Kentucky High School Athletic Association

2280 Executive Drive * Lexington, KY 40505 * www.khsaa.org * (859)299-5472 (859)293-5999 (fax)

MEMORANDUM

To:

Superintendent, Principal, and Athletic Director

Eminence High School

From:

Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

Date:

April 23, 2004

Subject:

2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, The 2003-2004 Title IX Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



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MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

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Larry Boucher, Executive Assistant Commissioner

DATE: April 23, 2004

RE: 2004 Title IX Forms Submission

Poviowed by Fran Edwards		
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1. Checklist of Forms properly submitted in a satisfactory manner:

-	GE 19 (Annual Verification)	T	T-36 (Budget Expenses)
	T-1 (Summary Program Chart 1)	V	T-41 (Checklist – Overall Interscholastic Program)
	T-2 (Summary Program Chart 2)	1	T-60 (Corrective Action Plan)
1	T-3 (Summary Program Chart 3)	1	T-63 (Interscholastic Survey Results))
	T-4 (Summary Program Chart 4)	1	T-68 (Five Year Summary)
	T-35 (Budget Expenses)		

II. Status

A.		2003 – 2004 Forms are satisfactory and no further information or action is necessary at this time.
B.		 Errors have been noted with respect to the following forms: Form T-1; A corrected copy has been returned to you for placement in your permanent Title IX file to ensure proper submission in the future. Form T-2; Resubmit this form to the KHSAA by June 15, 2004 with Column 4 complete. Forms T-35 & T-36; The percentage of money spent for boys and the percentage of money spent for girls appears to be inaccurate. Please resubmit this corrected form to the KHSAA by June 15, 2004.
C.		The following forms were omitted and must be submitted by school representatives:
D.	*	Other Recommendation and Comments: It is recommended that students be placed on the Gender Equity Review Committee, and that they be active members of the Committee. Is it feasible that the exact sum of money was expended for girls' basketball s for boys' basketball, and likewise the same amount for baseball as compared with softball?

Participation Opportunities Test One

Tarticipation op		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	57	44%	37 59	364. 43
Row 2	BOYS	72	56%	66 79	64% 57
Row 3	Totals	129	100%	103 138	100%

Instructions:

*Number of 8th grade students & below used in Column 3 and Column 4 calculations if applicable:

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
 Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Sperc Framwoyl Bate: 4-8-04

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	5	37	1	25	
	Row 2	j.v.:	2	22	1	12	
	Row 3	frosh:	0	O	0	0	
	Row 4	total:	7	59	2	37	48
BOYS	Row 5	varsity:	4	47	0	0	
	Row 6	j.v.:	2	23	0	0	
	Row 7	frosh:		9	0	0	
	Row 8	total:	7	79	0	0	0

For Column 1, list the number of interscholastic feams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.

For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. Note: The totals in Row 4 for girls and in Row 8 for boys must be

the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.

For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.

For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.

For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature: Heve Frammey Date: 4-8-04

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART TO INCLUDE BOOSTER CLUB FUNDING 2003-2004

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G soccer					-							
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G swimming												

4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ 148636	3. Booster Club Funding/Contributions must be included in the expenditures total.	2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.	2002-2003 ending June 30, 2003.	1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies hudgeted and spent for the entire year of
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% for girls	110	240	\$.	s hudgeted and
or girls The	9)	spent for the entire year of

Date: 4-8-04

Principal's Signature: Steve THOM MCLAD Copyright 1999, Good Sports, Inc., Tille IX and Gender Equity Specialists. All rights General

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING

Teams	equipment and supplies	ent and dies	travel	/ C	& awards	rds	coaches' salar (to include supplemental:	oaches' salaries (to include ipplemental and	facilities improvements	ties ments	publications (if sport-specific)	ions (if ecific)
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G tennis												
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% bays 39	Principal's Signature: SPUR FISHING HE Date: 4-8-04	4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ \\ \frac{1}{2} \\ \frac{1}{3} \\ \] \% for boys \\ \frac{1}{3} \\ \% for boys \\ \% for girls \\ \frac{1}{3} \\ \% for boys \\ \frac{1}{3} \\ \% for boys \\ \frac{1}{3} \\ \% for boys \\ \% for girls \\ \frac{1}{3} \\ \% for boys \\% for boys \\ \% for	2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. 3. Rooster Club Funding/Contributions must be included in the expenditures total	1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of	Off baset
	Ī	% for boys 8	169,056 34°	on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year o	

GRAND Total Exp. # 194461 % breys 39 % girls tot



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Principal's Signature: Heve Frammeyes Date: 4-8-04

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART TO INCLUDE BOOSTER CLUB FUNDING 2003-2004

B swimming	Gswimming	B soccer	G soccer	Bgolf	G golf	B cross country	G cross country	B baseball	G softball	B basketball	G basketball		
						500	500	2000	2000	5000	5000	В	equipment and supplies
						200	500	2000	2000	5000	5000	丙	ent and olics
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²⁰⁰²⁻²⁰⁰³ ending June 30, 2003. 1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of

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1	4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ 148.630	
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% for boys

27 % for girls 73

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^{2. &}quot;B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

^{3.} Booster Club Funding/Contributions must be included in the expenditures total.

2003-2004

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING

KHSAA Form T36 REV. 8/03

		G track	B track	G tennis	B tennis	G volleyball	B wrestling	G (list sport)	B (football)	G (list sport)	B (list sport)
B 3	₩.					2000			5000		
supplies B E						2000			0000		
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²⁰⁰²⁻²⁰⁰³ ending June 30, 2003. 1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of

3. Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature LONG A PONNELLA	4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ 42,83 1 % for 1	
	TO:	
2	H H	
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6	iditures \$ '	
	42	
	οΛ 	
Date.	(V)	
Date: 01-5-04	% for boys 83	
\mathcal{J}^{r}	eo O	
y	(1)	
1		
	% for girls 17	
	impane,	
	7	
	44	

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Goard Total Exp. # 191461 % boys 39 % galt 61

^{2. &}quot;B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.



2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2004 along with other required forms)

APR 15	2004 The	EmineNo	e	_ High School, _ <i>E</i>	ninewce	, Kentucky	
		(Name of High	School)	ciation that the follow	(City)	e and true representa	tion of the
certifies facts su	s to the Kent rrounding c	meky High Schoompliance with	20 U.S.C. Section	ns 1681-1688, et. Seq	. (also known as	Title IX)	WOII 02 WIF
I certi Title I checke	X file, and	owing provisi I to the best	ons in accorda of my knowled	nce with records a lge have completed	at the school co	ontained in the pe tasks. (All boxes	rmanent must be
	Establishe		quity committee	e at the high scho	ol. (list commi	ittee personnel and	l provide
3.7.		t if necessary)	Address	Phone	Tit	le	
1	ame Savid B	2 ad	Address	845-478	_	intendent.	
	Sen Co			845 - 2998		Bourd Chair	
		Rommeyer		845-5427		oiPal	
		BlackBurn		845-5427		ectic Director	
— -		mendows		845-2864	FAthe	R OF Female Att	llet-C
¢	12 - 8 9 - 2 3 - 16 Designation	2-03 2-09 ated the follow South	ring person(s) as Title	the Title IX coordin	nator for the sch Chinerkl, I Address	ool: (\ <u>\</u>	<u> </u> <u>84</u> 5-542
ī . fi	In ad	o Title IX reco	bove informatio	n, the above referer	nced school mai essment audit, a	ntains a complete partition of the section of the s	plans, and
Contract of the contract of th	avie	ignature ignature ent Signature (Send		hool Board Chairpe			

Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS	BOYS
	(Yes / No)	(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No	No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	NO	NO
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	NO	NO
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	NO	NO
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	NO	NO
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	N. T.	

Principal's Signature: Heve Frammey Date: 4-8-04

Levels of Competition Test One

		Column 1	Column 2	Column 3
	Team	Number of Teams	Number of	Percentage of
Girls	Levels	Currently Offered	Participants	Participants at Each
				Level
Row 1	varsity:	5	37	63.1
Row 2	j.v.:	2	22	371
Row 3	frosh:	0	0	0
Row 4	total:	\mathcal{J}	59	100%
Boys				
Row 5	varsity:	4	4 7	60%
Row 6	j.v.:	2	23	29./.
Row 7	frosh:	1	9	11 4.
Row 8	total:		79	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7, by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: 4-8-04

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Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	(Respond based	ADVANTAGE TO on Internal Evalua appropriate colun	ation by checking
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			noma approximations Secretaria
Accommodation of Interest and Abilities			
BENEFITS			
Equipment and Supplies			
Scheduling of Games and Practice Time			
Travel and Per Diem Allowances			
Coaching			~
Locker Rooms, Practice			
and Competitive Facilities			
Medical and Training Facilities			
and Services			
Publicity			
Support Services			
Athletic Scholarships			2
Tutoring			V
Housing and Dining Facilities and Services			V
Recruitment of Student Athletes			

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Locker Room will be expanded over Sommer

KHSAA Form T60 Rev. 8/03

SCHOOL NAME

EMINENCE HOS

2003-2004

CORRECTIVE ACTION PLAN TITLE IX

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

TIME TABLE FOR CORRECTIVE ACTION	3004-05 pear)				items for correction, an intended corrective action explanation is needed. [HIS FORM SHALL BE TYPED.
SUGGESTED CHANGE			of Coterns.			ntified as items for correction, an intended co THIS FORM SHALL BE TYPED.
ITEM FOR CORRECTION	Thereade winbers	participation				For all areas currently identified as

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Principal's Signature: (

2003-2004 INTERSCHOLASTIC ATHLETICS STUDENT SURVEY

KHSAA Form T61 Rev. 8/03

- 1. Is the School District offering the interscholastic sport(s) you want to play?
 - 83- Yes
 - 23- No, I want to play Golf(5), Boxing(6), Bowling(2), Track (2), Tennis Boys (5),
 - La Crosse (5)
 - 14- I am not interested in athletics
- 2. During the fall season, which interscholastic sport would you like to play?
 - 39- Football
 - 27- Girls' Volleyball
 - 9- Boys' Volleyball
 - 3- Boys' Cross-Country
 - 5- Girls' Cross-Country
 - 18- Girls' Field Hockey
 - 11- Boys' Golf
 - 5- Girls' Golf
 - 17-Boys' Soccer
 - 11- Girls' Soccer
 - 20- I would not participate
- 3. During the winter season, which interscholastic sport would you like to play?
 - 24-Boys' Basketball
 - 18-Girls' Basketball
 - 8- Boys' Swimming & Diving
 - 6- Girls' Swimming & Diving
 - 21-Boys' Wrestling
 - 16- Girls' Gymnastics
 - 15- Boys' and Girls' Indoor Track
 - 32- I would not participate
- 4. During the spring season, which interscholastic sport would you like to play?
 - 10-Boys' Track
 - 7- Girls' Track
 - 7- Girls' Tennis
 - 19- Boys' Tennis
 - 13- Girls' Slow Pitch Softball
 - 25- Girls' Fast Pitch Softball
 - 23- Boys' Baseball
 - 41- I would not participate
- 5. Do you participate in intramural sports? If you do, which sports(s)?
 - 16- Yes Basketball, Volleyball, Softball, Summer Baseball 104- NO
- 6. Which intramural sports, if any, would you like to see added?
 - La Crosse, Boxing, Wrestling, Step-Team, Golf

- 7. Do you participate in non-school sport activities? If you do, which sport(s)?
 - 42-Yes Flag Football, Volleyball, Summer Baseball, Summer Softball, Basketball 78-No
- 8. Are you currently participating in interscholastic athletics during any season?

69-Yes

- 51-No Why don't you participate in interscholastic athletics?
 - 7- I prefer other activities such as band, chorus, etc.
 - 7- I don't have time
 - 5- The practice schedules and game times are inconvenient
 - 3- The sport I like isn't offered
 - 9- It's too expensive
 - 4- I prefer to participate in club or intramural sports
 - 1- Working
 - 14-Other

Did not list anything.

9. Do you have any suggestions to encourage participation?

More Activities, Make things fair and fun, More teacher involvement Helps keep your grades up, Allow players to miss more days of practice, It's fun

10. Please list <u>OTHER SPORTS</u> you are interested in participating in and the sports season.

Sport	Season
Dance Team (Not mixed with Cheerleaders)	
Golf (Several)	Spring-Summer
Tennis Boys (Several)	Spring
Soccer	Fall
La Crosse	
Gymnastics	Spring and Summer

	OPTION	ΙAL
Name		
Age		
	Male	
	Female	
	(check on	(a)



2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses			
School Name	Eminence H-S. 5		
School Enrollment	129		
Date	4-8-04		
Completed By	Kerth Blackburga - AD		
of responses 2. Under the C students wh 3. Please sign	the Student Athletics Interest Surveys Form T-61 by listing the total number son the line next to each sport. There Category please provide a listing of the sports as well as the number of o are interested in participating. and date the Summary Form (T-63) and mail the Summary Form only to the April 15, 2004. Do not mail the student surveys (Form T-61). However, these		
129 Number 120 Total Re	turned (A minimum of 80% return is expected)		
5 3 78 39 5 11 11 17	tal Number of Participation Responses) Cross Country (Girls) Cross Country (Boys) Field Hockey (Girls) Football (Boys) Golf (Girls) Golf (Girls) Soccer (Girls) Soccer (Boys) Volleyball (Girls) Volleyball (Boys)		
• •	Total Number of Participation Responses) Basketball (Girls)		

$\bot X$	_ Basketball (Girls)
24	Basketball (Boys)
16	Gymnastics (Girls)
7	Indoor Track (Girls)
8	Indoor Track (Boys)
lo	Swimming & Diving (Girls)
7	Swimming & Diving (Bovs)

2 Wrestling (Boys)

Spring Sport (List Total Number of Participation R	esponses)
Other Sports (From Student Survey T-61 Question	10)
Name of Sport Golf Boys Tennis Boys Lactosse 5 5000 17	Number of Students Interested In Participating
Number of Students who participate in Intramural S (From Student Survey T-61 Question 5)	Sports.
Sport BasketBall Volleyball Summer BaseBall Soft Ball 8	<u>Number</u>
List Intramural Sports students are interested in add (From Student Survey T-61 Question 6)	ing:
Sport Lacrosse 5 Boxing 6 Westfing 3	Number

Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Baserall Basketball	
Reasons for not participating in (From Survey Question 8)	interscholastic athletics.
Response	Number
I don't have the practice of the practice of the sport I for t	ce schedules and game times are inconvenient I like isn't offered pensive participate in club or intramural sports Did not 1. St anythiws
Student Suggestions to encourage p	articipation
See	FORM T-61
Principal's Signature	meyer 4-8-04 Date

<u>Number</u>