

Kentucky High School Athletic Association

2280 Executive Drive * Lexington, KY 40505 * www.khsaa.org * (859)299-5472 (859)293-5999 (fax)

MEMORANDUM

To:

Superintendent, Principal, and Athletic Director

Middlesboro High School

From:

Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

Date:

May 7, 2004

Subject.

2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, <u>The 2003-2004 Title IX Annual Report Forms Checklist</u>. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner

Larry Boucher, Executive Assistant Commissioner

DATE: May 7, 2004

RE: 2004 Title IX Forms Submission

School Middlesboro High	n School	Reviewed by	Gary W. Lawson

The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner:

1	GE 19 (Annual Verification)	1	T-36 (Budget Expenses)
	T-1 (Summary Program Chart 1)	1	T-41 (Checklist – Overall Interscholastic Program)
1	T-2 (Summary Program Chart 2)	1	T-60 (Corrective Action Plan)
V	T-3 (Summary Program Chart 3)	✓	T-63 (Interscholastic Survey Results))
V	T-4 (Summary Program Chart 4)	✓	T-68 (Five Year Summary)
	T-35 (Budget Expenses)		

II. Status

11.	Otatus	
A.		2003 – 2004 Forms are satisfactory and no further information or action is necessary at this time.
В.	1	Errors have been noted with respect to the following forms: Form T-1; Number of participants on Form T-1 does not match Forms T-2 and T-4. A corrected copy of this form has been returned to you for placement in your permanent Title IX file to ensure proper submission in the future.
C.		The following forms were omitted and must be submitted by school representatives:
D.	V	Other Recommendation and Comments: Please note calculation errors listed above. According to data provided, the school is currently spending approximately \$125 more per male athlete than per female athlete. This situation should be monitored by the Gender Equity Review Committee, as well as by school administrators. Future Corrective Action Plans should show a movement toward equity in this area. It is recommended that students be placed on the Gender Equity Review Committee, and that they be active members of the Committee.

2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	269	50.2	(84) 110	B8 30 44
Row 2	BOYS	267	49.8	(137) 136	(62 %) 55,
Row 3	Totals	536	100%	(22) 246	100%

Instructions:

*Number of 8th grade students & below used in Column 3 and Column 4 calculations if applicable:

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
 Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: John Medwell Date: 4/14/04



2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2004 along with other required forms)

PR 15 2004 The Middlesboro High School, Middlesboro, Kentucky
(Name of High School) (City) certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the
facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)
I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)
Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)
Name, Address Phone Title Kenny Roal L 1.0. Box 6 Middlesboro Ky (606) 242-8828 AD. Football Cos Debbe Gleen 320 Englewicol Rd. Middlesboro Ky (606) 248-7726 Girly Bosketball Bill Jones 1.0. Box 627 Middlesboro Ky (606) 248-3844 Roy's 2 Girls Track Box Browning 1805 cara Lane Middlesboro (606) 248-2262 Chemistry Teacher Charleen sealhoist 1800 Overton Dr. Tazewell Tw 423-626-5811 Chemistry Teacher Teff Mike Chester Ave. Middlesboro (606) 248-8368 Special Ed Teacher Cher. Mors 596 18 mwood Dr. Middlesboro (606) 248-4942 Teacher
Scheduled a minimum of three meetings during the 2003-2004 school year on the following dates:
Aug. 12 2003
Dec. 10, 2003
March 9, 2003
Designated the following person(s) as the Title IX coordinator for the school:
Name Title P.O. Box 6 Middlesboro, Ky. 40965 Phone (606) 272-9
Name Title Address Phone (LOG) 2-12-2
School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.
In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.
July hules 4/14 2004
Principal's Signature Date
Com Colon Kamin Bourling
Superintendent Signature School Board Chairpersons' Signature (Send original copy to KHSAA - Maintain duplicate in Title IX school folder)
- Total and a ship and a state of the state

2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	. 7	69	み	<i>25</i>	
	Row 2	j.v.:	. 5	41	2	20	e Torre Bernstein in der Grant Germanner in der
	Row 3	frosh:	0	0	0	Ó	
	Row 4	total:	A	110	4	45	40,9
BOYS	Row 5	varsity:	8	91		18	
	Row 6	j.v.:	5	45		18	
	Row 7	frosh:	0	_0	0	0	
	Row 8	total:	13	136_	2	36	26.4

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature:

Date: 7

2003-2004 <u>ACCOMMODATION OF INTERESTS AND ABILITIES</u> <u>SUMMARY PROGRAM CHART 3</u>

Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS	BOYS
:	(Yes / No)	(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	Nο	NO
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	NO	NO
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	Yes	NO
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	NO	NO
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	NO	NO
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	yes	MO

Principal's Signature: chelled	Date: _	4/14/04

2003-2004 <u>ACCOMODATION OF INTERESTS AND ABILITIES</u> SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
	Team	Number of Teams	Number of	Percentage of
Girls	Levels	Currently Offered	Participants	Participants at Each Level
Row 1	varsity:	1	69	62.7
Row 2	j.v.:	5	41	37.3
Row 3	frosh:	0	0	6
Row 4	total:		110	100%
Boys				
Row 5	varsity:	8	91	66.9
Row 6	j.v.:	5	45	33.1
Row 7	frosh:	0	0	0
Row 8	total:		136	100%;

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature:_	John !	Chilwell	Date:	4//4/09	•
	-		/	7 $^{\prime}$ $^{\prime}$	
	v	10 1 5 1 5 1	477 . 1		

Copyright 1999, Good Sports, Inc., Title IX and Gender Equity Specialists. All rights reserved.

KHSAA Form T35 REV. 8/03

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2003-2004

TO INCLUDE BOOSTER CLUB FUNDING

	equipm [dns	equipment and supplies	travel	vel	awards	rds	coaches' salaries (to include supplemental and extended	salaries clude ntal and	facilities improvements	ities ements	publications (if sport-specific)	ions (if ecific)
							employment)	ment)			,	ļ
	В	E	В	E	В	E	В	E	В	1	B	3
G basketball	2,500.	2,500, 6,804, 5,300.	6,300 °	8"HO'E	150.6	W. S.	4.1181.2	8,181,72	0	1,373.93	0	0
B basketball	3,500."	4.968.0	3,500." 4,968,012,500." 1,339.50	1,339.50	150.00	50.0	4591.92	9,591.93	0	12739		0
G softball	2,500,"		3,089. × 2,500. 1,749.90	3,749,90	150.0		3,112,4	3112.2	0	14, 40°	, ©	0
B baseball	2500.00		345875 3, 500°	2,456.10	150.00	100.	J. 481, 4	3,481.4	0	11, 361.1		0
G cross country	506."	0	1,000.00	353.	150.0	0	956.83	956,83	0	0	0	0
B cross country	500.00	0	1,000		150.	0	956.83	926,83	0	0	0	0
G golf												
B golf	500,"	175,70	1,500.	343,37	18th.	0	954.15	954,15	0	Q	0	
G soccer	500.		12,500.00	344, 20	150.00	100°	C.	388 4 2 388 d	0	0	0	0
B soccer	500."		735, 35 2, 500, 718.	118, 20	150.0	110.01	2,388. d	3,588. O	0	0	0	
G swimming				A CONTRACTOR OF THE CONTRACTOR								
B swimming												

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. 3. Booster Club Funding/Contributions must be included in the expenditures total.

3. Doubster Citto runnung/Contributions must be included in the experiontaries total. [3], [4], [4] which for boys [6]. A Indicate percentage of total expenditures for each gender: Total Expenditures \$ 132, 943.

% for girls 34

Principal's Signature: Copyright 1999, Good Sports, Irle-TX and Gender Equity Specialists. All rights reserved.

KHSAA Form T36 REV, 8/03

2003-2004

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING publications (if sport-specific) \simeq Θ improvements \Box 0 0 facilities 0 0 Μ 10,455.47 8 supplemental and coaches' salaries J 885 employment) **[** (to include extended 2388.00 58% E 1 22 9 Co Co 3 awards 150.00 150,8 Ĵ α 150. B 12 12.832.94, 1,0032 490° 20 501.20 1,003 国 travel 2,000° 18.3,000. 7,000° 080 α 3 equipment and 闰 0 101 supplies 14,000 500. 8 \mathfrak{A} 500 18 8 G (list sport) G (list sport) B (list sport) Teams G volleyball **B** wrestling B (football) G tennis B tennis G track B track

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

132,943,94 4. Indicate percentage of total expenditures for each gender. Total Expenditures \$_

Principal's Signature:

Copyright 1999, Good Sports, Inc., Title X and Gender Equity Specialists. All rights reserved.

Date:

K

% for girls

% for boys

2003-2004 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 8/03

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	(Respond based	ADVANTAGE TO on Internal Evalua appropriate colum	tion by checking
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities			
BENEFITS	er en		
Equipment and Supplies			~
Scheduling of Games and Practice Time			
Travel and Per Diem Allowances			V
Coaching			
Locker Rooms, Practice			
and Competitive Facilities			<i>V</i>
Medical and Training Facilities			
and Services			
Publicity			
Support Services			
Athletic Scholarships			2
Tutoring			V
Housing and Dining Facilities and Services			V
Recruitment of Student Athletes			V

Principal's Signature: / Syn (Moderally	Date:	9//4/04	

KHSAA Form T60 Rev. 8/03

SCHOOL NAME

CORRECTIVE ACTION PLAN 2003-2004 TITLE IX

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

,		N		 · · · · · · · · · · · · · · · · · · ·	 		
TIME TABLE FOR CORRECTIVE ACTION	Will play fall 3004	construction was started till 3008	2007 JA			-	tive action explanation is needed.
					<u></u>	<u> </u>	correc
SUGGESTED CHANGE	Will stat	Soccel field on Compus	vainted a fixed				For all areas currently identified as items for correction, an intended corrective action explanation is needed. THIS FORM SHALL BE TYPED.
ITEM FOR CORRECTION	Start Girls Gelt)0.00C	Loc/Cel Rooms				For all areas currently ic

Principal's Signatufe:

Copyright 1999, Good Sports, Inc. Title IX and Gender Equity Specialists. All rights reserved.



2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY

	Summary of Student Responses
School Name	Middlesboro
School Enrollment	536
Date	3-4-04
Completed By	Kenny Roxik
Instructions: 1. Summarize	the Student Athletics Interest Surveys Form T-61 by listing the total number
2. Under the C students wh3. Please sign KHSAA by	on the line next to each sport. Other Category please provide a listing of the sports as well as the number of o are interested in participating. and date the Summary Form (T-63) and mail the Summary Form only to the April 15, 2004. Do not mail the student surveys (Form T-61). However, these lid be maintained in your files in the event they are requested subsequently.
400 Total Re 9-11 Grades S	
	urvey Administered? <u>Advises - Advises Classes</u> n all English classes, or all home rooms, or advisee/advisor?)
27 19 57 18 21 31 29 32	tal Number of Participation Responses) Cross Country (Girls) Cross Country (Boys) Field Hockey (Girls) Football (Boys) Golf (Girls) Golf (Boys) Soccer (Girls) Soccer (Boys) -Volleyball (Girls) Volleyball (Boys)
Winter Sport (List'	Total Number of Participation Responses)

Winter Spor

ŧί	LIST	Lotal Number of Farticipation Response
	25	Basketball (Girls)
	41	Basketball (Boys)
		Gymnastics (Girls)
		Indoor Track (Girls)
		Indoor Track (Boys)
		Swimming & Diving (Girls)
	· ·	Swimming & Diving (Boys)

Summary Page No. 1

Spring Sport (List Total Number of 15 Baseball (Boys Fast Pitch Soft Slow Pitch Soft Tennis (Girls) 15 Tennis (Boys) 18 Track (Girls) 27 Track (Boys)	s) ball (Girls) ftball (Girls)
Other Sports (From Student Surve	y T-61 Question 10)
Name of Sport	Number of Students Interested In Participating
None	1 articipating
Number of Students who participa (From Student Survey T-61 Quest	ate in Intramural Sports. tion 5)
Sport 1	Number
None	
	and the state of t
List Intramural Sports students ar (From Student Survey T-61 Ques	e interested in adding: tion 6)
Chart	Number
Sport Baskethall	<u>5/</u>
Flag Footsell.	30
Billiards	11
ping pong	

Wrestling (Boys)

Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Sport Bowling Archery	Number 3	
Reasons for not participating in int (From Survey Question 8)	erscholastic athletics.	-
Response	Number	
I don't have t The practice The sport I li It's too exper	schedules and game times are inconvenient te isn't offered	
Student Suggestions to encourage part Plactice	cipation Justing school like the band redit for participation	-
Principal's Signature	Lucy /04 Bate	_
(2	