#### Kentucky High School Athletic Association

2280 Executive Drive \* Lexington, KY 40505 \* www.khsaa.org \* (859)299-5472 (859)293-5999 (fax)

#### **MEMORANDUM**

To:

Superintendent, Principal, and Athletic Director

East Carter High School

From:

Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

Date:

June 9, 2005

Subject:

2004-2005 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, the <u>2004-2005 KHSAA Title IX Annual Report Submission Status Report</u>. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Team Members may have requested resubmission of some of the 2004-2005 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school, All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



#### KHSAA TITLE IX ANNUAL REPORT SUBMISSION STATUS REPORT 2004-2005

KHSAA Form T65 Revised 4/05

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner Larry Boucher, Assistant Commissioner

DATE: June 9, 2005

			viewed by		
School					

The following is a status report regarding the required 2004 - 2005 Title IX Annual Report submission of forms due into the KHSAA office by April 15, 2005. Appropriate KHSAA Audit Team personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<b> </b>	GE 19 (Annual Verification)	✓ T-35 (Budget Chart)
7	T-1 (Summary Program Chart 1)	✓ T-36 (Budget Chart)
7	T-2 (Summary Program Chart 2)	✓ T-41 (Checklist – Overall Interscholastic Program)
<b>√</b>	T-3 (Summary Program Chart 3)	✓ T-60 (Corrective Action Plan)
<b>V</b>	T-4 (Summary Program Chart 4)	

II. Sta	tus
A	2004 – 2005 Forms are satisfactory and no further information or action is necessary at
	this time.  Errors have been noted with respect to the following forms:
B.	The following forms were omitted and must be submitted by school representatives:
C.	✓ Other Recommendation and Comments:
'	The report appears to be in good order. Have a great summer.



#### 2004-2005 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2005 along with other required forms)

APR 2 0	2005 The	FACT	CANTER OF High School	цы	s School	GRAV.	SON	Kentucky	-
	The	Name o	of High School)	11181	1 3011001,	(Cit	v)	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
certifies to t	he Kenti	icky Hig	/			\ - ,	,	nd true representati	ion of the
facts surrou	nding co	mpliance	e with 20 U.S.C.	Sections 168	1-1688, et. Se	eg. (also kn	own as Title	e IX)	
Invio barron						* `			
I certify the	he follo	wing p	rovisions in ac	ccordance w	ith records	at the se	chool cont	ained in the per	rmanent
Title IX f	ile, and	to the	best of my k	nowledge h	ave complet	ted the fo	llowing ta	isks (All boxes	must be
checked).	•					•			
☐ Esta	blished	a gender	equity commit	tee at the hig	h school. (lis	t committe	e personne	l and provide atta	chment if
	essary)	•							
Name			Address		Phone	,	Title	,	
	TLELE		EAST (AKTER	<u> 14.5.                                    </u>	474-5710	<u> </u>	PRINCIP		
Downld	DAMIR		EAST CANTER		494-5714		HCST.	BUNCIPAL / FOOTA	nce land
,	EAGTER		EAST (ALTER	14.5.	479-5714			DIRECTOR / GIRLS D	
4	Wile		STRICT CENTRAL		474-6693		PERSON	VEC DIRECTAN	CONTARI
BRIAN	•		EST CANTER	14.5.	286-2481		HTHEBTIC	DIRECTOR TRACK	-1-4010HC
Von les			EST CARTER	<i>#.</i> 5.	286-2481		PEACHER	/Gials BB COA	<i>th</i>
REBECCI			NEST CARTER.	H.S. H.F.	286 - 2481 286 - 2481		STUDENT	<u> </u>	
MAUREICK	A WALK	ER V	<i>Nest Carter</i> Fast <i>Carter</i> num of three me			c 1 1		/ <del>T</del> 11in a datas:	
				etings during	the 2004-200	s school ye	ear on the 10	mowing dates:	
MARC			······						<del></del>
April		201	······································						_
April		, 200	15						
						0			
	Designat	ed the fo	llowing person(s	s) as the Title	IX coordinate	or for the s	chool:		
11	-	,	ATHCETI	C DIRECTOR	/201 e		1	1111.0017	7
HASE	K EN	TERLIN	S Girls B	13 COACH	Midland	TRAIL,	GRAYSIN	414-8207 Phone	
Name		`	Title		Add	ress	·	Phone	
	Designat	ed the fo	llowing person(s	s) as the Title	IX coordinate	or for the d	istrict:		
1 .	/ /		$\Omega$	0	$\mathcal{C}$	1/	t,	11 100 110	1.
LELA	rd W	LLCOX	VERSONNEL	PIRETOR	URAY	SON, KY	(0	06) 474-669	<u></u>
Name			Title	• • • • • • • • • • • • • • • • • • • •		ress		Phone	
	School	personne	el are continuing	to make peri	odic reviews	of the boy	s' and girls'	athletics program	reflected
in the	Correctiv	ve Action	ı Plan.						
<b>a</b>	In additi	on to the	above informat	ion, the above	referenced s	chool mair	itains a com	plete permanent fi	le relative
to Titl	e IX re	cords inc	cluding copies	of the self-as	sessment aud	lit, all cor	rective acti-	on plans, and oth	er related
materi	als.								
71		1				_			
		M	Je	4-1		20 O S			•
Princi	pal's Si	gnature		Date	1.	/	A		
7			, ,,	* .		10 0	ll .		
<b>1</b>	1110-	7/ //			ONC M	v. / A-	y Daniel de la constant		
<del>a.</del>	/ Olx	yt Signat	also of	Sobol B	oard Chairp	ersons' Si	<del></del> onsture		

#### Participation Opportunities Test One

#### SAMPLE FORM

		Column 1	Column 2	Column 3	Column 4	
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation	
Row 1	GIRLS	429	52.1%	96	36.5%	
Row 2	BOYS	394	47.9%	167	63.5%	
Row 3	Totals	823	100%	263	100%	

Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations if applicable:

- Determine the total number of girls enrolled, (place in Row 1, Column 1).

  Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams or pom squads). Calculate the same way for boys and girls. \* In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3. Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3).
- 5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)

Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:	(lad Sterl	L Date:	4-11-05
------------------------	------------	---------	---------

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	345	50.1 %	222	46.3 %
Row 2	BOYS	343	49.9 %	257	53.7 %
Row 3	Totals	688	100%	479	100%

Ψ .	, •
E to other	なをひとしている
* * * * * * * * * * * * * * * * * * * *	uctions:
****	O

\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations if applicable: 56

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. \* In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
  Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Uda Strile	Date:	4-11-05
-----------------------------------	-------	---------

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program	`		Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	8	131	2_	23	
***	Row 2	j.v.:	4	73	2	31	
,	Row 3	frosh:	1	18			
	Row 4	total:	13	222	4	54	24.370
BOYS	Row 5	varsity:	8	134			
	Row 6	j.v.:	4	87		23	
	Row 7	frosh:	2	34			grand and state of the state of
	Row 8	total:	14	257		2-3	8,970

For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.

For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. Note: The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.

For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.

For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.

For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature:	Ida .	Stale	Date: 4-11-05
1 0 -			

#### Participation Opportunities Test Three

#### FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS	 BOYS
·	(Yes / No)	(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	NU	$\sim^{o}$
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	<b>№</b> 0	No
3. For a sport <u>not</u> currently offered, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable interscholastic team based on student responses from the interscholastic survey? If yes, what sport?	N0	NO
4. For a sport currently offered at the varsity level only, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable team for a junior varsity or freshman team that is not currently offered?	NO	NO
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest, based on your most recent Student Interest Survey, to form a varsity team not currently offered?	av o	NO
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?		

		0-		1. 1. n.
Principal's Signature:	<u>Mari</u>	XXIIIV	Date:	4-11-00

#### Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	9	131	59.0%
Row 2	j.v.:	4	73	32.990 8.190
Row 3	frosh:	. 1	18	8.1%
Row 4	total:		222	100%
Boys				
Row 5	varsity:	8	136	52.9%
Row 6	j.v.:	4	87	52.9 % 33.9 no
Row 7	frosh:	2	34	13.2 70
Row 8	total:		257	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

	$\wedge$	$C_{\lambda}$		
1				// / 6 <
Principal's Signature:	لماهاك	X-X-T. (C)	Date:	チーハー
Trincipal Solgnature.		X1 // NO		

KHSAA Form T35 REV. 10/04

2004-2005

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART

TO INCLUDE BOOSTER CLUB FUNDING

	equipment and supplies	travel	awards	coaches' salaries ( to include supplemental and extended employment)	facilities improvements	publications (if sport-specific)
	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures
G basketball	000'11 #	3,000	0052 #	00 596 41	14,600	1300,00
B basketball	# 10,000	\$ 3,000	008 #	17,020.00	(4,500	880, 80
G softball	cos *	2007	0.51	2 346'5 *	\$ 50,000	
B baseball	4 4,000	3,000	0021	6,776.00	0051	200
G cross country	Jf 300		05. 💰	842.50		
B cross country	\$ 300	)	J. S.D.	842.50		
G golf	0011		, and the second se	2341.00		
B golf	0011			2260.00		
G soccer	1250	4 1100	S20 8	3230.00	* 24,000	
B soccer	\$ (250	00/1	SLÎ 🛊	3679.00	8 24,000	
G swimming	CLIFFE MALE AND ADDRESS OF THE PARTY OF THE	The state of the s				
B swimming						

1. Total expenditures on T-35 and T-36 on the 2004-2005 year report due by April 15, 2005, should reflect the total monics spent (rounded off to nearest hundred) for the entire year of 2003-2004 ending June 30, 2004.

2. Booster Club Funding/Contributions must be included in the expenditures total.

Date: 4-11-05

Principal's Signature: Copyrigt 1999, Good Sports, Inc., Title IX and Gender Equity Specialists. All rights reserved.

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING

Teams	equipment and supplies	travel	awards	coaches' salaries (to include supplemental and extended employment)	facilities improvements	publications (if sport-specific)
	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures
G track	0.56 %	007 \$	001 #	\$ 2107.00		-
B track	051	\$ 600	00/ 1	# 2604.00		- mayorana
G tennis	# 325	2750	\$ 250	25.6981 5		
B tennis	\$ 32.5	0.56 %	l.	1867.50		
G volleyball	\$ 2500	* 800	0061 *	\$3,431		
B wrestling				-		
G (list sport)						
B (football)	A 11, 300	\$ 1200	2700	18, 115.00		00//
G (list sport)						
B (list sport)						Hardware Control of the Control of t

1. Total expenditures on T-35 and T-36 on the 2004-2005 year report due by April 15, 2005, should reflect the total monies spent (rounded off to nearest .36 % for girls 52. 257 hundred) for the entire year of 2003-2004 ending June 30, 2004.

2. Booster Club Funding/Contributions must be included in the expenditures total.

% for boys

Copyright 1999, Good Sports, Inc., Title IX and Gender Equity Specialists. All rights reserved.

Principal's Signature:

#### 2004-2005 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 10/04

#### Checklist - Overall Interscholastic Athletics Program

DIRECTIONS:

For the Areas of Compliance (Opportunities and Benefits) listed on the left hand side of the page, place a checkmark under the appropriate column identifying whether your school provided an advantage to the Girls' Program, or to the Boys' Program or to Neither Program.

	ADVANTAGE TO:				
Areas of Compliance:	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM		
OPPORTUNITIES					
Accommodation of Interest and Abilities					
BENEFITS					
Equipment and Supplies			V		
Scheduling of Games and Practice Time					
Travel and Per Diem Allowances					
Coaching					
Locker Rooms, Practice and Competitive Facilities	/				
Medical and Training Facilities and Services					
Publicity					
Support Services					
Athletic Scholarships			NA		
Tutoring			NA		
Housing and Dining Facilities and Services			NA		
Recruitment of Student Athletes			NA		

## 2004-2005 TITLE IX

# CORRECTIVE ACTION PLAN

# DIRECTIONS:

- 1. For Column 1, indicate the intended area which needs corrective action in order to achieve gender equity. For Column 2, write the suggested change or activities that will correct the area in need of alteration. For Column 3, include the estimated completion date for the changes or activities.
  - It is possible to attain compliance with Title IX and no longer need "corrective" action. However, the KHSAA strongly encourages compliant schools to identify items for improvement (Column 1), activities to accomplish the improvement (Column 2) and a timetable for completion (Column 3) that will strengthen the athletic program. તં
    - You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2005.

m

COLUNNS	TIME TABLE FOR CORRECTIVE ACTION/ COMPLETION	Automotive Control of the Control of				
COLUMN2	SUGGESTED CHANGE/ ACTIVITIES	TAP INTO CITY SENER				
	ITEM FOR CORRECTION/ IMPROVEMENT	RESTROOM FACILITIES AT THE BASEBALL FIELD				

Principal's Signature:

Copyright 1999, Good Sports, Inc., Title IX and Gender Equity Specialists. All rights reserved.