Kentucky High School Athletic Association

2280 Executive Drive * Lexington, KY 40505 * www.khsaa.org * (859)299-5472 (859)293-5999 (fax)

MEMORANDUM

To: Superintendent, Principal, and Athletic Director

West Jessamine High School

From: Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner 345

Date: June 9, 2005

Subject: 2004-2005 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, the <u>2004-2005 KHSAA Title IX Annual Report Submission Status Report</u>. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Team Members may have requested resubmission of some of the 2004-2005 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



KHSAA TITLE IX ANNUAL REPORT SUBMISSION STATUS REPORT 2004-2005

KHSAA Form T65 Revised 4/05

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner Larry Boucher, Assistant Commissioner

DATE: June 9, 2005

School West Jessamine High School Reviewed by Reba Woodall

The following is a status report regarding the required 2004 - 2005 Title IX Annual Report submission of forms due into the KHSAA office by April 15, 2005. Appropriate KHSAA Audit Team personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification) ✓	T-35 (Budget Chart)
✓	T-1 (Summary Program Chart 1)	T-36 (Budget Chart)
✓	T-2 (Summary Program Chart 2)	T-41 (Checklist – Overall Interscholastic Program)
✓	T-3 (Summary Program Chart 3) ✓	T-60 (Corrective Action Plan)
✓	T-4 (Summary Program Chart 4)	

II Status

	Status	
Α.	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	2004 – 2005 Forms are satisfactory and no further information or action is necessary at this time:
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.		Other Recommendation and Comments: It is recommended that students be placed on the Gender Equity Review Committee, and that they be active members of the Committee. It is recommended that your Gender Equity Review Committee meet at least once during the fall sports season, once during the winter sports season and once during the spring sports season. For the 2004-05 season, the prime time percentage for girls' basketball games was 36% and boys' games 50%. The inclusion of increasing girls' prime time games in your Corrective Action Plan (Form T-60) was appropriate. Good job on all of the forms.



2004-2005 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

APR 1 5 2005

(To be submitted by April 15, 2005 along with other required forms)

	The	West Jessamine High Scho	ol High School,	Nicholasville	, Kentucky
	$\overline{0}$	Name of High School)		(City)	
		ky High School Athletic Assoc pliance with 20 U.S.C. Section		~	-
Title IX file,		ing provisions in accordant of the best of my knowled			-
checked).					
	shed a	gender equity committee at th	e high school. (list c	ommittee person	nel and provide attachment if
necessary)		4.11	TVI .	Tr:41.	
Name	4 3101	Address	Phone 1237 40256 950/997	Title	
		Wilmore Road, Nicholasville e, 871 Wilmore Road, Nichola			
		i, 2101 Wilmore Road, Nichol			
		101 Wilmore Road, Nicholasy			
		01 Wilmore Road, Nicholasv			
		14 Ashgrove Pike, Nicholasvi			
		r, 2101 Wilmore Road, Nicho		• • • • • • • • • • • • • • • • • • • •	
<u></u>					
X Scheo	luled a	minimum of three meetings du	ring the 2004-2005 so	hool vear on the	following dates:
		11, 2004, October 6, 2004,		-	_
		y 16, 2005, March 14,2005.			
		23, 2005	<u> </u>		
	iai Cii 2	23, 2003			***************************************
X Desi	gnated	the following person(s) as the	Fitle IX coordinator fo	or the school:	
Dean Ge	arv. A	ssociate Athletic Director,2	101 Wilmore Rd. N	licholasville, K	Y, 859/887-2421, 152
Name	<i>)</i>	Title	Addres		Phone
1144110		2.00			
X Desig	nated t	he following person(s) as the T	itle IX coordinator fo	r the district:	And the second second
Charles '	Templ	e,District Athletic Director	, 871 Wilmore Road	, Nicholasville, I	XY 40356, 859/885-4179, 164
Name		Title	Addres		Phone
	ool pers	sonnel are continuing to make p	periodic reviews of the	e boys' and girls'	athletics program reflected in
the Correc				-	
		to the above information, the a			
to Title I	X recor	rds including copies of the se	elf-assessment audit,	all corrective ac	ction plans, and other related
materials,					
	//				
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Principal	SSign	ature Date	e, /_ (/)	7	
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Superinte	muent	Signature Scho	ool Board Chairpers		~)
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2004-2005

ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

KHSAA Form T1 Rev. 10/04

Participation Opportunities Test One

-		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	474	49.2%	263*	45.3%
Row 2	BOYS	489	50.8%	318*	54.7%
Row 3	Totals	963	100%	581*	100%

Instructions:

*Number of 8th grade students & below used in Column 3 and Column 4 calculations if applicable: **B= 23, G= 55, Total= 78**

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
 Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:	(mt)	Date: 4/13/2005	
<u> </u>			

2004-2005 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

KHSAA Form T2 Rev. 10/04

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	9	136	1 (vb 4)	18	
	Row 2	j.v.:	6	100	2 (vb 4,trk 1)	31	a makuda muukun ja hari Sensuura ja puoli ola d
	Row 3	frosh:	3	27	3 (vb 4*,sft 5, trk 3)	17	
	Row 4	total:	18	263	6	66	25%
BOYS	Row 5	varsity:	9	156	0	0	
	Row 6	j.v.:	6	114	1 (trk 1)	19	
	Row 7	frosh:	3	48	2 (trk 2, bsb 2)	16	
	Row 8	total:	18	318	3	35	11%

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the	e percentage of current participants added in the last five years is 25% or greater, compliance v	vith test two may be
possible. I	If less than 25%, then compliance with test three should be analyzed. CAUTION: 25% is not a	a formal compliance
standard.		

2004-2005 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS	BOYS
·	(Yes / No)	(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No	No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No	No
3. For a sport <u>not</u> currently offered, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable interscholastic team based on student responses from the interscholastic survey? If yes, what sport?	Yes*	Yes*
4. For a sport currently offered at the varsity level only, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable team for a junior varsity or freshman team that is not currently offered?	Yes (9 th grade Soccer)	Yes (9 th grade Soccer)
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest, based on your most recent Student Interest Survey, to form a varsity team not currently offered?	No	No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	No	Yes

3.	Girls: Boys:	Gymnastics, Slow Pitch Softball and Bowling. Bowling, Wrestling
6:	Boys:	Wrestling, but would put West Jessamine High School out of compliance.
Princip	al's Sig	nature:

2004-2005 ACCOMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
	Team	Number of Teams	Number of	Percentage of
Girls	Levels	Currently Offered	Participants	Participants at Each
				Level
Row 1	varsity:	9	136	51.7%
Row 2	j.v.:	6	100	38.0%
Row 3	frosh:	3	27	10.3%
Row 4	total:		263	100%
Boys				
Row 5	varsity:	9	156	49.1%
Row 6	j.v.:	6	114	35.8%
Row 7	frosh:	3	48	15.1%
Row 8	total:		318	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8 and place the percentage in Column 3, Row 7.

Principal's Signature:			 Date:_	4/13/2005
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BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2004-2005 WEST JESSAMINE HIGH SCHOOL TO INCLUDE BOOSTER CLUB FUNDING

KHSAA Form T35 REV, 10/04

B golf G golf B cross country B baseball G softball B basketball G basketball B swimming G swimming B soccer G soccer G cross country 3,000 8,300 4800 4200 400 3,100 7,400 300 100 300 100 400 equipment and Expenditures supplies 4600 4,200 200 400 800 800 330019,700 19,900100 1,600 Expenditures travel 300 300 100 500 1,300 100 100 1300 300 400 99 100 Expenditures awards 7,100 7,100 1,700 900 900 8,000 8,00013,600 13,600 1,100 1,700 supplemental and coaches' salaries Expenditures employment) (to include extended 5,800 N/A N/A Z/A N/A N/A N/A Z/A 7,400 N/A 15,900 15,600 improvements Expenditures facilities N/A N/A N/A N/A N/A N/AN/AN/A N/A N/A N/A N/A sport-specific) publications (if Expenditures

Date:

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hundred) for the entire year of 2003-2004 ending June 30, 2004. 1. Total expenditures on T-35 and T-36 on the 2004-2005 year report due by April 15, 2005, should reflect the total monies spent (rounded off to nearest

^{2.} Booster Club Funding/Contributions must be included in the expenditures total.

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 2004-2005 WEST JESSAMINE HIGH SCHOOL TO INCLUDE BOOSTER CLUB FUNDING

KHSAA Form T36 REV. 10/04

Teams	equipment and	travel	awards	coaches' salaries	facilities	publications (if
	supplies			(to include supplemental and extended employment)	improvements	sport-specific)
	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures
G track	800	1,300	300	3,400	N/A	N/A
B track	800	1,300	300	3,400	N/A	N/A
G tennis	100	300	100	1,800	N/A	N/A
B tennis	100	100	100	1,800	V/N	N/A
G volleyball	400	1,300	400	4,300	A/N	N/A
B wrestling	N/A	N/A	N/A	N/A	A/N	N/A
G (list sport)	N/A	N/A	N/A	N/A	N/A	N/A
B (football)	7,700	7,600	2,000	21,800	5,000	N/A
G (list sport)	A/N	A/N	A/N	N/A	A/N	N/A
B (list sport)	N/A	N/A	N/A	N/A	N/A	N/A

^{1.} Total expenditures on T-35 and T-36 on the 2004-2005 year report due by April 15, 2005, should reflect the total monies spent (rounded off to nearest hundred) for the entire year of 2003-2004 ending June 30, 2004.

2. Booster Club Funding/Contributions must be included in the expenditures total. \$280,200

3. Indicate percentage of total expenditures for each gender: Total Expenditures (B:138,300, G: 141,900 % for boys 49.4% % for girls 50.6%

	Principal's Signature:
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	Date:
	4/13/2005

2004-2005 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 10/04

Checklist - Overall Interscholastic Athletics Program

DIRECTIONS:

For the Areas of Compliance (Opportunities and Benefits) listed on the left hand side of the page, place a checkmark under the appropriate column identifying whether your school provided an advantage to the Girls' Program, or to the Boys' Program or to Neither Program.

		ADVANTAGE TO):
Areas of Compliance:	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES	Ale nepson of the analysis can also		
Accommodation of Interest and Abilities	T-2 (25%)	T-1 (3.9%)	XX
BENEFITS			
Equipment and Supplies			XX
Scheduling of Games and Practice Time		XX	
Travel and Per Diem Allowances			XX
Coaching			XX
Locker Rooms, Practice			XX
and Competitive Facilities			
Medical and Training Facilities			XX
and Services			
Publicity			XX
Support Services			xx
Athletic Scholarships	- Parameter		XX
Tutoring			XX
Housing and Dining Facilities and Services			xx
Recruitment of Student Athletes			XX

KHSAA Form T60 Rev. 10/04

DIRECTIONS

- For Column 1, indicate the intended area which needs corrective action in order to achieve gender equity. For Column 2, write the for the changes or activities. suggested change or activities that will correct the area in need of alteration. For Column 3, include the estimated completion date
- compliant schools to identify items for improvement (Column 1), activities to accomplish the improvement (Column 2) and a It is possible to attain compliance with Title IX and no longer need "corrective" action. However, the KHSAA strongly encourages timetable for completion (Column 3) that will strengthen the athletic program.
- 'n You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2005

Equipment and Supplies To insure quality uniforms & equipment for all teams	Accommodation of interest and Abilities: Even though the T-2 Report shows a 25% participation in new female sports added in the last 5 years, the T-1 % dropped from 2.9% to 3.9%, we must strive to make the athletic environment more inviting to our female population by continuing to look to increase the sport offerings and encouragement of the existing population to become involved in existing sports.	ITEM FOR CORRECTION/ IMPROVEMENT
Quality uniforms & equipment for all teams.	 Continue to Checking into adding freshman girls' soccer team. Continue to actively publicize sport opportunities for all student/athletes at WJHS. 	COLUMN 2 SUGGESTED CHANGE/ ACTIVITIES
Continue to monitor all purchases of the booster clubs and the athletic department to ensure that all teams receive quality uniforms as per the uniform replacement cycle and the teams purchase the highest quality protective equipment when needed.	 Check during the 2005-06 school year with teams in our area if they have the numbers needed to start a freshman girls' soccer team for the 2006 season. Continue to announce games, scores, etc on the morning announcements and have these announced on the email announcements to parents during the school year. Continue to announce when try-outs for each team is going to begin over the morning announcements & e-mail announcements 	TIME TABLE FOR CORRECTIVE ACTION/ COMPLETION

Principal's Signature:

Date:

4/13/05_(Page #)

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Scheduling of Games & Practice Times Continue to provide more "prime time" opportunities for girls' sports to perform/play.	Continue to schedule games for Girls' Basketball that allows for more "prime time" play opportunities. (i.e. Friday/Saturday)	Continue to reschedule girls' basketball games on Friday/Saturday nights that do not conflict with boys' basketball games or move the boys' basketball games to another night for the 2005-2006 season and schedule boy/girl varsity doubleheaders.
Travel and Per Diem Allowances Provide more opportunities for girls' teams to travel out of state &/or make more over night trips in-state.	Talk to girls teams and encourage them to fundraise to travel out of state &/or in-state for competition and provide to the girls' teams a list of opportunities for fundraisers and places that the teams can travel.	Continue to encourage girls' teams to travel.
Locker Rooms, Practice and Competitive Facilities 1. New Field house/Locker rooms/Training Room/ Weight Room and Storage. 2. Renovation of the Softball & Baseball Fields. 3. Renovation of present boys and girls athletic locker rooms for boys' and the girls' basketball teams and the volleyball team.	 Provides new facilities for the athletic teams at WJHS. Provide new dugouts, press box, lights, bull pens and other facilities for the softball and baseball teams Provide better facilities for the boys' and the girls' basketball teams and the volleyball team. 	1.To be completed by Summer 2005. 2.To be completed by Summer 2005. 3. To be completed by September, 2005.

Principal's Signature:

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4/13/05 (Page 2)