



Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

MEMORANDUM

To: Superintendent, Principal, and Athletic Director
Knott County Central High School

From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner *LB*

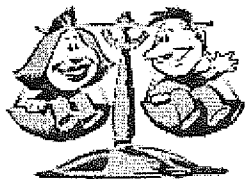
Date: June 10, 2004

Subject: 2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, The 2003-2004 Title IX Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner

DATE: June 9, 2004

RE: 2004 Title IX Forms Submission

School	Knott County Central High School	Reviewed by	Gary W. Lawson
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The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	✓	T-36 (Budget Expenses)
✓	T-1 (Summary Program Chart 1)	✓	T-41 (Checklist – Overall Interscholastic Program)
✓	T-2 (Summary Program Chart 2)	✓	T-60 (Corrective Action Plan)
✓	T-3 (Summary Program Chart 3)	✓	T-63 (Interscholastic Survey Results)
✓	T-4 (Summary Program Chart 4)	✓	T-68 (Five Year Summary)
✓	T-35 (Budget Expenses)		

II. Status

A.	✓	2003 – 2004 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.	✓	<p>Other Recommendation and Comments:</p> <ul style="list-style-type: none"> ▪ All calculations appear to be correct. ▪ According to data provided, the school is <u>not</u> currently meeting the standards established in any of the three tests for Opportunities. Considering this is the fifth year of the program, this is a serious problem and should be the number one priority of the Gender Equity Review Committee and a very high priority for the school administration. ▪ Also, on Form T-41, you indicate that neither program has an advantage in Opportunities, yet by not meeting the standards on either Form T-1, T-2 or T-3, you show the boys have the advantage. ▪ Again, this should be addressed by a very specific plan that is reflected on future submittals to the KHSAA.



**2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES**
(To be submitted by April 15, 2004 along with other required forms)

APR 13 2004

The Knott County Central High School, Hindman, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
David Stamper	KCCHS	(606) 785-3166	Asst. Principal / AD
Robert Pollard	KCCHS	(606) 785-3166	Principal
Dianne Collins	KCCHS	(606) 785-3166	Counselor
Jeff Honeycutt	KCCHS	(606) 785-3166	PL Teacher / Boys Basketball
Grace Patton	KCCHS	(606) 785-3166	French Teacher / Volleyball
Nes Halbert	KCCHS	(606) 785-3166	Science Teacher, Academic Coach,
Jamie Couch	KCCHS	(606) 785-3166	PL Teacher / Softball, Tennis Coach, Track Coach

Scheduled a minimum of three meetings during the 2003-2004 school year on the following dates:

October 14, 2003
February 10, 2004
April 7, 2004

Designated the following person(s) as the Title IX coordinator for the school:

<u>David Stamper</u>	<u>Asst. Princ. / AD</u>	<u>96 Perkins Madden Rd.</u>	<u>(606) 785-3166</u>
Name	Title	Address	Phone

School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

[Signature]
Principal's Signature

4/12 2004
Date

Harold E. Combs
Superintendent Signature

Deborah K. Watts
School Board Chairpersons' Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

Name	Address	Phone	Title
Derrick Miller	90 Millard Lane Bulan, KY 41722	(606) 251-3387	Student
J. Grace Phillips	284 Baker Fork Rd. Emmalena, KY 41740	(606) 785-4276	Student
Sandy Hall	6810 Hwy. 15 South Topmost, KY 41862	(606) 447-3183	Parent
Donald Smith	Carr Creek Elem.	(606) 642-3833	Football Coach
James Reynolds	Board of Education	(606) 785-3153	Tech. Supervisor

2003-2004
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1

KHSAA
 Form T1
 Rev. 8/03

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	299	47%	119 *18	39%
Row 2	BOYS	336	53%	184 *4	61%
Row 3	Totals	635	100%	303	100%

Instructions:

*Number of 8th grade students & below used in Column 3 and Column 4 calculations if applicable: 22

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: _____

Date: 4/12/04

ACCOMMODATION OF INTERESTS AND ABILITIESSUMMARY PROGRAM CHART 2Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	5	60	0	0	
	Row 2	j.v.:	3	47	0	0	
	Row 3	frosh:	1	12	1	12	
	Row 4	total:	9	119	0	12	10%
BOYS	Row 5	varsity:	5	95	0	0	
	Row 6	j.v.:	3	61	0	0	
	Row 7	frosh:	2	28	0	0	
	Row 8	total:	10	184	0	0	0

- For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: _____

Date: _____

4/12/09

2003-2004
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No		No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No		No
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	No		No
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	Yes		No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	No		No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	No		NA

Principal's Signature: W. C. Powell

Date: 4/12/04

2003-2004
ACCOMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	5	60	51%
Row 2	j.v.:	3	47	39%
Row 3	frosh:	1	12	10%
Row 4	total:		119	100%
Boys				
Row 5	varsity:	5	95	52%
Row 6	j.v.:	3	61	33%
Row 7	frosh:	2	28	15%
Row 8	total:		184	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.
For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
 For boys' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
 - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
 - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: _____ Date: 4/12/04

2003-2004

KHSAA
Form T36
REV. 8/03

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track	200.00	25.96	200.00	197.55			250.00					
B track	200.00	25.96	200.00	197.55			250.00					
G tennis	700.00	626.18	300.00	242.71			250.00					
B tennis	700.00	626.18	300.00	242.71			250.00					
G volleyball	540.00	1442.90	500.00	330.90			500.00					
B wrestling									*			
G (list sport)												
B (football)	9000.00	9184.36	3000.00	2622.68								
G (list sport)												
B (list sport)												

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ 40,628.77 % for boys 66 % for girls 34

Principal's Signature: [Signature] Date: 4/12/04

**2003-2004
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball	4400.00	4354.91	2000.00	2331.55			4750.00					
B basketball	4400.00	5691.57	2000.00	2424.69			4750.00					
G softball	3100.00	2907.15	1700.00	611.82			2250.00					
B baseball	1800.00	2806.60	3000.00	3055.80			2250.00					
G cross country												
B cross country												
G golf												
B golf												
G soccer												
B soccer												
G swimming												
B swimming												

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ _____ % for boys _____ % for girls _____

Principal's Signature: [Signature] Date: 4/12/04

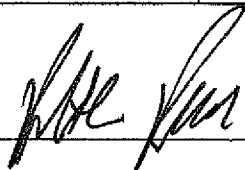
2003-2004 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA
Form T41
Rev. 8/03

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities			X
BENEFITS			
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			NA
Tutoring			NA
Housing and Dining Facilities and Services			NA
Recruitment of Student Athletes			NA

Principal's Signature: _____



Date: _____

4/12/04

Status Report for 2002-2003
Corrective Action Plan

- The softball field is fully completed and in use by our softball team.
- Our girls' athletic program participation increased by 10% with the addition of a freshman basketball team. We are currently trying to implement other freshman teams into our programs if we can find other schools to participate. Four freshman volleyball games have been scheduled with other schools for the 2004-2005 school year.

2003-2004 INTERSCHOLASTIC ATHLETICS STUDENT SURVEY

KHSAA
Form T61
Rev. 8/03

1. Is the School District offering the interscholastic sport(s) you want to play?

280 Yes

84 No, I want to play _____

150 I am not interested in athletics

2. During the **fall season**, which interscholastic sport would you like to play?

95 Football

109 Girls' Volleyball

15 Boys' Volleyball

13 Boys' Cross-Country

16 Girls' Cross-Country

16 Girls' Field Hockey

25 Boys' Golf

22 Girls' Golf

38 Boys' Soccer

16 Girls' Soccer

245 I would not participate

3. During the **winter season**, which interscholastic sport would you like to play?

94 Boys' Basketball

59 Girls' Basketball

18 Boys' Swimming & Diving

34 Girls' Swimming & Diving

36 Boys' Wrestling

51 Girls' Gymnastics

22 Boys' and Girls' Indoor Track

194 I would not participate

4. During the **spring season**, which interscholastic sport would you like to play?

40 Boys' Track

29 Girls' Track

61 Girls' Tennis

26 Boys' Tennis

45 Girls' Slow Pitch Softball

33 Girls' Fast Pitch Softball

76 Boys' Baseball

290 I would not participate

5. Do you participate in intramural sports? If you do, which sports(s)?

125 Yes Basketball, Dance, Archery, Football, Baseball, Volleyball.

393 No Wrestling

6. Which intramural sports, if any, would you like to see added?

Golf, Gymnastics, Basketball, Wrestling, Swimming, Boxing

7. Do you participate in non-school sport activities? If you do, which sport(s)?
102 Yes Softball, Tennis, Baseball, Basketball, Volleyball
375 No

8. Are you currently participating in interscholastic athletics during any season?

133 Yes
329 No Why don't you participate in interscholastic athletics?

- 17 I prefer other activities such as band, chorus, etc.
- 50 I don't have time
- 5 The practice schedules and game times are inconvenient
- 18 The sport I like isn't offered
- 10 It's too expensive
- 3 I prefer to participate in club or intramural sports
- 16 Working
- 27 Other

9. Do you have any suggestions to encourage participation?

- Have more activities during school day
- Involve more sports - Improve selection
-

10. Please list OTHER SPORTS you are interested in participating in and the sports season.

Sport	Season
Cross Country	Fall
Swimming & Diving	Winter
Gymnastics	Winter
Soccer	Fall
Boys' Volleyball	Fall
Wrestling	All Year

OPTIONAL	
Name	
Age	

Male	
Female	

(check one)

2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY
Summary of Student Responses

School Name	Knott County Central High School
School Enrollment	635
Date	1-14-2004
Completed By	Title IX Committee

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

555 Number of Surveys

514 Total Returned (*A minimum of 80% return is expected*)

9-12 Grades Surveyed

How Was The Survey Administered? Advisory Class
(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)

16 Cross Country (Girls)
13 Cross Country (Boys)
16 Field Hockey (Girls)
95 Football (Boys)
16 Golf (Girls)
25 Golf (Boys)
38 Soccer (Girls)
22 Soccer (Boys)
109 Volleyball (Girls)
15 Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

59 Basketball (Girls)
94 Basketball (Boys)
51 Gymnastics (Girls)
12 Indoor Track (Girls)
9 Indoor Track (Boys)
34 Swimming & Diving (Girls)
18 Swimming & Diving (Boys)

Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

<u>76</u>	Baseball (Boys)
<u>33</u>	Fast Pitch Softball (Girls)
<u>45</u>	Slow Pitch Softball (Girls)
<u>61</u>	Tennis (Girls)
<u>26</u>	Tennis (Boys)
<u>29</u>	Track (Girls)
<u>40</u>	Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
<u>Cross Country</u>	<u>29</u>
<u>Swimming & Diving</u>	<u>52</u>
<u>Gymnastics</u>	<u>51</u>
<u>Soccer</u>	<u>60</u>
<u>Wrestling</u>	<u>15</u>
<u>Boys' Volleyball</u>	<u>15</u>
_____	_____
_____	_____

Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5)

Sport	Number
<u>Basketball</u>	<u>35</u>
<u>Dance</u>	<u>10</u>
<u>Archery</u>	<u>8</u>
<u>Football</u>	<u>38</u>
<u>Baseball</u>	<u>20</u>
<u>Volleyball</u>	<u>14</u>

List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)

Sport	Number
<u>Golf</u>	<u>28</u>
<u>Gymnastics</u>	<u>24</u>
<u>Basketball</u>	<u>20</u>
<u>Wrestling</u>	<u>15</u>
<u>Swimming</u>	<u>5</u>
<u>Boxing</u>	<u>4</u>

Participation in Non-School Sports Activities
(From Student Survey T-61 Question 7)

Sport	Number
Softball	18
Tennis	10
Baseball	19
Basketball	26
Volleyball	29

Reasons for not participating in interscholastic athletics.
(From Survey Question 8)

Response	Number
17 I prefer other activities such as band, chorus, etc.	
50 I don't have time	
5 The practice schedules and game times are inconvenient	
18 The sport I like isn't offered	
10 It's too expensive	
3 I prefer to participate in club or intramural sports	
16 Working	
27 Other	

Student Suggestions to encourage participation

Have more activities during school day.
Involve more sports - Improve selection


 Principal's Signature

4/12/24
 Date