

Kentucky High School Athletic Association

Memorandum

To: Superintendent, Principal, and Athletic Director

From: Brigid L. DeVries, Commissioner



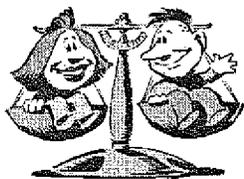
Date: July 9, 2002

Subject: 2001-2002 Annual Report Forms Submission

School: Prestonsburg High School

Enclosed please find a copy of Form T-65, The 2001-2002 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2001-2002 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



Memo

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Brigid L. DeVries, Commissioner

Date: July 9, 2002

Re: 2002 Title IX Forms Submission

School	Prestonsburg	Reviewed by	Fran Edwards
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The following is a status report regarding the required 2001 - 2002 Title IX submission of forms due in to the KHSAA office by April 15, 2002. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<input checked="" type="checkbox"/>	GE 19 (Annual Verification)	<input checked="" type="checkbox"/>	T-35 (Budget Expenses)
<input checked="" type="checkbox"/>	T-1 (Summary Program Chart 1)	<input checked="" type="checkbox"/>	T-36 (Budget Expenses)
<input checked="" type="checkbox"/>	T-2 (Summary Program Chart 2)	<input checked="" type="checkbox"/>	T-41 (Checklist – Overall Interscholastic Program)
<input checked="" type="checkbox"/>	T-3 (Summary Program Chart 3)	<input checked="" type="checkbox"/>	T-60 (Corrective Action Plan)
	T-4 (Summary Program Chart 4)	<input checked="" type="checkbox"/>	T-63 (Interscholastic Survey Results)

II. Status

A.		2001 – 2002 Forms are satisfactory and no further information or action is necessary at this time.
B.	<input checked="" type="checkbox"/>	Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future. Form T-4 (see attachment).
C.		The following forms were omitted and must be submitted by school representatives.
D.		Other Recommendation and Comments:

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

KHSAA
 Form T4
 Rev. 07/01

Levels of Competition Test One

		(Column 1)	(Column 2)
	Team Levels	GIRLS	BOYS
Row 1	Total Number of Athletics Participants in All Levels	113	138
Row 2	Number of Varsity Teams Offered	6	6
Row 3	Number of Participants on all Varsity Teams	95 87	105 106
Row 4	Percentage of Total Varsity Participants By Sex	84% 77	76% 77
Row 5	Number of Junior Varsity Teams Offered	3	2
Row 6	Number of Participants on all Junior Varsity Teams	18 18	33 23
Row 7	Percentage of Total Junior Varsity Participants By Sex	16% 14	24% 17
Row 8	Number of Freshman Teams Offered	1	2
Row 9	Numbers of Participants on all Freshman Teams	6 6	14 9
Row 10	Percentage of Total Freshman Participants By Sex	50% 7	10% 7

- 1) Copy the number entered on Form T1, Row 1, Column 3 and place on Row 1, column 1 of this form.
- 2) Copy the number entered on Form T1, Row 2, Column 3 and place on Row 1, column 2 of this form.
- 3) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #2,5,8) and place in the proper boxes in columns 1 and 2.
- 4) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #3,6,9) and place in the proper boxes in columns 1 and 2.
- 5) Calculate the percentage of female and male participants at each level. (Rows #4,7,10)
 - Divide Row 3, Column 1 by Row 1, Column 1, and place the percentage in Row 4, Column 1.
 - Divide Row 3, Column 2 by Row 1, Column 2, and place the percentage in Row 4, Column 2.
 - Divide Row 6, Column 1 by Row 1, Column 1, and place the percentage in Row 7, Column 1.
 - Divide Row 6, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
 - Divide Row 9, Column 1 by Row 1, Column 1, and place the percentage in Row 10, Column 1.
 - Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 10, Column 2.

Principal's Signature: R. Harts Date: 4-10-02

APR 15 2002



**2001-2002 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES**

(To be submitted by April 15, 2002 along with other required forms)

The Prestonsburg High School, Prestonsburg, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

- Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
Ron Hampton	825 Blackcat Blvd	886-2252	Principal
Harold Tackell	same	11	A.D. Girls Basketball
Karen DeRossett	11	11	Counselor
Pete Gaysby	Archie Ave	886-2352	Asst. Supt.
Tina Cunn	25 Blackcat Blvd	886-2252	Counselor
Garye Halliday	Adams Ave	886-2200	Sec.
Paula Holbrook	825 Blackcat Blvd	886-2252	Curriculum Coordinator

- Scheduled a minimum of three meetings during the 2001-2002 school year on the following dates:

Jan 9 2001
April 11 2001
Feb 3 2002

- Designated the following person(s) as the Title IX coordinator for the school/district:

Name	Title	Address	Phone
<u>Harold Tackell</u>	<u>A.D.</u>	<u>25 Blackcat</u>	<u>886-2252</u>

- School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

- In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

[Signature]
Principal's Signature

4-10 2002
Date

[Signature]
Superintendent Signature

[Signature]
School Board Chairpersons' Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1

KHSAA
 Form T1
 Rev. 07/01

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	313	49%	113	45%
Row 2	BOYS	326	51%	138	55%
Row 3	Totals	639	100%	251	100%

Instructions:

*Number of 8th grade students & below used in Column 4 calculations if applicable: _____

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: R. Harker Date: 4-10-02

5

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	6	87	3	24	27%
	Row 2	j.v.:	3	18	1	5	28%
	Row 3	frosh:	1	8	1	8	—
	Row 4	total:	10	113	5	37	33%
BOYS	Row 5	varsity:	6	106	—	—	
	Row 6	j.v.:	2	23	—	—	
	Row 7	frosh:	2	9	—	—	
	Row 8	total:	10	138			

- List the number of interscholastic teams offered for girls and boys at each competitive level (for example, varsity, junior varsity, and freshman levels). Total each of the entries in Column 1 into Row 4, Column 1 and Row 8, Column 1.
- List the number of interscholastic teams that have been added in the last five years at each competitive level. Total each of the entries in Column 3 into Row 4, Column 3 and Row 8, Column 3.
- List the number of participants that are currently on each level of the teams that were added in the last five years. Total each of the entries in Column 2 into Row 4, Column 2 for girls and Row 8, Column 2 for boys. If a team was added previously but no longer exists, there are no current participants to be added for that team.
- List the number of participants added in the last 5 years. Total each of the entries made in Column 4 into Row 4, Column 4 for girls and Row 8, Column 4 for boys.
- Calculate the percentage of participants that have been added in the last five years (Column 4 divided by Column 2 on each line). For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 96 (taken from Form T-1, Row 1, Column 3), then 65.6% of the current opportunities (63 of 96) have been added in the last five years. Perform similar calculations for male participants.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: R. Hunt Date: 4-10-02

6

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO)	yes		yes
2. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO)	no		no
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team with the interscholastic survey.	no		no
4. For a sport currently offered, is there interest to form a viable team for a junior varsity, freshman, or other intramural level that is not currently offered? (YES or NO)	yes		yes
5. If you answered YES to question (1), (2), (3) or (4), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition. (YES or NO)	yes		yes

Principal's Signature: R. Harts Date: 4-10-02

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

KHSAA
 Form T4
 Rev. 07/01

Levels of Competition Test One

		(Column 1)	(Column 2)
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Principal's Signature: R. Harts Date: 4-10-02

2001-2002

**BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball	4500	4700	2000	2200			4500					
B basketball	6500	4200	2000	1800			4500					
G softball	1800	1000	800	800			1500					
B baseball	1800	1100	300	300			1500					
G cross country	500	500	/	/			750					
B cross country	500	500	/	/			750					
G golf	500	500	/	/			750					
B golf	500	500	0	200			750					
G soccer	800	800	/	/			500					
B soccer	800	800	/	/			500					
G swimming	/	/	/	/			/					
B swimming	/	/	/	/			/					

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Principal's Signature: R. Harts Date: 4-10-02

2001-2002
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track	500	500					750					
B track	500	500					750					
G tennis	400	500					750					
B tennis	400	400					750					
G volleyball	800	800					1500					
B wrestling												
G (list sport)												
B (football)	14500	15500					4500					
G (list sport)												
B (list sport)												

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Principal's Signature: *[Signature]* Date: 4-10-02



2001-2002 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA
Form T41
Rev. 07/01

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
BENEFITS			
Equipment and Supplies			✓
Scheduling of Games and Practice Time			✓
Travel and Per Diem Allowances			✓
Coaching			✓
Locker Rooms, Practice and Competitive Facilities			✓
Medical and Training Facilities and Services			✓
Publicity			✓
Support Services			✓
Athletic Scholarships			✓
Tutoring			✓
Housing and Dining Facilities and Services			✓
Recruitment of Student Athletes			✓

Principal's Signature: *R. Hamber*

Date: 4-10-02

11

2001-2002
TITLE IX

CORRECTIVE ACTION PLAN

School Name: Franklinburg
School Year: 01/02
Principal's Signature: _____
Date: 4-9-02

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2002.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Recommendation of <u>Subsidiary</u>	1) Decrease Senate	Aug 02
and <u>abolish</u>	participation	
	2) look at adding more	Aug 03
	involvement	

- An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.

Principal's Signature: R. Hampton Date: _____

2001-2002 INTERSCHOLASTIC ATHLETICS SURVEY

Summary Of Student Responses

School Name: Prestonsburg High School
 School Enrollment: 639
 Date: 4/9/02
 Completed By: Paula

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2002. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

639
~~388~~ Number of Surveys
388 Total Returned
9-12 Grades Surveyed

How Was The Survey Administered? Every 1st period class was given the survey

Fall Sports (List Total Number of Participation Responses)

11 Cross Country (Girls)
7 Cross Country (Boys)
0 Field Hockey (Girls)
71 Football (Boys)
8 Golf (Girls)
12 Golf (Boys)
12 Soccer (Girls)
17 Soccer (Boys)
58 Volleyball (Girls)
5 Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

34 ~~10~~ Basketball (Girls)
61 Basketball (Boys)
38 Gymnastics (Girls)
31 1 Indoor Track (Girls)
31 1 Indoor Track (Boys)
32 Swimming & Diving (Girls)
10 Swimming & Diving (Boys)
19 Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

<u>74</u>	Baseball (Boys)
<u>27</u>	Fast Pitch Softball (Girls)
<u>18</u>	Slow Pitch Softball (Girls)
<u>52</u>	Tennis (Girls)
<u>9</u>	Tennis (Boys)
<u>36</u>	Track (Girls)
<u>24</u>	Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
<u>Powder Puff Football</u>	<u>22</u>
<u>Billards</u>	<u>17</u>
<u>Bowling</u>	<u>34</u>
_____	_____
_____	_____
_____	_____
_____	_____

Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5)

<u>Sport</u>	<u>Number</u>
<u>0</u>	<u>0</u>
_____	_____
_____	_____
_____	_____
_____	_____

List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)

<u>Sport</u>	<u>Number</u>
<u>Archery</u>	<u>9</u>
<u>Bowling</u>	<u>34</u>
<u>Billards</u>	<u>17</u>
<u>Powderpuff</u>	<u>22</u>
_____	_____
_____	_____

14

Participation in Non-School Sports Activities
(From Student Survey T-61 Question 7)

Sport	Number
bowling	94
basketball	78
golf	14

Reasons for not participating in interscholastic athletics.
(From Survey Question 8)

Response	Number
----------	--------

- 34 I prefer other activities such as band, chorus, etc.
- 167 I don't have time
- 2 The practice schedules and game times are inconvenient
- 9 The sport I like isn't offered
- 13 It's too expensive
- 4 I prefer to participate in club or intramural sports
- 57 Working
- 41 Other
- ~~transportation~~ transportation, parents will not let child participate

Student Suggestions to encourage participation .

- make schedules more convenient
- have more intramural activities
- make sports available to the lower income, besides just middle + upper income

R. Harty

Principal's Signature

4-10-02

Date