

# Kentucky High School Athletic Association

## Memorandum

To: Superintendent, Principal, and Athletic Director

From: Brigid L. DeVries, Commissioner



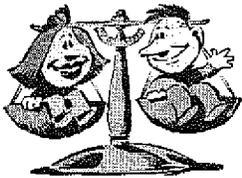
Date: July 8, 2002

Subject: 2001-2002 Annual Report Forms Submission

School: Newport Central Catholic High School

Enclosed please find a copy of Form T-65, The 2001-2002 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2001-2002 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



Memo

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Brigid L. DeVries, Commissioner

Date: July 3, 2002

Re: 2002 Title IX Forms Submission

School	Newport Central Catholic	Reviewed by	Gary Lawson
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The following is a status report regarding the required 2001 - 2002 Title IX submission of forms due in to the KHSAA office by April 15, 2002. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<input checked="" type="checkbox"/>	GE 19 (Annual Verification)	<input checked="" type="checkbox"/>	T-35 (Budget Expenses)
<input checked="" type="checkbox"/>	T-1 (Summary Program Chart 1)	<input checked="" type="checkbox"/>	T-36 (Budget Expenses)
<input checked="" type="checkbox"/>	T-2 (Summary Program Chart 2)	<input checked="" type="checkbox"/>	T-41 (Checklist – Overall Interscholastic Program)
<input checked="" type="checkbox"/>	T-3 (Summary Program Chart 3)	<input checked="" type="checkbox"/>	T-60 (Corrective Action Plan)
<input checked="" type="checkbox"/>	T-4 (Summary Program Chart 4)	<input checked="" type="checkbox"/>	T-63 (Interscholastic Survey Results)

II. Status

A.	<input checked="" type="checkbox"/>	2001 – 2002 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.		The following forms were omitted and must be submitted by school representatives.
D.	<input checked="" type="checkbox"/>	Other Recommendation and Comments:
		All calculations are correct and the report appears to be in good order. On future submissions of the Corrective Action Plan, Form T-60, only areas that are intended for improvement need to be addressed.



**2001-2002 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
ANNUAL VERIFICATION OF TITLE IX PROCEDURES  
(To be submitted by April 15, 2002 along with other required forms)**

The Newport Central Catholic High School, Newport, Kentucky  
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

**I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)**

- Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
*SEE ATTACHED FORM			

- Scheduled a minimum of three meetings during the 2001-2002 school year on the following dates:  
April 23, 2002 \_\_\_\_\_  
May 21, 2002 \_\_\_\_\_  
July 8, 2002 \_\_\_\_\_

- Designated the following person(s) as the Title IX coordinator for the school/district:

\*SEE ATTACHED FORM

Name	Title	Address	Phone

- School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

- In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Roberto Hill \_\_\_\_\_ 4/9/ \_\_\_\_\_ 2002  
Principal's Signature Date

Lawrence M. Cannon \_\_\_\_\_ Michael Dent  
Superintendent Signature School Board Chairpersons' Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

Newport Central Catholic High School  
Athletic Department  
13 Carothers Road  
Newport, KY 41071

Principal: Bob Noll III  
Athletic Director: Ron Dawn

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School (859) 292-0001

Athletic Director (859) 655-3353 ext 25

Fax (859) 292-0656

**GENDER EQUITY REVIEW COMMITTEE**

**Bob Noll**

**Principal**

**Ron Dawn**

**Athletic Director**

**Jenny Mertle**

**Asst. Athletic Director, Volleyball Coach**

**Christie McDonald**

**Girls Basketball Coach**

**Rob Detzel**

**Boys Basketball Coach**

**Jeff Schulkens**

**Baseball Coach, Boys & Girls Golf Coach**

**Amy Bueter**

**Parent**

**Kim Ziegler**

**Parent**

**TITLE 1X CO-ORDINATOR**

**Ron Dawn**  
**809 So. Ft. Thomas Avenue**  
**Ft. Thomas, Ky. 41075**

**2001-2002**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 1**

KHSAA  
Form T1  
Rev. 07/01

APR 15 2002

**Participation Opportunities Test One**

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	196	46%	263	48%
Row 2	BOYS	228	54%	291	52%
Row 3	Totals	424	100%	554	100%

Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 4 calculations if applicable: \_\_\_\_\_

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- 3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. \* In addition, should 8<sup>th</sup> grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8<sup>th</sup> grade students & below are included. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- 5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Robert B. Hill Date: 4/8/02

**2001-2002**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 2**

KHSAA  
 Form T2  
 Rev. 07/01

**Participation Opportunities Test Two**

		Column 1	Column 2	Column 3	Column 4	Column 5	
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years	
<b>GIRLS</b>	Row 1	varsity:	8	145	2	18	12.4%
	Row 2	j.v.:	6	97	1	16	16.5%
	Row 3	frosh:	2	21	1	11	52%
	Row 4	total:	16	263	4	45	17%
<b>BOYS</b>	Row 5	varsity:	8	153	1	10	7%
	Row 6	j.v.:	5	81	0	0	0%
	Row 7	frosh:	4	57	0	0	0%
	Row 8	total:	17	291	1	10	3.4%

- 1) List the number of interscholastic teams offered for girls and boys at each competitive level (for example, varsity, junior varsity, and freshman levels). Total each of the entries in Column 1 into Row 4, Column 1 and Row 8, Column 1.
- 2) List the number of interscholastic teams that have been added in the last five years at each competitive level. Total each of the entries in Column 3 into Row 4, Column 3 and Row 8, Column 3.
- 3) List the number of participants that are currently on each level of the teams that were added in the last five years. Total each of the entries in Column 2 into Row 4, Column 2 for girls and Row 8, Column 2 for boys. If a team was added previously but no longer exists, there are no current participants to be added for that team.
- 4) List the number of participants added in the last 5 years . Total each of the entries made in Column 4 into Row 4, Column 4 for girls and Row 8, Column 4 for boys.
- 5) Calculate the percentage of participants that have been added in the last five years (Column 4 divided by Column 2 on each line). For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 96 (taken from Form T-1, Row 1, Column 3), then 65.6% of the current opportunities (63 of 96) have been added in the last five years. Perform similar calculations for male participants.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: Robert A. Hill Date: 4/9/02

**2001-2002**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 3**

KHSAA  
 Form T3  
 Rev. 07/01

**Participation Opportunities Test Three**

For any question answered "YES" identify the respective sport(s).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO)	NO		NO
2. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO)	NO		NO
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team with the interscholastic survey.	NO		NO
4. For a sport currently offered, is there interest to form a viable team for a junior varsity, freshman, or other intramural level that is not currently offered? (YES or NO)	NO		NO
5. If you answered YES to question (1), (2), (3) or (4), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition. (YES or NO)	N/A		N/A

Principal's Signature: Robert A. All ~~to~~ Date: 4/2/02

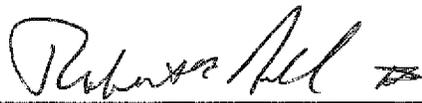
2001-2002  
ACCOMMODATION OF INTERESTS AND ABILITIES  
SUMMARY PROGRAM CHART 4

KHSAA  
 Form T4  
 Rev. 07/01

Levels of Competition Test One

		(Column 1)	(Column 2)
	Team Levels	GIRLS	BOYS
Row 1	Total Number of Athletics Participants in All Levels	263	291
Row 2	Number of Varsity Teams Offered	8	8
Row 3	Number of Participants on all Varsity Teams	145	153
Row 4	Percentage of Total Varsity Participants By Sex	55%	53 %
Row 5	Number of Junior Varsity Teams Offered	6	5
Row 6	Number of Participants on all Junior Varsity Teams	97	81
Row 7	Percentage of Total Junior Varsity Participants By Sex	37%	28%
Row 8	Number of Freshman Teams Offered	2	4
Row 9	Numbers of Participants on all Freshman Teams	21	57
Row 10	Percentage of Total Freshman Participants By Sex	8%	19%

- 1) Copy the number entered on Form T1, Row 1, Column 3 and place on Row 1, column 1 of this form.
- 2) Copy the number entered on Form T1, Row 2, Column 3 and place on Row 1, column 2 of this form.
- 3) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #2,5,8) and place in the proper boxes in columns 1 and 2.
- 4) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #3,6,9) and place in the proper boxes in columns 1 and 2.
- 5) Calculate the percentage of female and male participants at each level. (Rows #4,7,10)
  - Divide Row 3, Column 1 by Row 1, Column 1, and place the percentage in Row 4, Column 1.
  - Divide Row 3, Column 2 by Row 1, Column 2, and place the percentage in Row 4, Column 2.
  - Divide Row 6, Column 1 by Row 1, Column 1, and place the percentage in Row 7, Column 1.
  - Divide Row 6, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
  - Divide Row 9, Column 1 by Row 1, Column 1, and place the percentage in Row 10, Column 1.
  - Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 10, Column 2.

Principal's Signature:  Date: 4/9/02

**2001-2002  
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART  
TO INCLUDE BOOSTER CLUB FUNDING \* SEE ATTACHED FORM**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball		129.53				205.60	6,500.00	6,500.00				
B basketball		590.13				139.40	6,500.00	6,500.00				
G softball		3,000.00					900.00	900.00				
B baseball		2,100.00					2,300.00	2,300.00				
G cross country		29.96				56.90	375.00	375.00				
B cross country		29.96				56.90	375.00	375.00				
G golf		50.00				44.10	375.00	375.00				
B golf		50.00				44.10	375.00	375.00				
G soccer		963.09				524.55	1,500.00	1,500.00				
B soccer		653.94				449.70	1,500.00	1,500.00				
G swimming	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
B swimming	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

*Robert B. Aldred*

Principal's Signature: \_\_\_\_\_

Date: 4/9/02

**2001-2002  
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2  
TO INCLUDE BOOSTER CLUB FUNDING**

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track		341.00					1,500	1,500				
B track		37.00					1,500	1,500				
G tennis		120.00					750.00	750.00				
B tennis		120.00					500.00	500.00				
G volleyball		754.08				295.85	2,500	2,500				
B wrestling	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
G (list sport)												
B (football)		20338.05				1,906.25	21,200	21,200				
G (list sport)												
B (list sport)												

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Principal's Signature: Robert V. Miller Date: 4/9/02

**Newport Central Catholic High School  
Athletic Department  
13 Carothers Road  
Newport, KY 41071**

**Principal: Bob Noll III  
Athletic Director: Ron Dawn**

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**School (859) 292-0001**

**Athletic Director (859) 655-3353 ext 25**

**Fax (859) 292-0656**

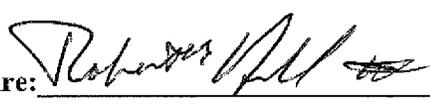
**WE DO NOT BUDGET ITEMS INDIVIDUALLY FOR EACH SPORT, BUT WE DO HAVE AN OVERALL ATHLETIC BUDGET. AWARDS AND EQUIPMENT ARE PURCHASED ON A YEAR TO YEAR BASIS BASED ON NEED. WE DO BUDGET FOR COACHES SALARIES BUT NOT FOR TRAVEL. THE ONLY TIME WE TRAVEL IS IF THE TOURNAMENT OR OPPONENT WILL TAKE CARE OF OUR EXPENSES.**

## 2001-2002 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA  
Form T41  
Rev. 07/01

### Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			N/A
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			N/A
Tutoring			N/A
Housing and Dining Facilities and Services			N/A
Recruitment of Student Athletes			N/A

Principal's Signature:  Date: 9/9/02



Participation in Non-School Sports Activities  
 (From Student Survey T-61 Question 7)

<u>Sport</u>	<u>Number</u>
Soccer _____	60 _____
Basketball _____	41 _____
Baseball _____	32 _____
Volleyball _____	23 _____
Softball _____	18 _____
Golf _____	5 _____

Reasons for not participating in interscholastic athletics.  
 (From Survey Question 8)

<u>Response</u>	<u>Number</u>
6 _____ I prefer other activities such as band, chorus, etc.	
14 _____ I don't have time	
4 _____ The practice schedules and game times are inconvenient	
3 _____ The sport I like isn't offered	
1 _____ It's too expensive	
2 _____ I prefer to participate in club or intramural sports	
18 _____ Working	
15 _____ Other	

Student Suggestions to encourage participation

Meet new friends

Start intramural program

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*Robert Hall*

Principal's Signature

4/9/02

Date

Spring Sport (List Total Number of Participation Responses)

- 35 \_\_\_\_\_ Baseball (Boys)
- N/A \_\_\_\_\_ Fast Pitch Softball (Girls)
- 30 \_\_\_\_\_ Slow Pitch Softball (Girls)
- 10 \_\_\_\_\_ Tennis (Girls)
- 6 \_\_\_\_\_ Tennis (Boys)
- 40 \_\_\_\_\_ Track (Girls)
- 32 \_\_\_\_\_ Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
Swimming _____	16 _____
Lacrosse _____	14 _____
Wrestling _____	17 _____
Gymnastics _____	4 _____
Hockey _____	5 _____
Boxing _____	3 _____
Bowling _____	4 _____

Number of Students who participate in Intramural Sports.  
(From Student Survey T-61 Question 5)

<u>Sport</u>	<u>Number</u>
<u>We do not have any Intramural Sports</u>	
_____	_____
_____	_____
_____	_____
_____	_____

List Intramural Sports students are interested in adding:  
(From Student Survey T-61 Question 6)

<u>Sport</u>	<u>Number</u>
Basketball _____	35 _____
Volleyball _____	20 _____
_____	_____
_____	_____
_____	_____

2001-2002  
TITLE IX

CORRECTIVE ACTION PLAN

School Name: \_\_\_\_\_  
 School Year: \_\_\_\_\_  
 Principal's Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2002.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
PRIME DATES FOR GIRLS BASKETBALL	FOR THE 2002-2003 BASKETBALL SEASON BOYS & GIRLS WILL PLAY AN EQUAL NUMBER OF FRIDAY & SATURDAY NIGHT GAMES	2003
FACILITIES	SOFTBALL FIELD NOT ON CAMPUS, HOWEVER HAS RESTROOM, CONCESSION STAND, AND 2 FIELDS	BASEBALL FIELD IS NOT AS GOOD, BUT IS ON CAMPUS.

- An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.

Principal's Signature: Robert J. Hall Date: 4/9/02

# Kentucky High School Athletic Association

To: Superintendent, Principal, and Athletic Director

From: Louis Stout, Commissioner   
Brigid L. DeVries, Executive Assistant Commissioner

Date: April 16, 2002



Subject: Review of 2001-2002 Title IX Forms

School: Newport Central Catholic High School

The KHSAA Audit Staff has received your submission of the 2001-2002 KHSAA required Title IX forms.

The information will be reviewed by appropriate Title IX Audit Staff and you will be notified if any additional information is necessary.

Remember your permanent Title IX file at the school must be kept current with information pertaining to your athletics program. Copies of the 2001-2002 KHSAA required documents must be kept as part of this file and are subject to Open Records Requests.

If we could be of further assistance, please do not hesitate to call anytime.