="checkbox"/>	T-2 (Summary Program Chart 2)	<input checked="" type="checkbox"/>	T-41 (Checklist – Overall Interscholastic Program)
<input checked="" type="checkbox"/>	T-3 (Summary Program Chart 3)	<input checked="" type="checkbox"/>	T-60 (Corrective Action Plan)
<input checked="" type="checkbox"/>	T-4 (Summary Program Chart 4)	<input checked="" type="checkbox"/>	T-63 (Interscholastic Survey Results)

II. Status

A.	<input checked="" type="checkbox"/>	2001 – 2002 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.		The following forms were omitted and must be submitted by school representatives.
D.	<input checked="" type="checkbox"/>	Other Recommendation and Comments:
		All calculations are correct and the forms appear to be in good order.

APR 15 2002



**2001-2002 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES
(To be submitted by April 15, 2002 along with other required forms)**

The Lexington Christian Academy High School, Lexington, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
See attached form			

Scheduled a minimum of three meetings during the 2001-2002 school year on the following dates:
11/12/2001, 2/6/2002, 4/22/2002

Designated the following person(s) as the Title IX coordinator for the school/district:

<u>Paige Patterson-Grant</u>	<u>Title IX Coord.</u>	<u>520 Cave Spring Dr</u>	<u>881-1415</u>
Name	Title	Address	Phone

School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

William J. Mitchell
Principal's Signature

Oliver E. Lubbe
Superintendent Signature

April 12 2002
Date

[Signature]
School Board Chairpersons' Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

LCA Title IX

Gender Equity Committee Members 2001 -2002

Name	Role(s)	Email - address	Home Phone	Work Phone	11/12/01 Attended	02/06/02 Attended	04/__/02 Attended
Paige Patterson-Grant	Parent, Athletic Comm	Pgrant@us.ibm.com 520 Cave Spring Drive Nicholasville, KY 40356	881-1415 552-4284 (cell)	243-3317	Y	Y	
Roger Newton	Athletic Director, Males Coach (quit on 12/31/2001as AD)	Rnewton@lexingtonchristian.org		223-2180 ext 225	Y	Off GEC	
Sheryl Moyen	Asst A. D.	Smoyen@lexingtonchristian.org 964 Spring Run Rd Lex, 40514		223-2180 ext 226	Y	Y	
Nick Glancy	Parent, Legal Rep	3120 Wall St Lex, 40513 (work)	223-7397	223-1500	N	N	
Susan Samples	Females Coach, Teacher	Ssamples@lexingtonchristian.org 3467 Winthrop Rd. Lexington, KY 40503	223-0461		N	Off GEC	
Brenda Emery	Females Coach	Biemery55@aol.com 2224 Newmarket Way Lex, 40504	223-8315	268-3071	N	N	
Keith Galloway	Males Coach	123 Carter Dr. Richmond, KY 40475	624-0446	223-2180 ext 222	N	N	
Celia Thompson	Parent, Teacher, Females Coach	2421 Doubletree Ct Lex, 40514	223-8631	223-2180	Excused	Y	
Jessica Woodard	Student Athlete	3668 Bold Bidder Dr. Lex, 40517	271-4332		Y	Excused	
Trent Davis	Student Athlete	3437 W. Edgebrook Dr. Lexington, KY 40515	273-2737		Y	N	
Stephanie Thompson	Student Athlete	2421 Doubletree Ct Lex, 40514	223-8631		Excused	Y	

LCA Title IX

Executive Summary 2001-2002 Review by the Gender Equity Committee

The Lexington Christian Academy (LCA) High School Athletics Committee continued its support of a Gender Equity Committee (GEC) to evaluate and address the overall athletics program at the High School level. The GEC was originally formed in 1999, at the request of the KHSAA, to assess Title IX compliance which is required by KHSAA for its participating schools. The three major areas reviewed were:

- a) effective accommodation of student interests and abilities,
- b) athletic financial assistance, and
- c) other program components such as equipment, supplies, schedules, facilities, etc.

To assess compliance for the accommodation of interests and abilities, the LCA GEC addressed all prongs. We need only to comply with one test from each of the two categories below to be compliant.

Participation Opportunities:

1. Provide athletic participation opportunities for students which are substantially proportional to the enrollment percentages at the school.
2. Demonstrate a history and continuing practice of expanding sports offerings that is responsive to the developing interests and abilities of the underrepresented sex.
3. Show that the school is fully and effectively accommodating the athletic interest and abilities of the underrepresented sex.

Levels of Competition:

1. Provide proportionally similar numbers of male and female athletes with equivalently advanced competitive opportunities.
2. Demonstrate a history and continuing practice of upgrading the competitive opportunities available to the disadvantaged sex.

To assess compliance for athletic financial assistance, the LCA GEC reviewed the overall impact of expenditures across all athletics. This included the fund-raising activities of the booster clubs. The budgets provided for male and female sports do not have to be equal, but overall, the programs should be equitable.

To assess compliance for the other program components, the GEC reviewed and summarized the coach's surveys.

NOTE: LCA receives no federal financial assistance and is not covered by Title IX. LCA has elected to comply with the provisions set out in Title IX in connection with its membership in KHSAA.

LCA Title IX

2001-2002 RESULTS SUMMARY:

The GEC performed an internal self-audit utilizing the updated self assessment forms provided by the KHSAA. A summary of the results follows.

Participation Opportunities, Test #1 (LCA does not meet equitable standards); see T-1:

Girls' enrollment is 212 of 402 (53%) and athletic participation is 135 of 321 (42%)

Boys' enrollment is 190 of 402 (47%) and athletic participation is 186 of 321 (58%)

(The athletic participation numbers reflect 7th & 8th graders, which account for 3 girls and 4 boys.)

Participation Opportunities, Test #2 (LCA does meet equitable standards, over 25%); see T-2:

Girls' teams added = 4 with 43 participants, for increase of 32% (43/135)

(Varsity and JV Soccer, JV Basketball, JV Softball)

Boys' teams added = 5 with 74 participants, for increase of 40% (74/186)

(Varsity & JV Football, JV Soccer, JV Basketball, JV Baseball)

Participation Opportunities, Test #3 (LCA does meet equitable standards); see T-3:

Girls' interests have been accounted for in the current athletic offerings based on the Title IX definition. In addition, a Girl's Varsity and/or JV Volleyball program is scheduled to begin in Fall 2002.

Levels of Competition, Test #1 (LCA does meet equitable standards); see T-4:

Girls' varsity teams = 8 with 98 participants, for 73% participation

Boys' varsity teams = 9 with 125 participants, for 67% participation

Girls' junior varsity teams = 2 with 25 participants, for 19% participation

Boys' junior varsity teams = 3 with 49 participants, for 26% participation

Girls' freshman teams = 1 with 12 participants, for 8% participation

Boys' freshman teams = 1 with 12 participants, for 7% participation

Levels of Competition, Test #2:

Not applicable at the High School level. Applies to the intercollegiate level of upgrading from Division III to Division II, for example.

Assessment results of the athletic financial assistance and other program components are equitable. Corrective actions have been recommended by the GEC to be implemented. These are listed on form T-60. This list includes all actions recommended and taken since the 1999-2000 school year assessment.

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1

KHSAA
 Form T1
 Rev. 07/01

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	212	53%	135	42%
Row 2	BOYS	190	47%	186	58%
Row 3	Totals	402	100%	321	100%

Instructions:

*Number of 8th grade students & below used in Column 4 calculations if applicable: 3 girls & 4 boys

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- 3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- 5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: William J. Mitchell Date: April 12, 2002

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2

KHSAA
 Form T2
 Rev. 07/01

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	8	98	1	18	18%
	Row 2	j.v.:	2	25	3	25	100%
	Row 3	frosh:	1	12	0	0	0%
	Row 4	total:	11	135	4	43	32%
BOYS	Row 5	varsity:	9	125	1	25	20%
	Row 6	j.v.:	3	49	4	49	100%
	Row 7	frosh:	1	12	0	0	0%
	Row 8	total:	13	186	5	74	40%

- 1) List the number of interscholastic teams offered for girls and boys at each competitive level (for example, varsity, junior varsity, and freshman levels). Total each of the entries in Column 1 into Row 4, Column 1 and Row 8, Column 1.
- 2) List the number of interscholastic teams that have been added in the last five years at each competitive level. Total each of the entries in Column 3 into Row 4, Column 3 and Row 8, Column 3.
- 3) List the number of participants that are currently on each level of the teams that were added in the last five years. Total each of the entries in Column 2 into Row 4, Column 2 for girls and Row 8, Column 2 for boys. If a team was added previously but no longer exists, there are no current participants to be added for that team.
- 4) List the number of participants added in the last 5 years. Total each of the entries made in Column 4 into Row 4, Column 4 for girls and Row 8, Column 4 for boys.
- 5) Calculate the percentage of participants that have been added in the last five years (Column 4 divided by Column 2 on each line). For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 96 (taken from Form T-1, Row 1, Column 3), then 65.6% of the current opportunities (63 of 96) have been added in the last five years. Perform similar calculations for male participants.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: William J. Mitchell Date: April 12, 2002

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO)	No		No
2. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO)	No		No
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team with the interscholastic survey.	Yes Volleyball		Yes Wrestling
4. For a sport currently offered, is there interest to form a viable team for a junior varsity, freshman, or other intramural level that is not currently offered? (YES or NO)	No		No
5. If you answered YES to question (1), (2), (3) or (4), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition. (YES or NO)	Yes		Yes

Principal's Signature: William J Mitchell Date: April 12, 2002

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

KHSAA
 Form T4
 Rev. 07/01

Levels of Competition Test One

		(Column 1)	(Column 2)
	Team Levels	GIRLS	BOYS
Row 1	Total Number of Athletics Participants in All Levels	135	186
Row 2	Number of Varsity Teams Offered	8	9
Row 3	Number of Participants on all Varsity Teams	98	125
Row 4	Percentage of Total Varsity Participants By Sex	73%	67%
Row 5	Number of Junior Varsity Teams Offered	2	3
Row 6	Number of Participants on all Junior Varsity Teams	25	49
Row 7	Percentage of Total Junior Varsity Participants By Sex	19%	26%
Row 8	Number of Freshman Teams Offered	1	1
Row 9	Numbers of Participants on all Freshman Teams	12	12
Row 10	Percentage of Total Freshman Participants By Sex	8%	7%

- 1) Copy the number entered on Form T1, Row 1, Column 3 and place on Row 1, column 1 of this form.
- 2) Copy the number entered on Form T1, Row 2, Column 3 and place on Row 1, column 2 of this form.
- 3) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #2,5,8) and place in the proper boxes in columns 1 and 2.
- 4) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #3,6,9) and place in the proper boxes in columns 1 and 2.
- 5) Calculate the percentage of female and male participants at each level. (Rows #4,7,10)
 - Divide Row 3, Column 1 by Row 1, Column 1, and place the percentage in Row 4, Column 1.
 - Divide Row 3, Column 2 by Row 1, Column 2, and place the percentage in Row 4, Column 2.
 - Divide Row 6, Column 1 by Row 1, Column 1, and place the percentage in Row 7, Column 1.
 - Divide Row 6, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
 - Divide Row 9, Column 1 by Row 1, Column 1, and place the percentage in Row 10, Column 1.
 - Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 10, Column 2.

Principal's Signature: William J. Mitchell Date: April 12, 2002

2001-2002 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA
Form T41
Rev. 07/01

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			X
Tutoring			X
Housing and Dining Facilities and Services			X
Recruitment of Student Athletes			X

Principal's Signature: William J. Mitchell Date: April 12, 2002

LCA Title IX

School Year: 2001 - 2002

Signature: *William J. Mitchell*

Date: _____ (as of 04/12/2002)

**TITLE IX
CORRECTIVE ACTION PLAN**

To utilize this form indicate the intended area which needs corrective action and the suggested change time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2002.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
<p>1. Accommodation of Interests and Abilities</p> <p>Since the female participation rates are lower than the male participation rates, we must increase the sports offered to females and encourage additional female participation in all of the athletics offered.</p>	<p>Add volleyball as a valid female athletic team. Since schedules have not been accounted for and experience/skills have not been evaluated, begin with an intramural program within the next 2 years and move into a junior varsity program within 3 years.</p>	<p>Add intramural volleyball by Fall 2002.</p> <ul style="list-style-type: none"> • 11/3/00 – to be introduced Spring 2001. • 2/27/01 – VB begins March 26, 2001. CLOSED. <p>Add junior varsity volleyball by Fall 2003.</p> <ul style="list-style-type: none"> • 11/3/00 – on schedule; may be earlier. • 4/4/01 – Athletic Dept. to evaluate the Spring 2001 intramural program to see if Freshman or JV program can begin in Fall 2001; investigating coaching position. • 11/12/01 – Full time coaching position is posted in sports calendar of Herald-Leader; request will be sent to the Kentucky Basketball Academy's VB Director and sent to the LCA campuses. • 2/6/02 – Still looking for head coach. • 4/12/02 – 3 candidates to consider. <p>Note: The current JV Football program will move to Varsity status in 2001-2002. This will change the make-up of the participation next year; however, it is highly likely that the JV Volleyball program will begin as well. (4/12/02 – FB was Varsity in 2001-2002; Volleyball to begin 2002-2003.)</p>

LCA Title IX

	<p>Encourage more athletic participation for all students by increasing the publicity of the sport offerings.</p>	<p>Publicize the Athletic Fair to all current students enrolled and have Coaches on hand to answer questions.</p> <ul style="list-style-type: none"> • 11/3/00 – 2001-2002 Athletic Fair to be held on the first Friday after school begins to increase attendance. • 3/13/01 – Not scheduled yet. • 4/4/01 – To be scheduled on Thursday evening after school begins (tentatively Aug. 23rd or Aug. 30th). • 11/12/01 – Athletic Fair not held this year; Athletic Dept. is redefining its value overall. • 4/12/02 – Athletic Dept. and High School decided to change Athletic Fair. Other means to be used. CLOSED.
<p>2. Scheduling of Games and Practice Times</p> <p>Provide more 'prime time' opportunities for girls sports to perform/play.</p>	<p>Schedule games for basketball and soccer contests that allow for more 'prime time' opportunities for girls' sports, for example, Friday or Saturday games. These should not always be the first game of the evening either, but should follow the boys' varsity or girls' junior varsity.</p>	<p>Begin moving and rescheduling contracted games for 2000-2001.</p> <ul style="list-style-type: none"> • 11/3/00 – to begin Spring 2001 • 2/27/01 – Began scheduling for upcoming year in Soccer & Basketball. • 4/4/01 – Athletic Director working with Girl's Varsity Basketball Coach on scheduling Tuesday & Friday evening games. • 2/6/02 – At upcoming District meetings, Athletic Dept. will discuss this potential change in schedule with other schools, so that multiple schools can begin this type of rotation, and may begin with the district games, in near future. • 4/12/02 – CLOSED. <p>Establish guidelines for when new contracts are signed for later seasons of soccer and basketball.</p> <ul style="list-style-type: none"> • 11/3/00 – Soccer and Basketball in 2001-2002 seasons will have 2-3 doubleheaders with boys and girls teams. • 2/27/01 – phasing this in for Soccer & Basketball in 2001-2002. • 4/4/01 – Some boy/girl games have been scheduled for 2001-2002 Basketball season where both varsity teams would play on a weekend evening.

LCA Title IX

<p>4. Facilities</p> <p>Locker rooms should be available to all teams, as needed.</p>	<p>Ensure that when locker rooms are built at the LCA High School campus that boys and girls facilities are similar in accommodations.</p>	<p>As funds become available, facilities will be built which includes locker rooms. The long-term plan is to have locker rooms within 5 years.</p> <ul style="list-style-type: none"> • 11/3/00 – Still in long-term plans. • 2/27/01 – Temporary locker rooms are available in the basement now for football, baseball, and softball. • 4/4/01 – Temporary locker rooms are available in the gym for all basketball teams. • 2/6/02 – Still in long-term plans. • 4/12/02 – Temporary locker rooms in use, and have been recently updated, along with additional space developed in basement. CLOSED.
<p>5. Facilities</p> <p>Office space for coaches should be available to all teams, as needed.</p>	<p>Ensure that when coach's offices are built at the LCA High School campus that boys and girls coaches have similar accommodations.</p>	<p>As funds become available, facilities will be built which may include coach's offices. The long-term plan is to have coach's offices when the gym is completed, within 5 years.</p> <ul style="list-style-type: none"> • 11/3/00 – Interim are set-up for 2000-2001. • 2/27/01 – Offices have been set-up, however the coaches are not using them. Need to determine why not being used. • 3/13/01 – GEC discussed with the coaches present the use of office; they stated they do not need it. It is used primarily by the Girl's Basketball coach. • 2/6/02 – CLOSED.

LCA Title IX

<p>6. Budget</p> <p>Budgets including booster club funding should be distributed equitably among all teams, as the sport needs.</p>	<p>Ensure that the budget for similar sports is equitable.</p> <p>Monitor the expenditures for similar sports so that over spending does not lead to inequities.</p> <p>Develop Booster agreements.</p>	<p>Budgets for 2000-2001 are in place. Booster club fund-raising needs are included in the budgets.</p> <ul style="list-style-type: none"> • 4/4/01 – General Athletic Booster Club has been seeking new opportunities for fund raising throughout the year and assisting the Athletic Director on educating parents and boosters about equitable fund raising and spending. • 4/12/02 – General Athletic Booster Club continues to provide additional fund-raising opportunities across all sports. CLOSED. <p>Athletic Director's office to monitor team expenditures throughout the 2000-2001 seasons.</p> <ul style="list-style-type: none"> • 11/3/00 – Fall 2000 sports concluded with budgets and spending equitable. • 2/27/01 – Budgets have been OK so far this school year. • 4/4/01 – CLOSED. <p>Paige to use draft provided by KHSAA to update for use at LCA; begin using 2002-2003 school year.</p> <ul style="list-style-type: none"> • 4/12/02 – Draft to be completed for review with CFO and Athletic Dept meeting on 4/17/02.
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LCA Title IX

	Develop Booster financial summaries.	<p>GEC to handle.</p> <ul style="list-style-type: none">• 2/6/02 – GEC will recommend to all booster groups a template spreadsheet to use so that all expenditures and income can be accounted for. Finance office can provide lists of income and spending by retailer, but booster groups need to account for where/how the money came in and what 'project' or items were purchased specifically. Will begin this with the 2002-2003 school year.• 4/12/02 – Paige discussed this with CFO of High School and agreed to work together to determine financial summaries for all booster groups to use, meeting to be held on 4/17/02.
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2001-2002 INTERSCHOLASTIC ATHLETICS SURVEY

Summary Of Student Responses

School Name: Lexington Christian Academy

School Enrollment: 402

Date: 11/20/2001

Completed By: LCA Athletic Dept. / Paige Patterson-Grant

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2002. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

336 Number of Surveys

311 Total Returned

9-12 Grades Surveyed

How Was The Survey Administered? handed out during 1st period

Fall Sports (List Total Number of Participation Responses)

3 Cross Country (Girls)

8 Cross Country (Boys)

15 Field Hockey (Girls)

59 Football (Boys)

8 Golf (Girls)

19 Golf (Boys)

28 Soccer (Girls)

24 Soccer (Boys)

70 Volleyball (Girls)

2 Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

31 Basketball (Girls)

50 Basketball (Boys)

29 Gymnastics (Girls)

16 Indoor Track (Girls)

11 Indoor Track (Boys)

16 Swimming & Diving (Girls)

8 Swimming & Diving (Boys)

24 Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

<u>35</u>	Baseball (Boys)
<u>27</u>	Fast Pitch Softball (Girls)
<u>9</u>	Slow Pitch Softball (Girls)
<u>30</u>	Tennis (Girls)
<u>13</u>	Tennis (Boys)
<u>19</u>	Track (Girls)
<u>19</u>	Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
<u>wrestling - 9</u>	
<u>hockey - 13</u>	
<u>lacrosse - 10</u>	
<u>powder puff football - 15</u>	
<u>volleyball - 19</u>	
<u>(several others listed, with only 1-7 interested)</u>	

Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5)

<u>Sport</u>	<u>Number</u>
<u>baseball - 10</u>	
<u>powder puff football - 18</u>	
<u>volleyball - 16</u>	
<u>(several others listed, with only 1-5 interested)</u>	

List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)

<u>Sport</u>	<u>Number</u>
<u>wrestling - 14</u>	
<u>basketball - 7</u>	
<u>lacrosse - 9</u>	
<u>powder puff football - 19</u>	
<u>volleyball - 16</u>	
<u>(several others listed, with only 1-5 interested)</u>	

Participation in Non-School Sports Activities
(From Student Survey T-61 Question 7)

<u>Sport</u>	<u>Number</u>
basketball - 25	
soccer - 9 (boys)	
tennis - 11	
soccer - 11 (girls)	
(several others with only 1-5 interested)	

Reasons for not participating in interscholastic athletics.
(From Survey Question 8)

<u>Response</u>	<u>Number</u>
I prefer other activities such as band, chorus, etc.	17
I don't have time	47
The practice schedules and game times are inconvenient	12
The sport I like isn't offered	32
It's too expensive	16
I prefer to participate in club or intramural sports	7
Working	15
Other	3

Student Suggestions to encourage participation

lower costs, pep rallies, advertise, provide more information, too many fund-raisers

William J. Mitchell April 12, 2002
Principal's Signature Date

General Budget

BUDGETS - PROGRAM COMPARISON CHART I

Teams	equipment and supplies		travel		awards		coaches' salaries		facilities improvements		publications (if sport-specific)	
	B*	E	B	E	B	E	B	E	B	E	B	E
G basketball	600	510	800	153	250	64	7154	5991	500	34	0	0
B basketball	600	490	500	203	300	44	7154	7154	500	27	0	130
G softball	500	370	450	26.20	200	150	5791	5791	250	310	0	0
B baseball	1300	1108	800	28	250	80	5791	5791	500	75	0	0
G cross country	300	0	200	148	200	30	1908	1303	0	0	0	0
B cross country	300	0	200	148	200	30	1908	1303	0	0	0	0
G golf	350	327	200	0	0	60	1363	1363	rental 100	rental 225	0	0
B golf	350	0	250	229	0	30	1363	1363	rental 100	rental 0	0	0
G soccer	400	140	350	0	200	60	3060	3060	0	80	0	0
B soccer	400	523	250	45	200	50	3060	3060	300	213	0	0
G swimming	0	0	250	265	200	33	3060	3060	rental 2250	rental 1350	50	63
B swimming	0	0	250	265	200	33	3060	3060	rental 2250	rental 1350	50	63

Signature: William J. Mitchell Date: 4/15/02

BUDGETS - PROGRAM COMPARISON CHART 2

Teams	equipment and supplies		travel		awards		coaches' salaries		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track	250	248	450	0	350	99.50	1908	1908	rental 200	0	0	0
B track	250	248	450	0	350	99.50	1908	1908	rental 200	0	0	0
G tennis	300	0	150	0	200	0	1363	1363	rental 200	0	0	0
B tennis	300	0	150	10	200	0	1363	1363	rental 200	0	0	0
G volleyball												
B wrestling												
G (list sport)												
B (football)	1500	4300	400	0	350	30	7088	7088	1200	295	0	0
G (list sport)												
B (list sport)												

* "B" is for budgets and "E" is for expenditures

Signature: *William J. Mitchell* Date: *4/15/02*

Boosters

BUDGETS - PROGRAM COMPARISON CHART I

Teams	equipment and supplies		travel		awards		coaches' salaries		facilities improvements		publications (if sport-specific)	
	B*	E	B	E	B	E	B	E	B	E	B	E
G basketball		3042		491		134		0		1744		0
B basketball		3042		491		134		0		1744		0
G softball		0		0		0		0		0		0
B baseball		450		0		60		0		320		0
G cross country												
B cross country												
G golf												
B golf												
G soccer		500		0		414		0		0		0
B soccer		1000		0		273		360		0		0
G swimming		1160		0		0		0		0		0
B swimming		1160		0		0		0		0		0

Signature: William J. Mitchell

Date: 4/15/02

BUDGETS - PROGRAM COMPARISON CHART 2

Teams	equipment and supplies		travel		awards		coaches' salaries		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track												
B track												
G tennis												
B tennis												
G volleyball												
B wrestling												
G (list sport)												
B (football)		6145		0		994		0		0		0
G (list sport)												
B (list sport)												

* "B" is for budgets and "E" is for expenditures

Signature: William J. Mitchell Date: 4/15/02

2001-2002 Gender Equity Committee Meeting #1 Minutes

Date: 11/12/2001 6:00pm	Author: Paige Patterson-Grant
Location: Rose campus - library	
Participants: Roger Newton, Sheryl Moyen, Jessica Woodard, Trent Davis, Paige Patterson-Grant (Excused: Celia Thompson & Stephanie Thompson – college campus visit)	

Agenda

- Opening prayer.
- Review results of the 2000 – 2001 athletics program assessment, submitted to KHSAA on 4/13/2000.
- Discuss student survey results.
- Fall sports – coach's surveys.
- Discuss Volleyball program.
- Determine how to proceed on corrective actions.
- Schedule next meeting.
- Closing prayer.

Minutes

- Plan to hold one per month until the final report is prepared and sent to the KHSAA. The report is due by April 15, 2002. Discussed:
 - past assessment results and current actions are underway to address different areas highlighted;
 - assignment of open actions to Committee Members, specifically for evaluating the game and practice uniforms;
 - steps underway to begin a Volleyball program:
 - Coaching position request is posted;
 - Skills and off-season league sign-ups underway, through the Kentucky Basketball Academy's Volleyball program;
 - student surveys were conducted, to help determine student's overall interest in the Athletic Program, with the results to be tallied before Christmas break by Committee Members;
 - booster group financial statements, as is now stated in the handbook;
 - Q&A letter for all LCA families.
- At the conclusion of each sports season, the Coaches will be asked to complete their assessment forms. The fall sport Coaches have been asked to complete the survey forms. Few have returned them. Roger will follow-up with these Coaches. Sheryl has been collecting them in the AD office.

Actions Required:

Action Number	Description	By Whom	Target Date	Actual Date
20011112-01	Prepare a skeleton spreadsheet to review with Booster Group Leaders – for all booster groups to use, to provide better accounting of the money flows in and out. (Finance office can provide a summary of expenses, but boosters would need to state what the expensed items were used for.)	Paige	2/1/02	
20011112-02	Prepare letter to either send to students families or to post in the newsletter – on what Title IX is and how LCA is complying.	Paige	3/1/02	

Gender Equity Committee Update

Date: 11/19/2001	Author: Paige Patterson-Grant
For: Athletic Committee Meeting	

Status

- The Gender Equity Committee again will address all three of the prongs listed for Title IX compliance:
 1. Provide athletic participation opportunities for female students which are substantially proportional to the female percentage of enrollment at the school.
 2. Demonstrate a history and continuing practice of expanding sports offerings for women in the recent past.
 3. Show that the school is fully and effectively accommodating the athletic interest and abilities of the women in its student body.

- The Gender Equity Committee has held 1 meeting so far this school year (11/12/2001), with plans to hold one per month until the final report is prepared and sent to the KHSAA. The report is due by April 15, 2002. At the first meeting we discussed:
 - past assessment results and current actions underway to address different areas highlighted;
 - assignment of open actions to Committee Members, specifically for evaluating the game and practice uniforms;
 - steps underway to begin a Volleyball program:
 - Coaching position request is posted;
 - Skills and off-season league sign-ups underway, through the Kentucky Basketball Academy's Volleyball program;
 - student surveys were conducted, to help determine student's overall interest in the Athletic Program, with the results to be tallied before Christmas break by Committee Members;
 - booster group financial statements, as is now stated in the handbook;
 - Q&A letter for all LCA families.

- At the conclusion of each sports season, the Coaches will be asked to complete their assessment forms. The fall sport Coaches have been asked to complete the survey forms. Few have returned them. Roger will follow-up with these Coaches. Sheryl has been collecting them in the AD office.

2001-2002 Gender Equity Committee Meeting #2

Date: 2/6/2002 4:30pm	Author: Paige Patterson-Grant
Location: Rose campus - library	
Participants: Sheryl Moyen, Celia Thompson, Stephanie Thompson, Paige Patterson-Grant (Excused: Keith Galloway – baseball training sessions; Susan Samples – confirming participation on committee), Jessica Woodward – physical therapy	

Agenda

- Opening prayer.
- Introduce all GEC members.
- Discuss student survey results.
 - Complete form T63 to summarize results (by Athletic Dept & Title IX Comm).
- Fall & Winter sports – coach's surveys update.
- Spring sports – coach's surveys to be done at beginning of season.
- Discuss Booster Groups – financial summaries, use of agreement.
- Discuss corrective actions.
- Discuss next steps for annual submission of Title IX assessment to KHSAA.
 - Coach's forms to be completed (all seasons).
 - Summarize coach's forms.
 - Review summary of student surveys to identify action plans.
 - Complete accommodation forms T1-T4 (by Paige & Athletic Dept).
 - Complete budget forms T35-T36 (by Athletic Dept).
 - Complete form T41 for overall assessment (by Title IX Comm).
 - Identify action plan updates & complete action plan form T60 for ongoing actions and any new actions (by Paige & Title IX Comm).
 - Review all above with Title IX Comm, Greg Erena, Don Howard, Tim Mitchell, & Dr. Gibbs. Should have all info ready to review by March 15, 2002.
 - Complete Verification form GE-19, with signatures obtained (by Paige).
 - Submit to KHSAA before April 15, 2002 deadline – goal is to submit by March 25, 2002.
- Schedule next meeting.
- Closing prayer.

Minutes

Sheryl completed form T63 – summary of student surveys.

Girls want volleyball still.

Boys want wrestling – may have person interested in conducting as intramural sport initially; need to consider space and budget though.

Fall & Winter Surveys – boys soccer and boys freshman basketball turned in, still missing 3 sets.

Spring Surveys – still missing 2 sets, Sheryl to follow up on obtaining all missing sets.

Boosters – add to action plan to take forward to Kathy & Jeff proposal to use 'agreements' and 'financial summaries'. Paige to write up and review with Sheryl prior.

Paul Wesley can itemize 2002 booster accounts. Booster Reps to receive copy and summarize / verify it for Athletic Dept. quarterly – to begin school year 2002 – 2003.

Sheryl will discuss how we can begin scheduling girls basketball games on Fridays during the District meetings coming up.

Other corrective actions discussed – updated in that form, including uniforms review.

Discussed steps for submission, in agenda.

Next meeting to be February 20, 2002, 3:30 – 4:30.

Actions Required:

Action Number	Description	By Whom	Target Date	Actual Date
20011112-01	Prepare a skeleton spreadsheet to review with Booster Group Leaders – for all booster groups to use, to provide better accounting of the money flows in and out. (Finance office can provide a summary of expenses, but boosters would need to state what the expensed items were used for.)	Paige	2/1/02	
20011112-02	Prepare letter to either send to students families or to post in the newsletter – on what Title IX is and how LCA is complying.	Paige	3/1/02	

Kentucky High School Athletic Association

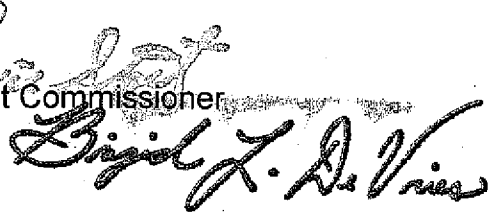
To: Superintendent, Principal, and Athletic Director

From: Louis Stout, Commissioner
Brigid L. DeVries, Executive Assistant Commissioner

Date: April 16, 2002

Subject: Review of 2001-2002 Title IX Forms

School: Lexington Christian High School



The KHSAA Audit Staff has received your submission of the 2001-2002 KHSAA required Title IX forms.

The information will be reviewed by appropriate Title IX Audit Staff and you will be notified if any additional information is necessary.

Remember your permanent Title IX file at the school must be kept current with information pertaining to your athletics program. Copies of the 2001-2002 KHSAA required documents must be kept as part of this file and are subject to Open Records Requests.

If we could be of further assistance, please do not hesitate to call anytime.