



# Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

To: Superintendent, Principal, and Athletic Director

From: Brigid L. DeVries, Commissioner  
Larry Boucher, Assistant Commissioner *L.B.*

Date: August 25, 2003

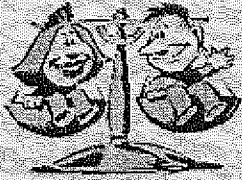
Subject: 2002-2003 Annual Report Forms Submission

School: Shelby Valley High School

Enclosed please find a copy of Form T-65, The 2002-2003 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2002-2003 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.





**MEMORANDUM**

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner  
Larry Boucher, Executive Assistant Commissioner *LB*

DATE: July 8, 2003

RE: 2003 Title IX Forms Submission

School	Shelby Valley High School	Reviewed by	Phyllis Catlett
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The following is a status report regarding the required 2002 - 2003 Title IX submission of forms due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	✓	T-35 (Budget Expenses)
✓	T-1 (Summary Program Chart 1)	✓	T-36 (Budget Expenses)
✓	T-2 (Summary Program Chart 2)	✓	T-41 (Checklist - Overall Interscholastic Program)
✓	T-3 (Summary Program Chart 3)	✓	T-60 (Corrective Action Plan)
✓	T-4 (Summary Program Chart 4)	✓	T-63 (Interscholastic Survey Results)

II. Status

A.	✓	2002 - 2003 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.		The following forms were omitted and must be submitted by school representatives.
D.	✓	Other Recommendation and Comments: <ul style="list-style-type: none"> <li>• (Form T-3) If girls are underrepresented in the interscholastic athletics program, answer the question for girls only. School personnel answered the question for boys only.</li> <li>• It is recommended that students in grades 8-11 be surveyed.</li> <li>• The school had excellent response from the survey given to students in grades 9-12.</li> </ul>



**MEMORANDUM**

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Brigid L. DeVries, Commissioner  
Larry Boucher, Assistant Commissioner

Date: July 8, 2003

Re: 2003 Title IX Forms Submission

School	<u>SHELBY VALLEY HIGH</u>	Reviewed by	<u>PAULINE CATHETT</u>
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The following is a status report regarding the required 2002-2003 Title IX submission of forms which were due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<input checked="" type="checkbox"/> GE 19 (Annual Verification)	<input checked="" type="checkbox"/> T-35 (Budget Expenses)
<input checked="" type="checkbox"/> T-1 (Summary Program Chart 1)	<input checked="" type="checkbox"/> T-36 (Budget Expenses)
<input checked="" type="checkbox"/> T-2 (Summary Program Chart 2)	<input checked="" type="checkbox"/> T-41 (Checklist - Overall Interscholastic Program)
<input checked="" type="checkbox"/> T-3 (Summary Program Chart 3)	<input checked="" type="checkbox"/> T-60 (Corrective Action Plan)
<input checked="" type="checkbox"/> T-4 (Summary Program Chart 4)	<input checked="" type="checkbox"/> T-63 (Interscholastic Survey Results)

II. Status

A.	<input checked="" type="checkbox"/>	2002-2003 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.		The following forms were omitted and must be submitted by school representatives.
D.		Other Recommendation and Comments: <i>(Form T-3.) If girls are underrepresented in the interscholastic athletics program, answer the question for girls only. The school answered the question for boys only. It is recommended that students in grades 9-12 be surveyed. The school had excellent response for survey given to students in grades 9-12.</i> <i>Have a great summer.</i>



APR 15 2003

**2002-2003 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
ANNUAL VERIFICATION OF TITLE IX PROCEDURES**

(To be submitted by April 15, 2003 along with other required forms)

The Shelby Valley High School, Pikeville, Kentucky  
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

**I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)**

- Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
Connie Gilpin		(606) 639-0033	A.D. - Teacher
J. N. Johnson		"	Principal
Jason Bookes		"	Coach - Asst. Coach <sup>Asst. Principal</sup>
Rodney Rowe		"	Coach - Teacher
Arque Banks		"	Coach - Teacher
Bob Napier		"	Coach - Teacher
Craig La Presto		"	Coach - Teacher

- Scheduled a minimum of three meetings during the 2002-2003 school year on the following dates:

August 5, 2002  
January 2003  
May 26, 2003

- Designated the following person(s) as the Title IX coordinator for the school/district:

Connie Gilpin A.D. 125 Douglas Park Pikeville (606) 639-0033  
Name Title Address Phone

- School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

- In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Lester Dale Johnson  
Principal's Signature

4-14 2003  
Date

Frank Welch  
Superintendent Signature

Harold Davis  
School Board Chairperson's Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

# Committee Personnel

Ronald Wright  
Georgiana Pay  
Phillip Akers

Teacher/Baseball  
Teacher/Cheerleading  
Student/Athlete

**2002-2003**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 1**

KHSAA  
 Form T1  
 Rev. 9/02

**Participation Opportunities Test One**

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	261	44.9	130	39.4
Row 2	BOYS	320	55.1	200	60.6
Row 3	Totals	581	100%	330	100%

Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 4 calculations if applicable: \_\_\_\_\_

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. \* In addition, should 8<sup>th</sup> grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8<sup>th</sup> grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: *Forrest Dale Johnson* Date: 4-14-03

**2002-2003**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 2**


KHSAA  
 Form T2  
 Rev. 9/02

**Participation Opportunities Test Two**

		Column 1	Column 2	Column 3	Column 4	Column 5	
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years	
<b>GIRLS</b>	Row 1	varsity:	6	85	2	30	
	Row 2	j.v.:	2	30	1	15	
	Row 3	frosh:	1	15			
	Row 4	total:	9	130	3	45	34.6%
<b>BOYS</b>	Row 5	varsity:	7	130	1	15	
	Row 6	j.v.:	2	35			
	Row 7	frosh:	2	35			
	Row 8	total:	11	200	1	15	7.5%

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature:  Date: 4-14-03

**2002-2003**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 3**

KHSAA  
 Form T3  
 Rev. 9/02

**Participation Opportunities Test Three**

For any question answered "YES" identify the respective sport(s).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?			NO
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?			NO
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?			NO
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?			NO
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?			NO
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?			

Principal's Signature: Forrest Walsh Jones Date: 4-14-02



**2002-2003**  
**ACCOMODATION OF INTERESTS AND ABILITIES+**  
**SUMMARY PROGRAM CHART 4**

**Levels of Competition Test One**

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	6	85	65.4%
Row 2	j.v.:	2	30	23.1%
Row 3	frosh:	1	15	11.5%
Row 4	total:		130	100%
<b>Boys</b>				
Row 5	varsity:	7	130	65%
Row 6	j.v.:	2	35	17.5%
Row 7	frosh:	2	35	17.5%
Row 8	total:		200	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.  
For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
 For boys' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
  - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
  - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: \_\_\_\_\_

Date: 9-14-03

**2002-2003  
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART  
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball	\$3000	2700	\$2000	1200			3500 + 20days	3500 + 20days				
B basketball	\$6000	5000	\$4000	3250	500	500	3500 + 20days	3500 + 20days				
G softball	\$3000	4900	\$3000	3000			2500	2500				
B baseball	\$2000	1800	\$2000	2800			2500	2500				
G cross country	500	400	\$2000	1600			600	600				
B cross country												
G golf												
B golf	0	0	0	0			600	600				
G soccer	0	0										
B soccer	0	0										
G swimming												
B swimming												

1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year 2001-2002 ending June 30, 2002.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature: Foster Dale Johnson Date: 4-14-03

**2002-2003  
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2  
TO INCLUDE BOOSTER CLUB FUNDING**

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track	500	500	1000	1000	0	0	1000	1000	0	0	0	0
B track					0	0	1000	1000	0	0	0	0
G tennis												
B tennis												
G volleyball	\$2000	2000	\$1000	1000			1500	1500				
B wrestling												
G (list sport)												
B (football)	\$15,000	14,000	\$3,000	2,500			3500+	3500+				
G (list sport)							2000	2000				
B (list sport)												

- Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year 0201-2002 ending June 30, 2002.
- "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
- Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature: Forest P. DeJohn Date: 4-14-03

## 2002-2003 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA  
Form T41  
Rev. 9/02

### Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO		
	(Respond based on Internal Evaluation by checking the appropriate column.)		
OPPORTUNITIES	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Accommodation of Interest and Abilities			
BENEFITS	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Equipment and Supplies			✓
Scheduling of Games and Practice Time			✓
Travel and Per Diem Allowances			✓
Coaching			✓
Locker Rooms, Practice and Competitive Facilities		✓	
Medical and Training Facilities and Services			✓
Publicity			✓
Support Services			✓
Athletic Scholarships			✓ NA
Tutoring			✓
Housing and Dining Facilities and Services			✓
Recruitment of Student Athletes			✓ NA

Principal's Signature: Forest Dale Johnson Date: 4-14-03

2002-2003  
TITLE IX

CORRECTIVE ACTION PLAN

School Name: Shelby Valley  
 School Year: 2002-2003  
 Principal's Signature: \_\_\_\_\_  
 Date: March 31, 2003

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2003.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
SOFTBALL Field Lights	Need Lights	Before 2004 Season

▪ An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.

Principal's Signature: [Signature] Date: 4-14-03



Forrest Dale Johnson, *Principal*  
Jason Booher, *Asst. Principal*  
Michael Rowe, *Asst. Principal*  
Counselor  
Diana Compton



## Shelby Valley High School

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Wildcat Drive  
125 Douglas Park  
Pikeville, Kentucky 41501  
606-639-0033  
Fax: 606-639-2074

April 14, 2003

To Whom I May Concern:

We, at Shelby Valley High School, have repeatedly been told by the Pike County Board of Education that we will be receiving the lights for our softball field.

A petition was circulated around the community and taken to the Board by our Principal, Mr. Forrest D. Johnson. As of this date we have yet to have lights installed at our facility.

We continue to cooperate with our Board in hopes that this problem will be corrected.

Sincerely,

A handwritten signature in cursive script that reads "Connie Gilpin".

Connie Gilpin  
Athletic Director

**2002-2003 INTERSCHOLASTIC ATHLETICS SURVEY**

Summary of Student Responses

School Name: Shelby Valley  
 School Enrollment: 5810  
 Date: 3-31-03  
 Completed By: Carrie Delpin

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2003. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

475 Number of Surveys  
442 Total Returned 93%  
9-12 Grades Surveyed

How Was The Survey Administered? English classes  
 (e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)

8 Cross Country (Girls)  
9 Cross Country (Boys)  
 \_\_\_\_\_ Field Hockey (Girls)  
48 Football (Boys)  
 \_\_\_\_\_ Golf (Girls)  
6 Golf (Boys)  
12 Soccer (Girls)  
15 Soccer (Boys)  
20 Volleyball (Girls)  
 \_\_\_\_\_ Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

20 Basketball (Girls)  
22 Basketball (Boys)  
 \_\_\_\_\_ Gymnastics (Girls)  
 \_\_\_\_\_ Indoor Track (Girls)  
 \_\_\_\_\_ Indoor Track (Boys)  
 \_\_\_\_\_ Swimming & Diving (Girls)  
 \_\_\_\_\_ Swimming & Diving (Boys)  
 \_\_\_\_\_ Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

24 Baseball (Boys)  
30 Fast Pitch Softball (Girls)  
 \_\_\_\_\_ Slow Pitch Softball (Girls)  
 \_\_\_\_\_ Tennis (Girls)  
 \_\_\_\_\_ Tennis (Boys)  
8 Track (Girls)  
10 Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
GOLF (Spring)	3
GOLF (Girls)	5
Tennis	2
_____	_____
_____	_____
_____	_____
_____	_____

Number of Students who participate in Intramural Sports.  
(From Student Survey T-61 Question 5)

Sport	Number
NA	
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

List Intramural Sports students are interested in adding:  
(From Student Survey T-61 Question 6)

Sport	Number
NA	
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Participation in Non-School Sports Activities  
(From Student Survey T-61 Question 7)

Sport	Number
Basketball (Ymca)	12
Soccer (Ymca)	6

Reasons for not participating in interscholastic athletics.  
(From Survey Question 8)

Response	Number
24 I prefer other activities such as band, chorus, etc.	24
84 I don't have time	84
32 The practice schedules and game times are inconvenient	32
9 The sport I like isn't offered	9
16 It's too expensive	16
12 I prefer to participate in club or intramural sports	12
58 Working	58
Other	
Left Blank	

Student Suggestions to encourage participation

Offer more sports

Lonest Dale John

Principal's Signature

4-14-03

Date