

### Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

To: Superintendent, Principal, and Athletic Director

From: Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

Date: June 20, 2003

Subject: 2002-2003 Annual Report Forms Submission

School: Carlisle County High School

Enclosed please find a copy of Form T-65, <u>The 2002-2003 Annual Report Forms Checklist</u>. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2002-2003 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



### MEMORANDUM

KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner

Larry Boucher, Executive Assistant Commissioner

DATE: May 20, 2003

2003 Title IX Forms Submission RE:

Reviewed by Gary W. Lawson School | Carlisle County High School

The following is a status report regarding the required 2002 - 2003 Title IX submission of forms due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

Checklist of Forms properly submitted in a satisfactory manner:

✓ GE 19 (Annual Verification)	✓ T-35 (Budget Expenses)
✓ T-1 (Summary Program Chart 1)	✓ T-36 (Budget Expenses)
✓ T-2 (Summary Program Chart 2)	✓ T-41 (Checklist – Overall Interscholastic Program)
✓ T-3 (Summary Program Chart 3)	✓ T-60 (Corrective Action Plan)
✓ T-4 (Summary Program Chart 4)	✓ T-63 (Interscholastic Survey Results)

### Status

A	2002 – 2003 Forms are satisfactory and no further information or action is necessary at
( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( )	this time.  Errors have been noted with respect to the following forms and corrected copies are being
В.	returned to you for placement in your Title IX file to ensure proper submission in the future.
C.	The following forms were omitted and must be submitted by school representatives.
D. 🗸	Other Recommendation and Comments:  • All calculations are correct and the report appears to be in satisfactory
	order. We would again suggest that you have student representatives on your Gender Equity Review Committee and that you work on getting a
	higher return rate on your student survey.



### **MEMORANDUM**

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

Date: May 20, 2003

Re: 2003 Title IX Forms Submission

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SCHOOL CARLISTE COUNTY	<del></del>	•

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T-3 (Summary Program Chart 3)		T-60 (Corrective Action Plan)
T-4 (Summary Program Chart 4)	/	T-63 (Interscholastic Survey Results)

### II. Status

		6. II. information or action is pecassary at this
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		survey.
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Re: 2003 Title IX Forms Submission

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1 V 1	1 (Summary Program Chart 1)		T-36 (Budget Expenses)
	2 (Summary Program Chart 2)	*	T-41 (Checklist – Overall Interscholastic Program)
	3 (Summary Program Chart 3)	- 1	T-60 (Corrective Action Plan)
1 " 1	4 (Summary Program Chart 4)		T-63 (Interscholastic Survey Results)

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C.	The following forms were omitted and must be submitted by school representatives.
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### 2002-2003 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2003 along with other required forms)

		High School,		, Kentucky
	(Name of High School)		(City)	
facts surrounding con	cky High School Athletic A	Association that the	following is an accurate	e and true representation of the
racis surrounding con	npliance with 20 U.S.C. Se	ctions 1681-1688, e	t. Seq. (also known as Ti	itle LX)
I certify the follow	vino provisions in acco	rdance with rec	reds at the school oc	ntained in the permanent
Title IX file, and	to the best of my know	wiedge have com	nleted the following	tasks. (All boxes must be
checked)	to the best of my and	wiedge nave com	bicted the 10110 wing	tasas. (An doxes must be
,				
Established	a gender equity comm	ittee at the high	school. (list commit	ttee personnel and provide
attachment i	f necessary)	<u> </u>		provide
Name	Address	Phone	Title	è
<u>Kelli Edging</u>			Principal	
Elaine Hoganca	amp		Counsel	or
<u>Kevin Estes</u>			<u>Teacher/</u>	Coach
Brian O'Neill			/m 1 :	
Ginger Goode			Parent Parent	
March 20, 2003 April 10, 2003  Designate Kelli Edging	d the following person(s) Principal	as the Title IX co	ordinator for the scho te 1377 Bardwell, KY	
Name	Title	1557 State Rot	Address	Phone
	- ****		1 iddi 633	ТДОЦЕ
School reflected in the	personnel are continuing Corrective Action Plan.	g to make periodi	c reviews of the boys	and girls athletics program
In addition relative to Title other related ma	IX records including c	on, the above refe opies of the self-	renced school maintair assessment audit, all c	ns a complete permanent file corrective action plans, and
Principal's Signa	Edging hture	<u>4-10</u> Date	20 03	
Supprinted de 1	1. Tilbally	Sur JO.	fulf	
Superintendent S	8	School Board Cha	r <b>persons' Signature</b> cate in Title IX school folder	1
	(bena original copy to r	ыылл - маннан <b>аир</b> і	cuie in Tille LA SChool Jolder	7

### 2002-2003 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	120	48%	62	46.97%
Row 2	BOYS	130	52%	70	53.03%
Row 3	Totals	250	100%	132	100%

Instru	

\*Number of 8<sup>th</sup> grade students & below used in Column 4 calculations if applicable: 6

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads**). Calculate the same way for boys and girls. \* In addition, should 8<sup>th</sup> grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8<sup>th</sup> grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
  Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: felli Edging Date: 4-10-63

### 2002-2003 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	3	30	1	0	
	Row 2	j.v.:	2	26	0	0	
	Row 3	frosh:	1	6	1	6	
	Row 4	total:	6	62	2	6	9.8%
BOYS	Row 5	varsity:	3	37	1	0	
	Row 6	j.v.:	2	25	0	0	
	Row 7	frosh:	1	8	0	0	and the Artist of
	Row 8	total:	6	70	1	0	0%

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature: Kelli Edging Date: 4-10-03

### 2002-2003 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

	GIRLS	BOYS
	(Yes / No)	(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	NO	NO
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	NO	NO
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	YES VOLLEY- BALL	NO
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	NO	NO
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	NO	NO
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	YES	NO

Principal's Signature: Kelli Edgued Date: 4-10-03

### 2002-2003 ACCOMODATION OF INTERESTS AND ABILITIES+ SUMMARY PROGRAM CHART 4

### Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each
				Level
Row 1	varsity:	3	30	48.4%
Row 2	j.v.:	2	26	41.9%
Row 3	frosh:	1	6	9.7%
Row 4	total:	6	62	100%
Boys				
Row 5	varsity:	3	37	52.9%
Row 6	j.v.:	2	25	35.7%
Row 7	frosh:	1	8	11.4%
Row 8	total:	6	70	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature:	Kelli	Edgina	Date:	4-10-03
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## BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2002-2003

TO INCLUDE BOOSTER CLUB FUNDING

KHSAA Form T35 REV. 10/02

	equipm supj	equipment and supplies	travel	vel	aw:	awards	coaches' ( to in supplem exter	coaches' salaries (to include supplemental and extended employment)	facilities improvements	ities ements	publications (i sport-specific)	publications (if sport-specific)
	В	E	В	E	В	E	В	Œ	В	E	В	E
G basketball	NA	3739.61	NA	0	NA	393.00	NA	7202.00	NA	0	NA	0
B basketball	NA	3970.82	NA	0	AN	396.00	NA	9606.00	NA	0	NA	0
G softball	NA	917.64	NA	0	NA	0	NA	1202.00	NA	0	NA	0
B baseball	NA	1012.00	NA	0	NA	0	NA	1202.00	NA	0	NA	0
G cross country	NA	392.67	NA	0	NA	25.40	NA	300.00	NA	0	NA	0
B cross country	NA	485.47	NA	0	NA	31.75	NA	300.00	NA	0	NA	0
G golf	NA	240.85	NA	0 .	AN	0	NA	300.00	NA	0	NA	0
B golf	NA	393.67	NA.	0	AN	0	NA	300.00	NA	0	NA	0
G soccer	AN	NA	NA	NA	AN	NA	NA	NA	NA	NA	NA	NA
B soccer	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
G swimming	NA	NA	NA	AN	AN	NA	NA .	NΑ	NA	NA	NA	NA
B swimming	AN	NA	NA	NA	AN	NA	NA	NA	NA	NA	NA	NA
1 Rudget and expanditures on this 2002 2002 report June by April 15, 2002 should no float the total monitor building the first terms of the first	dt ac com			J h A		1 1. C		-	-			<b>.</b>

<sup>2001-2002</sup> ending June 30, 2002. 1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature: Land Gender Equity Specialist All (this reserved.

4-10-03

Date:

# **BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2**

TO INCLUDE BOOSTER CLUB FUNDING

KHSAA Form T36 REV. 10/02

Teams	equipa sup	equipment and supplies	trs	travel	aw	awards	coaches (to in supplem exte emplo	iches' salaries (to include plemental and extended mployment)	facil improv	facilities improvements	publica sport-s	publications (if sport-specific)
	В	Æ	ᄧ	Œ	В	₹	В	Ħ	В	E	В	E
G track	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
B track	NA	NA	NA	AN	NA	NA	ΝA	NA	NA	NA	NA	NA
G tennis	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
B tennis	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
G volleyball	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	N
B wrestling	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
G (list sport)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
B (football)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
G (list sport)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
B (list sport)	NA	NA	NA	NA	NA	ŇA	NA	NA	NA	NA	NA	NA
												ı

<sup>2001-2002</sup> ending June 30, 2002. 1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of

Principal's Signature:

Date: 4-10-03

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 Booster Club Funding/Contributions must be included in the expenditures total.

### 2002-2003 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 9/02

### Checklist - Overall Interscholastic Athletics Program

Areas of Compliance		ADVANTAGE TO on Internal Evalua column.)	
OPPORTUNITIES	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Accommodation of Interest and Abilities			X
BENEFITS	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching		X	
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships		14.17	X
Tutoring			X
Housing and Dining Facilities and Services			X
Recruitment of Student Athletes			X

Principal's Signature:	Kelle	Edgine	Date:	4-10-03
	/	/) ð		



### 2002-2003 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses

School Name: Carlisle County High School
School Enrollment: 240
Date: April 10, 2003
Completed By: Kelli Edging, Principal

### Instructions:

- 1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
- 2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
- 3. Please sign and date the Summary Form (T-63) and mail the <u>Summary Form only</u> to the KHSAA by April 15, 2003. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.
- 240 Number of Surveys145 Total Returned
- 9-12 Grades Surveyed

How Was The Survey Administered? Administered in all flex classes

(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)

- 4 Cross Country (Girls)
- 1 Cross Country (Boys)
- 3 Field Hockey (Girls)
- 45 Football (Boys)
- 7\_\_\_\_ Golf (Girls)
- 6 Golf (Boys)
- 20 Soccer (Girls)
- 6 Soccer (Boys)
- 45 Volleyball (Girls)
- 18\_\_\_Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

- 13 Basketball (Girls)
- 26 Basketball (Boys)
- 18 Gymnastics (Girls)
- 3 \_\_\_\_ Indoor Track (Girls)
- 4 Indoor Track (Boys)
- 18 Swimming & Diving (Girls)
- Swimming & Diving (Boys)
- 10 Wrestling (Boys)

### Spring Sport (List Total Number of Participation Responses) 27 Baseball (Boys) 14 Fast Pitch Softball (Girls) 17 Slow Pitch Softball (Girls) 20 Tennis (Girls) 7 Tennis (Boys) 5 Track (Girls) 6 Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Numbe	er of Students Interested In
Partici	pating
<u>45</u>	
<u>63</u>	
<u>10</u>	
27	
11	
23	<u> </u>
<u> 26</u>	
<u>3</u>	
	Particip 45 63 10 27 11 23

Number of Students who participate in Intramural Sports. (From Student Survey T-61 Question 5)

Sport	<u>Number</u>
Our school doesn't	offer intramural sports.
	•
A	

List Intramural Sports students are interested in adding: (From Student Survey T-61 Question 6)

Sport	Number
Football	<u>9</u>
Volleyball	9
Tennis	6
Wrestling	2
Swimming	1
Soccer	1

### Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Sport	<u>Number</u>
Slow-Pitch Softball	<u>5</u>
Golf	2
Baseball	<u>5</u>
Auto Racing	<u>2</u>
Hunting	5
Football	<u>2</u>

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

Response	Number
32 I don't have time 8 The practice schedu 23 The sport I like isn't 5 It's too expensive 0 I prefer to participat 27 Working 15 Other	ies such as band, chorus, etc.  les and game times are inconvenient t offered te in club or intramural sports  racing, too short, too lazy
Student Suggestions to encourage participation Offer more sports	n Get new equipment
Offer different practice time schedules	Spend more money
Provide transportation	

Principal's Signature

Improve baseball field
Add a softball field

7-10-03

Date

School Name: Carlisle County High School School Year: 2002-2003

Principal's Signature: Hell Edgent Date: April 10, 2003

### 2002-2003 TITLE IX RECTIVE ACTION PLAN

KHSAA Form T60 Rev. 10/02

this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2003. To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy

<ul> <li>An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.</li> </ul>			More girls primetime games	Equal equipment for baseball and softball	Equal use of baseball field by softball and baseball for practice and games	Increase female participation by offering another sport	ITEM FOR CORRECTION
			Schedule girls 2 <sup>nd</sup> game of double-header or on weekend nights	Equal amounts on purchasing equipment	Practice time scheduled equally	Have one student meeting and one parent/student meeting to see if there is enough interest in a team for us to compete in volleyball.	SUGGESTED CHANGE
for correction as well as all areas currently			During the 2002-2003 basketball season, we played two games where girls played the 2 <sup>nd</sup> game of a double-header, and we had five games for girls on Friday evenings.	Prior to the 2003 softball and baseball seasons, the school purchased new uniforms and new equipment for both.	In Feb. 2003 the county granted the school permission to utilize the county softball park for practices and games.	May 2004	TIME TABLE FOR CORRECTIVE ACTION

Principal's Signature: 4-10-03

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