Kentucky High School Athletic Association

2280 Executive Drive * Lexington, KY 40505 * www.khsaa.org * (859)299-5472 (859)293-5999 (fax)

MEMORANDUM

To:

Superintendent, Principal, and Athletic Director

Bell County High School

From:

Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

Date:

May 13, 2004

Subject:

2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, The 2003-2004 Title IX Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner

Larry Boucher, Executive Assistant Commissioner

DATE: May 13, 2004

RE: 2004 Title IX Forms Submission

School	Bell County	High School	Reviewed by	Martha M	lullins

The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner:

1	GE 19 (Annual Verification)	T-36 (Budget Expenses)
/	T-1 (Summary Program Chart 1)	T-41 (Checklist – Overall Interscholastic Program)
1	T-2 (Summary Program Chart 2)	T-60 (Corrective Action Plan)
V	T-3 (Summary Program Chart 3) ✓	T-63 (Interscholastic Survey Results))
7	T-4 (Summary Program Chart 4)	T-68 (Five Year Summary)
	T-35 (Budget Expenses)	

l Status

A.	2003 – 2004 Forms are satisfactory and no further information or action is necessary at this time.
В.	Forms T-35 & T-36; Please resubmit these forms to the KHSAA to include expenditures by booster organizations and coaches' salaries no later than June 15, 2004.
	 Form T-60; Resubmit Form T-60 with a definite timetable for completion of tennis courts. A definite plan and timetable to address girls' interest in golf and soccer must be attached. Please resubmit this information to the KHSAA no later than June 15, 2004.
C.	The following forms were omitted and must be submitted by school representatives:
D.	 Other Recommendation and Comments:

KHSAA Form T36 REV. 8/03

> BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING

Teams	equipment and supplies	int and lies	travel	-	awards	S.	coaches' salaries (to include supplemental and extended employment)	salaries Iude ntal and ded ment)	facilities improvements	ties	publications (if sport-specific)	ions (if pecific)
	B	国	g	=	8	=	B	H	В	B	B	
G track	200.00	263.16	300.00	505.15	100.00	167.13						
B track	200.00	263.16	300.00	505.15	100.00	167.13						
G tennis	300.00	125.00) /	<u>C</u>				
B tennis	300.00	125.00				55.00						
G volleyball		7178.00				89.90			***************************************	397.00		
B wrestling									*			
G (list sport)												
B (football)	20000.00	20000.00 16535.39 1500.00	1500.00	1936.52	4500.00	1182.50						
G (list sport)												
B (list sport)							\mathcal{I}					

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contribytohs must be included in the expenditures total.

4. Indicate percentage of total expeditures for each gender: Total Expenditures \$

Principal's Signature: Copyright 1999, Good Sports, Inc., Title IX and OptienEquity Specialists. All

Date:

151

% for girls

2003-2004

KHSAA Form T35 REV. 8/03

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART

TO INCLUDE BOOSTER CLUB FUNDING

	equipment and supplies	P	travel	[]	awards <i>G</i> =3,011	rds	coaches' salaries (to include	salaries Jude	facilities improvements	ties ements	publications (if sport-specific)	ons (if ecific)
	6=19,647 B=50,523		8= 2992	J	6=3,016	2	supplemental and extended employment)	ntal and ded ment)	6=397 B=0			
	B	Я	В	E	В	E	B	E	В	Э	В	E
G basketball	4500.00	5644.61	200.002	ζ.	300.00	799.75						
B basketball	5000.00	8164.93	700.00	398.00	500.00	442.50						
G softball	3500.00	5977.37		247.00	200.00	1629.50		1	\			
B baseball	3000.00	4839.51				843.50						
G cross country	500.00	459.29			300.00	323.70						
B cross country	500.00	459.29			300.00	323.70						
G golf												
B golf	100.00	135.60		152.14								
G soccer												
B soccer												
G swimming												
B swimming												

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contribations must be included in the expenditures total.

4. Indicate percentage of total/expenditures for each gender: Total Expenditures \$ 60,335.58

Copyright 1999, Good Sports, Inc., Title IX Principal's Signature:

% for boys

SCHOOL NAME

2003-2004

2002-2003

KHSAA Form T60 Rev. 8/03

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy CORRECTIVE ACTION PLAN TITLEIX Bell County High School

this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

interested in order to start the sports. TIME TABLE FOR CORRECTIVE ACTION Depending on number of participation Working with Fisiscal Court and the For all areas currently identified as items for correction, an intended corrective action explanation is needed. school board. due to land lock at present school site working in cooperation with Bell County Girls participation in female sports participation we are trying to start Soccer and Golf assa newscholce and will try to increase involvement in girl's cross-country and volleyball Rebuild Tennis Court at new location In order to encourage more girls SUGGESTED CHANGE Fisical Court. ITEM FOR CORRECTION Tennis Courts

THIS FORM SHALL BE TYPED.

Principal's Signature:

Date: 4/14/04

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APR

2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2004 along with other required forms)

le IX file, and to the lecked)		he high school.	(list committee	s. (All boxes must be
Name	Address	Phone	Title Princip	م آ
Jeff Saylor	Pineville, Ky	337-7061		····
Colin Jackson		337-7061		t y
Dudley Hilton	Pineville, Ky	337-2004	<u>Athleti</u>	c Director
Jeff Brock	Pineville, Ky	337-7061	Coach	
Angie Laws	Pineville, Ky	337-7061	Parent	
	Pineville, Ky	337-7051	Board M	ember
Freddie Taylor	Pineville, Ky	337-7061	Parent	
Richard Gambrel	Pineville, Ky	337-7061	Coach	SEE BACK
す… スプークエ				
Designated the fo	ollowing person(s) as the T	itle IX coordinat	or for the school:	
☐ Designated the fo				337–7061
☐ Designated the fo	ollowing person(s) as the T Principle Title nel are continuing to mak	Pi Ad	neville,Ky dress	Phone

John BrumbachPinevill, KyStüdent337-7061Erica BakerPinevill, KyStudent337-7061

ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

	portamues rest e	(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	431	51%	146	40%
Row 2	BOYS	406	49%	217	60%
Row 3	Totals	837	100%	363	100%

Instructions:

*Number of 8th grade students & below used in Column 3 and Column 4 calculations if applicable:

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
 Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:

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2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	6	94	1	14	
	Row 2	j.v.:	4	44	1	11	
	Row 3	frosh:	1	8			60 (100 (100 <u>100</u>)
	Row 4	total:	11	146	2	25	17
BOYS	Row 5	varsity:	7	117			
	Row 6	j.v.:	4	70			
	Row 7	frosh:	2	30			
	Row 8	total:	13	217			0

For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, 1) junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.

For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into 2) Row 4. For boys, total Rows 5, 6, and 7 into Row 8. Note: The totals in Row 4 for girls and in Row 8 for boys must be

the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.

For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive 3) level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.

For Column 4, list the number of participants that are currently on each level of the teams that were added in the last 4) five years. If a team was added previously but no longer exists, there are no current participants to be added for that

team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.

For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the 5) number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. CAUTION: 25% is not a formal compliance standard.

ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GRLS		BOYS
	(Yes / No)		(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	N		N
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	N		N
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	N		N
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	N	10 mg	N
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	N		N
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	N		N

Principal's Signature:

2003-2004 ACCOMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	6	94	64
Row 2	j.v.:	4	44	30
Row 3	frosh:	1	8	6
Row 4	total:		146	100%
Boys				
Row 5	varsity:	7	117	54
Row 6	j.v.:	4	70	32
Row 7	frosh:	2	30	14
Row 8	total:	PID (Long) (See See See See See See See See See Se	217	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

2003-2004 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 8/03

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	(Respond based	ADVANTAGE TO on Internal Evalua appropriate colun	tion by checking
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities			X
BENEFITS			
Equipment and Supplies			Х
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity			х
Support Services			х
Athletic Scholarships			X
Tutoring			X
Housing and Dining Facilities and Services			X
Recruitment of Student Athletes			X

Principal's Signature:_	()es	y San	Los r	Date:	4/1	1/64	
	101	0				,	



2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses

School Name	BCHS
School Enrollment	830
Date ·	April 13, 2004
Completed By	D. Hilton

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.

2. Under the Other Category please provide a listing of the sports as well as the number of

students who are interested in participating.

3. Please sign and date the Summary Form (T-63) and mail the <u>Summary Form only</u> to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

769	Number of Surveys	_
621	Total Returned (A minimum of 80% return	n is expected)
012	Grades Surveyed	

How Was The Survey Administered? Advisory

(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)

- 16 Cross Country (Girls)
- 14 Cross Country (Boys)
- 2 Field Hockey (Girls)
- 98 Football (Boys)
- 8 Golf (Girls)
 - 12 Golf (Boys)
- _____Soccer (Girls)
 - 15 Soccer (Boys)
 - 29 Volleyball (Girls)
 - 14 Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

- 42 Basketball (Girls)
- 51 Basketball (Boys)
- 31 Gymnastics (Girls)
- 7 Indoor Track (Girls)
- 8 Indoor Track (Boys)
 14 Swimming & Diving (Girls)
- 25 Swimming & Diving (Boys)

Summary Page No. 1

Spring Sport (List Total Number of Baseball (Boy 35 Fast Pitch Sof 28 Slow Pitch Sof 29 Tennis (Girls) 32 Tennis (Boys) 38 Track (Girls) Track (Boys)	s) ftball (Girls) ftball (Girls)
Other Sports (From Student Surve	
Name of Sport	Number of Students Interested In Participating
Boys Volleyball Wrestling Girls Golf	14 25 8
Number of Students who participa (From Student Survey T-61 Ques	
Sport	Number
List Intramural Sports students ar (From Student Survey T-61 Ques	
Sport Wrestling Girls Golf	<u>Number</u> 25 8
Soccer	<u>Í</u> 5

Wrestling (Boys)

Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Sport Hunting Fishing	<u>Number</u>	
Hiking Pool		
	·····	
Reasons for not participating in interscholas	stic athletics.	
(From Survey Question 8) Response 540	Number 142 yes	398 no
I don't have time The practice schedule The sport I like isn't of The sport I like isn't of	in club or intramural sports	ient
Student Suggestions to encourage participation It help to meet people		
Know ahead of time for tryouts		
Give mor recognition to them		
Δ		
	.//	

B = 60 %

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART TO INCLUDE BOOSTER CLUB FUNDING

KHSAA Form T35 REV. 8/03

623 (38%) h52,86=0(G golf C: 48, 285 B golf B cross country B baseball G softball B basketball G basketball B swimming G swimming B soccer G soccer G cross country 70706 126,839 supplies 5=19,647 B=30,523 3000.00 3500.00 5000.00 4500.00 500.00 500.00 equipment and 100.00 W 8164.93 135.60 4839.51 5977.37 5644.61 459.29 459.29 8= 7,99 2 700.00 200.00 282 travel 398.00 247.00 152.14 0.00 <u>...</u> 8=2,989 500.00 500.00 200.00 6=3,039 300.00 300.00 ಹ awards 1629.50 442.50 799.75 323.70 323.70 843.50 supplemental and coaches' salaries Ħ employment) (to include extended 12000.00 12000.00 4500.00 4500.00 1500.00 750.00 750.00 (2) 6=397 , , , , , improvements Ħ facilities publications (if sport-specific) ಹ [25]

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A STATE OF S	ort due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year o	

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

4. Indicate percentage of total/expenditures for each gender: Total Expenditures \$ 60,335.58

824 H - 80 % for boys 61

Principal's Signature:
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ights reserved.

% for girls 39

BUDGETED AND ACTUAL EXPENDITURE TO INCLUDE BOOST

STER CLUB FUNDING	3-2004 RES - PROGRAM COMPARISON CHART 2
	KHSAA Form 136 REV. 8/03

	_			,		*	coaches'	oaches' salaries	facilities	1:00	muhlications (if	ions (if
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G volleyball		7178.00				89.90		4500.00		397.00		A TOTAL CONTRACTOR OF THE PARTY
B wrestling									T's			
G (list sport)						THE RESIDENCE OF THE PERSON OF						- Alexandrian
B (football)	20000.00 16535.39 1500.00	16535.39	1500.00	1936.52	4500.00	1182.50		20000.00				
G (list sport)				Secretaria del composito del c					· Adaptive version and the state of the stat			
B (list sport)												

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4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ 126,835	
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Principal's Signature: 5.58 % for girls 38

SCHOOL NAME

2003-2004 TITLE IX

Bell County High School

CORRECTIVE ACTION PLAN

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

 For all areas currently idea 		The state of the s		Tennis Courts		Girls Participation in female sports	Update Track Facilities	ITEM FOR CORRECTION
For all areas currently identified as items for correction, an intended corrective action explanation is needed			working in cooperation with Bell Co Fiscal Court.	cati	will try to increase involvement in girls cross-country and volleyball		New Pole Vault Facility High and Triple Jump Pits	SUGGESTED CHANGE
orrective action explanation is needed.			County	on		t Dependigg on number of participation interested in order to start the sports.	Working with the board of education	TIME TABLE FOR CORRECTIVE ACTION

Principal's Signature:

Date:_

THIS FORM SHALL BE TYPED.

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KHSAA Form T60 Rev. 8/03