



# Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

To: Superintendent, Principal, and Athletic Director

From: Brigid L. DeVries, Commissioner  
Larry Boucher, Assistant Commissioner *LB*

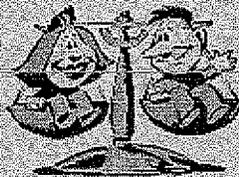
Date: June 23, 2003

Subject: 2002-2003 Annual Report Forms Submission

School: Hopkinsville High School

Enclosed please find a copy of Form T-65, The 2002-2003 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2002-2003 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



**MEMORANDUM**

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner  
Larry Boucher, Executive Assistant Commissioner *LB*

DATE: June 4, 2003

RE: 2003 Title IX Forms Submission

School	Hopkinsville High School	Reviewed by	Gordon Bocock
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The following is a status report regarding the required 2002 - 2003 Title IX submission of forms due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	✓	T-35 (Budget Expenses)
✓	T-1 (Summary Program Chart 1)	✓	T-36 (Budget Expenses)
✓	T-2 (Summary Program Chart 2)	✓	T-41 (Checklist – Overall Interscholastic Program)
✓	T-3 (Summary Program Chart 3)	✓	T-60 (Corrective Action Plan)
✓	T-4 (Summary Program Chart 4)	✓	T-63 (Interscholastic Survey Results)

II. Status

A.		2002 – 2003 Forms are satisfactory and no further information or action is necessary at this time.
B.	✓	Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future. <ul style="list-style-type: none"> <li>• Form T-1</li> </ul>
C.		The following forms were omitted and must be submitted by school representatives.
D.	✓	Other Recommendation and Comments: <ul style="list-style-type: none"> <li>• On Form GE19, it is noted that student-athletes do not appear as members of the school's Gender Equity Review Committee. It is recommended that this oversight be corrected. It is noted that all three committee meetings were in the spring sport season rather than the recommended fall/winter/spring.</li> <li>• Forms T-2 &amp; T-4 indicate a difference in the figures that should be reflected in the number of interscholastic participants on the T-1 report. Please make the correction on your school forms and place in the school's Title IX file.</li> <li>• Forms T-35 and T-36 are areas of concern at which the Gender Equity Review Committee need to take a serious look. The KHSAA Audit Team will continue to monitor this situation. Forms T-35 &amp; T-36 are being returned with RED CIRCLES around the areas of concern. Also of concern is the overall amount spent on boys (\$48,364.66) as compared to girls (\$30,985.20).</li> <li>• School personnel are, by <b>August 15, 2003</b>, to submit a report to the KHSAA that will explain these disparities as well as any corrective action that may be needed.</li> </ul>

**2002-2003**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 1**

KFSAA  
 Form T1  
 Rev. 9/02

**Participation Opportunities Test One**

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	483	50% <sup>50.2</sup>	233 197	47% <sup>45.9</sup>
Row 2	BOYS	480	50% <sup>49.8</sup>	275 226	53% <sup>54.1</sup>
Row 3	Totals	963	100%	508 423	100%

Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 4 calculations if applicable: 37

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads). Calculate the same way for boys and girls. \* In addition, should 8<sup>th</sup> grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8<sup>th</sup> grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Peggy H. Kemp Date: April 15, 2003

**2002-2003  
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART  
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball		4766.36		908.86		157.15	22961.00	22961.00				
B basketball	*	7239.31	*	1497.56		300.00	22961.00	22961.00				
G softball		3268.80		390.00		50.00	8406.00	8406.00		1560.00		
B baseball		3361.85	*	3600.00		150.00	8406.00	8406.00		2846.74		
G cross country		404.00		?		50.00	2491.00	2491.00				
B cross country		530.50		?		37.50	2491.00	2491.00				
G golf		444.93		177.60		33.92	1660.00	1660.00				
B golf		846.50		530.00		27.50	1660.00	1660.00				
G soccer		2100.37		922.43		211.50	8406.00	8406.00				704.18
B soccer		5652.96		393.64		350.00	8406.00	8406.00				499.94
G swimming		6504.16		2018.32		329.00	8406.00	8406.00				
B swimming				DO THE BOYS NO LONGER SWIM?								

- Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.
- "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
- Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature: Lois V. Kemp Date: April 15, 2003  
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**2002-2003  
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2  
TO INCLUDE BOOSTER CLUB FUNDING**

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track		274.25		1		62	4204.00	4204.00				
B track		215.30		1		79.00	4204.00	4204.00				
G tennis		200.00		1		130.00	2491.00	2491.00				
B tennis		DO THE BOYS		NO LONGER		PLAY	TENNIS?					
G volleyball		3336.57		194.48		112.50	6305.00	6305.00				
B wrestling		3298.70		1434.69		50.00	6305.00	6305.00				
G (list sport)		15221.66		3009.49		538.50	22961.00	22691.00				2115.97
B (list sport)	25,297.44		4,611.69		1,074.07							30,985.20
B (list sport)	30,366.78		10,465.38		1,532.50							48,364.66

1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.
2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
3. Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature: Peggy A Kemp Date: April 15, 2003



# Kentucky High School Athletic Association

2280 Executive Drive • Lexington, KY 40505 • (859) 299-5472 • (859) 293-5999 (fax)

February 26, 2003

Peggy Kemp, Principal  
Hopkinsville High School

Re: Title IX Visit

Dear Peggy Kemp:

Pursuant to 702 KAR 7:065, the Kentucky High School Athletic Association has been directed to assist member schools in monitoring compliance with Title IX. Part of this assessment process includes reviewing the progress schools are making with their Gender Equity Review Committees and Title IX plans. Twenty percent of the KHSAA membership will be visited this year, and subsequent years until every school has been visited. KHSAA Audit Staff members may be accompanied by KDE personnel on these visits.

We have scheduled March 4<sup>th</sup> as the audit date for Hopkinsville High School. The audit will begin at 2:30 P.M., and will consist of the following, in this order:

- The Athletic Director or school representative should be prepared to accompany the KHSAA auditors on a **tour of all athletic facilities**, including all locker rooms, all meeting rooms, coaches' offices, storage facilities, all practice and competition areas, and any other facility used by the athletic department.
- On display for the KHSAA auditors to review should be **examples of team uniforms** from each boys' and girls' athletic team.
- The KHSAA auditors will **meet with your school's Gender Equity Review Committee** at approximately 4:00 P.M. All committee members, if possible, should be in attendance, particularly your school's Title IX Coordinator. During this meeting, the KHSAA auditors will discuss your athletic program in detail. Your Gender Equity Review Committee should be prepared with pertinent information pertaining to your school's original 1999-2000 Audit Document and updated 2001-2002 Title IX forms.
- The KHSAA auditors will conduct a **public comment session at 6:00 P.M.** for the purpose of allowing any interested parties the opportunity to ask questions regarding gender equity and Title IX, as well as the overall athletics program at your school. Members of your administrative staff and representatives of your Title IX Committee should be present for this session. The KHSAA will alert the local media of this session in order to notify interested parties who may wish to attend.

Please contact Larry Boucher or Will Engle if you have further questions prior to the visit.

Sincerely,

Larry Boucher  
Assistant Commissioner

xc: Robert Lovingood, Superintendent  
Rick Roberts, Athletic Director

**2002-2003**  
**BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART**  
**TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball		4766.36		908.86		157.15	22961.00	22961.00				
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B swimming												

- Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.
- "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
- Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature: Reggie J. Hoop Date: April 15, 2003  
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**2002-2003  
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2  
TO INCLUDE BOOSTER CLUB FUNDING**

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track		274.25		?		?	4204.00	4204.00				
B track		215.30		?		79.00	4204.00	4204.00				
G tennis		200.00		?		130.00	2491.00	2491.00				
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G (list sport)	25,299.44		4,611.69		1,074.07					30,985.20		
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1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.
2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
3. Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature: Peggy H Kemp Date: April 15, 2003

**2002-2003 KHSAA TITLE IX ATHLETICS AUDIT**

KHSAA  
Form T41  
Rev. 9/02

**Checklist - Overall Interscholastic Athletics Program**

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
<b>OPPORTUNITIES</b>			
Accommodation of Interest and Abilities			X
<b>BENEFITS</b>			
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities	X		
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			Not Applicable
Tutoring			Not Applicable
Housing and Dining Facilities and Services			Not Applicable
Recruitment of Student Athletes			Not Applicable

Principal's Signature: Peggy A. Kemp Date: April 15, 2003

## **Corrective Action Plan: 2001-2002**

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The Concern was that all softball and baseball fields in the Christian County School System have lighted fields except the Hopkinsville High School Baseball Field. All lights were purchased by the Christian County Board of Education. Baseball parents and committee members have attended board meetings in the past to discuss this inequity. The board agreed that this needed to be corrected; however, due to the short fall in funds, the purchase was to be delayed another year. This has continued to be a delay through the 2002-2003 school year also. This inequity was brought to the board of education again this year. The Hopkinsville High School Athletic Department, Hopkinsville High School Baseball Boosters, and the Christian County Board of Education have agreed to share in the funding of this project. The committee will have to monitor this inequity for the coming 2003-2004 school year.

School Name: Hopkinsville High School  
 School Year: 2002-2003  
 Principal's Signature: Peggy H. Kemp  
 Date: April 15, 2003

**2002-2003**  
**TITLE IX**  
**CORRECTIVE ACTION PLAN**

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2003.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Lights for the Boy's Baseball Field	Lights will be purchased by the Christian County Board of Education, Baseball Booster Club, and Hopkinsville High School Athletic Program for the Baseball Field	By the 2003-2004 School Year

▪ An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.

Principal's Signature: Peggy H. Kemp Date: April 15, 2003

## 2002-2003 INTERSCHOLASTIC ATHLETICS STUDENT SURVEY

KHSAA  
Form T61  
Rev. 9/02

1. Is the School District offering the interscholastic sport(s) you want to play?  
395 Yes  
97 No, I want to play \_\_\_\_\_  
228 I am not interested in athletics
  
2. During the **fall season**, which interscholastic sport would you like to play?  
151 Football  
85 Girls' Volleyball  
26 Boys' Volleyball  
10 Boys' Cross-Country  
18 Girls' Cross-Country  
18 Girls' Field Hockey  
22 Boys' Golf  
4 Girls' Golf  
42 Boys' Soccer  
52 Girls' Soccer  
113 I would not participate
  
3. During the **winter season**, which interscholastic sport would you like to play?  
115 Boys' Basketball  
48 Girls' Basketball  
15 Boys' Swimming & Diving  
33 Girls' Swimming & Diving  
34 Boys' Wrestling  
47 Girls' Gymnastics  
43 Boys' and Girls' Indoor Track  
150 I would not participate
  
4. During the **spring season**, which interscholastic sport would you like to play?  
55 Boys' Track  
51 Girls' Track  
37 Girls' Tennis  
23 Boys' Tennis  
32 Girls' Slow Pitch Softball  
35 Girls' Fast Pitch Softball  
62 Boys' Baseball  
153 I would not participate
  
5. Do you participate in intramural sports? If you do, which sports(s)?  
88 Yes (outside of school)  
524 No
  
6. Which intramural sports, if any, would you like to see added?  
Girl's Field Hockey, Boy's Volleyball, Skateboarding

7. Do you participate in non-school sport activities? If you do, which sport(s)?  
 198 Yes (Church Softball, Church Basketball, Church Volleyball)  
 414 No

8. Are you currently participating in interscholastic athletics during any season?  
 187 Yes  
 448 No Why don't you participate in interscholastic athletics?  
     61 I prefer other activities such as band, chorus, etc.  
     135 I don't have time  
     35 The practice schedules and game times are inconvenient  
     20 The sport I like isn't offered  
     19 It's too expensive  
     14 I prefer to participate in club or intramural sports  
     69 Working  
     95 Other  
         (Pregnancy, Health Conditions, Grades, Religion, and Transportation)

9. Do you have any suggestions to encourage participation?

- \*\*Advertise Around School
- \*\*Get Better Sports
- \*\*Accept All Students Who Try-Out
- \*\*No Drug Testing
- \*\*Provide Transportation

10. Please list OTHER SPORTS you are interested in participating in and the sports season.

<u>Sport</u>	<u>Season</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Optional  
 Name: \_\_\_\_\_  
 Age: \_\_\_\_\_  
 Male: \_\_\_\_\_ Female \_\_\_\_\_

## 2002-2003 INTERSCHOLASTIC ATHLETICS SURVEY

### Summary of Student Responses

School Name: Hopkinsville High School

School Enrollment: 963

Date: 3-31-03

Completed By: Rick Roberts

#### Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2003. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

963 Number of Surveys

720 Total Returned

9-12 Grades Surveyed

How Was The Survey Administered? All Home Rooms

(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

#### Fall Sports (List Total Number of Participation Responses)

18	Cross Country (Girls)
10	Cross Country (Boys)
18	Field Hockey (Girls)
151	Football (Boys)
4	Golf (Girls)
22	Golf (Boys)
52	Soccer (Girls)
42	Soccer (Boys)
85	Volleyball (Girls)
26	Volleyball (Boys)

#### Winter Sport (List Total Number of Participation Responses)

48	Basketball (Girls)
115	Basketball (Boys)
47	Gymnastics (Girls)
43	Indoor Track (Girls & Boys)
33	Swimming & Diving (Girls)
15	Swimming & Diving (Boys)
34	Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

62	Baseball (Boys)
35	Fast Pitch Softball (Girls)
32	Slow Pitch Softball (Girls)
37	Tennis (Girls)
23	Tennis (Boys)
51	Track (Girls)
55	Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
Racing	2
Girl's Football	2
Ice Hockey	1
Lacrosse	4
Rugby	2
Badminton	2
Polo	1
Bowling	2
Boxing	3

Number of Students who participate in Intramural Sports.  
(From Student Survey T-61 Question 5)

<u>Sport</u>	<u>Number</u>
NA	

List Intramural Sports students are interested in adding:  
(From Student Survey T-61 Question 6)

<u>Sport</u>	<u>Number</u>
Girl's Field Hockey	1
Boy's Volleyball	2
Skateboarding	1

Participation in Non-School Sports Activities  
(From Student Survey T-61 Question 7)

<u>Sport</u>	<u>Number</u>
Church Softball	3
Church Basketball	2
Church Volleyball	2

Reasons for not participating in interscholastic athletics.  
(From Survey Question 8)

Response	Number
61 I prefer other activities such as band, chorus, etc.	
135 I don't have time	
35 The practice schedules and game times are inconvenient	
20 The sport I like isn't offered	
19 It's too expensive	
14 I prefer to participate in club or intramural sports	
69 Working	
95 Other (Pregnancy, Health Conditions (Injury), Grades, Religion, Transportation)	

Student Suggestions to encourage participation

\*\*Advertise Around School More

\*\*Get Better Sports

\*\*Accept All Students Who Try-Out

\*\*No Drug Testing

\*\*Provide Transportation

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*Logan J. Kemp*  
Principal's Signature

*April 15, 2003*  
Date