



Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

MEMORANDUM

To: Superintendent, Principal, and Athletic Director
Frankfort High School

From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner *LB*

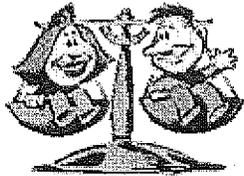
Date: June 9, 2004

Subject: 2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, The 2003-2004 Title IX Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner

DATE: June 8, 2004

RE: 2004 Title IX Forms Submission

School	Frankfort High School	Reviewed by	Phyllis Catlett
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The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	✓	T-36 (Budget Expenses)
✓	T-1 (Summary Program Chart 1)	✓	T-41 (Checklist – Overall Interscholastic Program)
✓	T-2 (Summary Program Chart 2)	✓	T-60 (Corrective Action Plan)
✓	T-3 (Summary Program Chart 3)	✓	T-63 (Interscholastic Survey Results))
✓	T-4 (Summary Program Chart 4)	✓	T-68 (Five Year Summary)
✓	T-35 (Budget Expenses)		

II. Status

A.	✓	2003 – 2004 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.	✓	<p>Other Recommendation and Comments:</p> <ul style="list-style-type: none"> ▪ While not viewed as an error, previous Annual Reports have indicated far more than 3 middle school participants. ▪ It is recommended that students be placed on the Gender Equity Review Committee, and that they be active members of the Committee. ▪ According to the data submitted, regarding total expenditures, approximately \$128 more is spent per student on male athletes than female athletes. The Gender Equity Review Committee should review this information.



**2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES
(To be submitted by April 15, 2004 along with other required forms)**

APR 19 2004 The Frankfort High School, Frankfort, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
N. Alan Spade	107 Reservoir Road, Frankfort	502-226-2131	Athletic Director
Joe Peach	128 Fox Tail Lane, Frankfort	502-875-7696	Teacher/ Baseball
Valerie Mefford	586 Wright Road, Frankfort	502-223-2526	Teacher
Nikki Haverty-Smith	310 Hanley Lane, Frankfort	502-695-5295	Women's Basketball
Dawn Auberry	812 Cline Street	502-223-4033	Parent
Jina Greathouse	Ewing Street, Frankfort	502-875-4875	Parent/Board Member
Frank Miklavcic	319 Erin Way	502-875-4904	Retired AD
Marge Wilhoite	14 Still Water Ct	502-875-3665	Parent
Dennis Hancock	45 Timberlawn Cir.	502-848-0021	Principal

Scheduled a minimum of three meetings during the 2003-2004 school year on the following dates:
November 2003 _____
February 9th, 2004 _____
~~March~~, 2004 April 12, 2004

Designated the following person(s) as the Title IX coordinator for the school:

N. Alan Spade	Athletics Director	107 Reservoir Road, Frankfort	502-226-2131
Name	Title	Address	Phone

School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Dennis Hancock
Principal's Signature

4-14 2004
Date

Andriana M. Lucarelli
Superintendent Signature

Jane Whinger
School Board Chairpersons' Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

**ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1**

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	164	51.25	152	47.5
Row 2	BOYS	156	48.75	168	52.5
Row 3	Totals	320	100%	320	100%

Instructions:

*Number of 8th grade students & below used in Column 3 and Column 4 calculations if applicable: 3

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Dennis HancockDate: 4-14-04

2003-2004

**ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2**

KHSAA
Form T2
Rev. 8/03

Participation Opportunities Test Two

		Column 1	Column 2	Column 3	Column 4	Column 5	
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years	
GIRLS	Row 1	varsity:	8	95	1	6	3%
	Row 2	j.v.:	3	49			
	Row 3	frosh:	1	8			
	Row 4	total:	12	152	1	6	3%
BOYS	Row 5	varsity:	9	103			
	Row 6	j.v.:	4	56			
	Row 7	frosh:	1	9			
	Row 8	total:	14	168			

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: Dennis Hawick Date: 4-14-04

2003-2004
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

KHSAA
 Form T3
 Rev. 8/03

Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS (Yes / No)	BOYS (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No	No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No	No
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	maybe	No
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	No	No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	No	No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	Yes	no

Principal's Signature: *Dennis Hancock* Date: 4-14-04

Volleyball 2005?

Initial Title IX Surveys stated that 48 people were interested in participating in volleyball at the High School interscholastic level.

A secondary survey showed that of those 48 only 14 participated in a fall sport only 1 of them would be willing to give up that sport to play volleyball – leaving the total at 34.

Of that 34, ten would not be willing to give up part of the summer to begin practice, 5 said they would not be willing to give up evenings. The 5 could very well be part of the 10 not willing to give up the summer.

Given all of this, it would appear that at least 20 girls in the 9th, 10th, and 11th, grades would be highly interested in High School volleyball. This does not include any 8th graders (9th graders next year) who may be interested, and since it is not a contact sport, both 7th and 8th graders are eligible to participate in High School volleyball.

There appears to be a strong interest in the program – finances, however become an obstacle. I received a fax from an equipment manufacturer that put the cost of nets and standards at \$3,500.00 and \$4,500.

Uniforms would cost around \$2,500.00. Other equipment would run around \$1500.00.

The big expenditure might be the repainting and set up of the floor at F.D. Wilkinson Gymnasium. I am going to guess around \$3,000.00

Including coaching stipend, transportation, and referees I would put the total start up of a volleyball program at around \$15,000.00

Volleyball Survey Summary

1. Would you be interested in participating on a volleyball team, if FHS offered one?
Yes ___48___ No _____
2. Do you currently play a fall sport?
Yes ___14___ No ___34___
If yes, which sport? ___soccer = 8, x-country = 1, cheerleading = 5
3. Would you be willing to give up the sport you currently play to participate in volleyball?
Yes ___19___ No ___13___
4. Would you be willing to give up part of your summer, knowing that volleyball practice begins on July 15th of each year?
Yes ___38___ No ___10___
5. Would you be willing to give up your evenings, knowing the volleyball practices every day?
Yes ___43___ No ___5___
6. Do you have any experience playing volleyball?
Yes ___38___ No ___10___
7. Why are you interested in playing volleyball at Frankfort High?

2003-2004
ACCOMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	8	95	62.5
Row 2	j.v.:	3	49	32.2
Row 3	frosh:	1	8	5.3
Row 4	total:	12	152	100%
Boys				
Row 5	varsity:	9	103	61.3
Row 6	j.v.:	4	56	33.3
Row 7	frosh:	1	9	5.4
Row 8	total:	14	168	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.
For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
 -
 For boys' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
 - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
 - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: Dennis Hancock Date: 4-14-04

2003-2004

**BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball		9475.73		6823.66		1447.67		13177.50				
B basketball		7992.91		6823.66		1524.70		13130.50				
G softball		5934.80				370.00		2201.24				
B baseball		3683.95		17.95		119.90		2876.25		714.00		
G cross country		1587.50		175.52		432.66		1848.75		714.00		
B cross country		1587.50		175.52		432.66		1848.75		714.00		
G golf		231.25						1095.00		714.00		
B golf		1625.00						1312.50				
G soccer		3365.45		5187.50		632.73		7761.25		6000.00		
B soccer		4422.91		5187.50		1273.81		10118.75		6000.00		
G swimming		262.50						912.50		6000.00		
B swimming		262.50						912.50				

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ _____ % for boys _____ % for girls _____

Principal's Signature: *Dennis Howard* Date: 4-14-04

**2003-2004
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING**

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track		709.92		1796.22		1048.00		2263.00				
B track		709.92		1796.22		1048.00		2263.00				
G tennis		1011.45				358.00		1297.5				
B tennis		86.68						817.5				
G volleyball												
B wrestling												
G (list sport)												
B (football)		10677.90		461.48		894.78		16868.75				
G (list sport)												
B (list sport)												

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ 187,157.30 % for boys 57.9 % for girls 42.1
If football is not included, the % expenditure is 50% for each.

Principal's Signature: Dennis Hancock Date: 4-14-04

2003-2004 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA
Form T41
Rev. 8/03

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities		Still need work on volleyball	
BENEFITS			
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			X
Tutoring			X
Housing and Dining Facilities and Services			X
Recruitment of Student Athletes			X

Principal's Signature: _____

Dennis Hancock

Date: _____

4-14-04

SCHOOL NAME

2003-2004

KHSAA
Form T60
Rev. 8/03

Frankfort High School

TITLE IX

CORRECTIVE ACTION PLAN

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Girls' interest in volleyball is still high, and second survey was taken - attached	Spend 2204-2005 supporting volleyball in the PE classes. Work to generate/save funds for gym conversion and start of volleyball program.	Begin girls' volleyball fall of 2005.
Equalize spending on awards and recognition between genders and sports.	Hold one banquet each sport season for recognition. Unify awards recognized by Frankfort High.	Spring 2004/Fall 2004
Equitable spending in boys and girls golf.	Set and follow a prescribed budget.	Fall 2004

For all areas currently identified as items for correction, an intended corrective action explanation is needed. THIS FORM SHALL BE TYPED.

Principal's Signature:  Date: 4-14-04

2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY
Summary of Student Responses

School Name	Frankfort High School
School Enrollment	320
Date	2-9-04
Completed By	N. Alan Spade

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

266 Number of Surveys

237 Total Returned (*A minimum of 80% return is expected*)

9-11 Grades Surveyed

How Was The Survey Administered? Homerooms

(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

320
266
54
N. Alan Spade

Fall Sports (List Total Number of Participation Responses)

- 9 Cross Country (Girls)
- 6 Cross Country (Boys)
- 12 Field Hockey (Girls)
- 45 Football (Boys)
- 7 Golf (Girls)
- 18 Golf (Boys)
- 32 Soccer (Girls)
- 30 Soccer (Boys)
- 48 Volleyball (Girls) ✓
- 7 Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

- 26 Basketball (Girls)
- 52 Basketball (Boys)
- 28 Gymnastics (Girls)
- 15 Indoor Track (Girls)
- 19 Indoor Track (Boys)
- 15 Swimming & Diving (Girls)
- 7 Swimming & Diving (Boys)

20 Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

- 46 Baseball (Boys)
- 30 Fast Pitch Softball (Girls)
- 15 Slow Pitch Softball (Girls)
- 44 Tennis (Girls)
- 20 Tennis (Boys)
- 14 Track (Girls)
- 26 Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
<u> X-Treme sports </u>	_____
<u> Indoor Soccer </u>	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5)

<u>Sport</u>	<u>Number</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)

<u>Sport</u>	<u>Number</u>
<u> Basketball </u>	_____
<u> Volleyball </u>	_____
<u> Soccer </u>	_____
<u> Swimming </u>	_____
<u> Disc Golf </u>	_____
<u> Football </u>	_____
<u> Wrestling </u>	_____

Participation in Non-School Sports Activities
 (From Student Survey T-61 Question 7)

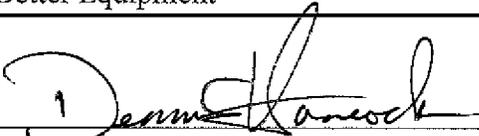
<u>Sport</u>	<u>Number</u>
Dance	
Bowling	
Horseback riding	
Marathons	

Reasons for not participating in interscholastic athletics.
 (From Survey Question 8)

<u>Response</u>	<u>Number</u>
___ 18 I prefer other activities such as band, chorus, etc.	
___ 30 I don't have time	
___ 6 The practice schedules and game times are inconvenient	
___ 19 The sport I like isn't offered	
___ 5 It's too expensive	
___ 6 I prefer to participate in club or intramural sports	
___ 13 Working	
___ 31 Other	
_____ too much work, not in shape, grades _____	

Student Suggestions to encourage participation
 Make kids feel needed and important

- More Sports
- More experienced coaches
- Less Practice
- Better Equipment

1 
 Principal's Signature

4-14-04
 Date