



# Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

## MEMORANDUM

To: Superintendent, Principal, and Athletic Director  
Frankfort High School

From: Brigid L. DeVries, Commissioner  
Larry Boucher, Assistant Commissioner *LB*

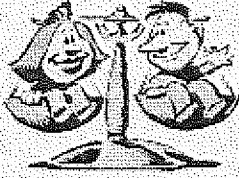
Date: June 9, 2005

Subject: 2004-2005 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, the 2004-2005 KHSAA Title IX Annual Report Submission Status Report. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Team Members may have requested resubmission of some of the 2004-2005 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



**KHSAA TITLE IX  
ANNUAL REPORT SUBMISSION  
STATUS REPORT  
2004-2005**

KHSAA  
Form T65  
Revised 4/05

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner  
Larry Boucher, Assistant Commissioner

DATE: June 9, 2005

School	Frankfort High School	Reviewed by	Phyllis Catlett
--------	-----------------------	-------------	-----------------

The following is a status report regarding the required 2004 - 2005 Title IX Annual Report submission of forms due into the KHSAA office by April 15, 2005. Appropriate KHSAA Audit Team personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	✓	T-35 (Budget Chart)
✓	T-1 (Summary Program Chart 1)	✓	T-36 (Budget Chart)
✓	T-2 (Summary Program Chart 2)	✓	T-41 (Checklist – Overall Interscholastic Program)
✓	T-3 (Summary Program Chart 3)	✓	T-60 (Corrective Action Plan)
✓	T-4 (Summary Program Chart 4)		

II. Status

A.	✓	2004 – 2005 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.	✓	<p>Other Recommendation and Comments:</p> <ul style="list-style-type: none"> <li>▪ It is recommended that students be placed on the Gender Equity Review Committee, and that they be active members of the Committee.</li> <li>▪ School personnel have noted that students have shown an interest in volleyball, and a request has been made to the Superintendent to start volleyball in the fall of 2005.</li> <li>▪ Presently, the boys have an advantage in Athletic Participation Opportunities, which school personnel have acknowledged on Form T-41.</li> <li>▪ School personnel spend approximately \$139 more on male athletes than female athletes.</li> </ul>



**2004-2005 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
ANNUAL VERIFICATION OF TITLE IX PROCEDURES  
(To be submitted by April 15, 2005 along with other required forms)**

APR 14 2005 The Frankfort High School, Frankfort, Kentucky  
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

**I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks (All boxes must be checked).**

X Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
Alan Spade	107 Reservoir Rd	502-226-2131	AD/AP
Nikki Haverty- Smith	Hanley Lane	502-695-5295	G Basketball Coach
Chris Webb	2436 Bridgeport Benson	502-223-5544	G Soccer Coach
Valerie Mefford	568 Wright Road	502-223-2526	Teacher
Marge Wilhoite	14 Stillwater Ct.	502-875-3665	Community Member
Joe Peach	128 Foxtail Lane	502-875-7696	Baseball Coach
Jina Greathouse	324 Ewing St.	502-875-4875	Parent/Bd. Chairperson
Paul Christy	226 DuBay Dr. Winchester, Ky	859-775425	Principal

X Scheduled a minimum of three meetings during the 2004-2005 school year on the following dates:

December 7<sup>th</sup>, 2004  
March 15<sup>th</sup>, 2005  
March 31, 2005

X Designated the following person(s) as the Title IX coordinator for the school:

N. Alan Spade	AD/AP	107 Reservoir Rd, Frankfort	502-226-2131
Name	Title	Address	Phone

X Designated the following person(s) as the Title IX coordinator for the district:

N. Alan Spade	AD/AP	107 Reservoir Rd, Frankfort	502-226-2131
Name	Title	Address	Phone

X School personnel are continuing to make periodic reviews of the boys' and girls' athletics program reflected in the Corrective Action Plan.

X In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Paul Christy  
Principal's Signature

4/13/05 20  
Date

Indolito Lucarelli  
Superintendent Signature

Jina Greathouse  
School Board Chairpersons' Signature

**2004-2005**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 1**

KHSAA  
 Form T1  
 Rev. 10/04

**Participation Opportunities Test One**

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	169	52	157	48
Row 2	BOYS	157	48	172	52
Row 3	Totals	326	100%	329	100%

Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations if applicable: 21

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the **first date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. \* In addition, should 8<sup>th</sup> grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8<sup>th</sup> grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: \_\_\_\_\_

Date: 4/13/05

2004-2005

**ACCOMMODATION OF INTERESTS AND ABILITIES  
SUMMARY PROGRAM CHART 2**

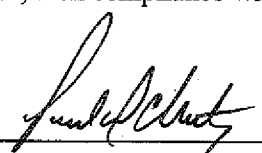
KHSAA  
Form T2  
Rev. 10/04

**Participation Opportunities Test Two**

		Column 1	Column 2	Column 3	Column 4	Column 5
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity: 8	90	1	11	
	Row 2	j.v.: 4	55	1	8	
	Row 3	frosh: 1	12			
	Row 4	total: 13	157	2	19	12
BOYS	Row 5	varsity: 10	109	1	4	
	Row 6	j.v.: 4	55			
	Row 7	frosh: 1	8			
	Row 8	total: 15	172	1	4	023

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature:  Date: 4/13/05

**2004-2005**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 3**

KHSAA  
 Form T3  
 Rev. 10/04

**Participation Opportunities Test Three**

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No		No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No		No
3. For a sport <u>not</u> currently offered, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable interscholastic team based on student responses from the interscholastic survey? If yes, what sport?	Yes Volleyball		No
4. For a sport currently offered at the varsity level only, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable team for a junior varsity or freshman team that is not currently offered?	No		No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest, based on your most recent Student Interest Survey, to form a varsity team not currently offered?	No		No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	Yes		No

Principal's Signature: *Paul P. Chute*


Date: 9/13/04

**2004-2005**  
**ACCOMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 4**

**Levels of Competition Test One**

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	8	90	57
Row 2	j.v.:	4	55	36
Row 3	frosh:	1	12	7
Row 4	total:	13	157	100%
<b>Boys</b>				
Row 5	varsity:	10	109	63
Row 6	j.v.:	4	55	32
Row 7	frosh:	1	8	5
Row 8	total:	15	172	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.  
For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
  -
 For boys' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
  - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
  - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature:  Date: 4/13/05

2004-2005

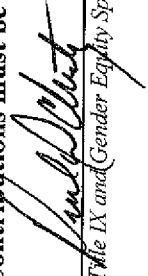
KHSAA  
Form T35  
REV. 10/04

**BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART  
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies	travel	awards	coaches' salaries (to include supplemental and extended employment)	facilities improvements	publications (if sport-specific)
	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures
G basketball	5900	2500	300	10500		
B basketball	6600	2800	300	11400		
G softball	4700	200	900	3800		
B baseball	3400	100	400	3800		
G cross country	200	200	200	1200		
B cross country	200	200	200	1200		
G golf	800	200	100	1100		
B golf	1600	100	500	1400		
G soccer	4900	27600	1000	7900		
B soccer	4700	28500	1900	11800		
G swimming	400	100	300	1000		
B swimming	400	100	300	1000		

1. Total expenditures on T-35 and T-36 on the 2004-2005 year report due by April 15, 2005, should reflect the total monies spent (rounded off to nearest hundred) for the entire year of 2003-2004 ending June 30, 2004.

2. Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature:  Date: 4/13/05



2004-2005

KHSAA  
Form T-36  
REV. 10/04

**BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2**  
**TO INCLUDE BOOSTER CLUB FUNDING**

Teams	equipment and supplies	travel	awards	coaches' salaries (to include supplemental and extended employment)	facilities improvements	publications (if sport-specific)
	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures
G track	600	1300	600	1300		
B track	600	1300	600	1300		
G tennis	100	50	400	1400		
B tennis	200	20		900		
G volleyball						
B wrestling						
G (list sport)						
B (football)	10000	1900	1700	14700		
G (list sport)						
B (list sport)						

- Total expenditures on T-35 and T-36 on the 2004-2005 year report due by April 15, 2005, should reflect the total monies spent (rounded off to nearest hundred) for the entire year of 2003-2004 ending June 30, 2004.
- Booster Club Funding/Contributions must be included in the expenditures total.
- Indicate percentage of total expenditures for each gender: Total Expenditures \$ 198,800.00 % for boys 58 % for girls 42

*Handwritten signature*

Principal's Signature: \_\_\_\_\_

Date: 4/13/05

## 2004-2005 KHSAA TITLE IX ATHLETICS AUDIT

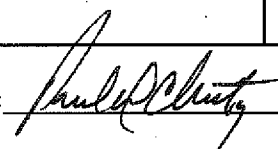
KHSAA  
Form T41  
Rev. 10/04

### Checklist - Overall Interscholastic Athletics Program

**DIRECTIONS:**

For the Areas of Compliance (Opportunities and Benefits) listed on the left hand side of the page, place a checkmark under the appropriate column identifying whether your school provided an advantage to the Girls' Program, or to the Boys' Program or to Neither Program.

Areas of Compliance:	ADVANTAGE TO:		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
<b>OPPORTUNITIES</b>			
Accommodation of Interest and Abilities		X	
<b>BENEFITS</b>			
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			X
Tutoring			X
Housing and Dining Facilities and Services			X
Recruitment of Student Athletes			X

Principal's Signature: 

Date: 4/13/05

**2004-2005  
TITLE IX**

**CORRECTIVE ACTION PLAN**

SCHOOL NAME \_\_\_\_\_

**DIRECTIONS:**

1. For Column 1, indicate the intended area which needs corrective action in order to achieve gender equity. For Column 2, write the suggested change or activities that will correct the area in need of alteration. For Column 3, include the estimated completion date for the changes or activities.
2. It is possible to attain compliance with Title IX and no longer need "corrective" action. However, the KHSAA strongly encourages compliant schools to identify items for improvement (Column 1), activities to accomplish the improvement (Column 2) and a timetable for completion (Column 3) that will strengthen the athletic program.
3. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2005.

COLUMN 1	COLUMN 2	COLUMN 3
ITEM FOR CORRECTION/ IMPROVEMENT	SUGGESTED CHANGE/ ACTIVITIES	TIME TABLE FOR CORRECTIVE ACTION/ COMPLETION
According to a student survey, of only 9, 10 & 11 <sup>th</sup> graders, there is sufficient interest to begin a volleyball program	Institute Women's Volleyball	Fall 2005 (recommendation has been made to the Superintendent.)
Still spending more per male athlete than female athlete. (see attached spread sheets)	Enforce team budgets that were established for the 2004-2005 school year	2004-2005 school year
Still spending more on male sports than female (see attached spread sheets)	Institute women's volleyball. Work to get more certified teachers coaching women's sports	Fall 2005 (recommendation has been made to the Superintendent.) We recruit new coaches each year.

Principal's Signature: *Paul D. Clardy* Date: 4/13/05

TITLE IX  
BUDGET WORKSHEET

64-05

GENDER	SPORT	EQUIP/ SUPP	TRAVEL AWARDS	SALARIES	TOTAL	diff. in similar sport			
BOYS	BASKETBALL	6600	2700	11300	20900	1600 +	800 in salary		
BOYS	BASEBALL	3400	100	3700	7600	-2000	1300 in equipment		
BOYS	CROSS COUNTRY	200	200	1200	1800	even			
BOYS	GOLF	1500	100	1400	3500	900 +	500 in equipment		
BOYS	SOCCER	4700	28000	11700	46300	4400 +	3800 in salary based on % of teaching salary, coach has 20 yrs and is asst. super		
BOYS	SWIMMING	400	100	1000	1800	even			
BOYS	TRACK	600	1300	1300	3800	even			
BOYS	TENNIS	200	0	900	1100	-1900	boys coach loans rackets and repairs old ones and has his own practice balls		
BOYS	FOOTBALL	10000	1900	14700	28200				
<b>TOTAL</b>									
<b>BOYS</b>		<b>27600</b>	<b>34400</b>	<b>47200</b>	<b>115000</b>				
GIRLS	BASKETBALL	6000	2500	10500	19300	-1600			
GIRLS	SOFTBALL	4700	200	3800	9600	2000 +			
GIRLS	CROSS COUNTRY	200	200	1200	1800	even			
GIRLS	GOLF	1000	100	1100	2600	-900			
GIRLS	SOCCER	5000	28000	7900	41900	-4400			
GIRLS	SWIMMING	400	100	1000	1800	even			
GIRLS	TRACK	600	1300	1300	3800	even			
GIRLS	TENNIS	1100	100	1400	3000	1900 +			
<b>TOTAL</b>									
<b>GIRLS</b>		<b>19000</b>	<b>32500</b>	<b>28200</b>	<b>83800</b>				
<b>TOTAL</b>									
<b>BOTH</b>						<b>198800</b>			
	% expend boys		58	\$ \$ per boy	668				
	% expend girls		42	\$ \$ per girl	533				

TITLE IX

BUDGET WORKSHEET

04-05

		<b>TOTAL W/OUT FOOTBALL</b>								
BOYS	BASKETBALL	6600	2700	300	11300	20900				
BOYS	BASEBALL	3400	100	400	3700	7600				
	CROSS									
BOYS	COUNTRY	200	200	200	1200	1800				
BOYS	GOLF	1500	100	500	1400	3500				
BOYS	SOCCER	4700	28000	1900	11700	46300				
BOYS	SWIMMING	400	100	300	1000	1800				
BOYS	TRACK	600	1300	600	1300	3800				
BOYS	TENNIS	200	0	0	900	1100				
	<b>TOTAL</b>	<b>17600</b>	<b>32500</b>	<b>4200</b>	<b>32500</b>	<b>86800</b>				
	<b>TOTAL BOTH W/OUT FOOTBALL</b>					<b>170600</b>				
	% Expenditure Boys	51		\$ per boy	643					
	% Expenditure Girls	49		\$ per girl	533					

It becomes obvious that football skews our amounts and without it we are nearly 50/50 on % expenditure. However our big concern at this time is accomodation of interests.