



Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

MEMORANDUM

To: Superintendent, Principal, and Athletic Director
Danville High School

From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner *LB*

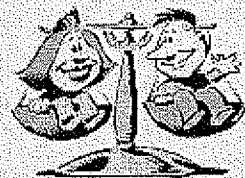
Date: June 9, 2005

Subject: 2004-2005 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, the 2004-2005 KHSAA Title IX Annual Report Submission Status Report. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Team Members may have requested resubmission of some of the 2004-2005 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



**KHSAA TITLE IX
ANNUAL REPORT SUBMISSION
STATUS REPORT
2004-2005**

KHSAA
Form T65
Revised 4/05

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner

DATE: June 9, 2005

School	Danville High School	Reviewed by	Phyllis Catlett
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The following is a status report regarding the required 2004 - 2005 Title IX Annual Report submission of forms due into the KHSAA office by April 15, 2005. Appropriate KHSAA Audit Team personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	✓	T-35 (Budget Chart)
✓	T-1 (Summary Program Chart 1)	✓	T-36 (Budget Chart)
✓	T-2 (Summary Program Chart 2)	✓	T-41 (Checklist – Overall Interscholastic Program)
✓	T-3 (Summary Program Chart 3)	✓	T-60 (Corrective Action Plan)
✓	T-4 (Summary Program Chart 4)		

II. Status

A.	✓	2004 – 2005 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.	✓	Other Recommendation and Comments: <ul style="list-style-type: none"> ▪ It is the responsibility of school personnel and the Gender Equity Review Committee to oversee the facilities that the school uses. The softball facility used should offer the same amenities that are available to the baseball team. ▪ A second student-athlete should be added to the Gender Equity Review Committee. ▪ The report appears to be in good order. The KHSAA Audit Team will continue to monitor the softball facility plan. Have a nice summer.



**2004-2005 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES
(To be submitted by April 15, 2005 along with other required forms)**

APR 18 2005

The Danville High School, Danville, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks (All boxes must be checked).

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
See Attached List of Committee Members			

Scheduled a minimum of three meetings during the 2004-2005 school year on the following dates:
Meetings were conducted on August 18, 2004, January 12, 2005, and March 16, 2005. A final meeting of the Gender Equity Committee is scheduled for May 18, 2005.

Designated the following person(s) as the Title IX coordinator for the school:

<u>Christel Belcher</u>	<u>District SED Facilitator</u>	<u>Danville HS, 203 E. Lexington Ave.</u>	<u>859.936.8547</u>
Name	Title	Address	Phone

Designated the following person(s) as the Title IX coordinator for the district:

<u>David R. Davis</u>	<u>Director of Administrative Services</u>	<u>152 E. MLKing Blvd.</u>	<u>859.936.8503</u>
Name	Title	Address	Phone

School personnel are continuing to make periodic reviews of the boys' and girls' athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Joseph O. Payne
Principal's Signature

April 15 2005
Date

Robert E. Rowland
Superintendent Signature

Janet Crowley
School Board Chairpersons' Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

DANVILLE SCHOOLS

"Anchored in Excellence"

DANVILLE HIGH SCHOOL

GENDER EQUITY COMMITTEE 2004-2005 SCHOOL YEAR

<u>NAME</u>	<u>ROLE</u>	<u>ADDRESS (Danville, KY 40422)</u>	<u>PHONE #</u>
Christel Belcher, Chair	District Special Education Facilitator	460 Stanford Ave.	859.238.1305
Kim Hawkins	Asst. Coach, DHS Girls Basketball/Parent	203 E. Lexington Ave.	859.238.1308
Sam Harp	Athletic Director, DHS	203 E. Lexington Ave.	859.238.1327
Marc Williams	Coach, DHS Swim Team	203 E. Lexington Ave.	859.238.1308
Sadie Gambrel	Coach, DHS Girls Track/Parent	1408 W. Walnut St.	859.236.6634
Michael Lauer	Coach, DHS Girls Soccer	203 E. Lexington Ave.	859.238.1308
Stephanie Baker	Coach, DHS Girls Basketball	203 E. Lexington Ave.	859.238.1308
Craig Pippen	Coach, DHS Boys Basketball	203 E. Lexington Ave.	859.238.1308
Jerry Perry	Coach, DHS Girls Softball	203 E. Lexington Ave.	859.238.1308
Amy Tracy	Teacher, DHS	203 E. Lexington Ave.	859.238.1308
Bridgette Milby	Parent, DHS	614 E. Main St.	859.238.9701-H
Lencia Mountjoy	Parent, BMS/DHS	700 East Dr.	859.239.0223-H
Gary Reynolds	Coach, DHS Boys Soccer	203 E. Lexington Ave.	859.238.1319
Claire Caudill	Student, DHS	203 E. Lexington Ave.	859.238.1308
David R. Davis	District Title IX Coordinator	152 E. Martin Luther King Blvd.	859.936.8503
Joseph O. Payne, Ex-Officio Member	Principal, DHS	203 E. Lexington Ave.	859.936.8402
Win Smith, Ex-Officio Member	Assistant Principal, DHS	203 E. Lexington Ave.	859.936.8403

Purpose of the Gender Equity Committee

The purpose of the Gender Equity Committee is to review athletic and recreational programs on an annual basis and make recommendations to the superintendent and the Danville Board of Education that ensure equity in these programs in compliance with Title IX.

Membership of the Gender Equity Committee

The membership of the Gender Equity Committee shall include at least the following: the District Title IX Coordinator; the high school athletic director; coaches from high school athletic teams or cheerleader squads; and high school parents. The high school principal and the assistant principal shall be ex-officio members of the committee.

2004-2005
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1

KHSAA
 Form T1
 Rev. 10/04

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	242	47.54%	163	.38
Row 2	BOYS	267	52.46%	268	.62
Row 3	Totals	509	100%	431	100%

Instructions:

*Number of 8th grade students & below used in Column 3 and Column 4 calculations if applicable: 27

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- 3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- 5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:  Date: 4/14/05

2004-2005
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2

KHSAA
Form T2
Rev. 10/04

Participation Opportunities Test Two

		Column 1	Column 2	Column 3	Column 4	Column 5
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	8	100	1	3
	Row 2	j.v.:	5	63	0	0
	Row 3	frosh:	0	0	0	0
	Row 4	Total:	13	163	1	3
BOYS	Row 5	varsity:	10	175	0	0
	Row 6	j.v.:	6	83	0	0
	Row 7	frosh:	1	10	0	0
	Row 8	Total:	17	268	0	0

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: Joseph O. Payne Date: 4/14/05

2004-2005
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	NO		NO
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	NO		NO
3. For a sport <u>not</u> currently offered, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable interscholastic team based on student responses from the interscholastic survey? If yes, what sport?	NO		NO
4. For a sport currently offered at the varsity level only, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable team for a junior varsity or freshman team that is not currently offered?	NO		NO
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest, based on your most recent Student Interest Survey, to form a varsity team not currently offered?	NO		NO
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	N/A		N/A

Principal's Signature: Joseph O. Payne Date: 4/14/05

2004-2005
ACCOMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	8	100	.61
Row 2	j.v.:	5	63	.39
Row 3	frosh:	0	0	0
Row 4	total:		163	100%
Boys				
Row 5	varsity:	10	175	.65
Row 6	j.v.:	6	83	.31
Row 7	frosh:	1	0	.04
Row 8	total:		268	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.
For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
 -
 For boys' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
 - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
 - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: _____

Date: 4/14/05

2004-2005
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING

Teams	equipment and supplies	travel	awards	coaches' salaries (to include supplemental and extended employment)	facilities improvements	publications (if sport-specific)
	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures
G track	325	750	100	3298	Not Applicable	Not Applicable
B track	325	750	100	3548	Not Applicable	Not Applicable
G tennis	630	0	100	2440	Not Applicable	Not Applicable
B tennis	470	300	100	1919	Not Applicable	Not Applicable
G volleyball	NA	NA	NA	NA	Not Applicable	Not Applicable
B wrestling	500	1200	150	4200	Not Applicable	Not Applicable
G (list sport)	NA	NA	NA	NA	Not Applicable	Not Applicable
B (football)	17000	2650	300	11325	Not Applicable	Not Applicable
G (list sport)	NA	NA	NA	NA	Not Applicable	Not Applicable
B (list sport)	NA	NA	NA	NA	Not Applicable	Not Applicable

1. Total expenditures on T-35 and T-36 on the 2004-2005 year report due by April 15, 2005, should reflect the total monies spent (rounded off to nearest hundred) for the entire year of 2003-2004 ending June 30, 2004.

2. Booster Club Funding/Contributions must be included in the expenditures total.

3. Indicate percentage of total expenditures for each gender: Total Expenditures \$ 129,000 % for boys 260 % for girls 32 ^{16%} _{\$2578} *OK*

Principal's Signature: *Joseph A. Payne* Date: 4/14/05

**2004-2005
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies	travel	awards	coaches' salaries (to include supplemental and extended employment)	facilities improvements	publications (if sport-specific)
	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures
G basketball	1100	1300	100	6376	Not Applicable	Not Applicable
B basketball	2100	2650	150	7716	Not Applicable	Not Applicable
G softball	400	850	100	4190	Not Applicable	Not Applicable
B baseball	2600	1300	100	3710	Not Applicable	Not Applicable
G cross country	650	600	100	1990	Not Applicable	Not Applicable
B cross country	650	600	100	1990	Not Applicable	Not Applicable
G golf	175	25	75	964.50	Not Applicable	Not Applicable
B golf	175	25	75	964.50	Not Applicable	Not Applicable
G soccer	1200	1450	200	6596	Not Applicable	Not Applicable
B soccer	1400	1600	300	9700	Not Applicable	Not Applicable
G swimming	1450	800	150	2702	Not Applicable	Not Applicable
B swimming	1450	800	150	2702	Not Applicable	Not Applicable

1. Total expenditures on T-35 and T-36 on the 2004-2005 year report due by April 15, 2005, should reflect the total monies spent (rounded off to nearest hundred) for the entire year of 2003-2004 ending June 30, 2004.

2. Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature: *Joseph D. Payne* Date: 4/14/05
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2004-2005 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA
Form T41
Rev. 10/04

Checklist - Overall Interscholastic Athletics Program

DIRECTIONS:

For the Areas of Compliance (Opportunities and Benefits) listed on the left hand side of the page, place a checkmark under the appropriate column identifying whether your school provided an advantage to the Girls' Program, or to the Boys' Program or to Neither Program.

Areas of Compliance:	ADVANTAGE TO:		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities			X
BENEFITS			
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			NA
Tutoring			NA
Housing and Dining Facilities and Services			NA
Recruitment of Student Athletes			NA

Principal's Signature: _____

Joseph O. Payne

Date: _____

4/14/05

**DANVILLE SCHOOLS - TITLE IX/KHSAA
CORRECTIVE ACTION PLAN SY01 & SY02 and Continued SY03, SY04, & SY05**

To utilize this form, indicated the intended area that needs corrective action and the suggested timetable for implementation. You may copy this form as needed. Please attach corrective action plans along with required Title IX/KHSAA forms and submit by April 15 of each year.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION	STATUS REPORT 4/15/2005
1. GIRLS' SOFTBALL FACILITIES	<p>A. Conduct study for improvements of girls' softball field at the city park.</p> <p>B. Determine list of possible improvements through school district/ local government cooperation.</p> <p>C. Implement improvements resulting from study and school/local government cooperation.</p> <p>1. Conduct feasibility study of campus girls' softball field (Superintendent, Danville Board of Education, Director of Facilities, & Athletic Director).</p> <p>2. Present results of study.</p>	<p>* By December 31, 2000</p> <p>* By June 30, 2001</p> <p>* By December 31, 2001</p> <p>* By March 31, 2001</p>	<p>➤ HS Athletic Complex Site Survey Project approved by DBOE- 11/13/2000</p> <p>➤ On 11/19/2001, John Carman & Associates presented a DRAFT Master Plan for the Athletic Complex to the DBOE, including a site survey and cost estimates for girls softball field and other upgrades.</p> <p>➤ Public report on study results to DBOE - 1-14-02 .</p> <p>➤ The Master Plan for the Athletic Complex is included in the 2003-2007 Facilities Plan that was approved by the DBOE on June 27, 2003. There are no plans to begin construction in the near future.</p> <p>➤ Plans are for the Girls Softball Team to use the Troy Trumbo Field during the 2005 season.</p>
2. UNIFORMS AND EQUIPMENT	<p>◆ Continue efforts to upgrade and replace uniforms and equipment for all sports on a cyclical basis.</p>	<p>* Ongoing</p>	<p>➤ Report to Title IX/GE Committee on 2/29/03</p> <p>➤ Allocation provided by DBOE for support of 'Non-revenue sports' at EMS and DHS -\$12000-DHS \$ 5000 - BMS (Funds approved for 04-05)</p>
3. GE/TITLE IX COMMITTEE MEMBERSHIP	<p>◆ Ensure student membership on committee.</p>	<p>* SY 2003-04</p>	<p>➤ Added student to committee - 8/13/2004</p> <p>➤ Add additional student in 2004-2005</p>
4. PRIME TIME GIRLS BASKETBALL GAMES	<p>◆ Schedule equitable balance of Prime Time games.</p>	<p>* 2004-2005 Season</p>	<p>➤ Sent Letter of Intent to KHSAA</p>
5. STUDENT INTEREST SURVEY	<p>◆ Survey students in grades 8-11 on an annual basis</p>	<p>* SY 2003-04</p>	<p>➤ Survey Completed for 03-04</p>
6. ANNUAL TITLE IX REPORTS TO KHSAA	<p>◆ Changes in survey reports, school inclusion, and format of financial reports</p>	<p>* SY 2004-05</p>	<p>➤ 3/16/05 - All Compliance Forms are due to KHSAA by April 15, 2005.</p> <p>➤ Compliance forms sent to KHSAA - 4/5/2005</p>