



# Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

## MEMORANDUM

To: Superintendent, Principal, and Athletic Director  
Holmes High School

From: Brigid L. DeVries, Commissioner  
Larry Boucher, Assistant Commissioner *LB*

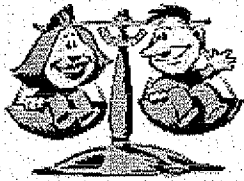
Date: June 10, 2004

Subject: 2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, The 2003-2004 Title IX Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



**MEMORANDUM**

**TO:** KHSAA Member School Superintendents, Principals, and Athletic Directors

**FROM:** Brigid L. DeVries, Commissioner  
Larry Boucher, Assistant Commissioner

**DATE:** June 9, 2004

**RE:** 2004 Title IX Forms Submission

School	Holmes High School	Reviewed by	Gary W. Lawson
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The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

**I. Checklist of Forms properly submitted in a satisfactory manner:**

✓	GE 19 (Annual Verification)	✓	T-36 (Budget Expenses)
✓	T-1 (Summary Program Chart 1)	✓	T-41 (Checklist – Overall Interscholastic Program)
✓	T-2 (Summary Program Chart 2)	✓	T-60 (Corrective Action Plan)
✓	T-3 (Summary Program Chart 3)	✓	T-63 (Interscholastic Survey Results))
✓	T-4 (Summary Program Chart 4)	✓	T-68 (Five Year Summary)
✓	T-35 (Budget Expenses)		

**II. Status**

A.	✓	2003 – 2004 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.	✓	Other Recommendation and Comments: <ul style="list-style-type: none"> <li>▪ All calculations appear to be correct and the report is in good order.</li> <li>▪ According to the responses given, the school appears to be meeting the standards established in Test # 3 for Participation Opportunities. These responses appear to be supported by the most recent Student Survey.</li> <li>▪ Thanks and have a nice summer.</li> </ul>



**2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
ANNUAL VERIFICATION OF TITLE IX PROCEDURES**

APR 19 2004

(To be submitted by April 15, 2004 along with other required forms)

The Holmes High School, Covington, Kentucky  
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

**I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)**

- Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Title</u>
Ron Madrick	2500 Madison Ave.	(859) 655-9545	Athletic Director
Ray Finke	2500 Madison Ave.	(859) 655-9545	Principal
Tina Stevens	2500 Madison Ave.	(859) 655-9545	Classified
Debra Vance	220 West Sixth St.	(859) 392-3180	Equity and Diversity
Lisa Sparrow	2500 Madison Ave.	(859) 655-9545	Counselor
Terry DeRonde	2500 Madison Ave.	(859) 655-9545	Teacher
Toni DeJaco	2500 Madison Ave.	(859) 655-9545	Teacher
Mike Hughes	2500 Madison Ave.	(859) 655-9545	Teacher
Barry Staley	2500 Madison Ave.	(859) 655-9545	Student
Kerenza Igo	2500 Madison Ave.	(859) 655-9545	Student

- Scheduled a minimum of three meetings during the 2003-2004 school year on the following dates:

October 22, 2003  
January 13, 2004  
March 25, 2004

- Designated the following person(s) as the Title IX coordinator for the school:

<u>Debra Vance</u>	<u>Equity/Diversity</u>	<u>220 West Sixth Street</u>	<u>(859) 392-3180</u>
Name	Title	Address	Phone

- School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

- In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

[Signature]  
Principal's Signature

[Signature]  
Superintendent Signature

4-9 2004  
Date [Signature]  
School Board Chairpersons' Signature

2003-2004  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 1**

KHSAA  
 Form T1  
 Rev. 8/03

**Participation Opportunities Test One**

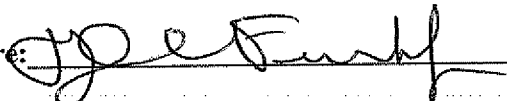
		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	581	48.2	173	43.5%
Row 2	BOYS	625	51.8	225	56.5%
Row 3	Totals	1206	100%	398	100%

Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations if applicable: 38

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- 3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. \* In addition, should 8<sup>th</sup> grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8<sup>th</sup> grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- 5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:  Date: 4/9/04

**ACCOMMODATION OF INTERESTS AND ABILITIES  
SUMMARY PROGRAM CHART 2**

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
<b>GIRLS</b>	Row 1	varsity:	10	123	1	23	
	Row 2	j.v.:	3	42	1	17	
	Row 3	frosh:	1	8	0	0	
	Row 4	total:	14	173	2	40	23.1%
<b>BOYS</b>	Row 5	varsity:	10	134	0	0	
	Row 6	j.v.:	3	59	0	0	
	Row 7	frosh:	2	32	0	0	
	Row 8	total:	15	225	0	0	0

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.


Principal's Signature:  Date: 4/9/04

**2003-2004**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 3**

**Participation Opportunities Test Three**

**FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).**

	<b>GIRLS</b> (Yes / No)		<b>BOYS</b> (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No		No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No		No
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	No		No
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	No		No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	No		No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?			

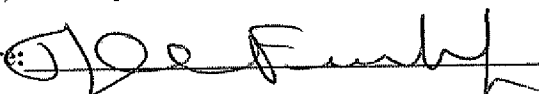
Principal's Signature:  Date: 4/9/04

**2003-2004**  
**ACCOMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 4**

**Levels of Competition Test One**

		<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b>Girls</b>	<b>Team Levels</b>	<b>Number of Teams Currently Offered</b>	<b>Number of Participants</b>	<b>Percentage of Participants at Each Level</b>
<b>Row 1</b>	<b>varsity:</b>	<b>10</b>	<b>123</b>	<b>71.1%</b>
<b>Row 2</b>	<b>j.v.:</b>	<b>3</b>	<b>42</b>	<b>24.3%</b>
<b>Row 3</b>	<b>frosh:</b>	<b>1</b>	<b>8</b>	<b>4.6%</b>
<b>Row 4</b>	<b>total:</b>	<b>14</b>	<b>173</b>	<b>100%</b>
<b>Boys</b>				
<b>Row 5</b>	<b>varsity:</b>	<b>10</b>	<b>134</b>	<b>59.6%</b>
<b>Row 6</b>	<b>j.v.:</b>	<b>3</b>	<b>59</b>	<b>26.2%</b>
<b>Row 7</b>	<b>frosh:</b>	<b>2</b>	<b>32</b>	<b>14.2%</b>
<b>Row 8</b>	<b>total:</b>	<b>15</b>	<b>225</b>	<b>100%</b>

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.  
For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
  -
 For boys' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
  - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
  - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature:  Date: 4/9/04

2003-2004

**BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART  
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball	13,850	11,850	1,800	1,700	500	500	17,648	17,648			500	500
B basketball	13,850	11,700	1,800	1,400	500	300	17,648	17,648				
G softball	3,600	3,600	450	450	200	200	2,868	2,868				
B baseball	3,348	3,000	650	350	200	200	2,868	2,868				
G cross country	1,346	1,106	415	400	100	95	2,669	2,669				
B cross country	1,346	1,100	415	400	100	95	2,669	2,669				
G golf	875	500	300	175	100	75	1,557	1,557				
B golf	875	500	300	175	100	75	1,557	1,557				
G soccer	4,000	3,700	250	225	200	170	2,865	2,865				
B soccer	3,600	3,300	250	240	200	160	2,865	2,865				
G swimming	800	750	200	150	100	95	2,343	2,343				
B swimming	800	750	200	150	100	95	2,343	2,343				

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

4. Indicate percentage of total expenditures for each gender: Total Expenditures \*See form T36 % for boys \* See form T36 % for girls \*See From T36

Principal's Signature:  Date: 4-9-04



Post-It/Fax Note 7671 Date: 4/20/04 # of pages: 1  
 To: Gary Lawson From: Tino Stevens  
 Co/Dept: \_\_\_\_\_ Co. \_\_\_\_\_  
 Phone # \_\_\_\_\_ Phone # \_\_\_\_\_  
 Fax # 859-893-5999 Fax # 859-688-9545

**2003-2004  
 DUAL EXPENDITURES - PROGRAM COMPARISON CHART 2  
 TO INCLUDE BOOSTER CLUB FUNDING**

Category	supplies		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E
G track	1,875	1,500	375	300	105	105	2,868	2,868		
B track	1,875	1,500	375	300	105	105	2,868	2,868		
G tennis	582	400	100	75	45	45	1,294	1,294		
B tennis	582	400	100	75	45	45	1,294	1,294		
G volleyball	3,350	3,000	400	400	105	100	2,865	2,865		
B wrestling	2,750	2,100	500	500	100	100	2,669	2,669		
G (slow-pitch)	3,150	2,950	450	400	210	210	2,868	2,868		
B (football)	24,823	21,225	1,500	1,250	500	500	14,359	14,359	500	500

- Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.
- "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
- Booster Club Funding/Contributions must be included in the expenditures total.
- Indicate percentage of total expenditures for each gender: Total Expenditures \$179,301.00

Principal's Signature: [Signature] Date: April 15, 2004

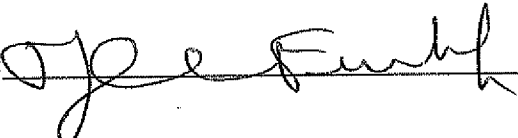
% for boys 57.85      % for girls 42.15%

## 2003-2004 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA  
Form T41  
Rev. 8/03

### Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
<b>OPPORTUNITIES</b>			X
Accommodation of Interest and Abilities			X
<b>BENEFITS</b>			X
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			N/A
Tutoring			N/A
Housing and Dining Facilities and Services			N/A
Recruitment of Student Athletes			N/A

Principal's Signature:  Date: 4/9/04

SCHOOL NAME

2003-2004  
TITLE IX

KHSAA  
Form T60  
Rev. 8/03

Holmes High School

**CORRECTIVE ACTION PLAN**

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Equitable scheduling for Girls and Boys Varsity Basketball	Working with our Athletic Conference to move toward playing Boy/Girl Double-Header games on all levels	1-2 years depending on how the conference votes.
Due to budget constraints, several JV programs were suspended on a temporary basis. We would like to begin to try to reinstate some of these.	Begin to submit proposals to try to reinstate programs that have been suspended.	1-2 years depending on financial status of the school district

For all areas currently identified as items for correction, an intended corrective action explanation is needed. THIS FORM SHALL BE TYPED.

Principal's Signature:

Date:

4/9/04



2003-2004 KENTUCKY HIGH SCHOOL ANNUAL VERIFICATION C

(To be submitted by April 15, 2004 along with other required forms)

APR 12 2004

Post-it\* Fax Note 7671 Date 4/13/04 # of pages 15 To KHSAA From Ron Madrick Co./Dept. Co. Phone # 299-5472 Phone # 655-9545 Fax (859) 293-5999 Fax # 581-7497

The Holmes High School, Covington, Kentucky (Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

- Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Table with 4 columns: Name, Address, Phone, Title. Lists committee members like Ron Madrick, Ray Pinke, Tina Stevens, etc.

- Scheduled a minimum of three meetings during the 2003-2004 school year on the following dates:

October 22, 2003
January 13, 2004
March 25, 2004

- Designated the following person(s) as the Title IX coordinator for the school:

Table with 4 columns: Name, Title, Address, Phone. Lists Debra Vance as Equity/Diversity coordinator.

- School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

- In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Principal's Signature
Superintendent Signature

Date 4-9 2004
School Board Chairpersons' Signature

**2003-2004**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 1**

KHSAA  
 Form T1  
 Rev. 8/03

**Participation Opportunities Test One**

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
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Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations if applicable: 38

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. \* In addition, should 8<sup>th</sup> grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8<sup>th</sup> grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
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Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: \_\_\_\_\_

Date: 4/9/04

**2003-2004  
ACCOMMODATION OF INTERESTS AND ABILITIES  
SUMMARY PROGRAM CHART 2**

KHSAA  
Form T2  
Rev. 8/03

**Participation Opportunities Test Two**

		Column 1	Column 2	Column 3	Column 4	Column 5
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
<b>GIRLS</b>	Row 1	varsity:	10	123	1	23
	Row 2	j.v.:	3	42	1	17
	Row 3	frosh:	1	8	0	0
	Row 4	total:	14	173	2	40
<b>BOYS</b>	Row 5	varsity:	10	134	0	0
	Row 6	j.v.:	3	59	0	0
	Row 7	frosh:	2	32	0	0
	Row 8	total:	15	225	0	0

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature:  Date: 4/9/04

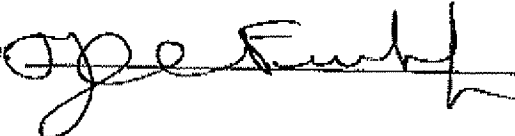
**2003-2004  
ACCOMMODATION OF INTERESTS AND ABILITIES  
SUMMARY PROGRAM CHART 3**

KHSAA  
Form T3  
Rev. 8/03

**Participation Opportunities Test Three**

**FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).**

	GIRLS (Yes / No)		BOYS (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No		No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No		No
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	No		No
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	No		No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	No		No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?			

Principal's Signature  Date: 4/9/04

KHSAA  
Form T4  
Rev. 8/03

**2003-2004**  
**ACCOMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 4**

**Levels of Competition Test One**

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	10	123	71.1%
Row 2	j.v.:	3	42	24.3%
Row 3	frosh:	1	8	4.6%
Row 4	total:	14	173	100%
Boys				
Row 5	varsity:	10	134	59.6%
Row 6	j.v.:	3	59	26.2%
Row 7	frosh:	2	32	14.2%
Row 8	total:	15	225	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.
 

For girls' varsity, junior varsity, and frosh, respectively:

  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

  - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
  - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
  - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature:



Date:

4/9/04




XHSAA  
Form T36  
REV. 8/03

**2003-2004  
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART  
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball	13,850	11,850	1,800	1,700	500	500	17,648	17,648			500	500
B basketball	13,850	11,700	1,800	1,400	500	300	17,648	17,648				
G softball	3,600	3,600	450	450	200	200	2,868	2,868				
B baseball	3,348	3,000	650	350	200	200	2,868	2,868				
G cross country	1,346	1,106	415	400	100	95	2,669	2,669				
B cross country	1,346	1,100	415	400	100	95	2,669	2,669				
G golf	875	500	300	175	100	75	1,557	1,557				
B golf	875	500	300	175	100	75	1,557	1,557				
G soccer	4,000	3,700	250	225	200	170	2,865	2,865				
B soccer	3,600	3,300	250	240	200	160	2,865	2,865				
G swimming	800	750	200	150	100	95	2,343	2,343				
B swimming	800	750	200	150	100	95	2,343	2,343				

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.
2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
3. Booster Club Funding/Contributions must be included in the expenditures total.
4. Indicate percentage of total expenditures for each gender: Total Expenditures \*See form T36 % for boys \* See form T36 % for girls \*See From T36

Principal's Signature:  Date: 4-9-04

Post-it® Fax Note 7671 Date: 4/15/04 # of pages: 1  
 To: Gary Lawson From: Tim Stevens  
 Co./Dept: Co. Phone #: Phone #  
 Fax #: 859-293-5999 Fax #: 859-655-9545

**2003-2004  
 TUAL EXPENDITURES - PROGRAM COMPARISON CHART 2  
 TO INCLUDE BOOSTER CLUB FUNDING**

KHSAA  
 Form 176  
 REV. 8/03

	supplies		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E
G track	1,875	1,500	375	300	105	105	2,868	2,868		
B track	1,875	1,500	375	300	105	105	2,868	2,868		
G tennis	582	400	100	75	45	45	1,294	1,294		
B tennis	582	400	100	75	45	45	1,294	1,294		
G volleyball	3,350	3,000	400	400	105	100	2,865	2,865		
B wrestling	2,750	2,100	500	500	100	100	2,669	2,669		
G (slow-pitch)	3,150	2,950	450	400	210	210	2,868	2,868		
B (football)	24,823	21,225	1,500	1,250	500	500	14,359	14,359	500	500

- Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.
- "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
- Booster Club Funding/Contributions must be included in the expenditures total.
- Indicate percentage of total expenditures for each gender: Total Expenditures \$179,301.00

% for boys 57.85      % for girls 42.15%

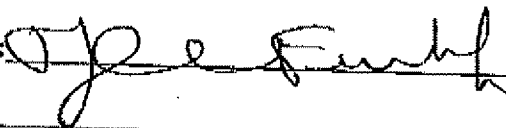
Principal's Signature: Don Madsen Date: April 15, 2004

**2003-2004 KHSAA TITLE IX ATHLETICS AUDIT**

KHSAA  
Form T43  
Rev. 8/03

**Checklist - Overall Interscholastic Athletics Program**

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
<b>OPPORTUNITIES</b>			X
Accommodation of Interest and Abilities			X
<b>BENEFITS</b>			X
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			N/A
Tutoring			N/A
Housing and Dining Facilities and Services			N/A
Recruitment of Student Athletes			N/A

Principal's Signature:  Date: 4/9/04

SCHOOL NAME

Holmes High School

2003-2004

TITLE IX

**CORRECTIVE ACTION PLAN**

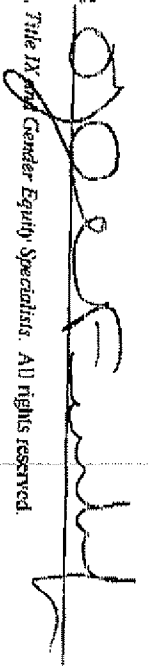
KHSAA  
Form 766  
Rev. 8/03

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Equitable scheduling for Girls and Boys Varsity Basketball	Working with our Athletic Conference to move toward playing Boy/Girl Double-Header games on all levels	1-2 years depending on how the conference votes.
Due to budget constraints, several JV programs were suspended on a temporary basis. We would like to begin to try to reinstate some of these.	Begin to submit proposals to try to reinstate programs that have been suspended.	1-2 years depending on financial status of the school district

For all areas currently identified as items for correction, an intended corrective action explanation is needed. THIS FORM SHALL BE TYPED.

Principal's Signature:



Date:

4/9/04



**2003-2004 INTERSCH  
Summary**

Post-It® Fax Note	7671	Date	4/26/04	# of pages	2
To	Gary Lawson		From	Tina Stevens	
Co./Dept.			Co.		
Phone #	859-293-5999		Phone #	859-655-9345	
Fax #			Fax #		

School Name	Holmes High School
School Enrollment	1206
Date	April 8, 2004
Completed By	Tina Stevens

**Instructions:**

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

1194 Number of Surveys

1135 Total Returned (*A minimum of 80% return is expected*)

8-12 Grades Surveyed

**How Was The Survey Administered? Homeroom Teachers**

(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

**Fall Sports (List Total Number of Participation Responses)**

35 Cross Country (Girls)  
61 Cross Country (Boys)  
36 Field Hockey (Girls)  
206 Football (Boys)  
18 Golf (Girls)  
24 Golf (Boys)  
81 Soccer (Girls)  
49 Soccer (Boys)  
61 Volleyball (Girls)  
33 Volleyball (Boys)

**Winter Sport (List Total Number of Participation Responses)**

93 Basketball (Girls)  
172 Basketball (Boys)  
79 Gymnastics (Girls)  
48 Indoor Track (Girls)  
54 Indoor Track (Boys)  
61 Swimming & Diving (Girls)  
27 Swimming & Diving (Boys)

15 Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

<u>106</u>	Baseball (Boys)
<u>49</u>	Fast Pitch Softball (Girls)
<u>76</u>	Slow Pitch Softball (Girls)
<u>52</u>	Tennis (Girls)
<u>44</u>	Tennis (Boys)
<u>40</u>	Track (Girls)
<u>71</u>	Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
<u>Lacrosse</u>	<u>25</u>
<u>Field Hockey</u>	<u>18</u>
<u>Paintball</u>	<u>5</u>
<u>Girls Football</u>	<u>4</u>
<u>Ice Hockey</u>	<u>2</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Number of Students who participate in Intramural Sports.  
(From Student Survey T-61 Question 5)

<u>Sport</u>	<u>Number</u>
<u>Hockey</u>	<u>1</u>
<u>Soccer</u>	<u>12</u>
<u>Gymnastics</u>	<u>3</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

List Intramural Sports students are interested in adding:  
(From Student Survey T-61 Question 6)

<u>Sport</u>	<u>Number</u>
<u>Basketball</u>	<u>20</u>
<u>Volleyball</u>	<u>4</u>
<u>Football</u>	<u>3</u>
<u>Skateboarding</u>	<u>15</u>
<u>Disc Golf</u>	<u>5</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Participation in Non-School Sports Activities  
(From Student Survey T-61 Question 7)

Sport	Number
Basketball	30
Softball	23
Baseball	38
Cheerleading	10
Hockey	2

Reasons for not participating in interscholastic athletics.  
(From Survey Question 8)

Response	Number
108 I prefer other activities such as band, chorus, etc.	
130 I don't have time	
89 The practice schedules and game times are inconvenient	
47 The sport I like isn't offered	
45 It's too expensive	
29 I prefer to participate in club or intramural sports	
90 Working	
Other	

Student Suggestions to encourage participation

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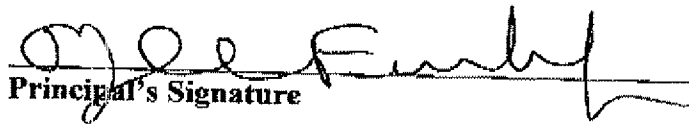
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Principal's Signature

4/9/04  
Date



**2003-2004 INTERSCH  
Summary**

Post-It® Fax Note	7671	Date	4/26/04	# of pages	2
To	Cory Lawson		From	Tina Stevens	
Co./Dept.	✓		Co.		
Phone #	859-293-5999		Phone #	859-655-9345	
Fax #			Fax #		

<b>School Name</b>	Holmes High School
<b>School Enrollment</b>	1206
<b>Date</b>	April 8, 2004
<b>Completed By</b>	Tina Stevens

**Instructions:**

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<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

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<u>Gymnastics</u>	<u>3</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

List Intramural Sports students are interested in adding:  
(From Student Survey T-61 Question 6)

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<u>Skateboarding</u>	<u>15</u>
<u>Disc Golf</u>	<u>5</u>
<u> </u>	<u> </u>

Participation in Non-School Sports Activities  
 (From Student Survey T-61 Question 7)

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Softball	23
Baseball	38
Cheerleading	10
Hockey	2

Reasons for not participating in interscholastic athletics.  
 (From Survey Question 8)

<u>Response</u>	<u>Number</u>
_____ 108 I prefer other activities such as band, chorus, etc.	
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_____ 89 The practice schedules and game times are inconvenient	
_____ 47 The sport I like isn't offered	
_____ 45 It's too expensive	
_____ 29 I prefer to participate in club or intramural sports	
_____ 90 Working	
_____ Other	

Student Suggestions to encourage participation

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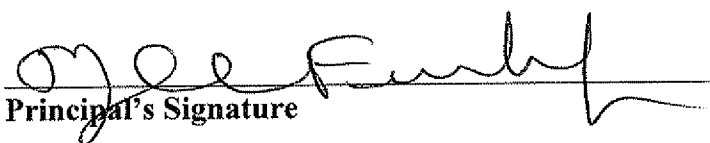
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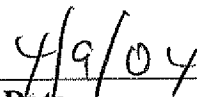


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 Date