Kentucky High School Athletic Association

2280 Executive Drive * Lexington, KY 40505 * www.khsaa.org * (859)299-5472 (859)293-5999 (fax)

MEMORANDUM

To:

Superintendent, Principal, and Athletic Director

Owen County High School

From:

Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

Date:

June 4, 2004

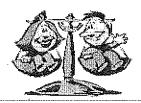
Subject:

2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, <u>The 2003-2004 Title IX Annual Report Forms Checklist</u>. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

DATE: June 4, 2004

RE: 2004 Title IX Forms Submission

School	Owen County High School	Reviewed by	Phyllis Catlett
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The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner:

V	GE 19 (Annual Verification)	✓	T-36 (Budget Expenses)
1	T-1 (Summary Program Chart 1)	1	T-41 (Checklist - Overall Interscholastic Program)
✓	T-2 (Summary Program Chart 2)	1	T-60 (Corrective Action Plan)
_	T-3 (Summary Program Chart 3)	✓	T-63 (Interscholastic Survey Results))
V	T-4 (Summary Program Chart 4)	√	T-68 (Five Year Summary)
4	T-35 (Budget Expenses)		

II.	Status	
A.	*	2003 – 2004 Forms are satisfactory and no further information or action is necessary at this time.
В.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.	•	Other Recommendation and Comments: The Gender Equity Review Committee should review expenditures for the boys' and girls' programs. According to the data submitted, \$140 per athlete more is being spent on the boys' program than on the girls'. The number of surveys given was omitted from the information submitted; therefore, the auditor is unable to determine the percentage of student participation. It appears that there is significant interest in girls' volleyball.

2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2004 along with other required forms)

The Owen County High School, Owenton, Kentucky

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (all boxes must be checked)

✓ Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone		Title
Gran Mefford	1405 Inverness Road, Perry Park KY 40363		502-484-2121	Athletic Director
Beth Johnson	2340 Highway 22 East, Owenton KY 40359	1	502-484-0309	Principal
Delmas Castle	225 Davis Lake Road, Owenton KY 40359		502-484-2335	Girls' BKB Coach
David Wainscott	2140 Hwy 227 N, Worthville KY 41098		502-463-2292	Girls' FP SB Coach
Greg Ulasiewicz	2060 Hwy 22 E, Owenton KY 40359		502-750-3316	Football Coach
Terry Patterson	Owen County BOE, Owenton, KY 40359		502484-3934	School Board
Robert Osborne	412 W Seminary Street, Owenton KY 4035)	502-484-3033	Baseball Coach
Susan Traylor	415 Green Acres Drive, Owenton, KY 4035	59	502-484-5565	Cheerleading
Brooke Traylor	415 Green Acres Drive, Owenton KY 4109	98	502-484-5565	Student

✓ Scheduled a minimum of three meetings during the 2003-2004 school year on the following dates:

Thursday, August 7, 2003 Wednesday, November 19, 2003 Friday, February 13, 2004 Thursday, March 11, 2004

✓ Designated the following person(s) as the Title IX coordinator for the school/district:

Gran Mefford	Certified Athletic Administrator	1405 Inverness Road, Perry Park KY	502-484-2121
Name	Title	Address	Phone

- ✓ School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.
- ✓ In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

rincipal's Signature

Superintendent's Signature

April 8, 2004

School Board Chairperson's Signature

(Send original copy to KHSAA – Maintain duplicate in Title IX school folder)

Participation opportunities Test One

		(Column 1)	(Column 2)	(Column3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	250	46.1%	138	42.5%
Row 2	BOYS	292	53.9%	187	57.5%
Row 3	Totals	542	100%	325	100%

Instructions:

*Number of 8th grade students & below used in Column 4 calculations if applicable: 49

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- 3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by Row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the term prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads). Calculate the same way for boys and girls. *In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
 Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Date: April 08, 2004

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program	, , , , , , , , , , , , , , , , , , ,		Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	6	71	1	10	
	Row 2	j.v.:	3	44	0	0	
	Row 3	frosh:	2	23	0	13	
	Row 4	total:	11	138	1	23	16,6%
BOYS	Row 5	varsity:	7	116	1	12	
	Row 6	j.v.:	3	58	0	0	
	Row 7	frosh:	1	13	0	0	
	Row 8	total:	11	187	1	12	6.4%

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5,6, 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. NOTE: The totals in Row 4 for girls and Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time, e.g. Girls' junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, 7 into Row 8
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note:	If the	percenta	age of c	curren	t partic	ipants	s added	in the la	st five ye	ears is 25%	or greater	, compliance	e with test	two may
be pos	sible.	If less t	he 25%	, then	compl	liance	with te	st three s	should be	e analyzed.	CAUTIO	<u>N</u> : 25% is <u>r</u>	<u>iot</u> a forma	al
compl	iance	standard	/	N	1 d.	\								

Date: April 8, 2004

Principal's Signature: ______

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Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

		GIRLS		BOYS
		(Yes / No)	4.0	(Yes / No)
1.	For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No		No
2.	For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No	140	No
3.	For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team with the interscholastic survey.	No		No
4.	For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity or freshman team that is not currently offered?	No		No
5.	For a sport currently offered at the junior varsity or freshman level, is there sufficient interest to form a varsity team not currently offered?	No		No
6.	If you answered YES to question (1), (2), (3), or (4) or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition.	No		No

Principal's Signature: Date: April 08, 2004

Levels Of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	6	71	51.4%
Row 2	j.v.:	3	44	31.9%
Row 3	frosh:	2	23	16.7%
Row 4	total:	11	138	100%
Boys				
Row 5	varsity	7	116	62.0%
Row 6	j.v.:	3	58	31.0%
Row 7		1	13	7.0%
Row 8		11	187	100%

- 1) Copy the number entered on Form T1, Row 1, Column 3 and place on Row 1, Column 1 of this form
- 2) Copy the number entered on Form T1, Row 2, Column 3 and place on Row 1, Column 2 of this form.
- 3) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Row #2, 5, 8) and place in the proper boxes in Columns 1 and 2.
- 4) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #3, 6, 9) and place in the proper boxes in Columns 1 and 2.
- 5) Calculate the percentage of female and male participants at each level. (Rows #4, 7, 10)
 - Divide Row 3, Column 1 by Row 1, Column 1, and place the percentage in Row 4, Column 1.
 - Divide Row 3, Column 2 by Row 1, Column 2, and place the percentage in Row 4, Column 2.
 - Divide Row 6, Column 1 by Row 1, Column 1, and place the percentage in Row 7, Column 1.
 - Divide Row 6, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
 - Divide Row 9, Column 1 by Row 1, Column 1, and place the percentage in Row 10, Column 1.
 - Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 10, Column 2.

Principal's Signature: Date: April 8, 2004

2003-04

BUDGETED AND ACTUAL EXPENDITURES- PROGRAM COMPARISON CHART TO INCLUDE BOOSTER CLUB FUNDING

	equipment and supplies	nd supplies	travel	vel	awards	rds	coaches salaries	salaries	facilites	ites	publications	ations
									improvement	ement		
	m	ш	Ф	m	ω	Ш	æ	ш	æ	ш	В	ш
G basketball	0006	6711	0	0	300	360	10,601	10,601	500	0	300	200
B basketball	0006	6784	0	0	300	285	10,601	10,601	500	0	300	200
G softball	4000	3771	0	285	300	225	3186	3186	1000	1967	100	0
B baseball	4000	5147	0	0	300	382	3186	3186	2000	4805	100	0
G cross country	0	0	0	0	100	0	999	999	0	0	0	0
B cross county	0	0	0	0	100	0	999	999	0	0	0	0
G golf	500	629	0	O	100	75	1159	1159	0	0	0	0
B golf	500	774	0	0	100	86	1159	1159	0	0	0	0
G soccer	4000	4265	0	0	300	362	3186	3186	200	166	0	0
B soccer	4000	6350	0	0	300	179	3186	3186	200	288	0	0
G swimming		·										:
B swimming										·		
1												

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire

year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

4. Indicate percentage of total expenditures for each gender: Total Expenditures \$114,584 % for boys 67 % for girls 33%

Principal's Signature:

7 __ Date: April 8, 2004

2003-04

BUDGETED AND ACTUAL EXPENDITURES- PROGRAM COMPARISON CHART TO INCLUDE BOOSTER CLUB FUNDING

)									
	equipment and supplies	nd supplies	travel	<u> </u>	awards	spi	coaches salaries	salaries	facilites	ites	publications	tions
									improvement	ement		
	B	Ħ	В	В	В	E	æ	Ш	B	Ш	Ø	ш
G track												
B track												
G tennis												
B tennis												
G volleybali						:						
B wrestling												
G (list sport)												
B football	10,000	9417	500	336	200	1120	1120 12, 744	12, 744	2000	8040	2000	1031
G (list sport)												
B (list sport)												

^{1.} Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

- 2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
- 3. Booster Club Funding/Contributions must be included in the expenditures total.
- 4. Indicate percentage of total expenditures for each gender: Total Expenditures \$114,584 % for boys 67% for girls 33%

Principal's Signature: LON U

ナウン Date: April 8, 2004

2003-2004 KHSAA TITLE IX ATHLETICS AUDIT

<u>Checklist - Overall Interscholastic Athletics Program</u>

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
OPPORTUNITIES	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Accommodation of Interest and Abilities			✓
BENEFITS	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Equipment and Supplies			✓
Scheduling of Games and Practice Time			✓
Travel and Per Diem Allowances			✓
Coaching			.*
Locker Rooms, Practice and Competitive Facilities			√
Medical and Training Facilities and Services			✓
Publicity			✓
Support Services			✓
Athletic Scholarships			✓
Tutoring	7		√
Housing and Dining Facilities and Services			~
Recruitment of Student Athletes			4

Principal's Signature:

___Date: April 8, 2004

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SCHOOL NAME

Owen County High School

2003-2004 TITLE IX CORRECTIVE ACTION PLAN

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Baseball field has lights, softball field is better but has no lights. We will continue to look at this situation.	Add lights on the softball field. Working with the county judge on this project.	*2005 or 06 season-for girls fast-pitch softball Went to BOE all with a lighting plan for softball. We added a girls' freshman softball team last year due to the number of girls wanting to play.
We need a soccer complex on campus with game field and practice fields.	Complete field project.	The new school has very adequate facilities for both boys and girls except for athletic fields Complete field project by 2006. Too much use on football field-can not schedule what is necessary.
Prime-time game scheduling.	Make sure girls' basketball has an equal or greater number of prime time games as defined by the KHSAA.	2004-05 season.
A STATE OF THE STA		

Principal's Signature

Date: April 8, 2004



2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY Summary Of Student Responses

School Name:

Owen County High School

School Enrollment:

542

Date:

April 8, 2004

Completed By:

Gran Mefford, Bob Osborne

Instructions:

- 1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
- 2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
- 3. Please sign and date the Summary Form (T-63) and mail the <u>Summary Form only</u> to the KHSAA by April 15, 2002. Do not mail the student surveys (Form T-61). However, these forms should be maintained in your files in the event they are requested subsequently.

Number of Surveys

359

Total Returned

9-11

Grades Surveyed

How Was The Survey Administered? Done through our Advisor/Advisee Program

Fall Sports (List Total Number of Participation Responses)

7	_ Cross Country (Girls)
12	Cross Country (Boys)
3	Field Hockey (Girls)
55	Football (Boys)
10	_ Golf (Girls)
13	Golf (Boys)
14	Soccer (Girls)
24	Soccer (Boys)
49	Volleyball (Girls) 🗸
17	Volleyball (Boys

Winter Sport (List Total Number of Participation Responses)

31_	Basketball (Girls)
40_	Basketball (Boys)
13_	Gymnastics (Girls)
10	Indoor Track (Girls)
10	Indoor Track (Boys)
40	Swimming & Diving (Girls)
13	Swimming & Diving (Boys)
25	Wrestling (Boys)

Spring Sport (List Total Number of Partice 30 Baseball (Boys) 33 Fast Pitch Softbal 12 Slow Pitch Softbal 24 Tennis (Girls) 15 Tennis (Boys	l (Girls) ll (Girls)
<u>18</u> Track (Girls) <u>15</u> Track (Boys)	
Other Sports (From Student Survey T-61	Question 10)
Name of Sport	Number of Students Interested in Participating
Judo Swimming Tennis Cheerleading	12 6 9 3
Number of Students who participated in I (From Student Survey T-61 Question 5)	ntramural Sports.
Sport	Number
Basketball	
List Intramural Sports students are interes (From Student Survey T-61 Question 6)	sted in adding:

Sport	Number
Basketball	15
Wrestling	10
Volleyball	10
Softball	10
Tennis	3

Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Sport	<u>Number</u>
Baseball	12
Soccer	14
Basketball	11
Volleyball	9
Football	10

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

Response	Number
<u>12</u>	prefer other activities such as band, chorus, etc.
<u>46</u>	don't have time
11′	The practice schedules and game times are inconvenient
<u>11</u>	The sport I like isn't offered
<u>16</u>	it's too expensive
3 I p	refer to participate in club or intramural sports
<u>27</u>	Working
12	Other

Student Suggestions to encourage participation

et more sports student like to play.	
ix it so students can work and play.	

Principal's Signature

April 8, 2004

Date