# Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

### **MEMORANDUM**

To:

Superintendent, Principal, and Athletic Director

Augusta High School

From:

Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

Date:

June 6, 2005

Subject:

2004-2005 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, the <u>2004-2005 KHSAA Title IX Annual Report Submission Status Report</u>. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Team Members may have requested resubmission of some of the 2004-2005 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



# KHSAA TITLE IX ANNUAL REPORT SUBMISSION STATUS REPORT 2004-2005

KHSAA Form T65 Revised 4/05

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner Larry Boucher, Assistant Commissioner

DATE: June 6, 2005

		Allen W. Jackson	
School   Augusta Hi			

The following is a status report regarding the required 2004 - 2005 Title IX Annual Report submission of forms due into the KHSAA office by April 15, 2005. Appropriate KHSAA Audit Team personnel have reviewed these forms and the following is a summary of this review.

Checklist of Forms properly submitted in a satisfactory manner:

<b>√</b>	GE 19 (Annual Verification)	7	T-35 (Budget Chart)
<b>√</b>	T-1 (Summary Program Chart 1)	<b>-</b>	T-36 (Budget Chart)
<b>7</b>	T-2 (Summary Program Chart 2)	7	T-41 (Checklist – Overall Interscholastic Program)
7	T-3 (Summary Program Chart 3)	7	T-60 (Corrective Action Plan)
√ .	T-4 (Summary Program Chart 4)	3543 5045	

II Status

Α.	1	2004 – 2005 Forms are satisfactory and no further information or action is necessary at this time.
В.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.		Other Recommendation and Comments:  School personnel need to monitor the amount of money expended for equipment and supplies for boys' sports as compared to girls' sports; this should also be added to your Corrective Action Plan, Form T-60.  Note "OK" under benefits on Form T-41.



# 2004-2005 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2005 along with other required forms)

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following person(s) a	as the Title IX o	oordinator for the	e district:		
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# 2004-2005 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

# Participation Opportunities Test One

## SAMPLE FORM

		Column 1	Column 2	Column 3	Column 4
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	429	52.1%	96	36.5%
Row 2	BOYS	394	47.9%	167	63.5%
Row 3	Totals	823	100%	263	100%

Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations if applicable:

- Determine the total number of girls enrolled, (place in Row 1, Column 1).

  Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams or pom squads). Calculate the same way for boys and girls. \* In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3. Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3).
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
  Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:	7	Sella		al/	Date:	4	[]/4	<u> </u>	15	
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# 2004-2005 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	67	50 %	53	49.1
Row 2	BOYS	67	50%	53	50.9
Row 3	Totals	134	100%	108	100%

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\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations if applicable: / 7

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. \* In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
  Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

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# 2004-2005 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	3	37	1	15	317 \$190 p
	Row 2	j.v.:	a	16		8	
	Row 3	frosh:	0	0	0	0	
	Row 4	total:	5	53	a	23	43.4
BOYS	Row 5	varsity:	3	38 -	0	0	
	Row 6	j.v.:	1	17	0	0	
	Row 7	frosh:	0	0	0	0	
	Row 8	total:	4	55	0	0	0

- For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

N ote: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature:

Date:

# ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

# Participation Opportunities Test Three

# FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS	BOYS
	(Yes / No)	(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	NO	NO
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	NO	NO
3. For a sport <u>not</u> currently offered, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable interscholastic team based on student responses from the interscholastic survey? If yes, what sport?	NO	NO
4. For a sport currently offered at the varsity level only, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable team for a junior varsity or freshman team that is not currently offered?	NO	NO
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest, based on your most recent Student Interest Survey, to form a varsity team not currently offered?	* Yes	NO
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	Yes	NO

\* Girls JV Volleyball Team will compete on a varsity level Next Season.

Principal's Signature: JUA MUM Date: 4/14/05

# 2004-2005 ACCOMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 4

# Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	3	37	69.8
Row 2	j.v.:	3	16	30. a
Row 3	frosh:		0	0
Row 4	total:		53	100%
Boys		<b>b</b>		
Row 5	varsity:	3	38	69.1
Row 6	j.v.:	/	17	30.9
Row 7	frosh:	0	0	0
Row 8	total:		55	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature:	SIMI WIGARI	Date: 4	114/05
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KHSAA Form T35 REV. 10/04

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2004-2005

TO INCLUDE BOOSTER CLUB FUNDING

	equipment and supplies	travel	awards	coaches' salaries ( to include supplemental and extended employment)	facilities improvements	publications (if sport-specific)
	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures
G basketball	1143,46	344,00	262, 00	2850.00	190,00	701
B basketball	2488, 30	655.00	00'Sbc	2850.00	190.00	101
G softball	953.00	-0-	- 0 -	500.00	101	101
B baseball	1231,50	-0-	-0-	SOC. 00	-0-	101
G cross country						
B cross country						
G golf						
Bgolf	<u>&gt;</u>	>	>			
G soccer		$\langle$	<	<	<	<b>&lt;</b>
B soccer			<u>/</u>			
G swimming						
B swimming		$\searrow$			X	

1. Total expenditures on T-35 and T-36 on the 2004-2005 year report due by April 15, 2005, should reflect the total monies spent (rounded off to nearest hundred) for the entire year of 2003-2004 ending June 30, 2004.

2. Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature:

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Date:

KHSAA Form T26 REV. IGGA

# BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING

		T		7			7			7	77
publications (if sport-specific)	Expenditures				) ) h	( · · · · · · · · · · · · · · · · · · ·			X		
facilities improvements	Expenditures			101	101	101			X		
coaches' salaries (to include supplemental and extended employment)	Expenditures			250.CO	250 00	500.00			×		/
awards	Expenditures			-0,	ノロー	101			×		
travel	Expenditures	/_		001	,01	-0-			×		
equipment and supplies	Expenditures			87.00	61,00	470.00			X		
Teams		G track	B track	G tennis	B tennis	G volleyball	B wrestling	G (list sport)	B (football)	G (list sport)	B (list sport)

1. Total expenditures on T-35 and T-36 on the 2004-2005 year report due by April 15, 2005, should reflect the total monies spent (rounded off to nearest hundred) for the entire year of 2003-2004 ending June 30, 2004.

2. Booster Club Funding/Contributions must be included in the expenditures total.

3. Indicate percentage of total expenditures for each gender: Total Expenditures § 16.

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Principal's Signature:

Date:

% for boys 53% for girls

KHSAA Form T36 REV. 10/04

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING 2004-2005

Teams	equipment and supplies	travel	awards	coaches' salaries (to include supplemental and extended employment)	facilities improvements	publications (if sport-specific)
	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures
G track						2
B track						
G tennis	87.00	001	-0-	00.0St	-0-	<u> </u>
B tennis	61,00		101	250.00	101	101
G volleyball	90.07	-0-	-0-	500.00	-0-	101
B wrestling						
G (list sport)						
B (football)	$\times$	$\times$	$\times$	$\times$	$\times$	X
G (list sport)						
B (list sport)						

1. Total expenditures on T-35 and T-36 on the 2004-2005 year report due by April 15, 2005, should reflect the total monies spent (rounded off to nearest hundred) for the entire year of 2003-2004 ending June 30, 2004.

% for girls

% for poys

Date:

2. Booster Club Funding/Contributions must be included in the expenditures total.

3. Indicate percentage of total expenditures for each gender: Total Expenditures S

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	opyright 1999,

Principal's Signature:

# 2004-2005 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 10/04

# Checklist - Overall Interscholastic Athletics Program

DIRECTIONS:

For the Areas of Compliance (Opportunities and Benefits) listed on the left hand side of the page, place a checkmark under the appropriate column identifying whether your school provided an advantage to the Girls' Program, or to the Boys' Program or to Neither Program.

	A	DVANTAGE TO	•
Areas of Compliance:	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities	·		
BENEFITS		Section of Company	
Equipment and Supplies			
Scheduling of Games and Practice Time			
Travel and Per Diem Allowances			
Coaching			W
Locker Rooms, Practice			
and Competitive Facilities			
Medical and Training Facilities and Services			1
Publicity			
Support Services			i
Athletic Scholarships	,		
Tutoring			1
Housing and Dining Facilities and Services			1
Recruitment of Student Athletes	00		
Principal's Signature:	Yare	Date: 4//4	/ns
		// /	*

KHSAA Form T60 Rev. 10/04

SCHOOL NAME

Augusta High School

2004-2005 TITLE IX

CORRECTIVE ACTION PLAN

- 1. For Column 1, indicate the intended area which needs corrective action in order to achieve gender equity. For Column 2, write the suggested change or activities that will correct the area in need of alteration. For Column 3, include the estimated completion date for the changes or activities.
  - It is possible to attain compliance with Title IX and no longer need "corrective" action. However, the KHSAA strongly encourages compliant schools to identify items for improvement (Column 1), activities to accomplish the improvement (Column 2) and a timetable for completion (Column 3) that will strengthen the athletic program. ~
    - You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2005. m

COLUMNI	COLUMN 2	COLUNNS
ITEM FOR CORRECTION/	SUGGESTED CHANGE/	TIME TABLE FOR CORRECTIVE ACTION/
IMPROVEMENT	ACTIVITIES	COMPLETION
More Prime Time Cirls Varsity	Schedule more Friday/	
Basketball Games	Saturday Home Gards	2005 - 2006 Season
	-	
GV White Basketball Uniforms Order	Order New Chite Unitarns	2005 - 2006 Season
RV 1 16:40 R. 1 10+10 1 110; Entres   15 000	Achor New White Uniforms	2006-2007 Season
1	1	and the same of th
131 Valles 12, 11	Move to a Viscety Schodule	2005 Season
A STATE OF THE PARTY OF THE PAR	WAS TO THE THE PARTY OF THE PAR	AMELIA MALA MALA MALA MALA MALA MALA MALA M
New Valley Pall uniforms	of the NEW CARIFORMS	2005 Season
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7		4

Principal's Signature:

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