05-06

#### MEMORANDUM

To:

Superintendent, Principal, and Athletic Director

Riverside Christian High School

From:

Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

Date:

August 7, 2006

Subject:

2005-2006 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, the <u>2005-2006 KHSAA Title IX Annual Report Submission Status Report</u>. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Team Members may have requested resubmission of some of the 2005-2006 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.





#### KHSAA TITLE IX ANNUAL REPORT SUBMISSION STATUS REPORT 2005-2006

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

DATE: 8/7/2006

School	Riverside Christian	Reviewed by	Fran Edwards	]

The following is a status report regarding the required 2005 - 2006 Title IX Annual Report submission of forms due into the KHSAA office by April 15, 2006. Appropriate KHSAA Audit Team personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

Х	GE 19 (Annual Verification)		T-35 (Budget Expenses)
Х	T-1 (Summary Program Chart 1)		T-36 (Budget Expenses)
Х	T-2 (Summary Program Chart 2)		T-41 (Checklist – Overall Interscholastic Program)
Х	T-3 (Summary Program Chart 3)		T-60 (Corrective Action Plan)
Х	T-4 (Summary Program Chart 4)	Х	T-63 (Interscholastic Survey Results)

II.	Status	
Α.		2005 – 2006 Forms are satisfactory and no further information or action is necessary at this time.
В.	Х	Errors have been noted with respect to the following forms:  Please place a corrected copy of Form T-2, Accommodation of Interests and Abilities, with the Annual Report.
C.	Х	The following forms were omitted and must be submitted by school representatives:  Form T-41 - checklist-Overall Interscholastic Athletics Program; Form T-60 - Corrective  Action Plan
D.	X	Other Recommendation and Comments: Forms T-35 and T-36 Budget Expenses

#### 2005-2006 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

KHSAA Form T2 Rev. 9/08

Participation Opportunities Test Two

	(property collected, for the constraints) per an empty of an		Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added Since the beginning of the 2001-2002 School Year	Number of Participants Added Since the beginning of the 2001- 2002 School Year	Percent of Total Participation By Sex Added Since the beginning of the 2001-2002 School Year
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For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.

2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. Note: The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.

For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.

4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.

5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature:_	Benefy &	Burneds	_Date:	4/10/06
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2005-2006

ACTUAL EXPENDITURES - FROCEAN COMPARISON CHART

TO INCLUDE ROOSTER CLUB FUNDING

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l. Total expenditures on T-35 and T-36 on the 2005-2006 year report due by April 15, 2006, should reflect the total monies spent (rounded off to nearest hundred) for the entire school year of 2004-2005 ending June 30, 2005.

L. Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature: Despet ( Museul) Coppied ( Museul)

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Kylska Form T36 REV. 9705

ACTUAL EXPENDITURES - PROCRAM COMPANSON CHARTZ TO INCLUDE BODSTER CLUB FUNDING

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SCHOOL NAME

AL MILLE

CORRECTIVE ACTION PLAN

# DIRECTIONS:

- For Column I, indicate the intended area which needs corrective action in order to achieve zender equity. For Column 2, write the suggested change or activities that will correct the area in need of afteration. For Column 3, include the estimated completion date tor ôke changes or activities.
  - K is possible to attain compliance with Title IX and no longer need "corrective" action. Frowever, the KIRSAA strongly encourages compliant schools to identify items for improvement (Column I), activities to accomplish the improvement (Column 2) and a timetable for completion (Column 3) that will strengthen the athletic program. ę Ś
    - Von may copy this form as needed. Please affach corrective action plans along with audit forms and submit by April 15, 2006.

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MAY-22-2006 ⊅∣፡ፇ∣

### 2005-2006 KHSAA TITLE IX ATHLETICS AUDIT

Checklist - Overall Interscholastic Athletics Program

KHSAA Kordi T41 Rev. 9/03

#### DIRECTIONS:

For the Areas of Compliance (Opportunities and Benefits) listed on the left hand side of the page, place a checkmark under the appropriate column identifying whether your school provided an advantage to the Girls' Program, or to the Roys' Program or to Neither Program.

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## KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION

TITLE IX

MEMBER SCHOOLS 2005-2006 ANNUAL REPORT FORMS

> Submit to KHSAA By April 15, 2006





# Kentucky High School Athletic Association

TO:

Superintendent, Principal and Athletic Director

KHSAA Member School

FROM:

Larry Boucher, Assistant Commissioner

DATE:

November 4, 2005

SUBJECT:

Annual Title IX Self-Audit Report Forms

2005-2006 School Year

Enclosed are the forms that are to be used in compiling the data required to be submitted by your school in your Annual Trile be Self-Audit. Please review the forms thoroughly since minor changes have been made from last year. As you know from previous Annual Self-Audit Report submissions over the last six years, it is due to the Kentucky High School Athletic Association no later than April 15<sup>th</sup>, 2006.

For your annual convenience, these report forms may also be found on the KHSAA website, www.khsaa.org/titleix.

Please remember that the Student Interest Survey is required in this year's report, and is included in this packet. Please administer internally the Student Survey (using Form T-61). However, submit with your April 15, 2006 Report only the Summary (Form T-63). Also, please remember that now that we are surveying our students only every other year, the number of your Survey responses should equal at least 80% of your enrollment.

If you have any questions, feel free to contact us.

2280 Executive Drive Lexington, Kentucky 40505 (859) 299-5472 Fax (859) 293-5999



# 2005-2006 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

KHSAA Form CE19 Rev. 9/05

(To be submitted by April 15, 2006 along with other required forms)

The	Riverside Christian	High School, Last (	Creek Ky Kentucky (City)	
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# ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Euroliment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	13	46%	23	6296
Row 2	BOYS	15	54 %	14	38%
Row 3	Totals	28	100%	37	100%

Instructions:

\*Number of 8th grade students & below used in Column 3 and Column 4 calculations if applicable:

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. \* In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each ream and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1. Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:_	Beverly &	J. Burnish	Date:	4/10/06	
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# 2005-2006 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

### Participation Opportunities Test Three

### FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

·	GTRLS	BOYS
	(Yes / No)	(Yes/No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	Mo	No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No	No
3. For a sport <u>not</u> currently offered, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable interscholastic team based on student responses from the interscholastic survey? If yes, what sport?	No	No
4. For a sport currently offered at the varsity level only, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable team for a junior varsity or freshman team that is not currently offered?	No	No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest, based on your most recent Student Interest Survey, to form a varsity team not currently offered?	No	No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	1/0	No

Principal's Signature:	Benefy &	Burnyls	Date:	4/10/00
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