

Kentucky High School Athletic Association

2280 Executive Drive * Lexington, KY 40505 * www.khsaa.org * (859)299-5472 (859)293-5999 (fax)

MEMORANDUM

To:

Superintendent, Principal, and Athletic Director

Cordia High School

From:

Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

Date:

May 24, 2004

Subject:

2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, <u>The 2003-2004 Title IX Annual Report Forms Checklist</u>. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

DATE: May 24, 2004

RE: 2004 Title IX Forms Submission

School	Cordia	High Sc	hool	Reviewed by Allen W. Jackson

The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner:

-	1			T-36 (Budget Expenses)
1	√	T-1 (Summary Program Chart 1)	✓:	T-41 (Checklist – Overall Interscholastic Program)
ľ	√	T-2 (Summary Program Chart 2)	7	T-60 (Corrective Action Plan)
			7	T-63 (Interscholastic Survey Results))
ľ		T-4 (Summary Program Chart 4)	√	T-68 (Five Year Summary)
1		T-35 (Budget Expenses)		

]].	Status	
A.		2003 – 2004 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D		Other Recommendation and Comments: It is recommended that students be placed on the Gender Equity Review Committee, and that they be active members of the Committee. It is recommended that your Gender Equity Review Committee meet at least once during the fall sports season, once during the winter sports season and once during the spring sports season. The Gender Equity Review Committee needs to review Forms T-35 and T-36 – (1) some areas have the exact same amount for B & E (question this) and (2) 14% more money is spent on boys. It is not necessary to survey the 12 th grade – you need to have a higher percentage of return.



2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2004 along with other required forms)

7 15 2004 Th	e Cordia	High School 1	High School, _	Hazard	, Kentucky	
	(Name of Hi	gh(School)		(City)		dan af tha
ertifies to the I acts surrounding	Centucky High Sci ig compliance wit	hool Athletic Associa h 20 U.S.C. Sections	1681-1688, et.	Seq. (also known as '	e and true representat Γitle IX)	ion of the
certify the f Fitle IX file, checked)	following provis and to the best	sions in accordance t of my knowledge	e with recore have comp	ds at the school co eted the following	ontained in the pe tasks. (All boxes	rmanent must be
	shed a gender onent if necessary		at the high s	chool. (list commi	ttee personnel and	provide
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		B Dean Hill Dr. Ma		_		
	· /	P.O. Box 15 F P.Box 791 Bonne	ippa Passes Iman, KY	<u>606-368-38-3</u> 606-439-10-		Hball Co
Christle		198 Lotts Creek	Hazard	606-785-4608	Cheerleade	. y ~
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☑ Sche	duled a minimun	n of three meetings - All Clas	during the 20 めeら	03-2004 school year	on the following d	ates:
Do day bo	er 20, 200					
April	13,2004-	Review.	·····	relies		
1 T			- TM:41- YW		- a1.	
⊠ Desi	ignated the follow	wing person(s) as the	e The IA coc	rdinator for the sch	606-783	5-4457
Charles	Jones, Jr.	Principal	P.O. Box	791 HWY28 Bonr	UMAN 606-7	85-1011
Name	001103	Title		Address	Phone	······
reflected i	in the Corrective	Action Plan.	·		s and girls athletics	
					ntains a complete p	
	ve to 11tie IX rec ted materials.	ords including copi	es of the self-	assessment audit, ai	l corrective action p	ians, and
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Principal'	s Signature	Date	11 12,	20 OF		
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Superinte	ndent Signature	mil School	いいかしし ol Board Chair	rpersons' Signature		
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(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	69	48	69	46%
Row 2	BOYS	74	52	81	5470
Row 3	Totals	143	100%	150	100%

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THOU	uvuvu		

*Number of 8th grade students & below used in Column 3 and Column 4 calculations if applicable: 25.

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
 Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:	Charles Jones	Date: April	13,2004
			*

2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	4	38	0	0	
	Row 2	j.v.:	ţ.	25	0	0	
	Row 3	frosh:	1	6	0	0	
	Row 4	total:	6	69	0	0	NA
BOYS	Row 5	varsity:	4	46	D	0	
	Row 6	j.v.:	2	30	0	. 0	
	Row 7	frosh:		5	0	0	
	Row 8	total:	7	81	0_	0	NA

- For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature: Charles Jane Date: April 13, 2004

<u>2003-2004</u> <u>ACCOMMODATION OF INTERESTS AND ABILITIES</u> <u>SUMMARY PROGRAM CHART 3</u>

Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS	BOYS
	(Yes / No)	(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No	NO
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	NO	NO
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	Yes	NO
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	No	NO
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	NO	No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	yes	No

Principal's Signature:	Charle Jones	Date:	April	13,2004

2003-2004 ACCOMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
	Team	Number of Teams	Number of	Percentage of
Girls	Levels	Currently Offered	Participants	Participants at Each
			· · · · · · · · · · · · · · · · · · ·	Level
Row 1	varsity:	4	38	55 %
Row 2	j.v.:	/	25	36.70
Row 3	frosh:	Ó	6	970
Row 4	total:		69	100%
Boys				
Row 5	varsity:	4	46	57%
Row 6	j.v.:	2	30	37%
Row 7	frosh:	/	5	600
Row 8	total:		81	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature:	Charle Jons	Date: April	13 2004
			

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART TO INCLUDE BOOSTER CLUB FUNDING 2003-2004

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G soccer					-							
B soccer												
G swimming												
B swimming				W 1								

²⁰⁰²⁻²⁰⁰³ ending June 30, 2003. 1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total. 4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ 26,985.30

Principal's Signature: Ulank (Buck)
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Date: April 13, 2004 % for boys 5

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING

REV. 8/03	Form T36	KHSAA
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Teams	equipment and supplies	ent and olies	travel	vel	awards		coaches' salaries (to include supplemental and extended employment)	salaries clude ental and ided ment)	facilities improvements	ties ments	publications (if sport-specific)	tions (if pecific)
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Principal's Signature:	4. Indicate percentage of total expen	3. Booster Club Funding/Contributions must be included in the expenditures total.
Charles Jones	ditures for each gender:	ons must be included in th
Date:	4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ 26, 18530	ne expenditures total.
1200 1300	% for boys 3	
784	% for girls 70	

2003-2004 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 8/03

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	(Respond based	ADVANTAGE TO on Internal Evalua appropriate colun	tion by checking
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities			
BENEFITS			
Equipment and Supplies			
Scheduling of Games and Practice Time			
Travel and Per Diem Allowances			~
Coaching			
Locker Rooms, Practice and Competitive Facilities	L :		
Medical and Training Facilities and Services			V
Publicity			V
Support Services			bereit
Athletic Scholarships			-
Tutoring			beetermine
Housing and Dining Facilities and Services			V
Recruitment of Student Athletes			-

Recruitment of Student Athletes	
Principal's Signature:	Date: 4-13-04
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SCHOOL NAME

2003-2004 TITLE IX

KHSAA Form T60 Rev. 8/03

CORRECTIVE ACTION PLAN

this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004. To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Lights for softball field	add lights	2000-2001 - not present 2004
SUM TORNING TORN	rections laker rooms	
Chicasan	The state of the s	. C
Bathroom for base bail		50 T & TRESONT 2004
CALCANA DE CONTRACTOR DE CONTR	bu i	7 5 Tresert = 2004
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raping Cases Jorage area	W. 1. 4. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.	
Restrooms in aum	YEL OVATE	Trainted but no chorac is loca
	-	
Work rom location	2000	No Change
 For all areas currently id 	For all areas currently identified as items for correction, an intended	ded corrective action explanation is needed.

THIS FORM SHALL BE TYPED.

Principal's Signature:

Date:

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2003-2004 INTERSCHOLASTIC ATHLETICS STUDENT SURVEY

KHSAA Form T61 Rev. 8/03

1.	Is the School District offering the interscholastic sport(s) you want to play? 22 Yes 35 No, I want to play <u>lacrosce</u> , <u>Soccer</u> , <u>Swimming</u> , football, Volley. Tennis 26 I am not interested in athletics
2.	During the fall season, which interscholastic sport would you like to play? 22 Football 2 Girls' Volleyball 12 Boys' Volleyball 6 Boys' Cross-Country 7 Girls' Field Hockey 10 Boys' Golf 7 Girls' Golf 11 Boys' Soccer 13 Girls' Soccer 11 I would not participate
3.	During the winter season, which interscholastic sport would you like to play?
4.	During the spring season, which interscholastic sport would you like to play? 9 Boys' Track 16 Girls' Track 10 Boys' Tennis 9 Girls' Slow Pitch Softball 6 Girls' Fast Pitch Softball 15 Boys' Baseball 16 I would not participate
5.	Do you participate in intramural sports? If you do, which sports(s)? 18 Yes <u>Gymnashes</u> Daneing, Basketball. 52 No
6.	Which intramural sports, if any, would you like to see added? Volleyball, Postball, Baseball, Swimming, basketball, Hackey, Tennis Society wrestling, Go earts, motor cross, Golf, Gymnastiss, Softball, Track + field, Lacrosse, soccer Survey Page No. 1

7.	sport(s)?	sport activities? If you do, which
	20 Yes 13MK, Basek	pall, Pool
	<u>51</u> No	
8.	season? Yes I prefer other active I don't have time I practice scheol The sport I like isr It's too expensive	cipate in interscholastic athletics? vities such as band, chorus, etc. lules and game times are inconvenient n't offered ate in club or intramural sports
9.	Pasitive Atmosphere New Sports News letter Please list OTHER SPORTS season.	
	Sport	Season
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(4) (4)	TootFall	
c i	Baustina	Fall
	TENNIT	
	Skahna	
	Bika Yedena	
	Michaeleross Colarto	
	<u>Bacarta</u>	
	Name Age	OPTIONAL Male 34
	<u> </u>	Female 3.7 (check one)



2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses

School Name	Cordia High School
School Enrollment	143
Date	4-12-04
Completed By	Charles Jones, Jr.

Instructions:

- 1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
- 2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
- 3. Please sign and date the Summary Form (T-63) and mail the <u>Summary Form only</u> to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

/4/ Number of Surveys				
73 Total Returned (A m.	inimum of	80% return is	expe	cted)
7-12 Grades Surveyed				

How Was The Survey Administered? Shadeads grades 7-12 were surveyed in (e.g. was it given in all English classes, or all home rooms, or advisee/advisor?) 229 period class.

Fall Sports (List Total Number of Participation Responses)
Cross Country (Girls)
Cross Country (Boys)
Field Hockey (Girls)

ZZ Football (Boys)
7 Golf (Girls)

10 Golf (Boys)

13 Soccer (Girls)

_____ Soccer (Boys)

22 Volleyball (Girls)

12 Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

13 Basketball (Girls)

19 Basketball (Boys)

Gymnastics (Girls)

Indoor Track (Girls)

_____ Indoor Track (Boys)

Swimming & Diving (Girls)

Swimming & Diving (Boys)

Spring Sport (List Total Number of Participation Responses)

9 Baseball (Boys)

Fast Pitch Softball (Girls)

6 Slow Pitch Softball (Girls)

16 Tennis (Girls)

/ O Tennis (Boys)

Track (Girls)

7 Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport

Number of Students Interested In Participating

, s	i ai iicipat
Swimming	<i>20</i>
Soccen Y	24
Foothall	Zar Zum
Wrestlina	4
Tenne	26
Golf	17
Giumnasher	8
Volley Ball	<u> </u>

Number of Students who participate in Intramural Sports. (From Student Survey T-61 Question 5)

Sport Gymnastics	Number 2
Backetto all	10
Sofiball	S
Vollenball	<u>5</u>
Trase Ball	10

List Intramural Sports students are interested in adding: (From Student Survey T-61 Question 6)

Sport	<u>Number</u>
Swinning	2
Tennis	
Soccer	10
G01 f	
Larrosse	2 26
Wireflina	No. of the second secon
<u> </u>	

Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Sport Softball	Number
BNX	
Baseball	5
Pool-Billards	e Lui
Busketbull	10
Skating	6
	•

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

Response	Number
	ties such as band, chorus, etc.
/ The practice sched // The sport I like isn // It's too expensive	ules and game times are inconvenient 't offered
	ate in club or intramural sports
- Do Not	went to participate.
Student Suggestions to encourage participat More offerings.	More composent.
Better facilities. Pep Rallys.	Encourage health of Students
<u>Newsletters.</u> More interscholasticsport	
Charls F. Jones J.	4-13-04
Principal's Signature	Date