To: Superintendent, Principal, and Athletic Director

From: Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

Date: June 20, 2003

Subject: 2002-2003 Annual Report Forms Submission

School: Calvary Christian High School

Enclosed please find a copy of Form T-65, The 2002-2003 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2002-2003 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner

Larry Boucher, Executive Assistant Commissioner

DATE: June 3, 2003

RE: 2003 Title IX Forms Submission

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The following is a status report regarding the required 2002 - 2003 Title IX submission of forms due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

7	GE 19 (Annual Verification)	/ T-35 (Budget Expenses)
V	T-1 (Summary Program Chart 1)	T-36 (Budget Expenses)
7	T-2 (Summary Program Chart 2)	T-41 (Checklist – Overall Interscholastic Program)
	T-3 (Summary Program Chart 3)	T-60 (Corrective Action Plan)
	T-4 (Summary Program Chart 4)	T-63 (Interscholastic Survey Results)

II. Status

A. Y	2002 – 2003 Forms are satisfactory and no further information or action is necessary at this time.
B	Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.	The following forms were omitted and must be submitted by school representatives.
D. 🗸	Other Recommendation and Comments:
	 Excellent response on the student survey.
	 On Form T-41 (checklist), you mentioned counting cheerleading as a sport.
	Cheerleading is not a sport and can not be counted as female participation
	in athletics.



MEMORANDUM

To:	KHSAA Member School Superintendents, Principal	s, and	Athletic	Directors
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From: Brigid L. DeVries, Commissioner Larry Boucher, Assistant Commissioner

Date: - WE 3, 2003

Re:	2003 Title IX Forms Submission		0	
	0	T	- 	16-7
School	TORLIFERY CHRISTIAN	Reviewed by	1 HILLY	(ATLETT
			7	

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C.		The following forms were omitted and must be submitted by school representatives.
D.		Other Recommendation and Comments: Walter hes prous on the student survey. On John 1-41 (Checklist) you mentioned Counting Cheerlesding on a formate forther chevrlesding is not a good can not be counted as Jonnale forthy in attleties.



2002-2003 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2003 along with other required forms)

(Name of certifies to the Kentucky High facts surrounding compliance v	High School) School Athletic Association with 20 U.S.C. Sections 16: wisions in accordance with the school of the	on that the following 81-1688, et. Seq. (al with records at the	(City) (City) (So known as Title IX) he school contained in the permane following tasks. (All boxes must	nent
,	r equity committee at	the high school.	(list committee personnel and pro-	ovide
Name	Address	Phone	Title	
Jeff Bowers	Sol Grand Ave	261-5188	HI science / Girl sucer couch	L
Sandy Klassen	113 BLAFFIELD Dr.	1911-0346	HI math/ Former Bitla Conch Physical Education Teacher	
Designated the following the state of	002 2003 co3 owing person(s) as the T	itle IX coordinator		
Name	Title	Add	ress Phone	
School personne reflected in the Corrective In addition to the	I are continuing to make be Action Plan. The above information, the	e periodic reviews above referenced	s of the boys and girls athletics prog school maintains a complete perma ent audit, all corrective action plans,	inent
Principal's Signature X Onable Superintendent Signature	Date Amer X School B	- 18 20 C Judy M. Wilsho oard Chairpersons		

2002-2003 <u>ACCOMMODATION OF INTERESTS AND ABILITIES</u> <u>SUMMARY PROGRAM CHART 1</u>

KHSAA Form T1 Rev. 9/02

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	107	56 %	110	57%
Row 2	BOYS	84	4476	84	43 %
Row 3	Totals	191	100%	194	100%

		cti		

*Number of 8th grade students & below used in Column 4 calculations if applicable:

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
 Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.)
 Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:	la & DE	99	Date:	3-18-03	
		A Property of the Contract of			

2002-2003 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

KHSAA Form T2 Rev. 9/02

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	6	80	İ	12	11 %
	Row 2	j.v.:	3	30	0	0	0
	Row 3	frosh:	0	0	0	0	0
	Row 4	total:	9	[10]		12	il Ta
BOYS	Row 5	varsity:	. 1	52	0	0	Ó
	Row 6	j.v.:	2	24	0	_ 0	0
	Row 7	frosh:		8		8	10%
	Row 8	total:	7	84	COLLEGE	8	10 90

- For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time, e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature:

Date: 3-18-03

2002-2003 ACCOMMODATION OF INTERESTS AND ABILITIES **SUMMARY PROGRAM CHART 3**

<u>Participation Opportunities Test Three</u> For any question answered "YES" identify the respective sport(s).

	GIRLS		BOYS
	(Yes / No)	ļ	(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No		No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No		No
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	No		No
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	No		yea Baseball
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	No		No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?			yes

Principal's Signature: William E.	Deter 1 Date:	3-18-03	

2002-2003 ACCOMODATION OF INTERESTS AND ABILITIES+ SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each
				Level
Row 1	varsity:	6	80	73%
Row 2	j.v.:	3	70	27 %
Row 3	frosh:	0	O	0%
Row 4	total:		110	100%
Boys		77. 20. (1) 17 (1)		
Row 5	varsity:	4	52	62%
Row 6	j.v.:	2	24	29 %
Row 7	frosh:		8	9 %
Row 8	total:		F4	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 1, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 1, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 1, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 1, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 1, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 1, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature:	E Date: 3-18-03	

KHSAA Form T35 REV, 10/02

2002-2003 BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART

TO INCLUDE BOOSTER CLUB FUNDING

	equipment and supplies	ipment and supplies	tr:	travel	₹ aw:	awards	coaches' (to in	coaches' salaries (to include	facil improv	facilities improvements	publications (ii sport-specific)	publications (if sport-specific)
			school pourpo	asipourp not option	1964		supplemental and extended employment)	pplemental and extended employment)				
	В	Œ	В	E	В	E	B	国	В	Þ	В	Ŧ
G basketball	aoh	6°09h	0	U	27.50	14.45	1500	1500	0	0	0	0
B basketball	400	3626	0	,	220	05.45/	15.00	005/	0	0	0	0
G softball	0 %	677	0	0	300	140.40	11501	0051	0	Ö	0	0
B baseball	650	674.0	Ũ	U	200	169:45	3051	1500	v	٥	0	O
G cross country	25.0	160.50	O	0	05	36 'Sh	200	200	0	9	O	0
B cross country	25.0	160.50	υ	U	05	69,95	200	200	v	Û	0	0
G golf	0	0	0	0	0	0	0	0	0	0	0	0
B golf	0	0	0	0	0	0	0	0	0	0	0	0
G soccer	Ç Ç	455.00	O	()	OKE	225.60	1,500	025'1	0	0	0	Ö
B soccer	208	435.50	0	O	240	30,15	1,500	7057	0	0	0	0
G swimming	0	0	U	0	0	0	0	0	O	0	0	\big
B swimming	O	0	0	0	0	0	0	O	0	0	0	0

1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of \$\frac{1}{2}\circ 2001-2002 ending June 30, 2002.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

Date:

Principal's Signature: UML (C).
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KHSAA Form T36 REV. 10/02

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING

E		,		,			Poodooo	anlarine				
l eams	Idns udmbə	equipment and supplies	travel	vel	awards	ırds	(to include	saianes clude	facilities improvements	ities ements	publica sport-s	publications (if sport-specific)
			ared peup not other not	seup not			suppiemental and extended employment)	ental and nded ment)	•		(
	В	R	В	P	g e	闰	A	田	æ	드	B	田
G track	0	0	0	0	4	U	0	O	0	0	0	o
B track	0	0	0	0	0	0	Ű	0	0	0	0	0
G tennis	0	حس	0	0	0	0	0	0	0	0	0	0
B tennis	0	Ō	0	0		0	0	0	0	0	0	0
G volleyball	700	N.	0	0	ンゴの	53.68	1500	1500	U	U	0	O
B wrestling	0	0	0	0	0	0	Û	0	0	0	0	0
G (list sport)	- ALABAMA	ethydau.	J	١)	anone:	•	genne	100	١)	2000-
B (football)	- Mirrian	1		9900.	and the second	A Second	diam.)	,	1000	-paragraph	}
G (list sport))) iii .	3				Justine.	ignancia.)	patiements	ju j
B (list sport)	1	ļ		b s	· Margar	printing	Adden	A STATE OF THE PARTY OF THE PAR)Miles	, and	,	e dilimen.

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Principal's Signature:

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2002-2003 KHSAA TITLE IX ATHLETICS AUDIT

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	1	ADVANTAGE TO on Internal Evalua olumn.)	
OPPORTUNITIES	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Accommodation of Interest and Abilities			
BENEFITS	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Equipment and Supplies			/
Scheduling of Games and Practice Time			/
Travel and Per Diem Allowances			/
Coaching		,	
Locker Rooms, Practice and Competitive Facilities			V
Medical and Training Facilities and Services			V
Publicity			/
Support Services			/
Athletic Scholarships			
Tutoring			1
Housing and Dining Facilities and Services		·	/
Recruitment of Student Athletes			

Adhetic Scholarships		
Tutoring		/
Housing and Dining Facilities and Services		/
Recruitment of Student Athletes		
* we offer more for girls de Principal's Signature: Willa E.	Date:	cheerleading.
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2002-2003 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses
School Name: Calvery Christian School
School Enrollment: $667 \ \text{k-12} \ 9-12 = 191$ Date: $1-15-03$
Completed By: Godyfildren AD
Instructions:
1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number
of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of
students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the
KHSAA by April 15, 2003. Do not mail the student surveys (Form T-61). However, these
Forms should be maintained in your files in the event they are requested subsequently.
Number of Surveys
115 Total Returned $\sqrt{200}$
§-11 Grades Surveyed
How Was The Survey Administered? ascembly - Athletic Director
(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)
Fall Sports (List Total Number of Participation Responses)
3 Cross Country (Girls)
Cross Country (Boys)
Field Hockey (Girls)
Football (Boys)
Golf (Girls)
Golf (Boys)
Noccer (Girls) 27 Soccer (Boys)
27 Volleyball (Girls)
Volleyball (Boys)
Volleyball (Boys)
Winter Sport (List Total Number of Participation Responses)
24 Basketball (Girls)
Basketball (Boys)
Gymnastics (Girls)
Indoor Track (Girls)
4 Indoor Track (Boys)
O Swimming & Diving (Girls)
7 Swimming & Diving (Boys)
Wrestling (Boys)

Spring Sport (List Total Number of Participat 12 Baseball (Boys) 5 Fast Pitch Softball (Girls) 11 Slow Pitch Softball (Girls) 7 Tennis (Girls) 5 Tennis (Boys) 12 Track (Girls) 6 Track (Boys))
Other Sports (From Student Survey T-61 Que	estion 10)
Name of Sport Chearleading 14 Polo 3 Tkateboording 3 Rowling 5 Liking 2 Snauboording 1 Rock dimbing 1 Number of Students who participate in Intram (From Student Survey T-61 Question 5)	Number of Students Interested In Participating
Sport Rowling 6	Number
List Intramural Sports students are interested i (From Student Survey T-61 Question 6)	in adding:
Sport Soccer 5 Backetlall 4 Football 5 Trock 1 Fleg Godball 4 Rugby 1	Number

Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Sport		<u>Number</u>
BOY Indow lucter	16	
Girls Indoor Juley	14	
Commentica	12	
Horsebook o'ding	4-1	
Trock	5	* .
Rugles	1	
Snowboarding	1	

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

Respoi	nse	Number		
Student Suggestions	I prefer other active I don't have time The practice scheother The sport I like is It's too expensive I prefer to particip Working Other	rities such as band, che dules and game times n't offered bate in club or intramu	orus, etc.	
			· · · · · · · · · · · · · · · · · · ·	
		· · · · · · · · · · · · · · · · · · ·		
Principal's Signatur	e		Date	

KHSAA Form 760 Rev, 10/02

2002-2003

TITLEIN

School Name: Calvary Christian School Year: 2002-2003 Principal's Signature: Date: 3-10-03 To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2003.

NOLLUGAROU ACA MALI	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
2001-2002 Scheduling more girls basketball games on prime time nights outside the conference.	Incorporate non-conference prime time nights	2002-2003-This was corrected during the current school year and remains the same for the upcoming year. This also included the conference games on the schedule
2001-2002 Need cheerleaders for boys and girls games	Cheerleaders will cheer for boys and girls games	2002-2003-This was completed and our girls game squad cheerleaders cheered for boys and girls varsity home games. This will continue to take place for next year.
2001-2002 Pep band needs to play for the boys and girls games.	Pep band will select an equal amount of games for the girts and the boys	2002-2003-This was completed and the pep band director selected an equal amount of boys and girls games to play for. This will continue for next years schedule.
2002-2003 Encourage more girls to get involved and participate in intramural bowling.	The program was new this year and only guys came out for the team. We are doing an off-season practice time to encourage more participants	2003-2004- Establish a girls and boys bowling team supporting the interest of students at CCS.
2003-2004 More fleld time for girls and boys soccer teams on the main field	Escavate and build a new field to compensate the 6 teams who need to use the soccer field. Allow varsity girls and boys to use the new game field	2003-2004 school year. Construction has begun to bring this about and could possibly be available this fall.
2003-2004 Competition cheerleading squad cheered only for 2 competitions this season due to some cancellations and changes	Continue to offer the game squad like this year and the competition squad for cheerleaders. However, incorporate a number of games for the competition squad to cheer at.	2003-2004 school year. Discuss this with present cheer coaches and develop a way to have them perform more offen.
	+ order or whose contract or the second of the	11 - 416 and mornique of itome for correction as well as all areas currently

An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.

Principal's Signature:

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