

KHSAA TITLE IX ANNUAL REPORT SUBMISSION STATUS REPORT 2007-2008

KHSAA Form T65 Revised 3/08

TO KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner Larry Boucher, Assistant Commissioner

DATE: May 1, 2008

I Meade Count		/ I Gary W. Lawson	

The following is a status report regarding the required 2007 - 2008 Title IX Annual Report submission of forms due into the KHSAA office by April 15, 2008. Appropriate KHSAA Audit Team personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner:

- Inches			T 05 (D .) 15
X	GE 19 (Annual Verification)	Х	T-35 (Budget Expenses)
Х	T-1 (Summary Program Chart 1)	X	T-36 (Budget Expenses)
Х	T-2 (Summary Program Chart 2)	Х	T-41 (Checklist – Overall Interscholastic Program)
Х	T-3 (Summary Program Chart 3)	X	T-60 (Corrective Action Plan)
Х	T-4 (Summary Program Chart 4)	X	T-63 (Interscholastic Survey Results)

1.	Status	
A.	X	2007 – 2008 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.	X	According to the 2007-2008 data, the school appears to be meeting the standards established in: □Test 1 (Athletic participation is proportionate to enrollment) □ Test 2 (History and continuing practice of program expansion) □ Test 3 (Full and effective accommodation of interests and abilities)
E.	X	Other Recommendation and Comments: The only current interest in a female sport not offered is archery which is not sanctioned and does not appear feasible at this time. In the area of benefits, total athletic spending is slightly outside acceptable parameters. The Corrective Action Plan addresses the monitoring of this spending as well as other areas designated by the most recent Title IX audit report.

F:\Forms\T65.doc

KHSAA Form GE19 Rev. 12/07

(KISPA)

KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION 2007-2008 ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2008 along with other required forms)

The		de County	}	High School,	Brandenburg	, Kentucky
cortifica to	ا مطد	(Name of H	igh School)		(City)	•
renresenta	tne i	kentucky H	igh School Athlet	ic Associatio	on that the follo	wing is an accurate and true
as Title IX)	tion of	ine lacis si	mountaing compila	nce with 20 i	J.S.C. Sections 1	681-1688, et. Seq. (also known
40 1110 1719						
I certify t	he fol	owina pro	ovisions in acco	ordance wi	th records at t	he school contained in the
permaner	nt Title	IX file. at	least one copy	of which m	ust ha maintair	ned in the Principal's office,
and to the	best	of my kno	wledge have co	mpleted the	ast be manitali Afollowing tack	red in the Frincipal's office,
Establi	shed a	gender equ	itv committee at th	e high schoo	l (list committee)	personnel and provide
attachr	ment if	necessary)	,	g	(not committee)	personner and provide
Name			Address	Phon	3	Title
				(S	upt., Principal, St	udent, Parent, Coach, Etc.)
-					· · · · · · · · · · · · · · · · · · ·	, , , , , , , , , , , , , , , , , , , ,
			SEE A	ATTACHED	FORM	
Schod	ulad a r	ainimum af	Hama a san a 250	·		
Scriedi	uleu a i	illinitium of	urree meetings dur	ing the 2007	-2008 school yea	r on the following dates:
				09/24/2007		
				12/17/2007		
				03/27/2008		
		e following	person(s) as the Ti	tle IX coordir	ator for the school	ol:
	ame		Title		Address	Phone
John	Procto	ſ	Athletic Director	•		
Design	ated th	e following _l	person(s) as the Tit	tle IX coordin	ator for the distric	et:
N	ame		Title		Address	Phone
Paul	Poole					7.000
Sch	ool per	sonnel are	continuing to mak	e periodic re	eviews of the box	s' and girls' athletics program
тенесте	a in the	Corrective	Action Plan.			•
In a	ddition	to the abov	e information, the a	above referer	nced school maint	ains a complete permanent file
relative	to little) ix records	s including copies	of the self-as	sessment audit,	all corrective action plans, and
otner re	elated n	naterials.				· ·
	311 1	21		1/2		
Princin	ate Si	mature	Data	7//	20 <i>0 S</i>	
		mature /	Date	71.	. /	
	Tel	1911	y _	Almos	Anna	
Superin	tenden	Signature	Seno	ol Board Cha	rpersons' Signatu	re
=			original copy to KHSAA	- Maintain dupli	cate in Title IX school f	ölder)

MEADE COUNTY HIGH SCHOOL GENDER EQUITY COMMITTEE 2007-2008 SCHOOL YEAR

Terry Nelson	Chris Roe	John Proctor	Paul Poole	Dennise Mudd	Gail Ledford	Brooklyn Smith	Bobby Jenkins	Amber English	Jim DeVries
708 Fairway Drive, Brandenburg, KY 40108	110 Wheatley Ave, Ekron, KY 40117	21 Lakeshore Pkwy, Brandenburg, KY 40108	966 Lawrence St., Brandenburg, KY 40108	1109 Elm Street, West Point, KY 40108	PO Box 114, Ekrbn, KY 40117	4860 Battletown Rd, Brandenburg, KY 40108	4415 Midway Rd, Brandenburg, KY 40108	31 Howard Dr, Brandenburg, KY 40108	312 Hardin Street, Brandenburg, KY 40108
422-7530	828-2525	422-7515	422-7176	942-4447	828-2542	422-3496	422-4511	945-5076	422-7540
Asst. Principal, SPMS Middle School	Student	Athletic Director	Personnel Director	Retired Coach	Parent	Student	Parent	Coach	Retired Coach, Athletic Director

KHSAA Form T1 Rev 12/07

2007-2008 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	752	49%	260	40
Row 2	BOYS	773	51%	398	60
Row 3	Totals	1525	100%	658	100%

Instructions:

*Number of 8th grade students & below used in Column 3 and Column 4 calculations if

applicable: 88

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by Row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of regular season competition, and cross out the names of those who were cut from the team or quit the team prior to the first regular season competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals.

Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.

Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.)
Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note:	While being	within three	percent	is not	a formal	compliance	standard:	if the	percent	listed i	n Row	1
Colur	nn 4 is within	3% of Row	1. Column	2 ther	it provid	les a good to	arget within	which	oomnlic	notou i	ili i (OVV	•
				_,,	. it provid	ioo a good k	arget within	FAMILIE	Compile	ince is	ikeiy.	

Principal's Signature:		ad		4/7/08	
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2007-2008 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

KHSAA Form T2 Rev. 12/07

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added Since the beginning of the 2003- 2004 School Year	Current Number of Participants for each team added Since the beginning of the 2003- 2004 School Year	Percent of Total Participation By Sex Added Since the beginning of the 2003- 2004 School Year
GIRLS	Row 1	varsity:	9	149	0	0	
	Row 2	j.v.:	6	78	1 c/c	5	
	Row 3	frosh:	3	33	2 F/P V/B	24	
	Row 4	total:	18	260	3	29	111%
BOYS	Row 5	varsity:	10	217	1 w/R	14	
	Row 6	j.v.:	7	114	2 C/C W/R	33	
	Row 7	frosh:	3	67	0 c/c	0	
	Row 8	total:	20	398	3	47	12%

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are **currently** on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with Test Two may be possible. If less than 25%, then compliance with Test Three should be analyzed. <u>CAUTION:</u> 25% is <u>not</u> a formal compliance standard.

Principal's Signature:_	/sin	al	Date:_	4/7/08

2007-2008 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS		BOYS
	(Yes / No)		(Yes / No)
1. For a sport <u>not</u> currently offered in your interscholastic			Υ
athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team.	Y Archery		Weightlifting Archery
2 For a sport <u>not</u> currently offered, is there sufficient interest, based on the responses to your most recent Student Interest Survey, to form a viable interscholastic team for a sport not currently offered. If yes, what sport?	N		N
3. For a sport currently offered at the junior varsity or freshman level is there sufficient interest, based on your most recent Student Interest Survey, to form a varsity team not currently offered?	N		N
4. For a sport currently offered at the varsity level only, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable team for a junior varsity or freshman team that is not currently offered?	N		N
5. If you answered YES to question (1), (2), (3), or (4), are there enough high schools in the geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	N	A 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	N

Plans to Address Interest:

Meade County High School currently offers \underline{all} sports, male & female, sanctioned by the KHSAA.

Principal's Signature : Siy Ad	_Date:	4/7/08	··-
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2007-2008 ACCOMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	9	149	57%
Row 2	j.v.:	6	78	30%
Row 3	frosh:	3	33	13%
Row 4	total:	18	260	100%
Boys		1 11 1 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		以中华大学的种种和证据的。 1911年1月1日 - 1911年1日
Row 5	varsity:	10	217	55%
Row 6	j.v.:	7	114	29%
Row 7	frosh:	3	67	17%
Row 8	total:		398	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature:_	(Sin	ad_	Date:	4/7	108

2007-2008 ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 1 TO INCLUDE BOOSTER CLUB FUNDING

B	ဝ	\ m	ရ	Ø	ଜ	α	ြ	<u> </u>	ရ		ြ						
B swimming	swimming	soccer	soccer	golf	G golf	B cross country	cross country	B baseball	G softball	B basketball	basketball						
1593	2391	2087	2287	823	62	1729	1129	4220	6237	4312	3550				School	Expen	equipm
2013	3020	4439	323	N/A	N/A	N/A	N/A	3940	3675	9178	0				Booster	Expenditures	equipment and supplies
7367	11051	9385	7999	4657	1803	4566	2561	10931	10854	21273	11682				\$chool	Expen	tra
231	346	3051	965	N/A	N/A	N/A	N/A	0	3132	2823	1410			•	Booster	Expenditures	travel
354	530	532	978	562	202	908	749	0	1049	2352	891				School	Expen	a) ¥
28	769	1345	4449	N/A	N/A	N/A	N/A	1498	727	4842	200				Booster	Expenditures	awards
3469	3469	20145	18709	1651	1651	3105	3105	17490	17721	30846	25291				School	Expen	coaches { to ii suppler exte employm amount
2 2	2 2	3 2	2 2	1 -	1 1	3 2	3 2	4 3	4 3	4 3	4 3	levels	# Teams for all	all levels	# Coaches for	Expenditures	coaches' salaries (to include supplemental and extended employment; dollar amount required)
0	0	392	392	0	0	0	0	1350	6240	0	0				School	Expen	faci improv
0	0	0	4	N/A	N/A	N/A	N/A	9961	6297	0	0				Booster	Expenditures	facilities improvements
0	0	0	0	0	0	0	0	0	0	0	0			-	School	Expen	public (if sport
0	0	0	0	N/A	N/A	N/A	N/A	88	50	0	0				Booster	Expenditures	publications (if sport-specific)

^{1.} Total expenditures on T-35 and T-36 on the 2007-2008 year report due by April 15, 2008, should reflect the total monies spent (rounded off to nearest dollar) for the entire school year of 2006-2007 ending June 30, 2007.

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Date: 4/7/6

^{2.} Booster Club Funding/Contributions must be included in the above expenditures total. (Note: It is illegal for coaches to be paid by Booster Clubs - Reference KHSAA Bylaw 27)

2007-2008 ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING

KHSAA Form T36 REV.12/07

	ionimal at	es spent (r	total moni	reflect the	008, should	April 15, 20	ort due by	ງ08 year rep	he 2007-2	1d T-36 on 1	s on T-35 ar	1. I otal expenditures on 1-35 and T-36 on the 2007-2008 year report due by April 15, 2008, should reflect the total monies spent (rounded off to monies)	<u> </u>
												B (list sport)	بالت
												G (list sport)	j G
0	0	200	0	7 3	56944	769	4383	2910	6163	3437	10017	(list seed)) (
											27067	G (IIST SPOR)	D G
278	0	0	0	2 2	6888	321	3285	9785	10812	300	23409	5 Wrestling) ת
0	0	0	0	2 3	12133	0	1202	1219	7089	1114	5837	G volleyball	J G
N/A	0	N/A	0	1 1	1651	N/A	325	N/A	2499	N/A	237	b tennis) 0
N/A	0	N/A	0	<u></u>	1651	N/A	275	N/A	2996	N/A	182	G tennis	- G
N/A	0	N/A	0	<u>س</u>	8539	N/A	268	N/A	5650	N/A	97.67	D LIACK	7 0
N/A	0	N/A	0	3 1	8539	N/A	268	N/A	5650	N/A	2926	G track	_ນ ດ
				all levels									
				# of Teams for									_
				for all levels /		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,							
Booster	School	Booster	School	# of Coaches	School	Booster	School	Booster	School	Booster	School		
Expenditures	Expen	Expenditures	Expen	Expenditures	Expen	Expenditures	Expen	Expenditures	Exper	Expenditures	Expen		
(if sport-specific)	(if sport	improvements	improv	extended employment; dollar amount required)	employm amount					out the second	3		
publications	publi	facilities	faci	(to include supplemental and	(to i	awards	aw	travel	f	equipment and	equipm		
				coaches' salaries	coaches								

dollar) for the entire school year of 2006-2007 ending June 30, 2007.

2. Booster Club Funding/Contributions must be included in the above expenditures totals.

Indicate percentage of total expenditures for each gender: (If disparities are obvious, list on your Corrective Action Plan (T-60) what action you will Salpair (Longing of to tisalist

Total:	GITS	Boys	Gender	take to correct the problem).
: \$ 598,231.00	\$ 218,817.00	\$ 379,414.00	Expenditures	
100%	37%	63%	Percentage	Pan (

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Date: _

2007-2008 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 12/07

Checklist - Overall Interscholastic Athletics Program

DIRECTIONS:

For the Areas of Compliance (Opportunities and Benefits) listed on the left hand side of the page, place a checkmark under the appropriate column identifying whether your school provided an advantage to the Girls' Program, or to the Boys' Program or to Neither Program. A review of T-35 and T-36 spending patterns might be helpful in completing this form.

		ADVANTAGE TO);
Areas of Compliance:	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities	and the second of the second o	2.3 [19] 中央公司 (19] 中央公司 (19] 中央公司 (19] 中央公司 (19] (19] (19] (19] (19] (19] (19] (19]	2. Philosophy 2012年2012年2012年2月
BENEFITS			
Equipment and Supplies	The state of the s	\	
Scheduling of Games and Practice Time			✓
Travel and Per Diem Allowances			✓
Coaching			/
Locker Rooms, Practice			./
and Competitive Facilities			•
Medical and Training Facilities		1	
and Services		_	
Publicity			/
Support Services		1	
Athletic Scholarships			1
Tutoring			1
Housing and Dining Facilities and Services			1
Recruitment of Student Athletes			/

Recruitment of Student Athletes

If an advantage is shown, corrective action should be shown on T-60 (Corrective Action Plan).

Principal's Signature: Soin Od Date: 4/7/08

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2007-2008 TITLE IX CORRECTIVE ACTION PLAN

> KHSAA Form T60 Rev.12/07

DIRECTIONS:

- For Column 1, indicate the intended area (Opportunities or Benefits) which needs corrective action in order to achieve gender equity. estimated completion date for the changes or activities. For Column 2, write the suggested change or activities that will correct the area in need of alteration. For Column 3, include the
- timetable for completion (Column 3) that will strengthen the athletic program. compliant schools to identify items for improvement (Column 1), activities to accomplish the improvement (Column 2) and a It is possible to attain compliance with Title IX and no longer need "corrective" action. However, the KHSAA strongly encourages
- You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2008.

11-4-74	 	 			
			TO LANCOLD AND THE PROPERTY OF	SEE ATTACHED	ITEM FOR CORRECTION/ IMPROVEMENT
					SUGGESTED CHANGE/ ACTIVITIES
					TIME TABLE FOR CORRECTIVE ACTION/ AND OR COMPLETION DATE

Principal's Signature:



199 Volleyball (Girls)

2007-2008 INTERSCHOLASTIC ATHLETICS SURVEY

KHSAA Form T63 Rev.12/07

Summary of Student Responses

Scho	ool Name:	Meade County High School
	,	Enrollment
		(9-12 Grade): 1577 (SHOULD AGREE WITH FORM T-1, COLUMN 1, ROW 3)
		Number of 9-11 Grade Students Surveyed: 1163
		Number of 8 th Grade Students Surveyed: 335
	Date:	
Com	pleted By:	Mrs. Hampton's Prob. And Stats. Class
Instr	uctions:	
		ize the Student Athletics Interest Surveys Form T-61 by listing the total number
	of respo	nses on the line next to each sport.
2	. Under th	ne Other Category please provide a listing of the sports as well as the number of
	students	who are interested in participating.
3	. Please si	gn and date this Summary Form (T-63) and mail this Summary Form only to the
	KHSAA	by April 15, 2008. Do not mail the student surveys (Form T-61). However, these hould be maintained in your files in the event they are requested subsequently.
1498	R Numbe	r of Surveys
1254	 -	eturned (A minimum of 80% return is expected)
8-11	Grades	Surveyed (Should be grades 9-11 and 8^{th} grade if school has a feeder system)
		242. Grade of grades 5-11 and 6 grade if school has a feeder system)
How	Was The S	Survey Administered? All homerooms.
		n all English classes, or all home rooms, or advisee/advisor?)
, Β		The second secon
KHSA	AA Sanctio	oned Fall Sports (List Total Number of Participation Responses)
48	_ Cross Co	untry (Girls)
47	Cross Co	untry (Boys)
283	Football ((Boys)
29	Golf (Gir	,
54	Golf (Boy	$_{ m S})$
89	Soccer (C	iirls)
59	Soccer (F	lovs)

Winter Sport (List Total Number of Participation Responses)

Form T-63 Rev. 12/07

- 142 Basketball (Girls)
- 154 Basketball (Boys)
- 59 Indoor Track (Girls)
- 50 Indoor Track (Boys)
- 106 Swimming & Diving (Girls)
- 46 Swimming & Diving (Boys)
- 97 Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

- 152 Baseball (Boys)
- 113 Fast Pitch Softball (Girls)
- 109 Tennis (Girls)
- 54 Tennis (Boys)
- 76 Track (Girls)
- 59 Track (Boys)

Non-KHSAA Championship Sports (From Student Survey T-61 Question 10)

- 225 Archery
- 68 Field Hockey
- 162 Bowling
- 19 Gymnastics (Boys)
- 147 Gymnastics (Girls)
- 150 Ice Hockey
- 116 Lacrosse (Boys)
- 86 Lacrosse (Girls)
- 178 Rifle
- 90 Rodeo
- 102 Slow Pitch Softball
- 57 Volleyball (Boys)
- 6 Water Polo
- 170 Weightlifting

Number of Students who participate in Intramural Sports

(From Student Survey T-61 Question 5)

<u>Sport</u>	<u>Number</u>	Sport	Number	Sport	Number
Basketball	51	Baseball	10	Stomp Team	1
Football	43	Band	3	Bowling	2
Wrestling	11	Powder Puff Football	1	Track	3
Volleyball	6	Cross Country	1	Paintball	1 .
Cheerleading	15 .	Swimming	1	Archery	3
Soccer	19	Disc Golf	2	Tennis	1
Fast Pitch Softb	all 3			Slow Pitch Softball	5

List Intramural Sports students are interested in adding:

(From Student Survey T-61 Question 6)

Form T-63 Rev. 12/07

Sport	<u>Number</u>	Sport	Number	Sport	Number
Rugby	10	Lacrosse	27	Indoor Soccer	2
Paintball	31	Kickball	1	Skateboarding	28
Bowling	4	Girls Football	7	Handball	11
Dirt Bike	2	Biking	1	Spring Soccer	1
Ping Pong	12	Hockey	12	Step Dance	9
DoJo	1	Whiffle Ball	1	Kick Boxing	2
Flag Footba	all 1	Gymnastics	2	Dodge Ball	5
Disc Golf	2	Shooting	2	Boys Volleybal	1 2
Ice Skating	1				

Participation in Non-School Sports Activities

(From Student Survey T-61 Question 7)

Sport No	ımber	Sport	Number	Sport	Number
Basketball	25	Archery	6	Horse Back	3
Dirt Biking	8	Indoor Soccer	4	Fishing	7
Soccer	48	Wrestling	3	Hunting	4
Baseball	58	Cross Country	1	Karate	2
Football	16	Volleyball	4	Biking	2
Softball	54	Boxing	9	Rugby	3
Skateboarding	23	Golf	8	Disc Golf	3
Cheerleading	5	Amp Guard	1	Ice Skating	1
Track	1	Gymnastics	7	Hockey	4
Dodgeball	2	Paintball	12	Dance	15
Rodeo	2	Trap Shooting	2	Corn Hole	1
Bowling	4	Tennis	1		

Reasons for not participating in interscholastic athletics

(From Survey Question 8)

73	I prefer	other	activities	such a	s band,	chorus,	etc.
	-					,	

238 I don't have time

53 The practice schedules and game times are inconvenient

93 The sport I like isn't offered

56 It's too expensive

34 I prefer to participate in club or intramural sports

118 Working

137 Other:

Student Suggestions to encourage participation

Insentives/Show Rewards/Pep Rallies/Better Equipment/Promote sports more/Lower prices

Offer wider range/More flexible practice times/Better locations/Offer more information

about the sports

Principal's Signature

4/7/08

Date

Correction action Plan

MEADE COUNTY HIGH SCHOOL TITLE IX CORRECTIVE ACTION PLAN APRIL 15, 2008

EACH OF THE FOUR ITEMS BELOW HAS BEEN IDENTIFIED AS A RESULT OF THE RE-VISIT ON DECEMBER 17, 2007. THE GENDER EQUITY COMMITTEE, ALONG WITH THE SCHOOL OFFICIALS, HAS ADDRESSED THESE AND DECIDED TO PRESENT THEM AS ITS CORRECTIVE ACTION PLAN FOR 2007-2008.

ITEM #1: The school was asked to submit to the KHSAA a written uniform review/replacement plan "which shows an equity of benefits in relation to future purchases."

ITEM #1 STRATEGY: The AD presented a Uniform Rotation Plan to the Principal for approval. The plan became effective January 1, 2007. It is attached to this document.

ITEM #2: The school was asked to submit to the KHSAA a "written expansion of its current guidelines for provision of per diem to include regular season trips as well as post season."

ITEM #2 STRATEGY: The previous policy had been to use funds from the MCHS Athletic Account to provide meals and lodging for teams/individuals involved in state competitions during the post season. For the regular season, the teams had used a variety of other sources for these funds (boosters, internal accounts, parents, individual pay, etc). In the future, there will be a cap placed on these amounts for both the regular and post season. Meals will be limited to no more than \$10.00 per athlete and lodging will be limited to room rates of no more than \$100.00 per night based on 4 athletes per room. Exceptions to this must receive prior approval of the Principal or AD.

proximity of locker rooms for each team. The Football, Soccer (B&G), and Basketball (B&G) teams will share the new weight room at MCHS. The JRA facility will be shared by the Volleyball, Wrestling, Baseball, Swim (B&G), Track (B&G), and Cross County (B&G) programs. At this time, Golf and Tennis have declined the use of either facility. The size of each facility will allow coaches to schedule the specific dates and times for use of each facility independent of others' schedules and with few, if any, conflicts. The AD will meet with all coaches to discuss this plan and all expectations.



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Quote

Rep	Date	Exp Date	Quote #		
NJG	3/24/2008	04-15-08	3367		
Any quotes beyond 10 days may be be subject to change					

Ship To

Meade County High School Attn: Larry Moefield 938 Old State Rd. Brandenburg, KY 40108 (270) 422-7549

Account #

Qty	ltem	Description	วก	Cost	Total
8 14 1	BP031 BP029 2009 Drop Ship OB012	***** Estimated delivery time This estimate is coupled w/ Est ***** *** Bumper Plates *** 10 lb. Solid Rubber Bumper - 0 25lb. Solid Rubber Bumper (Bl Drop Ship w/ Liftgate - custom receipt, unpackaging, assembly trash removal of product. *** Training Bars *** 15 lb. Aluminum Training Bar	imate #1494 and 3366 Freen ack) er is responsible for , final placement &	26.15 30.00 0.00	209.20 420.00 0.00
	<u> </u>		Sub	total	\$1,057.20
			Sale	es Tax (0.0%)	\$0.00
Orders will not b	e official until recie	pt of original school issued	To:	tal	\$1,057.20
		tablished. Balance due net	Signature <u>(</u>	Lang May	reld
A signed co	opy of all orders is requ	ired to process orders.		0 /	
Phone #	Fax#			Web Site	
(614) 871-922	20 (614) 871-92	71	W	vw.equipmentguys.com	





3341 Centerpointe Dr. Urbancrest, OH 43123

Website: www.equipmentguys.com



Quote

Rep	Date	Exp Date	Quote #
NJG	3/24/2008	04-15-08	3366

Any quotes beyond 10 days may be be subject to change

Ship To

Meade County High School Attn: Larry Moefield 938 Old State Rd. Brandenburg, KY 40108 (270) 422-7549

Account #

	Qty	Item	Description		Cost	Total
	10 10 2 3	SD-850-2 Sales Discount SD-850-10 NG-Product Disco SD-212 BP029	***** To Be Invoiced July 1, 200 delivery time of June 1, 2008. To coupled w/ Estimate #s 1494 and Stray Dog Full Rack Prodouct discount by Nick Giglia Stray Dog 0-85 Deluxe Bench Product Discount by Nick Giglia Stray Dog Basic Glute Ham Raiso 25lb. Solid Rubber Bumper (Black)	'his estimate is 3367 *****	1,450.00 -550.00 -550.00 -550.00 500.00 30.00	14,500.00 -550.00 5,500.00 -550.00 1,000.00 90.00
Fra	ame Color - White	/ Pad - TBD (confirmi	ng Emerald Green [Kelly Green])	Sub	total	\$19,990.00
7				Sale	es Tax (0.0%)	\$0.00
6	rders will not be	official until recie	ot of original school issued	Tot	tal	\$19,990.00
	rchase Order o		tablished. Balance due net	Signature (Parry Mo	field
	Phone #	Fax#			Web Site	
	(614) 871-922	0 (614) 871-92	71	WY	vw.equipmentguys.com	

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Website: www.equipmentguys.com



Quote

Rep	Date	Exp Date	Quote#
NJG	12/4/2007	04-15-08	1494

Any quotes beyond 10 days may be be subject to change

Ship To

Meade County High School Attn: Larry Moefield 938 Old State Rd. Brandenburg, KY 40108 (270) 422-7549

Account #

Qty	Item	Description	Cost	Total
	1	***** To Be Invoiced at time of delivery w/ n/10 day		
		terms. Estimated delivery time of June 1, 2008.		
		This estimate is coupled w/ Estimate #'s 3366 and		
		3367 *****	1	
	ļ	*** Rack Attachments and Options ***		
10	SD-615	Stray Dog Removable Single Post Style Dip	125.00	1,250.00
		Attachment (Reversed) - For use w/ SD-850-2 Left		
		Facing		
10) SD-246	Stray Dog 3-Way Squat Box w/ Metal Frame &	145,00	1,450.00
	•	Wooden Sides		
		*** Dumbbell Rack ***		
2	SD-202-82	Stray Dog Double Tier 8 ft. Dumbbell Rack	449.00	898.00
		*** Plyo Boxes ***	440.00	
2	1 ""	Stray Dog 36" Plyo Box (Wooden)	160.00	320.0
2		Stray Dog 18" Plyo Box (Wooden)	117.00	234.0
2	SD-200-12	Stray Dog 12" Plyo Box (Wooden)	110.00	440.0
_		*** Auxiliary Pieces ***	1 225 00	0.650.0
2	2 SD-310	Stray Dog Lat Pulldown w/ Low Row, 250lb. Steel	1,325.00	2,650.00
	,	Stack		
	<u> </u>			
: Color - Wh	ite / Pad - TBD (cont	firming Emerald Green [Kelly Green])	la i	
		Subto	iai	

Sales Tax (0.0%)

Total

Orders will not be official until reciept of original school issued Purchase Order or Net Account is established. Balance due net

10 days.

A signed copy of all orders is required to process orders.

Phone #	Fax#
(614) 871-9220	(614) 871-9271

Signature

Web Site

www.equipmentguys.com

Mofula



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Website: www.equipmentguys.com



Quote

Rep	Date	Exp Date	Quote #
NJG	12/4/2007	04-15-08	1494
Any quote	es beyond 10 da	ys may be be subje	ct to change

Ship To

Meade County High School Attn: Larry Moefield 938 Old State Rd. Brandenburg, KY 40108 (270) 422-7549

Account #

Qty	ltem	Description	Cost	Total
2	Selectorized	Stray Dog Prone Leg Curl w/ 150 lb. Stack *** Olympic Bars ***	1,475.00	2,950.00
10	OB001A	Midwest Power Bar by Solid Bar - Black Oxide Finish - no center knurling	140.00	1,400.00
10	CA001	Spring Collar w/ plastic grip by Troy *** Bumper Plates ***	6.25	62.50
20	BP027	45lb. Solid Rubber Bumper (Black)	50.00	1,000.00
3	BP029	25lb. Solid Rubber Bumper (Black) *** Dumbbells ***	30.00	90.00
4	DB004-5	5 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle	5.65	22.6
4	DB004-10	10 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle	11.30	45.20
4	DB004-15	15 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle	16.95	67.8
4	DB004-20	20 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle	22.60	90.4
4	DB004-25	25 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle	28.25	113.00
_	1		l l	
ne Color - White	e / Pad - TBD (conf	irming Emerald Green [Kelly Green]) Subto	tal	

Orders will not be official until reciept of original school issued Purchase Order or Net Account is established. Balance due net

10 davs.

A signed copy of all orders is required to process orders.

Phone #	Fax#
(614) 871-9220	(614) 871-9271

Signature

Web Site
www.equipmentguys.com

Sales Tax (0.0%)

Total





3341 Centerpointe Dr. Urbancrest, OH 43123

Website: www.equipmentguys.com



(614) 871-9220

(614) 871-9271

Quote

Rep	Date	Exp Date	Quote #
NJG	12/4/2007	04-15-08	1494

Any quotes beyond 10 days may be be subject to change

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Meade County High School Attn: Larry Moefield 938 Old State Rd. Brandenburg, KY 40108 (270) 422-7549

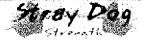
Account #

A	Total
A DB004-35 35 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle 40 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle 45 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle DB004-50 So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Contoured Steel Handle Contoured Steel Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle So lb. 8-Sided Ru	135.60
Steel Contoured Handle 4 DB004-45	158.20
4 DB004-45	180.80
4 DB004-50 St lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle 55 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Contoured Steel Handle 60 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle 60 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle 65 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle 70 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle 70 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle Frame Color - White / Pad - TBD (confirming Emerald Green [Kelly Green]) Subtotal Sales Tax (0.0%) Total	203,40
4 DB004-55 55 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Contoured Steel Handle 60 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle 65 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle 70 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle 70 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle 70 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle 79.10 Steel Contoured Handle Sales Tax (0.0%) Total	226.00
4 DB004-60 60 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle 4 DB004-65 65 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle 70 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle 70 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle Frame Color - White / Pad - TBD (confirming Emerald Green [Kelly Green]) Subtotal Sales Tax (0.0%) Total	248.60
4 DB004-65 65 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle 70 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome 79.10 Steel Contoured Handle Frame Color - White / Pad - TBD (confirming Emerald Green [Kelly Green]) Subtotal Sales Tax (0.0%) Total	271.20
79.10 Total Total 70 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome 79.10 Steel Contoured Handle 79.10 Subtotal Sales Tax (0.0%)	293.80
Subtotal Sales Tax (0.0%) Total Orders will not be official until reciept of original school issued	316.40
Subtotal Sales Tax (0.0%) Total Orders will not be official until reciept of original school issued	
Orders will not be official until reciept of original school issued	
Orders will not be official until reciept of original school issued	
Purchase Order or Net Account is established. Balance due net 10 days. Signature	
A signed copy of all orders is required to process orders.	
Phone # Fax # Web Site	

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Phone #

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Fax#

(614) 871-9271

Quote

Rep	Date	Exp Date	Quote #
NJG	12/4/2007	04-15-08	1494

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Web Site

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Ship To

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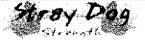
Account #

Qty	ltem	Description	Cost	Total
4	DB004-75	75 lb. 8-Sided Rubber Encased Dumbbell w/ Chrome Steel Contoured Handle *** Plates ***	84.75	339.00
60	OP001-45BO	Olympic Plate - 45lbs. Black	30.60	1,836.00
40	OP001-10BO	Olympic Plate - 10lbs. Black	6.80	272.00
20	OP001-5BO	Olympic Plate - 5lbs, Black	3.40	68.00
20	OP001-2.5BO	Olympic Plate - 2.5lbs. Black *** Shipping Charges ***	1.70	34.00
1	2009 Drop Ship	Drop Ship w/ Liftgate - customer is responsible for receipt, unpackaging, assembly, final placement & trash removal of product USA/TROY (Steel Plates Dumbbells and Spring Collars)	552,16	552.16
1	2001 Drop Ship	Drop Ship / No Liftgate - customer is responsible for receipt, unpackage, assemble, final placement & trast removal of the product SOLID BAR (Lifting Bars)	198.00	198,00
1	2009 Drop Ship	Drop Ship w/ Liftgate - customer is responsible for receipt, unpackaging, assembly, final placement & trash removal of product. BUMPER PLATES	192.46	192.46
Frame Color - White	/ Pad - TBD (confirm	ing Emerald Green [Kelly Green])	ıbtotal	1
		Sa	les Tax (0.0%)	
Orders will not be	e official until recie	pt of original school issued	otal	
		tablished. Balance due net Signature	Ju	<u> </u>
A signed co	py of all orders is requ	tired to process orders.		

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Website: www.equipmentguys.com



Quote

Rep	Date	Exp Date	Quote #
NJG	12/4/2007	04-15-08	1494

Any quotes beyond 10 days may be be subject to change

Ship To

Meade County High School Attn: Larry Moefield 938 Old State Rd. Brandenburg, KY 40108 (270) 422-7549

Account #

Qty	Item	Description	1	Cost	Total
1	3001 D&I	*** Delivery and Installation of *** TEG are responsible for the delivery of Stray Dog product		1,365.00	1,365.00
ame Color - White	/ Pad - TBD (confirm	ning Emerald Green [Kelly Green])	Subi	total	\$19,974.12
			Sale	s Tax (0.0%)	\$0.00
		ept of original school issued	Tot	al	\$19,974.12
urchase Order o	10 davs.	stablished. Balance due net uired to process orders.	Signature	JM	
A signed co	opy of all orders is rea				
A signed co	ppy of all orders is req			Web Site	

MEADE COUNTY HIGH SCHOOL BOOSTER CLUB BUDGET FORM

BO09	CLUB BUDGET FORM	
	School Year	
This form must be completed and sub	to MCHS principal's office by Septe	ember 1st
This form must be completed and sub	Phone	
Club Name		
Club Name Club President		Current Year
Club Treasurer	Prior Year Actual	Budget
BEGINNING CASH BALANCE	roce receipts	
RECEIPTS - please list the expec from each planned fund	below	
from each planned runs		
1 2		
3		
5		
6		
8		
9	Totals	
10	Totalo	_
· .		Fotal Budgeted Expense
SERVICE SERVICES		Purpose
		Destination
		laves of Travel
		otal Budgeted Expense
		urpose
		noitsnitea
		·

UNIFORM ROTATION POLICY MEADE CO HIGH ATHLETICS

THE FOLLOWING UNIFORM ROTATION PLAN WILL BE EFFECTIVE AS OF JANUARY 1, 2008, AND WILL REFLECT THE BEST PRACTICES OF THE KHSAA IN AN EFFORT TO ENSURE EQUITIBLE BENEFITS FOR THE MALE AND FEMALE ATHLETES AT MCHS.

- A. ALL GAME UNIFORMS WILL BE PURCHASED THROUGH THE ATHLETIC ACCOUNT OF MCHS. THE BUDGETS OF THOSE SPORTS SCHEDULED TO PURCHASE UNIFORMS WILL BE ADJUSTED UP FOR THAT YEAR.
- B. IT IS EXPECTED THAT THE HEAD COACH OF ANY SPORT SCHEDULED TO PURCHASE UNIFORMS FOR THE UPCOMING SEASON WILL HAVE SHOPPED FOR THE BEST POSSIBLE PRICE/VALUE AND PRESENTED THIS INFORMATION TO THE AD BY JUNE 1 (OR EARLIER).
- C. GENERALLY, UNIFORMS ARE EXPECTED TO BE USED FOR 3-5 SEASONS BEFORE BEING HANDED DOWN TO JV AND FRESHMAN TEAMS.
- D. FUNDS FROM INTERNAL ACCOUNTS AND BOOSTERS ARE **NOT** TO BE USED FOR GAME UNIFORM PURCHASES. THESE FUNDS MAY BE USED FOR ACCESSORIES, BEING SENSITIVE TO THE ISSUE OF GENDER EQUITY.
- E. THE SCHEDULE IS AS FOLLOWS:

SPORT	SEASON WHEN UNIFORM REPLACED
Football	2011
Boys Soccer	2008
Girls Soccer	2008
Boys Golf	Yearly
Girls Golf	Yearly
Boys C/C	2008
Girls C/C	2008
Volleyball	2009
Boys Basketball	2010-2011
Girls Basketball	2009-2010
Wrestling	2010-2011
Boys Swim	Personal
Girls Swim	Personal
Baseball	2008 (gray pants); 2011 new uniform
Fast Pitch	2008 (new jersey); 2010 new uniform
Boys Tennis	Yearly
Girls Tennis	Yearly
Boys Track	2009
Girls Track	2009

The schedule is subject to change at the discretion of the Principal and/or AD. Coaches may request an earlier purchase date due to unforeseen circumstances by a written request to Principal and/or AD.