Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

MEMORANDUM

To:

Superintendent, Principal, and Athletic Director

Lloyd Memorial High School

From:

Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

Date:

June 10, 2004

Subject:

2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, <u>The 2003-2004 Title IX Annual Report Forms Checklist</u>. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

DATE: June 9, 2004

RE: 2004 Title IX Forms Submission

School	Lloyd Memorial High School	Reviewed by	Gordon Bocock

The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	✓_	T-36 (Budget Expenses)
✓	T-1 (Summary Program Chart 1)	√	T-41 (Checklist – Overall Interscholastic Program)
1	T-2 (Summary Program Chart 2)	✓	T-60 (Corrective Action Plan)
✓	T-3 (Summary Program Chart 3)	V	T-63 (Interscholastic Survey Results))
√	T-4 (Summary Program Chart 4)	✓	T-68 (Five Year Summary)
√	T-35 (Budget Expenses)		



2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

APR 1 9 2004

(To be submitted by April 15, 2004 along with other required forms)

	High School, <u>Erl</u>		, Kentucky
(Name of High School) certifies to the Kentucky High School Athletic Assorbacts surrounding compliance with 20 U.S.C. Section			
I certify the following provisions in accordance Title IX file, and to the best of my knowled checked)			_
Established a gender equity committee attachment if necessary)	e at the high school.	(list committee	personnel and provide
Name Address *See attached document	Phone	Title	
October 27, 2003 February 23, 2004 May 17, 2004 Designated the following person(s) as	_		the following dates:
Name Title Chad D. Molley - Assistant Principal/Athlet	Ad tic Director 450 Bar	dress tlett Avenue , KY 41018	Phone 859 727-5908
School personnel are continuing to reflected in the Corrective Action Plan.	make periodic review	vs of the boys an	d girls athletics program
In addition to the above information file relative to Title IX records including co other related materials.	•		
Charles Hally 4/15	5/04		
Principal's Signature Dat Michael Lanch		*	
	nool Board Chairperson AA - Maintain duplicate in Ti	_	

LLOYD MEMORIAL HIGH SCHOOL

ATHLETIC DEPARTMENT

Gender Equity Committee Personnel And Title IX Coordinators

Kathy Terry – District Title IX Coordinator Special Education Coordinator - Erlanger/Elsmere Schools 500 Graves Avenue Erlanger, KY 41018 859 727-2009

Chad D. Molley – School Title IX Coordinator Assistant Principal/Athletic Director - Lloyd Memorial High School 450 Bartlett Avenue Erlanger KY 41018 859 727-5908

Mike Sander Superintendent – Erlanger/Elsmere Independent School District 500 Graves Avenue Erlanger, KY 41018 859 727-2009

John Riehemann Principal – Lloyd Memorial High School 450 Bartlett Avenue Erlanger KY 41018 859 727-1555

Bob Elliott Assistant Principal – Lloyd Memorial High School 450 Bartlett Avenue Erlanger KY 41018 859 727-1555

Rhonda Smith
Teacher/Parent – Lloyd Memorial High School
450 Bartlett Avenue
Erlanger KY 41018
859 727-1555

All Head Coaches of the High School athletic programs are required to be a part of this committee as well.

2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	260	45.62%	198	47%
Row 2	BOYS	310	54.38%	223	53%
Row 3	Totals	570 Y	100%	421 🗸	100%

Instructions:

*Number of 8th grade students & below used in Column 3 and Column 4 calculations if applicable: 41

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- 3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
 Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Challet Date: 4/15/04

2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	7	91	1(2002-2003)	20	
	Row 2	j.v.:	7	84	1(2001-2002)	17	
:	Row 3	frosh:	2	23	1(2003-2004)	9	
	Row 4	total:	16	198		46	23%
BOYS	Row 5	varsity:	8	120	1(2002-2003)	28	erica capital and a capital an
	Row 6	j.v.:	7	79			
	Row 7	frosh:	2	24			
	Row 8	total:	17	223		28	13%

- For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature: Challe. Willy Date: 4/15/04

2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS	BOYS
	(Yes / No)	(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No	No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No	No
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	No	No
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	No	No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	No	No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	N/A	N/A

Principal's Signature:	Chall. Ully	Date:	4/	15/	04	
)	•			

2003-2004 ACCOMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	7	91	46%
Row 2	j.v.:	7	84	42%
Row 3	frosh:	2	23	12%
Row 4	total:		198	100%
Boys				
Row 5	varsity:	8	120	54%
Row 6	j.v.:	7	79	35%
Row 7	frosh:	2	24	11%
Row 8	total:		223	100%

- Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: Chall.	Cley	Date: 4	15/04	
			•	

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KHSAA Form T35 REV, 8/03

2003-2004

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART TO INCLUDE BOOSTER CLUB FUNDING

	eduipm supj	equipment and supplies	trave	travel	aws	awards	coaches' (to ir supplem exter	coaches' saiaries (to include supplemental and extended employment)	facil improv	facilities improvements	publica sport-s	publications (if sport-specific)
	В	E	Я	Α	В	E	В	Ħ	B	Ð	В	Ħ
G basketball	100	100	1100	1100	80	80	13,200	13,200	0	0	0	0
B basketball	3500	3500	1100	1100	08	08	13,200	13,200	0	0	0	0
G softball	3600	3600	1100	1100	08	08	4000	4000	0	0	0	0
B baseball	100	100	2000	2000	08	08	7000	7000	0	0	0	0
G cross country	175	175	008	008	08	80	2000	2000	0	0	0	0
B cross country	175	175	800	008	08	08	2000	2000	0	0	0	0
G golf	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
B golf	100	100	009	009	08	80	1500	1500	0	0	0	0
G soccer	100	100	1050	1050	08	80	3000	3000	0	0	0	0
B soccer	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
G swimming	N/A	N/A	N/A	V/V	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
B swimming	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

4. Indicate percentage of total expenditures for each gender. Total Expenditures \$_

% for boys

Date: Ohe Did

% for girls

Principal's Signature: (Lock !) . U CCopyright 1999, Good Sports, Inc., Title IX and Gender Equity Specialists. All Tights reserved.

KHSAA Form T36 REV. 8/03

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING 2003-2004

Teams	equipm	equipment and supplies	trs	travel	aw:	awards	coaches (to in supplem exter employ	coaches' salaries (to include supplemental and extended employment)	faci improv	facilities improvements	publics sport-s	publications (if sport-specific)
	B	E	В	E	В	E	В	1	В	H	В	函
G track	1800	1800	1125	1125	08	80	3600	3600	0	0	0	0
B track	1800	1800	1125	1125	08	08	3600	3600	0	0	0	0
G tennis	100	100	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
B tennis	100	100	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
G volleyball	100	100	1150	1150	08	80	3800	3800	0	0	0	0
B wrestling	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
G (list sport)		,										
B (football)	8400	8400	1100	1100	08	80	26,200	26,200	0	0	0	0
G (list sport)												
B (list sport)												

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

Total Expenditures \$117,260 4. Indicate percentage of total expenditures for each gender:

% for boys 64%

Date: 41.5/04

% for girls 36%

Principal's Signature:

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Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	(Respond based o	ADVANTAGE TO on Internal Evalua appropriate colun	ntion by checking
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities			X
BENEFITS			
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching	Addition of the second	W 4 4 4.4.	X
Locker Rooms, Practice			Х
and Competitive Facilities			
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			N/A
Tutoring			X
Housing and Dining Facilities and Services			N/A
Recruitment of Student Athletes			N/A

Recruitment of Student Athletes			N/A
Principal's Signature: ChaQO.	dall	Date: 4/15/0	4
	1		*
Conveight 1000 Cond Sporte Ing Title IV and Con	ndor Fanite Cascialists Al	II richte recerved	

SCHOOL NAME

2003-2004 TITLE IX

CORRECTIVE ACTION PLAN

KHSAA Form T60 Rev. 8/03

Lloyd Memorial High School

this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004. To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy

Summer 2004 moving 1950.60 awards to Alumni Association	Move older KHSAA and NKAC awards to the Alumni	Develop a plan for the continued display of trophies
Summer 2004 moving 1950,60 awards to Alumni Association Meeting Room. Other items for discussion in May Gender	Move older KHSAA and NKAC awards to the Alumni Association Meeting Room for display, develop a plan	Develop a plan for the continued display of trophies and team recognition/awards
On-going. Progress will be evaluated on a yearly basis.	Committee membership will increase to include more faculty, parents, and the superintendent	Expand the membership of the Gender Equity Committee
2003-2004 school year – investigation Determined that there was not adequate participation to start program. Will advise those interested of other opportunities and ability to compete individually under the school's name.	Investigate interest in a swimming/diving team for the girl's.	Expansion of team sports opportunities based on 2002-2003 survey results
On-going. Progress will be evaluated on a yearly basis.	Move facility and develop an equitable schedule for use for all sports.	Use of weight room
Passed Gender Equity Committee and SBDM Council in 2003.	Equitable code for all sports.	Initiate a Team Recognition Code
On-going. Progress will be evaluated on a yearly basis.	Continue to move program in the direction to support Varsity and JV teams (currently JV only).	Girl's Soccer Program
TIME TABLE FOR CORRECTIVE ACTION	SUGGESTED CHANGE	ITEM FOR CORRECTION

For all areas currently identified as items for correction, an intended corrective action explanation is needed. THIS FORM SHALL BE TYPED.

Principal's Signature: Challoulous

Date: 4/15/04

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2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses

School Name	Lloyd Memorial High School	
School Enrollment	570	r
Date	4/15/04	
Completed By	Chad D. Molley	

Instructions:

- 1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
- 2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
- 3. Please sign and date the Summary Form (T-63) and mail the <u>Summary Form only</u> to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.
- 570 Number of Surveys
- 423 Total Returned (A minimum of 80% return is expected)
- 9-12 Grades Surveyed

How Was The Survey Administered? <u>All English classes</u> (e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)

- 18 Cross Country (Girls)
 23 Cross Country (Boys)
 23 Field Hockey (Girls)
- 23____ Field Hockey (Gi 99 Football (Boys)
- Golf (Girls)
- 19 Golf (Boys)
- 42 Soccer (Girls
- 42____Soccer (Girls) 31 Soccer (Boys)
- 66 Volleyball (Girls)
- 6____Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

- 58_____ Basketball (Girls)
- 75 Basketball (Boys)
- 52____ Gymnastics (Girls)
- 55____ Indoor Track (Girls)
- 55 Indoor Track (Boys)
- 50_____ Swimming & Diving (Girls)
- 15_____ Swimming & Diving (Boys)
- 31____ Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

- 57 Baseball (Boys)
- 22____ Fast Pitch Softball (Girls)
- 57 Slow Pitch Softball (Girls)
- 43____ Tennis (Girls)
- 27 Tennis (Boys)
- 36____Track (Girls)
- 48____ Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
Wrestling	14
Hockey	3
Dance/Drill Team	2
Swimming/Diving	10
Archery	2
Field Hockey	13
Flag Football	11
Soccer	7
Rugby	6

Number of Students who participate in Intramural Sports.

(From Student Survey T-61 Question 5)

Sport	Number
Softball	7
Basketball	19
Track	1
Flag Football	3
Soccer	7
Cheerleading	1
Volleyball	4
Baseball	7
Golf	1
Archery	1
Dance/Drill Team	2

List Intramural Sports students are interested in adding:

(From Student Survey T-61 Question 6)

Sport	<u>Number</u>
Flag Football	16
Dance/Drill Team	7
Hockey	4
Cycling	2
Basketball	38
Soccer	14
Volleyball	8
Weight Lifting	2
Softball	6
Baseball	2
Track	1
Boxing	4

Wrestling	13
Swimming/Diving	11
Field Hockey	7
Gymnastics	2
Archery	3
Rugby	2

Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Sport	Number
Basketball	36
Soccer	19
Softball	25
Cheerleading	7
Baseball	15
Swimming/Diving	1
Volleyball	6
Bowling	1
Gymnastics	2
Cycling	1
Dance/Drill Team	4
Wrestling	1
Cross Country	1
Weight Lifting	1

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

Response	Number
24	I prefer other activities such as band, chorus, etc.
65	I don't have time
18	The practice schedules and game times are inconvenient
29	The sport I like isn't offered
13	It's too expensive
10	I prefer to participate in club or intramural sports
52	Working
98	Other
Student Suggestions to en Offer more Intramural S	
Offer more Sports - 13	
Provide better advertise	ment for tryout periods - 3
Chalo.	Ully 4115/04
Principal's Signature	Date