# **Kentucky High School Athletic Association**

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

### **MEMORANDUM**

To:

Superintendent, Principal, and Athletic Director

Simon Kenton High School

From:

Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

Date:

June 3, 2004

Subject:

2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, <u>The 2003-2004 Title IX Annual Report Forms Checklist</u>. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



# **MEMORANDUM**

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

DATE: June 3, 2004

RE: 2004 Title IX Forms Submission

School	Simon Kenton High School	Reviewed by	Allen W. Jackson

The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<b>V</b>	GE 19 (Annual Verification)	✓	T-36 (Budget Expenses)
✓	T-1 (Summary Program Chart 1)	1	T-41 (Checklist – Overall Interscholastic Program)
<b>✓</b>	T-2 (Summary Program Chart 2)	<b>√</b>	T-60 (Corrective Action Plan)
<b>V</b>	T-3 (Summary Program Chart 3)	1	T-63 (Interscholastic Survey Results))
✓	T-4 (Summary Program Chart 4)	1	T-68 (Five Year Summary)
<b>√</b>	T-35 (Budget Expenses)		

II. Status

A.	*	2003 – 2004 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.		Other Recommendation and Comments:  It is recommended that students be placed on the Gender Equity Review Committee, and that they be active members of the Committee.  On Form T-3, gymnastics is not a sanctioned sport.  School should have a better rate of return on the Student Survey.



# 2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

Established a gender equattachment if necessary)	uity committ	ee at the high s	chool. (list comm	nittee personnel and
Name	Address	Phone		tle
Richard Culross			Prin	c.pal
Jeff Marksberry				
Brad Cayr		363-416		4D BB Coach
Denise Davenport Sheryl Fisher Julie Clair		368-410	7 1 - 7 (8)	VE / GB coach
Sheryl Fischer	<del></del>	363-410		Coach
Julie Clair		3 43 -4100	V B	Goech
Sept 24, 2003  Dec 8, 2002  March 24, 2004	·	· · ·		
Designated the following	,			
Designated the following	,	///32	Madison P. Ke	859-363-4100
	,	[[]]]	Madison P.ke Address	859-363-4100 Phone

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

### KHSAA Form T1 Rev. 8/03

# 2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

**Participation Opportunities Test One** 

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	625	48.5%	294	43.8%
Row 2	BOYS	664	51.5%	376	56.2%
Row 3	Totals	1289	100%	670	100%

Instructions:	

\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations if applicable: 2/

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. \* In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
  Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:_	Kellon	Date:	4///	4/04
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### KHSAA Form T2 Rev. 8/03

# 2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

# Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	10	184	1	37	
	Row 2	j.v.:	10	86		45	
	Row 3	frosh:	7-	24	1	14	
	Row 4	total:	22	294	3	96	32.6%
BOYS	Row 5	varsity:	10	231	0	0	
	Row 6	j.v.:	10	94	0	0	and the second s
	Row 7	frosh:	2	51	0	$\Diamond$	
	Row 8	total:	22	376	0	O	0

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature:	This	ah	Date: <u>५//५/०५</u>
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# 2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

# **Participation Opportunities Test Three**

# FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS	BOYS
	(Yes / No)	(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No	No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No	No
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	Yes	No
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	Wo	No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	No	No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	No	No

Principal's Signature:	- Pai Can	Date:	4/14/04	

# 2003-2004 ACCOMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 4

# **Levels of Competition Test One**

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	10	184	62.60%
Row 2	j.v.:	/0	86	29.3°/0
Row 3	frosh:	2	24	8.1%
Row 4	total:		294	100%
Boys				
Row 5	varsity:	10	231	61.4%
Row 6	j.v.:	10	94	25%
Row 7	frosh:	2	51	13.6%
Row 8	total:		376	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: 16 6	Date:	4/	14/04
			7

# KHSAA Form T35 REV, 8/03

# <u>2003-2004</u> <u>BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART</u> TO INCLUDE BOOSTER CLUB FUNDING

B swimming	G swimming	B soccer	G soccer	B golf	Ggolf	B cross country	G cross country	B baseball	G softball	B basketball	G basketball		
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90600	90600	3833*	3833**	1,33400	(334.0	1,812.0	1, 312.0	3 8 3300	3,833*	17,08600	17,086	В	coaches' salaries ( to include supplemental and extended employment)
90600	40600	3,833**		1,334.00	1, 23 4 00	1,81200	181200	383300	i	17,086,00	17,08600	E	coaches' salaries ( to include upplemental and extended employment)
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0	0	0	0	G	0	0	0	0	0	0	0	E	facilities improvements
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0	0	0	0	0	O	0	0	0	0	0	0	E	publications (if sport-specific)

<sup>1.</sup> Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

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<sup>2. &</sup>quot;B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

<sup>3.</sup> Booster Club Funding/Contributions must be included in the expenditures total.

# BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING 2003-2004

KHSAA Form T36 REV. 8/03

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0	0	0	56600	56600	1400	0	0	0	302.37	0	G (list sport)
0	0	0	32,604	32,60400	14384	O	1648.70	Ò	17,36500	0	B (football)
O	O	0		3,833**	13634	0	0	Ó	92559	0	G (list sport)
0	a	0	\$837 °°	383300	13634	0	0	0	4,868 00	0	B wrestling
0	0	0		274000	13636	0	30600	0	2571.25	0	G volleyball
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sport-specific)	improvements	improv	(to include pplemental and extended employment)	(to include supplemental and extended employment)					supplies	sup	
publications (if	facilities	facil	coaches' salaries	coaches'	awards	aw	travel	tra	equipment and	equipm	Teams

<sup>2002-2003</sup> ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total. 1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of

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% for boys_
62%
% for girls_
38%

Principal's Signature: \_

# 2003-2004 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 8/03

# **Checklist - Overall Interscholastic Athletics Program**

Areas of Compliance	(Respond based	ADVANTAGE TO on Internal Evalua appropriate colun	tion by checking
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities			/
BENEFITS			
Equipment and Supplies			
Scheduling of Games and Practice Time			
Travel and Per Diem Allowances			
Coaching			
Locker Rooms, Practice			
and Competitive Facilities			
Medical and Training Facilities			
and Services			
Publicity			
Support Services	N/A	N/A	NA
Athletic Scholarships	N/A	N/A	N/A
Tutoring	N/A	N/A	NA
Housing and Dining Facilities and Services	N/A	N/A	N/A
Recruitment of Student Athletes	NA	N/A	N/A

Principal's Signature:	Rh	 Date:	4/24/04	
		 <del></del>	<del></del>	

KHSAA Form T60 Rev. 8/03

# SCHOOL NAME

SIMON KENTON

# 2003-2004 TITLE IX CORRECTIVE ACTION PLAN

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Girl's locker room space @ football/soccer field	Build girl's locker room @ soccer field	Submitted to district as needed improvement as part of our next construction/renovation phase- pending board approval
Press Box- Softball	Build press box at softball field	Construction has begun- posts are in ground-
Softball field playing surface	Continue to modify playing surface, drainage	Additional 1 ton of Turface purchased and spread
Prime-time play	Continue implementation of Friday night girl's basketball games-	2004-05 season will have balanced boy's and girl's home contests
Increase female participation	Continue to have coaches find ways to promote girl's athletic teams. Middle school nights	On-going through seasons and school year
Cheerleader support	Balance out cheerleading support for girl's and boy's teams	2004-05 basketball season
La State and Later Community and the second Co	A Comment of the Comm	

For all areas currently identified as items for correction, an intended corrective action explanation is needed. THIS FORM SHALL BE TYPED.

The Comme	A COLUMN TO THE REAL PROPERTY OF THE PROPERTY
Principal's Signature:	0

10: 9/19/04

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### 2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses

Simon Kenton
1289
4/12/04
Jeff Marksberry
_

# **Instructions:**

- 1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
- 2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
- 3. Please sign and date the Summary Form (T-63) and mail the <u>Summary Form only</u> to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

1030 Number of Surveys

813 Total Returned (A minimum of 80% return is expected)

8-11 Grades Surveyed

How Was The Survey Administered? \_\_\_\_\_\_\_in\_\_\_\_in\_\_\_ail 4th block classes (e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)

- 39 Cross Country (Girls)
- **41** Cross Country (Boys)
- Field Hockey (Girls)
- 167 Football (Boys)
- 33 Golf (Girls)
- الاستان Golf (Boys)
- 60 Soccer (Girls)
- Soccer (Boys)
- 95 Volleyball (Girls)
- volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

- 7 Basketball (Girls)
- 142 Basketball (Boys)
- 58 Gymnastics (Girls)
- 7 Indoor Track (Girls)
- Indoor Track (Boys)
- Swimming & Diving (Girls)
  Swimming & Diving (Boys)

Summary Page No. 1

w resting (	Doys)	
	oys) Softball (Girls) Softball (Girls) Is) ys) s)	)
Other Sports (From Student Sur	rvey T-61 Que	estion 10)
Name of Sport		Number of Students Interested In
Hockey	37	Participating
Probes	28	, had a substitute of the subs
Boxine	26	
Skate boarding	20	and the section of th
Bowlins	20	· · ·
Parthall	18	
4-wheeling	15	op de se villa en despris de commente de la commente del commente de la commente de la commente del commente de la commente del la commente del la commente de la commente del la commente de la commente del la commente del la commente del la comme
Dance Team	14	
Number of Students who partic (From Student Survey T-61 Que Sport	-	nural Sports. <u>Number</u>
NIM		
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List Intramural Sports students are interested in adding: (From Student Survey T-61 Question 6)

Sport		<u>Number</u>
Rugby	22	
Crist's Football	14	
Socier		
Backetball	10	

Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Sport	$\overline{\mathbf{N}}$	lumber
Basketball		
Baseball	101	
Volley ball	20	
Indoor Societ	_ Z 8	
SP Softhall	28	· · · · ·
FP Softball	14	

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

Response	Number
I don't have to 27 The practice s 41 The sport I like 21 It's too expense.	chedules and game times are inconvenient e isn't offered
Student Suggestions to encourage parting Po away with eligibile	cipation
Make Cheerleading as	port
Start a hockey league	
Pon't practice so me	ch
Select teams based on	talent, not popularity
Rh	4/14/04
Principal's Signature	<sup>'</sup> Date