# **Kentucky High School Athletic Association**

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

### **MEMORANDUM**

To:

Superintendent, Principal, and Athletic Director

Taylor County High School

From:

Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

Date:

June 15, 2004

Subject: -

2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, <u>The 2003-2004 Title IX Annual Report Forms Checklist</u>. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



### **MEMORANDUM**

KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

DATE: June 15, 2004

RE: 2004 Title IX Forms Submission

School Taylor County High School	Reviewed by	Gordon Bocock

The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner:

1	GE 19 (Annual Verification)	1	T-36 (Budget Expenses)
1	T-1 (Summary Program Chart 1)	<b>V</b>	T-41 (Checklist – Overall Interscholastic Program)
1	T-2 (Summary Program Chart 2)	1	T-60 (Corrective Action Plan)
<b>V</b>	T-3 (Summary Program Chart 3)	<b>V</b>	T-63 (Interscholastic Survey Results))
<b>V</b>	T-4 (Summary Program Chart 4)	1	T-68 (Five Year Summary)
1	T-35 (Budget Expenses)	j	<del></del>



# 2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2004 along with other required forms)

Name	achment if necessar	ry) Address	Phone	Title	
	ald Brockman	727 Owl Creek (270			
	lon Yarberry	2009 Elkhorn Rd.	465-3964	Principal Principal	
	id Parsons	391 Timothy Erail	465-6228	-	
	llis Mattingly	235 Russell Road	789-1559	Teacher	1.0.1
	rah McLean		789-4505		1 Coc-1:
	ty Rodgers	173 W. Owl Creek Rd		Girls Basketbal Parent	
	frey Gumm	100 Strawberry Lane			
	an Rodgers	173 W. Owl Creek Rd		Student Athlete Student Athlete	
	Designated the foll	owing person(s) as the Tit	le IX coordinator	for the school:	
<u>Don</u> Name	ald Brockman	Supervisor 72 Title	7. Owl Creek Rd Addre		-3143 'hone
$\square$		l are continuing to make	periodic reviews		

# 2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	3.8.7	51.7%	200	48.9%
Row 2	BOYS	3.6.2	48.3%	209	51-1%
Row 3	Totals	749	100%	409	100%

Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations if applicable:

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) -- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. \* In addition, should 8<sup>th</sup> grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8<sup>th</sup> grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
  Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Jay Mary Date: 13 Apro4

# ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	9	115	2	34	
Ē	Row 2	j.v.:	4	5 5	2	20	
	Row 3	frosh:	2	30	)	1.5	
	Row 4	total:	15	200	5	6.9	34.5%
BOYS	Row 5	varsity:	9	128	1	18	
	Row 6	j.v.:	4	56	1	17	englisher 1905 october Street Decorption
	Row 7	frosh:	2	2.5	1	15	
	Row 8	total:	15	209	3	50	23.9%

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature

\_Date:<u>/3/4009</u>

# 2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

## **Participation Opportunities Test Three**

## FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS	BOYS
	(Yes / No)	(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	NO	NO.
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	NO	NO
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	NO	NO
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	NO	NO
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	NO	NO
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	N/A	N/A

Principal's Signature: Thylu Merry Date: 13 Aproy

# ACCOMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 4

### Levels of Competition Test One

		Column 1	Column 2	Column 3
	Team	Number of Teams	Number of	Percentage of
Girls	Levels	Currently Offered	<b>Participants</b>	Participants at Each
			•	Level
Row 1	varsity:			
		9	115	57.5%
Row 2	j.v.:			
		4	5 5	27.5%
Row 3	frosh:			
		2	3.0	15.0%
Row 4	total:		:	100%
			200	
Boys				
Row 5	varsity:			
		9	128	61.2%
Row 6	j.v.:			
		. 4	56	26.8%
Row 7	frosh:			
		2	2.5	12.0%
Row 8	total:	Separated Administration 1		100%
			209	

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: Jay v	1 WW	Seen	Date: 13 Avro4
	L		

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# <u>2003-2004</u> BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART TO INCLUDE BOOSTER CLUB FUNDING

KHSAA Form T35 REV. 8/03

equipment and supplies	u a	Ive	aw	S	coacnes (to in supplem exte emplo	salaries aclude ental and nded yment)	improv	lities Vements	sport-s	publications (if sport-specific)
В	В	Ħ	В	E	В	æ	В	Ħ	В	Ħ
s7000 s9060	\$2000	\$1890	\$200	\$164.50	\$6800	\$6800	\$2000	\$1675	\$300	\$280
\$9174	\$2000	\$1850	\$200	\$147.50	\$6800	\$6800	\$2000	\$1675		\$280
\$5110	\$2000	\$1980	\$200	\$210.00	\$3600	\$3600	\$1500	\$11510	\$200	\$195
\$5260	\$2000	\$1875	\$200	\$195.00	\$3600			\$1460	\$200	s195
\$1323	\$750	\$610	\$100	\$97.50	\$850			\$145	\$50	\$50
\$1261	\$750	019\$	\$100	\$97.50	\$850	\$850		\$145	\$50	\$50
\$2400	\$700	\$500	\$100	\$90.00	\$875	\$875	Q	\$ Q	\$50	\$50
\$2211	\$700	\$500	\$100	\$90.00	\$875	\$875			\$50	\$50
S3568	\$2000	54615	\$100	\$85.00	\$3600	\$3600	\$600	\$550	\$100	\$95
\$3424	\$2000	\$1420	\$100	\$85.00	\$3600		\$600	\$550	\$100	\$95
\$1061	\$500	\$220	\$100	\$85.00	\$375		\$ Ø	\$ 60	\$50	\$ 0
\$961	\$500	\$220	\$100	\$85.00	\$375	\$375	\$ Ø	\$ G	s50	\$ 0
	\$upplies  \$10 \$9060 \$9174 \$9174 \$9174 \$1260 \$1323 \$1261 \$2200 \$2211 \$2211 \$33568 \$33424 \$3961	### ##################################	### ##################################	Filter   F			Examples         Lave         awarus         coacnes salaries           LE         B         E         C         <	Pinetre and   Pinetre and	upplies         E         B<	Papelles   Papelles

<sup>2002-2003</sup> ending June 30, 2003. it is on this 2003-2004 year report due by April 13, 2004, should redect the total montes budgeted and spent for the entire year of

Principal's Signature: Copyright 1999, Good Sports, Inc.,	4. Indicate percentage of tota
ipal's Signature: \(\sum \) \(\lambda \sum \sum \) \(\lambda \sum \sum \) \(\lambda \sum \sum \sum \sum \sum \sum \sum \sum	4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ 161,701.00
_ Date:	% fc

		701.00
Date: 13/-proy	\$84,187.00	% for boys 52.1%
	\$77514.00	% for girls 47.9%

<sup>2. &</sup>quot;B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

<sup>3.</sup> Booster Club Funding/Contributions must be included in the expenditures total.

# 2003-2004 BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING

KHSAA Form T36 REV. 8/03

Teams	equipn sup	equipment and supplies	tr	travel	aw	awards	coaches (to ir supplem exte emplo	coaches' salaries (to include supplemental and extended employment)	faci improv	facilities improvements	publica sport-s	publications (if sport-specific)
	В	Ħ	В	ਲ	В	Ŧ	В		В	Æ	В	Ħ
G track	\$1000	\$2000	\$750	\$730	\$100	\$95.00	\$1800	\$1800	\$1000	31000	S50	\$50
B track	\$1000	\$1900	\$750	\$730	\$100	\$95.00	\$1800			\$1000	\$50	\$50
G tennis	\$500	\$490	\$300	\$250	\$100	\$95	\$500	\$500	\$ 0	s Ø	\$50	\$40
B tennis	\$500	\$490	\$300	\$250	\$100	\$95	\$500		\$ 6		\$50	\$40
G volleyball	\$2250	\$3983	\$2000	\$1520	\$200	\$187.50	\$3600	\$3600	\$500	\$375	\$50	\$50
B wrestling									**			
G (list sport)												
B (football)	\$10,000	\$17,136	\$2000	0081\$	\$200	\$215.00	\$6800	\$6800	\$1000	\$975	\$300	\$280
G (list sport)									-			
B (list sport)				5 5						and the state of t		

. Indicate percentage of total expenditures for each gender: Total Expenditures \$	3. Booster Club Funding/Contributions must be included in the expenditures total.
	(See I
% for boys	previous page f
% for girls	or totals.)
	1. Indicate percentage of total expenditures for each gender: Total Expenditures \$ % for boys % for girls

KHSAA Form T60 Rev. 8/03

SCHOOL NAME

TAYLOR COUNTY HIGH SCHOOL

2003-2004 TITLE IX

CORRECTIVE ACTION PLAN

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

TIME TABLE FOR CORRECTIVE ACTION	tal Fall 2004	e Fall 2004–2005 Season	ties Fall 2004 Spring 2005	Fall 2004			d corrective action explanation is needed.
SUGGESTED CHANGE	Adjust girls athletic teams budgets and total spending to counter expenditures of football.	Although Taylor County has tried this before two years ago with not much success, Taylor County will have 50% B-G Double-headers.	Purchase Storage Buildings placed at facilities in order to free up inside storage space in the main building.	Add awning to complete coverage of bleaches terrace and other seating space at the field.			For all areas currently identified as items for correction, an intended corrective action explanation is needed. THIS FORM SHALL BE TYPED.
ITEM FOR CORRECTION	Total Expenditures for boy athletic teams	Prime Time Opportunities for Girls Basketball specifically girls playing the second game.	Available storage space available for ALL athletic teams.	Softball Field			<ul> <li>For all areas currently ide</li> </ul>

Principal's Signature: 1964

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# 2003-2004 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 8/03

# Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES	allahemen segatian k Sestangs kog basin	erice property and the second	
Accommodation of Interest and Abilities			
BENEFITS			
Equipment and Supplies		X Based on total expenditures	
Scheduling of Games and Practice Time		X Based on Prime time equation of girls playing 2nd!	
Travel and Per Diem Allowances		giiis piaying zna.	Х
Coaching			x
Locker Rooms, Practice and Competitive Facilities		X Based on storage	3
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			X <sup>.</sup>
Tutoring			X
Housing and Dining Facilities and Services			N/A
Recruitment of Student Athletes	·		N/A

Principal's Signature:_	(-jay	<u> </u>	Beng	Date:_	13 Apr 04
	1	1	1		1



### 2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses

School Name	TAYLOR COUNTY HIGH SCHOOL
School Enrollment	749
Date	2-18-04
Completed By	David G. Parsons

### Instructions:

- 1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
- 2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
- 3. Please sign and date the Summary Form (T-63) and mail the <u>Summary Form only</u> to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.
- 725 Number of Surveys
- 630 Total Returned (A minimum of 80% return is expected)
- 8-11 Grades Surveyed

How Was The Survey Administered? <u>Distributed to Advisee/Advisor</u> (e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)

- 25 Cross Country (Girls)
- 20 Cross Country (Boys)
- 7 Field Hockey (Girls)
- 146 Football (Boys)
- 6 Golf (Girls)
- 24 Golf (Boys)
- 40 Soccer (Girls)
- 38 Soccer (Boys)
- 23 Volleyball (Girls)
- 12 Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

- 43 Basketball (Girls)
- 189 Basketball (Boys)
- 23 Gymnastics (Girls)
- 14 Indoor Track (Girls)
- 12 Indoor Track (Boys)
- 17 Swimming & Diving (Girls)
- 10 Swimming & Diving (Boys)

Summary Page No. 1

	oys) oftball (Girls) oftball (Girls) s) s)
Other Sports (From Student Sur	vey T-61 Question 10)
Name of Sport	Number of Students Interested 1 Participating
Ice Hockey	09
LaCrosse	03
Girls Football	10
Boxing	04
Rodeo	06
Archery	09
Number of Students who particip (From Student Survey T-61 Que	•
None	
List Intramural Sports students a (From Student Survey T-61 Que	
<u>Sport</u>	Number
Boxing	04
Archery	09

10 Wrestling (Boys)

# Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Sport	<u>Number</u>
Basketball	30
Skate Boarding	18
Jumping Bikes	14
<u>Softball</u>	29
Archery	12
Rodeo	04

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

Response	Number
60 I don't hav 15 The practic 15 The sport I 0 It's too exp	ce schedules and game times are inconvenient like isn't offered
Student Suggestions to encourage p	articipation
Play during school day.	
Make playing fun again.	
Fire the coach and hire a real co	oach.
Principal's Signature	13 Aproy Date
- 0,	1