

Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

MEMORANDUM

To:

Superintendent, Principal, and Athletic Director

Sayre High School

From:

Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner,

Date:

June 9, 2004

Subject:

2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, <u>The 2003-2004 Title IX Annual Report Forms Checklist</u>. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

DATE: June 8, 2004

RE: 2004 Title IX Forms Submission

School	Sayre High School	Reviewed by	Fran Edwards

The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	V	T-36 (Budget Expenses)
V	T-1 (Summary Program Chart 1)	1	T-41 (Checklist – Overall Interscholastic Program)
1	T-2 (Summary Program Chart 2)	V	T-60 (Corrective Action Plan)
1	T-3 (Summary Program Chart 3)	✓	T-63 (Interscholastic Survey Results))
V	T-4 (Summary Program Chart 4)	1	T-68 (Five Year Summary)
1	T-35 (Budget Expenses)		

II. Status

A.	V	2003 – 2004 Forms are satisfactory and no further information or action is necessary at
		this time.
B.		Errors have been noted with respect to the following forms:
Ç.		The following forms were omitted and must be submitted by school representatives:
D.	1	Other Recommendation and Comments:
		 The Annual Report was well prepared.

2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

The Sayre	High School	Lex	rington	, Kentucky
(N	ame of High School)		(City)	
ifies to the Kentuck	y High School Athletic Association that t liance with 20 U.S.C. Sections 1681-1688	he following	g is an accurate and true re	epresentation of th
•	ng provisions in accordance with re			-
le IX file, and to ecked)	the best of my knowledge have co	mpleted ti	he following tasks. (Al	li boxes must b
	gender equity committee at the hi	gh school.	(list committee person	nnel and provid
attachment if nece				
Name	Address	Phone	Title	
Barbara Parsons		268-0602	Assistant Head Director	
Bill Hill	167 Spring Run Versailles Kentucky	873-8325	Athletic Director	•
Tim O'Rourke	220 Irvine Road Lexington, Kentucky	268-8478	Principal of Upper S	
Cindy Eason	2220 Dunhill Lexington, Kentucky	299-5128	Physical Education Depa	
	3888 Leestown Road Lexington, Ky se 301 Paynes Depot Road Lexington, Ky	233-3127	Student/ Athlete Student/ Athlete	
Gene Kirk	210 Colchester Versailles, Kentucky	873 - 4442	Assistant Athletic I	· ·
Scheduled a non- November 17, 20 January 9, 2004 April 9, 2004	minimum of three meetings during the	2003-2004	school year on the follo	owing dates:
November 17, 20 January 9, 2004 April 9, 2004 Designated	the following person(s) as the Title IX	Coordinate	or for the school:	
November 17, 20 January 9, 2004 April 9, 2004 Designated	003	Coordinate	or for the school:	
November 17, 20 January 9, 2004 April 9, 2004 Designated Gene Kirk Ass Name School pe	the following person(s) as the Title IX	Coordinate mestone Le Address	or for the school: exington, Kentucky 4050	07 859-254-1361 Phone
November 17, 20 January 9, 2004 April 9, 2004 Designated Gene Kirk Ass Name School pereflected in the Common Superior Common	the following person(s) as the Title IX istant Athletic Director 194 North Lin Title ersonnel are continuing to make period corrective Action Plan. In to the above information, the above the IX records including copies of the seconds.	coordinate mestone Le Address dic review	or for the school: exington, Kentucky 4050 s of the boys and girls	07 859-254-1361 Phone athletics progran

Superintendent Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

KHSAA Form Tl

ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	1100	.547 or 55%	147	55%
Row 2	BOYS	92	.453 or 45%	119	45%
Row 3	Totals	203	100%	266	100%

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1 1 3		191	- 14	11.	76

*Number of 8	^m grade	students	&	below	used	in	Column	3
and Column 4	calcula	tions if						
applicable:	68							

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1).

 Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
 Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2) then it provides a good target within which compliance is likely.

Principal's Signature: ///////////////// Date: All 8, Noy

2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	6	107	0	(118) -11	
	Row 2	j.v.:	4	40	2	(19) +21	10 (10 pt 10
	Row 3	frosh:	0	0	0	(0) 0	A Company of the second
	Row 4	total:	10	147	2	(137) +10	7%
BOYS	Row 5	varsity:	7	100	0	(123) -23	
	Row 6	j.v.:	1	9	-3	(36) -27	
·	Row 7	frosh:	1	10	0	(12) -2	
	Row 8	total:	9	119	-3	(171) -52	-44%

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION:</u> 25% is <u>not</u> a formal compliance standard.

Principal's Signature: Date: April 8, 2009



194 North Limestone Street & Lexington, Kentucky 40507-1121 Telephone (859) 254-1361 ** Fax (859) 231-0508 www.sayreschool.org

Form T - 2 Comments

Schools with small enrollments will go through fluctuations in the number of teams offered each year but Sayre makes every attempt to meet the needs of our student/athletes.

- 1) This year report reflects the loss of JV teams for boys soccer and baseball because of low numbers. We have a larger number of middle school athletes that should re-establish these teams in the future.
- 2) After reviewing Title IX report for the last 5 years the girls programs had their highest numbers of teams and student/athletes this year.

2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS	BOYS
	(Yes/No)	(Yes / No)
For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No	No
For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No ;	No
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	No	No
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	No	No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	No	No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	N/A	N/A

Principal's Signature:	Date: Agril 8, 2104
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2003-2004 ACCOMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
	Team	Number of Teams	Number of	Percentage of
Girls	Levels	Currently Offered	Participants	Participants at Each Level
Row 1	varsity:	6	107	73%
Row 2	javas	4	40	27%
Row 3	frosh:	0	0	0%
Row 4	total:		147	-100%
Boys				
Row 5	varsity:	7	100	84%
Row 6	j.V.	1 .	9	8%
Row 7	frosh:	1.	10	8%
Row 8	total:		119	100%

- Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: JMMH Date: Agul 8 1604

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KHSAA Form T35 REV. 8/03

2003-2004

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART TO INCLUDE BOOSTER CLUB FUNDING

	equipm	equipment and supplies	travel	vel	awards	rds	coaches' salaries (to include supplemental and extended employment)	coaches' salaries (to include iupplemental and extended employment)	facilities improvements	ities ements	publications (if sport-specific)	tions (if pecific)
	В	E	В	Ħ	В	Ħ	В	3	В	E	В	E
G basketball	4932	4932	0	0	443	443	0006	0006	N/A	N/A	N/A	N/A
B basketball	3201	3201	0	0	443	443	0006	0006				
G softball	4412	4412	0	0	133	133	4500	3500				
B baseball	3071	3071	0	0	178	178	4500	4500				
G cross country	N/A											
B cross country	N/A											
G golf	N/A	·										
B golf	2107	2107	0	0	1500	1500	1500	1500				
G soccer	2363	2363	0	0	8700	8700	8700	8700				:
B soccer	494	494	0	0	8700	8700	8700	8200				
G swimming	0	0	0	0	250	250	250	250				
B swimming	0	0	0	0	250	250	250	250				

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

4. Indicate percentage of total expenditures for each gender: Total Expenditures \$_

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% for boys

% for girls

Date: Man.

KHSAA Form T36 REV. 8/03

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING 2003-2004

Teams	equipm	equipment and supplies	(tra	travel	awa	awards	coaches' (to in suppleme exter	coaches' salaries (to include supplemental and extended employment)	facilities improvements	ities ements	publications (il sport-specific)	publications (if sport-specific)
	B	Þ	В	A	B	Ħ	В	· 1	В	E	В	E
G track	0	0	0	0	69	69	500	500	N/A			
B track	0	0	0	0	69	69	200	200	N/A			
G tennis	195	195	0	0	122	122	1000	1000	N/A			
B tennis	659	629	0	0	661	199	1000	1000	N/A			
G volleyball												
B wrestling												
G (list sport)												
B (football)								į				
G (list sport)												
B (list sport)						-		:				

^{1.} Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

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rxpenditures 3	10,775-BOYS 13,035-GIRLS
gender: 10ta	10.775-BOYS
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i tota	
4. Indicate percentage of total expenditures for each gender: total expenditures $3 - 25,010$	
4	

Principal's Signature:

% for girls

55%

% for boys 45%

^{3.} Booster Club Funding/Contributions must be included in the expenditures total.

^{22 910}

2003-2004 KHSAA TITLE IX ATHLETICS AUDIT

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	Respond based	ADVANTAGE TO on Internal Evalus appropriate colur	ation by checking
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES	ne e Talleria (1991) El Talleria (1991)		A STATE OF THE STA
Accommodation of Interest and Abilities			X
BENEFITS	11 THE STATE OF TH		Y
Equipment and Supplies	AND THE PROPERTY OF THE PROPER		X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			Ж.
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X.
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			N/A
Tutoring			N/A
Housing and Dining Facilities and Services			N/A
Recruitment of Student Athletes			N/A
Principal's Signature:		Date: Myl 8	1204

KESAA Form T60 Rev. 8/03

Sayre School

CORRECTIVE ACTION PLAN 2003-2004 TTTE IX

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy

this form as needed. Please attach corrective action plans al	ion plans along with audit forms and submit by April 15, 2004.	12, 2004.
ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Adding another varsity girl's sport	Review student response Review if we can add girl's golf	Spring 2003 Fall 2004
Increase the number of female athletes on established teams	Continue present recruitment	Continuos Process
Update athletic handbook for students and coaches	Review and update	Continuous Process
For all areas currently identified as		items for correction, an intended corrective action explanation is needed. INIS FORM SHALL BE TYPED.

Pincipal's Signature:

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2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses

School Name	Sayre School
School Enrollment	203 in Upper School and 53 8th Graders for total of 256
Date	April 2, 2004
Completed By	Lewis Gene Kirk

Instructions:

- 1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
- 2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
- Please sign and date the Summary Form (T-63) and mail the Summary Form only to the s (Form T-61). However, these are requested subsequently.

Spring Sport (List Total Number of Participation Responses) ___17__ Baseball (Boys) ___12__ Fast Pitch Softball (Girls) ____1__ Slow Pitch Softball (Girls) ____40__ Tennis (Girls) ___18__ Tennis (Boys) ___17__ Track (Girls) ___18__ Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested Participating	In
Indoor Soccer	3	
Paintball	2	
Swim	3	
Motor Sports	2	
Golf Female	5	
Boxing	ç may	
Soccer Boys	3	
Saddlehorse	3	
Horse Polo	3	
Tennis	5	
Hunting	1	
Lacrosse Boys	10	
Cross County	3	
Chess	1	
Spearfishing	1	
Pony Club	. 1	
Water Polo	1	
Gymnastics	3	
Indoor Track	5	
Lacrosse Girls	7	
Frisbee	4	
Basketball	2	
Water Skiing	2	
Nascar	1	
Mountain Board	2	
Shooting	1	
Softball Boys	2	
Billards	1	
Volleyball Girls	5	
Volleyball Boys	2	
Football	23	
Archery	the state of the s	
Dance Team	4	
Wrestling	2	
Speedball	in the same of the	

Number of Students who participate in Intramural Sports. (From Student Survey T-61 Question 5)

Sport Number Savre does not offer intramural sports but Savre did receive some responses. Do you participate in intramural sports? 17 Yes and 64 No List Intramural Sports students are interested in adding: (From Student Survey T-61 Question 6) Sport Number Sayre does not offer intramural sports but Sayre did receive some responses. Which Intramural sports, if any, would you like to see added? Tennis-4 Basketball - 5 Football - 10 Ping Pong - 1 Frisbee - 2 Lacrosse - 9 Cricket - 1 Volleyball - 3 Soccer - 5 Golf - 1 Gymnastics - 1 Baseball - 1 Dance - 1 Horses – 2 Ice Skating – 1 Dodgeball – 1 Boxing – 1 Swim – 1 Softball – 1 Participation in Non-School Sports Activities (From Student Survey T-61 Question 7) Number Do you participate in non-school sport activities? If so which sport? 102 Yes Horses - 9 Tennis - 13 Soccer - 29 Dance - 2 Baseball - 2 Basketball - 8 Football - 1 Fishing - 1 Swim - 10 Lacrosse - 12 Shooting - 1 Cheerleading - 2 Golf - 5 Martial Arts - 1 Boxing - 1 Weight Lifting - 1 Hockey - 2 Polo - 2 Diving - 1 Frisbee - 1 Spear Fishing - 1 Gymnastics - 3 Indoor Soccer - 1 Water Polo - 1 Skateboarding - 1 71 No Reasons for not participating in interscholastic athletics. (From Survey Ouestion 8) Response Number 9 I prefer other activities such as band, chorus, etc. _19__ I don't have time 13 The practice schedules and game times are inconvenient 8 The sport I like isn't offered _l_It's too expensive

5 I prefer to participate in club or intramural sports

__6__ Working 13 Other Have Pep Rallies. Cheerleaders. Exercise. School Clothes. Make it fun. Have lacrosse and wrestling. World class riders – recognize their efforts. No hunt seat for horses. Less practice time. More flexible time for practice. Add lacrosse. Encourage game attendance for students. Coaches who encourage their players. Banquets for all teams. Meetings to clarify sports. Make athletics a bigger priority. Make it fun. Get better coaches. Have harder sport training. Have more information on game data. Pay athletes. Schedules less demanding. Have a football team. More benefits for athletes. Get better players to come to Sayre. More fans at games. PE classes encourage participation. Intramural sports. Do not make sports too long. Encourage school spirit. Do not punish players for missing practices. Dress down day if so many students show up for a game.

Gal 8, MOV

Principal's Signature