



# Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

## MEMORANDUM

To: Superintendent, Principal, and Athletic Director  
Powell County High School

From: Brigid L. DeVries, Commissioner  
Larry Boucher, Assistant Commissioner *LB*

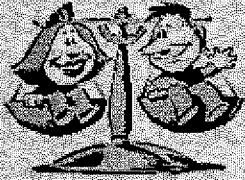
Date: June 15, 2004

Subject: 2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, The 2003-2004 Title IX Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



## MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner  
Larry Boucher, Assistant Commissioner

DATE: June 15, 2004

RE: 2004 Title IX Forms Submission

School	Powell County High School	Reviewed by	Gary W. Lawson
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The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	✓	T-36 (Budget Expenses)
✓	T-1 (Summary Program Chart 1)	✓	T-41 (Checklist - Overall Interscholastic Program)
✓	T-2 (Summary Program Chart 2)	✓	T-60 (Corrective Action Plan)
✓	T-3 (Summary Program Chart 3)	✓	T-63 (Interscholastic Survey Results)
✓	T-4 (Summary Program Chart 4)	✓	T-68 (Five Year Summary)
✓	T-35 (Budget Expenses)		

II. Status

A	✓	2003 - 2004 Forms are satisfactory and no further information or action is necessary at this time.
B		Errors have been noted with respect to the following forms:
C		The following forms were omitted and must be submitted by school representatives:
D	✓	<p>Other Recommendation and Comments:</p> <ul style="list-style-type: none"> <li>▪ All calculations appear to be correct.</li> <li>▪ According to data and responses submitted, the school is currently meeting the standards established in Test # 2 and Test # 3 for Participation Opportunities.</li> <li>▪ Your responses on Test # 3 do not appear to take into account information from your Student Survey. You need to take note of the indicated interest in girls' soccer and girls' tennis. If these interests have not been pursued by school personnel, the requirements of Test # 3 have not been met.</li> <li>▪ Your data also indicated that you only received a return rate of 50% on the Student Survey. This is <u>not</u> a high enough percentage to support accurate responses on Form T-3.</li> <li>▪ Another area of concern is your athletic expenditures. The data provided indicates that you are currently spending approximately \$106 more <u>per male athlete</u> than <u>per female athlete</u>. This situation should be <u>closely monitored</u> by the school administration as well as the Gender Equity Review Committee.</li> <li>▪ It is recommended that students be placed on the Gender Equity Review Committee, and that they be active members of the Committee.</li> </ul>





**ACCOMMODATION OF INTERESTS AND ABILITIES  
SUMMARY PROGRAM CHART 1**

**Participation Opportunities Test One**

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	362	50.7%	124	37.6%
Row 2	BOYS	352	49.3%	206	62.4%
Row 3	Totals	714	100%	330	100%

Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations if applicable: \_\_\_\_\_

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the **first date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. \* In addition, should 8<sup>th</sup> grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8<sup>th</sup> grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**ACCOMMODATION OF INTERESTS AND ABILITIES  
SUMMARY PROGRAM CHART 2**

**Participation Opportunities Test Two**

		Column 1	Column 2	Column 3	Column 4	Column 5	
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years	
<b>GIRLS</b>	Row 1	varsity:	6	68	1 VB	21	
	Row 2	j.v.:	6	42	1 VB	12	
	Row 3	frosh:	1	14	1 Fr. BK-b	14	
	Row 4	total:	13	124	3	47	37.9%
<b>BOYS</b>	Row 5	varsity:	6	115	0	0	
	Row 6	j.v.:	6	67	0	0	
	Row 7	frosh:	2	24	0	0	
	Row 8	total:	14	206	0	0	0%

- For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**2003-2004**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 3**

**Participation Opportunities Test Three**

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	no		no
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	no		no
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	no		no
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	no		no
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	no		no
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	NA		NA

Principal's Signature: \_\_\_\_\_



Date: \_\_\_\_\_

4/17/04

**2003-2004**  
**ACCOMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 4**

**Levels of Competition Test One**

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	6	68	54.8%
Row 2	j.v.:	6	42	33.9%
Row 3	frosh:	1	14	11.3%
Row 4	total:		124	100%
Boys				
Row 5	varsity:	6	115	55.8%
Row 6	j.v.:	6	67	32.5%
Row 7	frosh:	2	24	11.7%
Row 8	total:		206	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.  
For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
 For boys' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
  - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
  - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**2003-2004  
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART  
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball	5000	8864.48	600	600	300	300	5700	5928	2000	2000	NA	NA
B basketball	5000	10416.93	600	640	300	300	5700	5914	2000	2000	"	"
G softball	2000	3190.02	480	520	200	200	2200	2332	lights Dugout	Incomplete	"	"
B baseball	2000	6271.67	480	520	200	200	2200	2332	2000	2000	"	"
G cross country	500	931.93	240	280	200	200	800	800	0	0	"	"
B cross country	500	931.93	240	280	200	200	800	800	0	0	"	"
G golf	1000	1754.70	280	200	200	200	800	800	0	0	"	"
B golf	1000	2402.64	280	200	200	200	800	800	0	0	"	"
G soccer	NA											NA
B soccer	NA											NA
G swimming	NA											NA
B swimming	NA											NA

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ \_\_\_\_\_ % for boys \_\_\_\_\_ % for girls \_\_\_\_\_

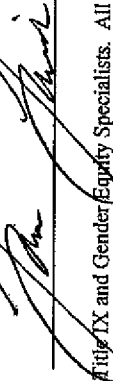
Principal's Signature: \_\_\_\_\_ Date: 4/17/04



**2003-2004**  
**BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2**  
**TO INCLUDE BOOSTER CLUB FUNDING**

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track	1000	1658.16	280	320	200	200	1200	1272	1000	1000	NA	NA
B track	1000	1658.16	280	320	200	200	1200	1272	1000	1000	NA	NA
G tennis	NA											NA
B tennis	NA											NA
G volleyball	1000	1308.75	400	400	200	200	800	816	0	0	NA	NA
B wrestling	NA											NA
G (list sport)	NA											NA
B (football)	9000	24544.44	480	480	300	300	5700	5700	1000	1000	NA	NA
G (list sport)	NA											NA
B (list sport)	NA											NA

- Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.
- "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
- Booster Club Funding/Contributions must be included in the expenditures total.
- Indicate percentage of total expenditures for each gender: Total Expenditures \$ 60,413,43 % for boys 76 % for girls 24 %

Principal's Signature:  Date: 4/14/04

**2003-2004 KHSAA TITLE IX ATHLETICS AUDIT**

KHSAA  
Form T41  
Rev. 8/03

**Checklist - Overall Interscholastic Athletics Program**

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
<b>OPPORTUNITIES</b>			
Accommodation of Interest and Abilities			✓
<b>BENEFITS</b>			
Equipment and Supplies			✓
Scheduling of Games and Practice Time			✓
Travel and Per Diem Allowances			✓
Coaching			✓
Locker Rooms, Practice and Competitive Facilities			✓
Medical and Training Facilities and Services			✓
Publicity			✓
Support Services			✓
Athletic Scholarships			NA
Tutoring			NA
Housing and Dining Facilities and Services			NA
Recruitment of Student Athletes			NA

Principal's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

4/14/04

SCHOOL NAME  
Powell Co. H.S.

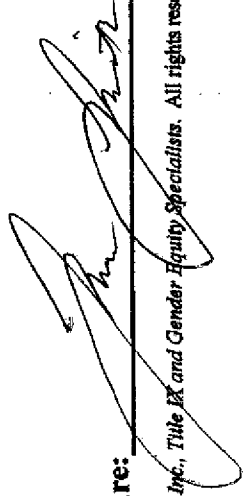
2003-2004  
TITLE IX

CORRECTIVE ACTION PLAN

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Softball Area	Fence, Lights & Dugouts/Concession	Fence completed 2002, Dugouts and Lights are on the table to complete as early as possible - target date set for 2004 and 2005. If funds allow both may be complete together or in stages
Storage	All programs increase storage areas	2003 completed storage areas in the gym and outside storage buildings were purchased Softball facility will help even more once we have building
Wt. Room	Post schedule for teams	We have added a new wt. Room at gym (2003) to be used by all sports as well as field house. Coaches are to workout scheduling of wt. Room.
Prime Time Schedule for girls during basketball season	Schedule more games on Friday and Sat. night for the girls	2003, 2004 improving on the number of prime time games played. 8 this year - 33%. Our conference has set some dates to help with this and our district tournament finals were played on Friday night this year.
Cheerleading	To provide equal level of support for boys and girls basketball teams	We are attempting different ways of accomplishing this. Last year 2003 it hurt our cheerleading program (Low number). We will discuss ways to give equal support without hurting our cheerleading program.
Uniform replacement	Rotation plan for all sports	We have started a banner project (2002) to help in this matter. Coaches are to work within budget and fundraise to help support uniform cost.

For all areas currently identified as items for correction, an intended corrective action explanation is needed.  
THIS FORM SHALL BE TYPED.

Principal's Signature: 

Date: 4/14/04

## 2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY

### Summary of Student Responses

<b>School Name</b>	Powell County High School
<b>School Enrollment</b>	714 on 4-13-04
<b>Date</b>	4-13-04
<b>Completed By</b>	Ann Bishop

**Instructions:**

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

590 Number of Surveys

300 Total Returned (*A minimum of 80% return is expected*)

9-11 Grades Surveyed

How Was The Survey Administered? Home Room

(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

**Fall Sports (List Total Number of Participation Responses)**

5 Cross Country (Girls)  
9 Cross Country (Boys)  
9 Field Hockey (Girls)  
75 Football (Boys)  
5 Golf (Girls)  
27 Golf (Boys)  
36 Soccer (Girls)  
29 Soccer (Boys)  
60 Volleyball (Girls)  
13 Volleyball (Boys)

**Winter Sport (List Total Number of Participation Responses)**

21 Basketball (Girls)  
65 Basketball (Boys)  
25 Gymnastics (Girls)  
13 Indoor Track (Girls)  
11 Indoor Track (Boys)  
46 Swimming & Diving (Girls)  
16 Swimming & Diving (Boys)

Spring Sport (List Total Number of Participation Responses)

- 62 Baseball (Boys)
- 21 Fast Pitch Softball (Girls)
- 11 Slow Pitch Softball (Girls)
- 34 Tennis (Girls)
- 18 Tennis (Boys)
- 9 Track (Girls)
- 32 Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
<u>Cheerleading</u>	<u>12</u>
<u>Hockey</u>	<u>11</u>
<u>Boxing</u>	<u>9</u>
<u>Lacross</u>	<u>3</u>
<u>Diving /Swimming</u>	<u>5</u>
<u>Dance Team</u>	<u>14</u>
<u>Archery</u>	<u>7</u>
<u>Gymnastics</u>	<u>13</u>

Number of Students who participate in Intramural Sports.  
(From Student Survey T-61 Question 5)

<u>Sport</u>	<u>Number</u>
<u>NA</u>	

List Intramural Sports students are interested in adding:  
(From Student Survey T-61 Question 6)

<u>Sport</u>	<u>Number</u>
<u>Boxing</u>	
<u>Hockey</u>	
<u>Bowling</u>	
<u>Basketball</u>	
<u>Area Football</u>	
<u>Swimming</u>	



Participation in Non-School Sports Activities  
 (From Student Survey T-61 Question 7)

Sport	Number
SWIMMING	
Golf	
Paintball	
Martial Arts	
Kickball	

Reasons for not participating in interscholastic athletics.  
 (From Survey Question 8)

Response	Number
<input checked="" type="checkbox"/> I prefer other activities such as band, chorus, etc.	
<input checked="" type="checkbox"/> I don't have time	
<input type="checkbox"/> The practice schedules and game times are inconvenient	
<input type="checkbox"/> The sport I like isn't offered	
<input type="checkbox"/> It's too expensive	
<input type="checkbox"/> I prefer to participate in club or intramural sports	
<input checked="" type="checkbox"/> Working	
<input type="checkbox"/> Other	

Student Suggestions to encourage participation

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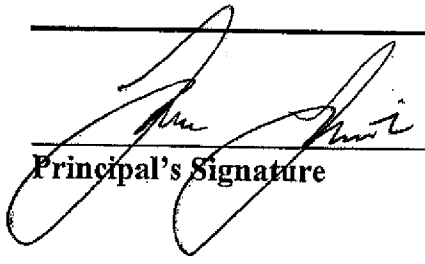
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Principal's Signature

4/14/04

Date