Kentucky High School Athletic Association

2280 Executive Drive * Lexington, KY 40505 * www.khsaa.org * (859)299-5472 (859)293-5999 (fax)

MEMORANDUM

To:

Superintendent, Principal, and Athletic Director

Grayson County High School

From:

Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

Date:

June 3, 2004

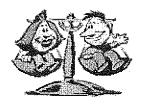
Subject:

2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, <u>The 2003-2004 Title IX Annual Report Forms Checklist</u>. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner Larry Boucher, Assistant Commissioner

DATE: June 3, 2004

RE: 2004 Title IX Forms Submission

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JOH	OOI	Grayson County High School	I Reviewed by	Gary W. Lawson
<u> </u>			1	Cary W. Lawson

The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	V	T-36 (Budget Expenses)
✓	T-1 (Summary Program Chart 1)	1	T-41 (Checklist – Overall Interscholastic Program)
1	T-2 (Summary Program Chart 2)	V	T-60 (Corrective Action Plan)
✓	T-3 (Summary Program Chart 3)	V	T-63 (Interscholastic Survey Results))
V	T-4 (Summary Program Chart 4)	1	T-68 (Five Year Summary)
1	T-35 (Budget Expenses)	<u> </u>	

II. Status

Α.	1	2003 – 2004 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.		Other Recommendation and Comments: All calculations appear to be correct, and report is well done. According to data and responses provided, the school is currently meeting the standards established in both Test # 1 and Test # 3 for Opportunities. According to data provided the school is currently spending approximately \$200 more per male athlete than per female athlete. This situation needs to be closely monitored by the school administration as well as the Gender Equity Review Committee.



2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2004 along with other required forms)

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Gender Equity Committee GRAYSON COUNTY HIGH SCHOOL 2003-2004

Mic Huffman, Principal	GCHS	270-259-4078
Park Gentry, Athletic Director	GCHS	270-259-4078
Keith Jones, Parent	516 Mill St. Leitchfield, KY 42754	270-259-4441
Susie Kinkade, Parent	114 Thomason Ave. Leitchfield, KY 42754	270-259-3714
Faye Critchlowe, Parent	1204 Hickory Wood Dr Leitchfield, KY 42754	270-259-3631
Danny Clark, Baseball Coach	GCHS	270-259-4078
Sherry Vincent, Tennis Coach	GCHS	270-259-4078
Nancy Miles, Volleyball Coach Softball Coach	GCHS	270-259-4078
Todd Johnston, Boys Basketball	GCHS	270-259-4078
Keith Graham, Football Program	GCHS	270-259-4078
Roy King, Girls Basketball Coach	GCHS	270-259-4078
Bryce Meredith, Student	Airport Rd Leitchfield, KY 42721	270-242-9272
Susan Higdon, Student	2086 Grayson Springs Rd Leitchfield, KY 42754	270-242-6229
Linda Gentry, District Representative	Central Office, GCBOE	270-259-4011

2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	545	49.5	226	48.4
Row 2	BOYS	556	50.5	241	51.6
Row 3	Totals	1101	100%	467	100%

Instructions:

*Number of 8th grade students & below used in Column 3 and Column 4 calculations if applicable: 59

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
 Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Wy Date: April 14, 2004

2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	*7	96	1	14	
	Row 2	j.v.:	b	91	2	29	
	Row 3	frosh:	3	39	1	/ /	0.0 0
	Row 4	total:	16	226	4	54	23.9
BOYS	Row 5	varsity:	8	126	1	9	
	Row 6	j.v.:	6	7.5	/	0	
	Row 7	frosh:	3	kyf O	0	0	Supplemental programmes and su
	Row 8	total:	17	241	2	9	3.7

- For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature:

Date: April 14, 2004

2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS	100 (00)	BOYS
	(Yes / No)		(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No		No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No		No
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	No		No
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	No		Ne
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	No		No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?			

Principal's Signature:	Mix tolyhua	Date:	April	14,2004
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2003-2004 ACCOMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	7	96	42.5%
Row 2	j.v.:	6	91	40.3%
Row 3	frosh:	3	39	17.2%
Row 4	total:		226	100%
Boys				The state of the s
Row 5	varsity:	8	126	52.3%
Row 6	j.v.:	6	75	31.1%
Row 7	frosh:	3	40	16.6%
Row 8	total:		241	£00%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature:	W	le	ddy	1	(110-	Date:	A	pril	14,	2002
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2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses

School Name	GRAYSON COUNTY HIGH
School Enrollment	1101
Date	3-15-2004
Completed By	PARK GENTRY, ATHLETIC DIRECTOR

Instructions:

- 1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
- 2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
- 3. Please sign and date the Summary Form (T-63) and mail the <u>Summary Form only</u> to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

Number of Surveys 944 Total Returned (A minimum of 80% return is expected) 8-11 Grades Surveyed Haw Was The Survey Administrant 12 and 1 in the Surveyed
How Was The Survey Administered? <u>Activity Periods</u>
(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)
Fall Sports (List Total Number of Participation Responses)
38 Cross Country (Girls)
34 Cross Country (Boys)
_28 Field Hockey (Girls)
128 Football (Boys)
<u>62</u> Soccer (Girls)
20 Soccer (Boys)
Winter Sport (List Total Number of Participation Responses)
70 Basketball (Girls)
120 Basketball (Boys)
98 Gymnastics (Girls)
Indoor Track (Girls)
73 Indoor Track (Girls) Indoor Track (Boys)
98 Swimming & Diving (Girls)

40 Swimming & Diving (Boys)

Summary Page No. 1

85 Wrestling (Boys)

Spring Sport (List Total Number of Par 89 Baseball (Boys) 72 Fast Pitch Softball //8 Slow Pitch Softball //8 Tennis (Girls) //2 Tennis (Boys) //2 Track (Girls) //2 Track (Boys)	(Girls)
Other Sports (From Student Survey T-	61 Question 10)
Name of Sport	Number of Students Interested In Participating
Number of Students who participate in (From Student Survey T-61 Question	
Sport	Number
List Intramural Sports students are int (From Student Survey T-61 Question	
Sport	Number

Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Sport	Number
Basketball	92
Softball	112
Baseball	76
Volleyball	28

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

Response	Number
212 I don't have to 48 The practice so the sport I like 42 It's too experiments.	schedules and game times are inconvenient se isn't offered
Student Suggestions to encourage part	icipation
Lower Cost	
Advertise	
	Maria de la companya

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KHSAA Form T35 REV. 8/03

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART TO INCLUDE BOOSTER CLUB FUNDING 2003-2004

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1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of #169,061 Girs */21,928 Boys 2002-2003 ending June 30, 2003.

24905

00 th

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

% for boys __ 9 00 4. Indicate percentage of total expenditules for each gender: Total Expenditures \$_ Date:

63.8 % for girls

Copyright 1999, Good Sports, Inc., Title K and Gender Lauity Specialists. All rights reserved. Principal's Signature:

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING 2003-2004

Teams	equipm supj	equipment and supplies	travel	vel	awards	rds	coaches' salaries (to include supplemental and extended employment)	salaries clude ntal and ded	facilities improvements	rties ements	publications (if sport-specific)	publications (if sport-specific)
	В	E	В	H	В	E	æ) E	æ	函	В	Ħ
G track	1,000	23.76	300	200	00	, S.	2442	7757	14.53		mere (de mes	van (A) mode
B track	1800	2376	9	34	ő	180	73457	77.5%	7	n T	0	0
G tennis	7070		-0-	279	00	<i>2</i>	5778	2239	0	0	-0-	0
B tennis	707 707	75 57	()	272	00:	687	6222	57.4.7	0	0		m Q :u
G volleyball	27	3998	875	291	00/	72 6	856€	3758	0	general Control of the Control of th	acer 🖒 ess	o= (2) see
B wrestling												
G (list sport)												
B (football)	00%67	090h4	0	0	- 0 -	00%	20750	20750	3000	45°00	2,000	2400
G (list sport)												
B (list sport)												

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

#121,928 boys #69,061girls

40.989 4. Indicate percentage of total expenditules for each gender: Total Expenditures \$___ 3. Booster Club Funding/Contributions must be included in the expenditures total.

Date: April 14, 2001

% for boys 63.8 % for girls 36.

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Principal's Signature:

2003-2004 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 8/03

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES		The form of the species of the speci	
Accommodation of Interest and Abilities			V
BENEFITS	Part Carry and Target		
Equipment and Supplies			1
Scheduling of Games and Practice Time			V
Travel and Per Diem Allowances			V
Coaching		V	
Locker Rooms, Practice			
and Competitive Facilities			V
Medical and Training Facilities			
and Services			
Publicity			· · ·
Support Services			~
Athletic Scholarships			NA
Tutoring			V
Housing and Dining Facilities and Services	·		NA
Recruitment of Student Athletes			NA

Principal's Signature: Www.	Date:April 14, 2004
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School Year; 2002-2003

April 13, 2004

Signature: W

Findings/Results	Minimal number of applicants and none were satisfactory with coaches and administration. (Fall 2003)
Time Table for Corrective Action	Fall 2003-AD, Principal, and Head Coach review applications for assistant coach with previous experience.
Suggested Change	Attempt to find an additional assistant girls basketball coach with experience.
Item for Correction	Coaching

School Year, 2002-2003

April 13, 2004

Signature:

_	
Findings/Results	Conversion of existing facility to house weight and fitness equipment has begun. (October 2003)
Time Table for Corrective Action	Continue to meet with Board and remind them of the need for this facility. Continue to discuss with KDE School Facilities ways to finance this facility and determine the best type of structure for this building.
Suggested Change	Weight/Training Facility with additional locker rooms and storage.
Item for Correction	Facilities

School Year, 2002-2003

Signature:

April 13, 2004

Findings/Results	(July 2003)	There were not enough boys for a JV team.	A Girls JV team was formed and played an eight game schedule.	
Time Table for Corrective Action		Spring 2003-Interest shown on student surveys indicates enough interest to form both boys and girls JV Soccer teams.	Coach will hold meetings at the MS and HS to determine true student interest in forming a JV girls & boys soccer squad. If interest is shown, steps will be taken to pursue the creation of each JV soccer squad.	
Suggested Change	Expand Soccer program.	Add boys JV Soccer Team. Create a JV Girls Soccer Team.		
Item for Correction	Participation Opportunities			

School Year; 12003-2004

April 13, 2004

Signature:

_	
Findings/Results	
Time Table for Corrective Action	Fall 2004-AD, Principal, and Head Coach review applications for 2nd assistant coach with previous experience.
Suggested Change	Attempt to find an additional assistant girls basketball coach with experience.
Item for Correction	Coaching

School Year 4003-2004

Signature: |

April 13, 2004

	
Findings/Results	
Time Table for Corrective Action	Continue to upgrade present equipment and add new equipment that is geared more toward the female athlete.
Suggested Change	Weight/Training Facility
Item for Correction	Facilities