

Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

MEMORANDUM

To:

Superintendent, Principal, and Athletic Director

McLean County High School

From:

Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissione

Date:

June 15, 2004

Subject:

2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, <u>The 2003-2004 Title IX Annual Report Forms Checklist</u>. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

DATE: June 15, 2004

RE: 2004 Title IX Forms Submission

School McLean County High School	Reviewed by	Martha Mullins

The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner:

V	GE 19 (Annual Verification)	✓	T-36 (Budget Expenses)
4	T-1 (Summary Program Chart 1)	√	T-41 (Checklist – Overall Interscholastic Program)
V	T-2 (Summary Program Chart 2)	✓	T-60 (Corrective Action Plan)
1	T-3 (Summary Program Chart 3)	€.	T-63 (Interscholastic Survey Results))
1	T-4 (Summary Program Chart 4)	✓	T-68 (Five Year Summary)
·~	T-35 (Budget Expenses)		

II. Status

111	Otatas	
A.	1	2003 – 2004 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.		Other Recommendation and Comments: It is recommended that the Interscholastic Athletics Survey be administered to grades 8-11. It is recommended also that the advantage of locker rooms, practice and competitive facilities by one gender be addressed by the Gender Equity Review Committee and added to Form T-60, the Corrective Action Plan, and submitted with the 2004-2005 Title IX Annual Report.



2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2004 along with other required forms)

The	Melean Co	High		Kent, Kent	tucky
certifies to the Kent	(Name of High Sel tucky High School A		`	ity) an accurate and true rep	presentation of the
			1-1688, et. Seq. (also k		presentation of the
-	•		- · · · · · · · · · · · · · · · · · · ·		
				school contained in	
	I to the best of n	ny knowledge ha	ive completed the f	ollowing tasks. (All	boxes must be
checked)					•
· ·		v committee at t	he high school. (lis	t committee person	nel and provide
	t if necessary)	1.1	T)	m'u	
Name	=	ddress	Phone (774) 774, 501	Title 1 Principal	
Susar Poll	11400000 5 3430	Down Hill Rd. Is	104 (270) 736-561 lord 4 (270) 486-9352	1+0-1 Well bill Com	3
And Grov			. (270)736-5292	,	LA Couch Dir. Tronspor
Paula Aye	1525 Huy	1762 Calham Ky	(270) 277 - 3259	Parent	
			(270) 278-4041		11/ Baskethall)
Nathan Su Ed Smart	theolin 345 Mendo	in link Dr. Calhour	6, (276) 273-3/99	5 tudent (Foo) 14+ Llete Directi	
_ COI) Maint	CILI CRYEN	ine 100. Unashow	is (270) 926-6159	FTFLERE DIFECTA	
☐ Schedule	ed a minimum of t	hree meetings dur	ing the 2003-2004 sci	hool year on the follo	owing dates:
	st 11 2003		·		
Febru					
May	2 / 2604				
th Davies	4 - 1 41 - F-11	and a straction of the	die IV een die stee Ce		•
🛡 Designa	ted the following p	person(s) as the 11	tle IX coordinator for	r the school:	
Ed	Smant	AD	7923 ch	D. Andrehous	926.6159
Name	-, -, -, -, -	Title	Address	un De Owensboro Pho	one
		•			J-1-
₩ Schoo	l personnel are co	ontinuing to make	periodic reviews of	the boys and girls a	thletics program
reflected in th	e Corrective Actio	on Plan.			
<u>.</u>					
In add	ition to the above	information, the	above referenced sch	nool maintains a com	plete permanent
		ncluding copies o	the self-assessment	audit, all corrective a	action plans, and
other related i	naterials.				· · · · · · · · · · · · · · · · · · ·
	2		_		
10mg a	mus		3-23- 20041	_	
Principal's Sig	gnature	Date	11.11		
~_\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	Wood	1 This	MAL	米ノ	
Superintender	it Signa (ure	School Be	ard Chairpersons' Si	gnature	
	Send brigin	al copy to KASAA - Ma	intain duplicate in Title X s	school folder)	

ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	228	46.5	75	48.3
Row 2	BOYS	262	53.5	80	51.6
Row 3	Totals	490	100%	155	100%

Instructions:

*Number of 8th grade students & below used in Column 3 and Column 4 calculations if applicable:

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
 Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:	1	m/	Sund	Date:	3-23-04	
	/ `	0		-		

2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS ·	Row 1	varsity:	7	50	ı	8	
	Row 2	j.v.:	3	18	2,	10	The state of the s
	Row 3	frosh:	2,	7	٩	4	
	Row 4	total:	12	73	L)	22	29.3
BOYS	Row 5	varsity:	7	5 8	0	0	
	Row 6	j.v.:	3	16	0	0	
	Row 7	frosh:		6	O	0	ngan dele arte i Summidae siste
	Row 8	total:	[]	8 U	0	0	0

- For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. Note: The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature: Jonn Jun Date: 3-232004

2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS		BOYS
	(Yes / No)	134	(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	N_{O}		\mathcal{N}_{o}
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	N_{O}		NO
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	N_0		NO
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	\mathcal{N}_{0}		VO
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	\mathcal{N}_0		NO.
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	N_{U}		No

Principal's Signature:	Ton Such	3-23— Date: 2004

ACCOMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 4

Levels of Competition Test One

,		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	7	50	66.7
Row 2	j.v.:	3	18	24.0
Row 3	frosh:	7		93
Row 4	total:		75	100%
Boys				
Row 5	varsity:	7	58	72.5
Row 6	j.v.:	. 3	. 16	200
Row 7	frosh:	1	6	7.5
Row 8	total:		80	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature:_	om S	e L	Date:	3-23-04
	./.	- //	 	

Copyright 1999, Good Sports, Inc., Title IX and Gender Equity Specialists. All rights reserved.

KÉISAA Form T35 RŒV, 8/03

0

2003-2004

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART

TO INCLUDE BOOSTER CLUB FUNDING

100 C C C C C C C C C C C C C C C C C C												
Comments of CO	ednipn	equipment and	#	travel	aws	awards	coaches' salaries	salaries	facil	facilities	publica	publications (if
772 G= 48/88 532 B= 54,525	supplies 6=17,500 8=13,100	supplies 17,500 18,100	6= 8,000 B=7,790	50	015 = 8 014 = 8	0.0	(to include supplemental and extended employment)	clude satal and ided ment)	improvem C= 1500 (s= 1,000	improvements > /500 - /900	sport-s	sport-specific)
012, 710	B	E	В	I	В	Ħ	В	田	В	Ħ	В	
G basketball	7000	9,200	analysis of	3050	001	25.0	10550	10550	500	500	-	
B basketball	7 000	5800	\	3210	001	150	10550	10550		, ,	-	
G softball	2300	3000	1	1940	100	100	45.00	4500	دمهوري	1	1	
B baseball	1300	25.00	1	1830	100	001	45.00	4500	\	١		1
G cross country	300	١	1	(ŗ	1	2021	Į	-	ì	•	1
B cross country	300	\	1	}	ļ	,	1200)	(\	}	}
G golf	250	202	,	2/7	1	C	C C/	/253	1	ļ		ļ
B golf	250	527	1	2/100	١ ١)	1200	2000	į	1	1	١
G soccer	NO 500+							3				
B soccer	10,500.7				-							
G swimming	No											
B swimming	10/ 500rt											
1 Brdrot on J 112												

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

4. Indicate percentage of total expenditures for each gender: Total Expenditures \$_

% for boys 52.9

070 100

% for girls_

2-23-64

Date:

Copyright 1999, Good Sports, Inc., Tifle IX and Gender Equity specialists. All rights reserved. Principal's Signature:

KHSAA Form T36 REV. 8/03

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING 2003-2004

Teams	equipn	equipment and supplies	Ē	travel	aw.	awards	coaches' salari (to include supplemental a extended employment)	coaches' salaries (to include supplemental and extended employment)	faci	facilities improvements	publics sport-:	publications (if sport-specific)
	m	闰	m .		g	图	B	Ħ	B	Ħ	В	闰
G track	500	350	Ī	3×	30	20	3 \$00	32,25	(1	CANADA AND AND AND AND AND AND AND AND AN	(man-1)
B track	5.00	350	\	55		25	/)		~~~~	1		ı
G tennis	252	asz	i editoria	12508	1	30			0001	1000		ACCUMENTS.
B tennis	250	250	\	\$ \$ \$	30	3.0	1200	00.21		0 * 4 /) spannensky	
G volleyball	2200	4500	1	1600		1001	(3.1)	55.	0001	0001		
B wrestling	NO 1										3	
G (list sport)												
B (football)	J-600	4 00c	,	1350	001	, w/	13300	0366)			100	(promones of
G (list sport)				,		2	,					
B (list sport)												
							_	_				

^{1.} Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ 107670

% for boys 52.9 % for girls 47.

Date:

Principal's Signature:

Copyright 1999, Good Sports, Inc., Title IX and Gender Equity Specialists. All rights reserved.

2003-2004 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 8/03

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)			
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM	
OPPORTUNITIES				
Accommodation of Interest and Abilities		·	X	
BENEFITS				
Equipment and Supplies			X	
Scheduling of Games and Practice Time		X		
Travel and Per Diem Allowances			X	
Coaching			X	
Locker Rooms, Practice and Competitive Facilities	Х			
Medical and Training Facilities and Services	·		X	
Publicity			X	
Support Services			Х	
Athletic Scholarships			X	
Tutoring	·		X	
Housing and Dining Facilities and Services			X	
Recruitment of Student Athletes		·	X	

Recruitment of Studen	t Athletes	<u> </u>
Principal's Signature:_	Tony Sung Dar	te: 3-23-04
Copyright 1999, Good Sports,	Inc., Title IX and Gender Equity Specialists. All rights res	served,

KHSAA Form T60 Kev. 8/03

SCHOOL NAME

Mcleum County

2003-2004

CORRECTIVE ACTION PLAN TITLE IX

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

TIME TABLE FOR CORRECTIVE ACTION	This will be done For the 2004-2005 Season.				rrective action explanation is needed.
SUGGESTED CHANGE	Scholule More Giris Game in Prime From Tim For the 200 5 84200				For all areas currently identified as items for correction, an intended corrective action explanation is needed. THIS FORM SHALL BE TYPED.
ITEM FOR CORRECTION	More Prime Time Girls Descated Ging				 For all areas currently idea

Principal's Signature:

53-04 4

Copyright 1999, Good Sports, Inc., Title IX and Gender Equils/Specialists, All rights reserved.



2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses

School Name	Mclean County	
School Enrollment	490	
Date	3123/04	
Completed By	Ed Smart	-

Instructions:

- 1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
- 2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
- 3. Please sign and date the Summary Form (T-63) and mail the <u>Summary Form only</u> to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

Forms should be maintained in your rifes in the event they are requested subsequ
300 Number of Surveys
250 Total Returned (A minimum of 80% return is expected)
G-1 Grades Surveyed
How Was The Survey Administered? English Class + Home Rome 11+4.
(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)
Fall Sports (List Total Number of Participation Responses)
Cross Country (Boys)
Field Hockey (Girls)
7 Z Football (Boys)
12 Golf (Girls)
Golf (Boys)
Soccer (Girls)
/O Soccer (Boys)

Winter Sport (List Total Number of Participation Responses)

38 Basketball (Girls)

50 Volleyball (Girls) / 2 Volleyball (Boys)

- **5** Basketball (Boys)
- 37 Gymnastics (Girls)
- 12 Indoor Track (Girls)
- 22 Indoor Track (Boys)
- 15 Swimming & Diving (Girls)
- 18 Swimming & Diving (Boys)

Spring Sport (List Total Number of Partice 35 Baseball (Boys) 30 Fast Pitch Softball (Governorm) 15 Slow Pitch Softball (Governorm) 21 Tennis (Girls) 20 Tennis (Boys) 26 Track (Girls) 19 Track (Boys)	irls)
Other Sports (From Student Survey T-61	Question 10)
Name of Sport	Number of Students Interested In Participating
Boys Vollaball 1 Ifockey Swimm	7 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Number of Students who participate in Int (From Student Survey T-61 Question 5)	ramural Sports.
Sport Churd Vollighell Church Beskethell	Number 3 5 2 6 2 5
List Intramural Sports students are interest (From Student Survey T-61 Question 6)	red in adding:
Sport Boys Vollabell Prestathell	Number 23 16

Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Sport	Number
, in the second	•
Reasons for not participating in inter	resholartic athlatica
(From Survey Question 8)	senotastic aunieties.
Response	Number
The sport I like It's too expens	hedules and game times are inconvenient e isn't offered
Student Suggestions to encourage partice Mort of Our	Student Po Not Participate in
Athletic + 5	
Conflict w	H Coucles of factor
COASTICT WE	11 Courses of taylor.
Joney Sun	3-23-04
Principal's Signature	Date