

**KHSAA TITLE IX RE-VISIT
FINAL AUDIT REPORT**

(For schools re-visited during the 2006-2007 school year)

School: **Nicholas County**
 Prepared By: **Martha Mullins**
 Date of Re-Visit: **October 31, 2006**
 Telephone Number of Reviewer: **(859) 299-5472**
 Reviewed By: **Larry Boucher**

1. Completed Required Forms

- Verification of Forms (Form GE-50) Yes No N/A -Form was omitted in KHSAA mailing.
- Participation Opportunities Summary Chart (Form T-70) Yes No
- Benefits Summary Charts (Forms T-71 & T-72) Yes No
- Benefits Publicity (Form T-73) Yes No
- Corrective Action Plan Summary Charts (Form T-74) Yes No

2. Opportunities Component of Title IX Compliance

Area of Compliance:
(Check One or More)

X	A	Substantial Proportionality
	B	History and Continuing Practice Of Programs Expansion
	C	Full and Effective Accommodation of Interest and Abilities

- A). Was the Substantial Proportionality Test (T-1) an area in which the school met Title IX Opportunities compliance?
Yes No

Comments:

- B). Was the History and Continuing Practice of Program Expansion Test (T-2) an area in which the school met Title IX Opportunities compliance?
Yes No

Comments:

However, the school had met the standards for this test in two of the last three years. In 2005-2006, the percentage was 23%.

- C). Was the Full and Effective Accommodations of Interest and Abilities Test (T-3) an area in which the school met Title IX Opportunities compliance?
Yes No

Comments:

School personnel were aware of an interest in soccer; however, documentation of the response to that interest was not available.

3. Is the school's most recent Student Interest Survey accurate in relation to the assessment of Interests & Abilities?
Yes No

Comments:

4. Checklist of the Title IX Components of the Interscholastic Program

Benefit to Students	Satisfactory	Deficient	Comments
Accommodation of Interests and Abilities	X		The school has met the requirements for meeting compliance with Test 1.
Equipment and Supplies	X		However, volleyball uniforms were not viewed as consistent in quality with those of other sports.
Scheduling of Games and Practice Time	X		Although the school had scheduled only two games on prime dates at the time of the on-site visit, four more games have been changed to prime dates to satisfy the KHSAA requirement.
Travel and Per Diem Allowances	X		The school district furnishes transportation for all competitions.
Coaching	X		All but one coach is employed on campus
Locker Rooms, Practice and Competitive Facilities	X		Core facilities are located on campus within easy reach of student-athletes. Locker room space is limited but accessible to both sexes. The district has proposed plans for the renovation of some facilities and the construction of new ones, which would relieve the absence of adequate locker room space for football and free-up space for an adequate weight room for both boys and girls.
Medical and Training Facilities and Services	X		Some improvement was noted in the provision of equipment for physical training.
Publicity	X		No copies of schedule cards, game programs, or other promotional materials were on display. Interviews with student-athletes indicated PA announcements of all competitions and results were common practice, however, it was recommended to school personnel that cheerleaders be involved to some degree in support efforts for a girls' sport.

Support Services		X	Lack of complete data regarding expenditures for the 2005-2006 school year made an adequate analysis of expenditures impossible. The permanent Title IX file had several omissions and lacked operational policies, past records of meetings, schedules of facility usage, and a clear procedure for administrative approval of booster club spending.
Athletic Scholarships	N/A		
Tutoring	N/A		
Housing and Dining Facilities and Services	N/A		
Recruitment of Student Athletes	N/A		

5. Brief Summary/Analysis of the Corrective Action Plan (Form T-74)

The focus had been and continues to be on providing participation opportunities for girls in the fall season; on scheduling more games in girls' basketball on prime dates; and on the improvement of facilities.

6. Observed Deficiencies in Overall Girls and Boys Athletics Programs

There is a need for additional and clearly defined guidance and oversight of general operations and long-range planning. Progress had been made in this regard since the original on-site visit. However, athletics program operations and practices generally had not been codified. The permanent Title IX file had several omissions, the most significant being the lack of official Minutes of the Gender Equity Review Committee meetings, some annual reports, policies, schedules and assignments of facilities, and the Title IX manual issued by the KHSAA in 1999-2000. In the interviews conducted with student-athletes, the overriding deficiency cited was the lack of adequate facilities. Coaches had similar comments.

7. **KHSAA Recommended Action in relation to new deficiencies**
None

8. **KHSAA Recommended Action in relation to reoccurring deficiencies**

Policies should be generated to guide operations in such areas as awards and recognitions, scheduling of facilities, uniform purchase, travel and per diem, approval of booster spending, storage areas and locker room space, cheerleader selection and assignments, and any other area in which school personnel perceive guidance is necessary to assure gender equity in the athletics program. Improvement of facilities should be planned in such a way that both sexes are accommodated.

By March 1, 2007, school personnel will submit Form T-50 with all signatures, and with a statement that all members of the Gender Equity Review Committee have read the Title IX Re-Visit report, including the re-submission of Form T-71 and T-72.

By March 1, 2007, school personnel will resubmit Form T-71 and T-72, Benefit Summary Charts, with corrected information regarding Scheduling and with complete financial data on expenditures for the 2005-2006 school year. Expenses for awards, banners, banquets and other publicity or promotional benefits shall be deducted from the Equipment and Supplies line item and placed in Column 7. Expenditures for Travel and Per Diem are to be reported in column 8. **Attach a separate chart that lists the expenditures for improvement of facilities during the 2004-2005 and 2005-2006 school years by sport.**

By April 15, as an attachment to the 2006-2007 Annual Title IX Report, school personnel will submit a copy of Minutes from each Gender Equity Review Committee meeting held during the 2006-07 school year.

- **Please submit to the KHSAA, no later than April 15, 2007 a copy of an adopted policy regarding a uniform replacement schedule for all teams that participate in athletics at your high school. A copy of this intended replacement and review process should be provided to all head coaches and must be placed in your school's Master Title IX File.** 
- **Submit to the KHSAA, no later than April 15, 2007 a copy of a documented weight room usage schedule for both male and female athletes at your high school. This schedule should be provided to all head coaches and must be posted in view in your weight room and maintained for review within your school's Master Title IX File.** 

- Submit to the KHSAA, no later than April 15, 2007 a copy of an established policy with regard to determining who and when an athlete or team will be honored with banners, awards or recognition and what the school's adopted standard accomplishments must be in order to receive such recognition. A copy of this policy should be provided to all head coaches and a copy must be kept in the school's Master Title IX File.
- Submit to the KHSAA, no later than April 15, 2007 a copy of a school wide policy that addresses the school's uniform policy with regard to the travel and per diem allowances for both male and female sports. A copy of this policy should be distributed to all head coaches and a copy must be maintained in your school's Master Title IX File.
- Your school is directed to meet with the Gender Equity Review Committee in October, January and April of school years 2007-08 and 2008-09. A copy of the meeting minutes must be submitted to the KHSAA within one week of the meeting. A listing of Committee members must be noted within the minutes as well as those who were in attendance at each meeting. Your Gender Equity Committee should contain, among other appropriate members, two students and two parents. A quorum of Committee members must be present at each meeting.
- Submit to the KHSAA no later than April 15, 2007 a copy of a written and mutually signed understanding and/or agreement between your high school and related booster organizations as to fact that your high school's administration will oversee all expenditures, whatever the source, which provide benefits of any nature to your school's high school male and female athletes.
- The KHSAA maintains a complete Title IX Master File on your school. Our Master File contains all correspondence, reports, etc. relating to your historical efforts to reach Title IX compliance. If you wish, we will be glad to assist you in updating your school's own required on-site Master Title IX File. Should you wish that assistance, please contact me (LBoucher@khsaa.org), or my assistant Fay Isaacs (Fisaacs@khasaa.org), with that request. The charge is 10 cents per page copied. Depending on the size of your file that we maintain at the KHSAA, the total cost would not generally exceed more than \$60.00.
- A sample of all printed material published in an effort to promote attendance at a girl's athletic competition.
- A table of contents delineating the contents of the school's permanent Title IX File.

incomplete

*file in 017
needs to be submitted*

*should be only approval of
administration*

*OK
OK*

9. PERSONNEL IN ATTENDANCE AT AUDIT MEETING

High School Title IX Coordinator: Cliftina McGuffey

District Level Title IX Coordinator: Doug Bechanan

Name	Title	Telephone
Gary Lawson	KHSAA Auditor	502-875-3817
Martha Mullins	KHSAA Auditor	859-299-5472
Bill Clark	Parent	859-289-2500
Cliftina McGuffey	Co-Athletics Director, Volleyball Coach; Teacher	859-289-3780
Adam T. Davis	Co-Athletics Director, Golf Coach, Teacher	859-289-3780
Greg Letcher	Boys' Basketball Coach, Teacher	859-289-3780
Penny Bretz	Teacher, Parent	859-289-3785
Barbara Allison	Teacher, Parent	859-289-3780
Joe Orazen	Principal	859-289-3780
Doug Bechanan	District Administrator	859-289-3770
Mona Vice	Board Member	859-226-2693
Tyler Rose	Student-Athlete	859-289-3036

10. Comments

School personnel were commended for their fresh outlook and desire to continue to improve on the operation of the athletics program. Since the original on-site visit, strides have been made in improving the softball field and in adding more weight training equipment for girls. Two sports were added for girls, and interest in soccer had been noted for future consideration.

All persons' interviews appeared upbeat about the future.

The permanent Title IX file included a district plan for the improvement of athletics facilities, which was a very positive addition. (School personnel were reminded that the official file is required to be located in the principal's office.)

The meeting of the Gender Equity Review Committee adjourned at 5:20 p.m.

The public meeting did not materialize.



**KHSAA TITLE IX RE-VISIT
VERIFICATION OF FORMS
2005-2006 SCHOOL YEAR**

KHSAA
Form GE50
Rev. 8/05
Page 1 of 2

The

Nicholas County High School
High School

Carlisle
City

, Kentucky

certifies to the KHSAA that the following is an accurate and true representation of the facts surrounding compliance with 20 V.S.C. Sections 1681-1688, it. Seq. (also known as Title IX).

The following persons are to be identified:

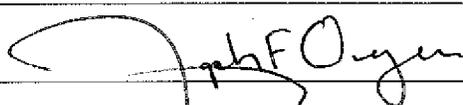
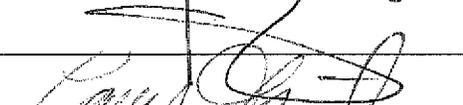
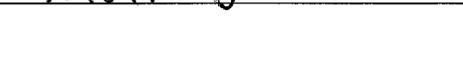
School District Title IX Coordinator:

Name	Doug Bechanan
Professional Title	District Safety Coordinator
Phone Number	(859) 289-3770
Address	395 W. Main Street, Carlisle, KY 40311

School Title IX Coordinator:

Name	Cliftina McGuffey
Professional Title	Co-Athletic Director
Phone Number	(859) 289-3780
Address	103 School Drive, Carlisle, KY 40311

The following signatures verify the authenticity of the documents included:

	SIGNATURE	DATE
Principal		2-26-07
School Title IX Coordinator		2/27/07
Superintendent		2/26/07
District Title IX Coordinator		2/26/07
School Board Chairperson		

Gender Equity Review Committee Members:

MEMBER NAME	TITLE	SIGNATURE	DATE	(✓)*
Barbara Allison	Parent/Teacher	<i>Barbara Allison</i>	2-27-07	✓
Tyler Rose	Student Athlete	<i>Tyler Rose</i>	2/27/07	✓
Jordan Letcher	Student Athlete	<i>Jordan Letcher</i>	2/27/07	✓
Penny Bretz	Parent	<i>Penny Bretz</i>	2/26/07	✓
Greg Letcher	Coach/Teacher/Parent	<i>g lch</i>	2/27/07	✓
Joe Orazen	Principal	<i>Joe Orazen</i>	2/26/07	✓
Adam Davis	Co-Athletic Director/Coach	<i>ADAMS</i>	27 Feb 07	✓
Cliftina McGuffey	Co-Athletic Director/Coach/School Title IX Coordinator	<i>Cliftina McGuffey</i>	2/27/07	✓
Mona Vice	Chairperson, BOE	<i>Mona Vice</i>	2/28/07	✓
Doug Bechanan	District Title IX Coordinator	<i>Doug Bechanan</i>	2/26/07	✓

* - Please check (✓) if Committee member has reviewed this final submission.



Patricia Johnson
Patricia Johnson
 G-49,000 < 570
 B-51,000 > 570

**KHSAA TITLE IX RE-VISIT
 BENEFITS - SUMMARY CHART 1
 2006-2007 SCHOOL YEAR**

School Nicholas Co. HS

Spandy
 G = 325,000
 B = 466,000

BENEFITS

00 <i>707005</i>	SCHEDULING				COACHING		SUPPORT SERVICES			
	COLUMN 1 NUMBER OF SCHEDULED REGULAR SEASON VARSITY CONTESTS	COLUMN 2 NUMBER OF HOME *PRIME DATE* CONTESTS (either Friday, Saturday or Sunday)	COLUMN 3 EXPENDITURES FOR ALL COACHES* SALARIES*	COLUMN 4 IS THE HEAD COACH EMPLOYED FULL-TIME ON-CAMPUS? (Y/N)	COLUMN 5 EXPENDITURES FOR EQUIPMENT AND SUPPLIES*	COLUMN 6 EXPENDITURES FOR ANNUAL DUES AND FEES, CLINICS, CAMPS, WORKSHOPS, SEMINARS, COACHES ASSOC., ETC.*	COLUMN 7 EXPENDITURES FOR PROMOTIONS/ RECOGNITION* (PUBLICITY, AWARDS, BANQUETS, ETC.)	COLUMN 8 EXPENDITURES FOR TRAVEL & PER DIEM*		
G = 43,550 B = 550,100 99560	2005-2006	2006-2007	2005-2006	2006-2007	2005-2006	2005-2006	2005-2006	2005-2006	2005-2006	
G basketball	23	23	9	9	11000	Y	9500	400	300	2200
B basketball	23	23	8	9	11000	Y	11000	400	200	3400
G softball	28	24			3500	Y	8000	400	200	600
B baseball	28	28			3500	Y	4700	400	100	3200
G cross country										
B cross country										
G golf	6	6			500	Y	300	100	100	600
B golf	6	6			500	Y	300	100	100	200
G soccer										
B soccer										

* - Round off Expenditures to the nearest one hundred dollars

DIRECTIONS FOR COMPLETING EACH COLUMN ARE ENUMERATED ON PAGES 8 & 9

G = 1,300 G = 1,000

B = 1,500 B = 600



**KHSAA TITLE IX RE-VISIT
BENEFITS - SUMMARY CHART 2
2006-2007 SCHOOL YEAR**

School Nicholas Co. HS

BENEFITS

	SCHEDULING		COACHING		SUPPORT SERVICES			
	COLUMN 1 NUMBER OF SCHEDULED REGULAR SEASON VARSITY CONTESTS	COLUMN 2 NUMBER OF HOME "PRIME DATE" CONTESTS (either Friday, Saturday or Sunday)	COLUMN 3 EXPENDITURES FOR ALL COACHES' SALARIES*	COLUMN 4 IS THE HEAD COACH EMPLOYED FULL-TIME ON-CAMPUS? (Y/N)	COLUMN 5 EXPENDITURES FOR EQUIPMENT AND SUPPLIES*	COLUMN 6 EXPENDITURES FOR ANNUAL DUES AND FEES, CLINICS, CAMPS, WORKSHOPS, SEMINARS, COACHES ASSOC., ETC.*	COLUMN 7 EXPENDITURES FOR PROMOTIONS/ RECOGNITION* (PUBLICITY, AWARDS, BANQUETS, ETC.)	COLUMN 8 EXPENDITURES FOR TRAVEL & PER DIEM*
G swimming								
B swimming								
G track	11	13	1750	Y	100	100	0	700
B track	11	13	1750	Y	100	100	0	700
G tennis	7	4	500	Y	0	100	100	400
B tennis	7	4	500	Y	0	100	100	400
G volleyball	18	18	3500	Y	6400	200	300	1600
B wrestling								
G (list sport)								
B football	10	10	16000	Y	16600	400	100	400

* - Round off Expenditures to the nearest one hundred dollars

**2004-2005
ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 1
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment; dollar amount required)	facilities improvements		publications (if sport-specific)		
	Expenditures		Expenditures		Expenditures			Expenditures		Expenditures		
	School	Booster	School	Booster	School	Booster	School	# of Coaches	School	Booster	School	Booster
G basketball									500	0		
B basketball									500	0		
G softball									0	0		
B baseball									0	0		
G cross country									0	0		
B cross country									0	0		
G golf									0	0		
B golf									0	0		
G soccer									0	0		
B soccer									0	0		
G swimming									0	0		
B swimming									0	0		

1. Total expenditures on T-35 and T-36 on the 2006-2007 year report due by April 15, 2007, should reflect the total monies spent (rounded off to nearest hundred) for the entire school year of 2005-2006 ending June 30, 2006.
2. Booster Club Funding/Contributions must be included in the above expenditures total. (Note: It is illegal for coaches to be paid by Booster Clubs Reference KHSAA Bylaw 27)

Principal's Signature: 

Date: 2/28/07

ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment; dollar amount required)		facilities improvements		publications (if sport-specific)	
	Expenditures		Expenditures		Expenditures		Expenditures		Expenditures		Expenditures	
	School	Booster	School	Booster	School	Booster	School	# of Coaches	School	Booster	School	Booster
G track									0	0		
B track									0	0		
G tennis									0	0		
B tennis									0	0		
G volleyball									500	0		
B wrestling									0	0		
G (list sport)									0	0		
B football									400	0		
G (list sport)									0	0		
B (list sport)									0	0		

1. Total expenditures on T-35 and T-36 on the 2006-2007 year report due by April 15, 2007, should reflect the total monies spent (rounded off to nearest hundred) for the entire school year of 2005-2006 ending June 30, 2006.

2. Booster Club Funding/Contributions must be included in the above expenditures totals. Indicate percentage of total expenditures for each gender: (If disparities are obvious, list on your Corrective Action Plan (T-60) what action you will take to correct the problem).

Gender	Expenditures	Percentage
Boys	\$1000	53%
Girls	\$900	47%
Total:	\$1900	100%

Principal's Signature:



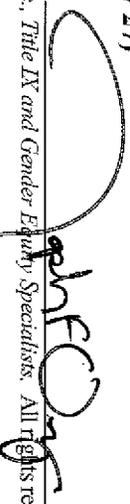
Date:

2/28/07

2005-2006
ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART I

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment; dollar amount required)	facilities improvements		publications (if sport-specific)		
	Expenditures		Expenditures		Expenditures			Expenditures		Expenditures		
	School	Booster	School	Booster	School	Booster	School	# of Coaches	School	Booster	School	Booster
G basketball									400	0		
B basketball									400	0		
G softball									1800	0		
B baseball									1800	0		
G cross country									0	0		
B cross country									0	0		
G golf									0	0		
B golf									0	0		
G soccer									0	0		
B soccer									0	0		
G swimming									0	0		

1. Total expenditures on T-35 and T-36 on the 2006-2007 year report due by April 15, 2007, should reflect the total monies spent (rounded off to nearest hundred) for the entire school year of 2005-2006 ending June 30, 2006.
2. Booster Club Funding/Contributions must be included in the above expenditures total. (Note: It is illegal for coaches to be paid by Booster Clubs Reference KHSAA Bylaw 27)

Principal's Signature:  Date: 2/28/07

**2005-2006
ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment; dollar amount required)		facilities improvements		publications (if sport-specific)	
	Expenditures		Expenditures		Expenditures		Expenditures		Expenditures		Expenditures	
	School	Booster	School	Booster	School	Booster	School	# of Coaches	School	Booster	School	Booster
G track									0	0		
B track									0	0		
G tennis									0	0		
B tennis									0	0		
G volleyball									400	0		
B wrestling									0	0		
G (list sport)									0	0		
B football									2800	0		
G (list sport)												
B (list sport)												

- Total expenditures on T-35 and T-36 on the 2006-2007 year report due by April 15, 2007, should reflect the total monies spent (rounded off to nearest hundred) for the entire school year of 2005-2006 ending June 30, 2006.
- Booster Club Funding/Contributions must be included in the above expenditures totals.
Indicate percentage of total expenditures for each gender: (If disparities are obvious, list on your Corrective Action Plan (T-60) what action you will take to correct the problem).

Gender	Expenditures	Percentage
Boys	\$5000	66%
Girls	\$2600	34%
Total:	\$7600	100%

Principal's Signature:  Date: 2/28/07

7/31/08

Dismissal of principal
Position is it is not a T9
issue but rather internal
administrative responsibility.
Principal approval of the resignation,
Mather

Mather?

JAD

6-5-08

Re-filed 11/3/08

KHSAA
2280 Executive Drive
Lexington, KY 40505
Attn: Bridget DeVries

Dear Ms. DeVries,

I am writing you concerning our booster organizations at Nicholas County High School. As a parent with children in the school system, I am familiar with boosters and raising money for Athletic organizations. Sometimes, I am unable to participate in all the fund-raisers due to my job.

Our girls basketball boosters however, have changed the rules as far as raising money for the girls' basketball team. They are doing fund-raisers and if a girls' parents doesn't participate, the girl has to pay for her own shoes and other supplies. They are setting up a booth at the Blackberry festival and some parents are unable to work those nights. The child will suffer because the parent is unable or doesn't want to work at the event.

All the other boosters have several fundraisers that the kids do and they don't necessarily have to participate in all the fund-raisers and the money is split between all the players. Why are the girls' basketball boosters allowed to make girls suffer the consequences of their parents? It is useless discussing this situation with the Principal, but I feel is being handled unfairly and I know as part of Title 9, this situation needs to be remedied, but will not be changed on the local level.

I know as a parent I will do my fair share, but it is so unfair to the girls who have parents who cannot or will not participate in working. Anything you can do to rectify this situation will be appreciated.

A Booster Parent

Mr. Orazen, my compliments to your leadership in developing and getting authorization for the policies submitted. They appear right on target.

Regarding the policies on AWARDS, the matter of display of team recognitions was not addressed, ie. enlarged team photographs, trophies, banners Also, regarding banquets, oversight for the quality of the banquet should be addressed, ie. steak and lobster for one gender and a weiner roast for the other. Incorporating these items into the document should not present much of a problem.

TRAVEL modes are not addressed as well, only per diem. Presumably there are district policies already in place on this subject. Putting them in the athletics policy document is suggested.

In regard to the policies on BOOSTER CLUBS, there does not seem to be prior approval required for fundraisers, which could pose a problem in terms of gender equity if the best fundraisers are held by booster organizations for boys' sports, for example, and boosters for girls' sports are excluded from those revenue sources. Along these lines, to hold each booster organization responsible for ensuring compliance with Title IX seems awkward when the organization exists for the purpose of raising money only for a particular sport. Oversight of compliance should come from school personnel, and it should take place prior to any proposed action on the part of the booster organization. On the subject of booster club operations, does the policy on "Purchasing" pertain to these outside organizations? The KHSAA recommends that booster spending receive prior approval from school personnel, which is consistent with its position on preferring booster clubs to maintain activity accounts within the school rather than having external accounts.

In another matter, on Form T-65, the school was asked to amend and resubmit Form T-60 to address the serious matter of the school's not having met the standards for compliance with Title IX in the area of ACCOMMODATION OF INTERESTS AND ABILITIES. The school was also asked to indicate on Form T-60 what was meant by "placement of locker room facilities within the current building" and to what teams those facilities would be assigned. Please submit this information at your earliest convenience.

Again, the policies are well-founded. May they be used in some cases as examples for other schools?

Best wishes for the 2008-2009 school year!

Martha Mullins
Title IX Auditor

*Martha Mullins
2008-09
report
for
Title IX*

*2008-09
report
for
Title IX*

*is this a discussion on
alternatives for a PB LR?
(We were more than 1 that
for 2009-10 annual report)*

[Handwritten signatures]

EXTRACURRICULAR PROGRAMS

KRS 160.345(2)(i) 8

By July 1 of each year, the principal shall prepare a list of extracurricular programs to be implemented in the school, for the school council's approval. Additional extracurricular programs to be implemented shall be presented by the principal and or coach/sponsor to the council for approval prior to implementation.

The chief extracurricular coach/sponsor shall determine student participation standards and submit these written standards to the principal. Upon review, the principal shall submit the written standards for the council's approval. The student participation standards shall be consistent with state or national standards, and with state and federal statutes and regulations.

We support extracurricular programs based on the following criteria:

- **Contribution to students becoming self-sufficient individuals.**
- **Contribution of students becoming responsible members of a family, work group, or community.**
- **Student interest.**
- **Ability to arrange suitable adult supervision.**
- **Ability to attract students currently not involved in extracurricular activities.**
- **Ability to enhance or maintain equity in our overall program.**

We will approve extracurricular activities based on their ability to meet the criteria listed above.

All items purchased must be cleared through the principal's office. All personnel must fill out a purchase order and have it signed by the principal/assistant principal in order to make a purchase. Purchases made without a purchase order will be the responsibility of the purchaser.

ADOPTED: AUGUST 15, 2007

08.1 Uniform Rotation- The purchasing of athletic uniforms will be the responsibility of the head coach. In the absence of the head coach, the Athletic Director and Principal shall be charged with ordering uniforms. The rotation is as follows:

2007-2008 *Girls Basketball (8/07)
*Volleyball (5/07)

2010-2011 *Softball
*Cheerleading

2008-2009 *Boys Basketball (6/08)
*Baseball (1/08)

2011-2012 *Girls Basketball
*Volleyball

2009-2010 *Football
*Track (3/08)

*Golf & Tennis uniforms (polo shirt) will be purchase each year with 50% paid from athletic fund and 50% paid by the student athlete or booster organization.

*The Uniform Rotation Policy may be amended at anytime by the principal & Athletic Director to account for the addition of sports and financial shortcomings. However, the order of rotation must be followed.

ADOPTED: JULY 15, 2007
AMENDED: AUGUST 5, 2008

08.2 Awards Recognition- The Athletic Department will provide patches recognizing the following championships:

<u>Team:</u>	<u>Individual:</u> (Track, Golf, Tennis)
<ul style="list-style-type: none">• Conference/Champions• Class A Region Champions• Class A State Champions• District Champions• Regional Champions• State Champions	<ul style="list-style-type: none">Region ChampionState QualifierState Champion

ADOPTED: AUGUST 5, 2008

08.21 Lettering Requirements- Receiving a varsity letter requires the following documented participation:

Football: Half the quarters of varsity football per season (10 games = 20 quarters)

To earn a quarter the athlete must participate for three or more plays.

Volleyball: Half the varsity matches per season.

Golf: Half of the varsity golf matches per season.

Basketball: Half the quarters of varsity basketball per season.

Cheerleading: One year of participation as member of the varsity squad.

Baseball: Half the games of varsity baseball per season.

Softball: Half the games of varsity softball per season.

Track: Competing in at least half the meets of varsity track and score at least one point at the regional meet.

Tennis: Half of the varsity tennis matches per season.

APOTED: MARCH 3, 1986
AMENDED: AUGUST 5, 2008

08.22 Sports Banquets- It is the responsibility of the head coach to ensure that a banquet honoring team and individual success is held no later than four weeks following the last contest of the season. The Athletic Department will supply Letters, Bars, & Academic All-State Certificates.

ADOPTED: AUGUST 5, 2008

08.23 Team/Season Statistics- It is the responsibility of the head coach to ensure that accurate individual/team statistics are kept during the season. The head coach is required to give the Athletics Director a signed copy of the statistics no later than two weeks following the last contest of the season.

ADOPTED: AUGUST 5, 2008

08.3 Gym Use- The team in season will have priority in the gymnasium. For winter sports, which includes Girls and Boys Basketball, the coaches will develop both a practice and game schedule that will mirror a fair and equitable arrangement. For example, early and late practice times will be rotated evenly between each team on either a daily or weekly basis. The schedule must be approved by Athletic Director and principal and will be posted in the gymnasium throughout each season (fall, winter, spring, summer)

ADOPTED: JULY 15, 2007

08.31 Weight Room Use- The team(s) out of season will have priority in the weight room. A schedule will be created collaboratively between the coaches with consultation from the Athletic Director and principal. An updated schedule will be provided to all coaches, Athletic Director, and principal and will be posted in the weight room during each season (fall, winter, spring, summer)

ADOPTED: JULY 15, 2007

08.32 Storage Use-

Football: weight room storage closet & metal building behind northeast end zone

Volleyball: gym lobby storage room

Golf: boys & girls gym locker room

Basketball: boys & girls locker room

Cheerleading: gym lobby storage room

Baseball: indoor batting cage

Softball: dugout storage room

Track: metal building behind northeast end zone

Tennis: gym lobby storage room

ADOPTED: JULY 15, 2007
AMENDED: AUGUST 5, 2008

08.4 Gender Equity Review Committee- It is the responsibility of the Athletic Director and the principal to establish a Gender Equity Review Committee by September 1. The committee will be comprised of the following:

Principal	Parent
Board Member	Parent
Athletic Director	Male student athlete
District Title IX Coordinator	Female student-athlete
SBDM Member	Male & Female Head Coach

It is the responsibility of the Athletic Director & Principal to schedule & conduct at least three meetings during the school year. Recommended meeting dates would be September, December, & April. Minutes of each meeting will be recorded and filed.

ADOPTED: July 15, 2006

AMENDED: AUGUST 5, 2008

08.5 Scheduling- Scheduling will be the responsibility of the head coach in collaboration with the Athletic Director. Any trip over 60 miles and/or overnight trips must get advance approval from the principal and must be approved by the Nicholas County Board of Education.

ADOPTED: AUGUST 5, 2008

08.6 Per Diem- No per diem allowance will be given for any regular season, district, or regional play. For state tournament competition that requires an overnight stay, the Athletic Department will cover the cost of approved lodging. The booster club will cover the cost of meals. In the absence of a booster club, the athletic department will cover the meals at the rate of \$8.00 for breakfast, \$8.00 for lunch, and \$15.00 for dinner.

ADOPTED: AUGUST 5, 2008

08.7 Booster Clubs- Nicholas County High School will allow all athletics teams to form a Booster Organization for the benefit of all team members provided they adhere to the following requirements:

1. A support/booster organization using external accounts shall not use state tax exempt or federal identification number of the school or district but shall obtain a state tax exempt number specifically and only for the use of the support/booster organization. A federal identification number, specifically and only for the use of the support/booster organization, shall also be obtained if required for federal reporting purposes.
2. Submit the names of the club officers to the principal at the beginning of the school year or within thirty days of the first transaction of the organization.
3. Submit an annual Support/Booster Organization Budget Worksheet (Form F-SA-4B) to the principal within the first thirty days of school year or within the first thirty days of the first transaction of the group showing estimated revenues from admission, fundraisers, dues, concessions sales, and other categories, and estimated expenditures by category.

4. Ensure funds are expended in accordance with the purpose and intended use only.
 5. Submit an annual financial report to the principal by July 25 for the year ending June 30. The annual financial report shall contain receipts from admission, fundraisers, dues, concessions sales, and other categories; expenditure by payee; and beginning and ending balances.
 6. Ensure compliance with Title IX issues as it relates to fund-raising and expenditures.
- * **The above requirements were taken directly from the *Uniform Program of Accounting For School Activity Funds In Kentucky Schools***

ADOPTED: AUGUST 5, 2008

Date: Tue, 30 Sep 2008 14:19:21 -0400
From: TITLE9 (Title 9 Audit)
To: joe.oraZen@nicholas.kyschools.us
Reply-to: title9@khsaa.org
Subject: Requested Information, 2007-2008 Title IX Annual Report- Martha Mullins

Mr. Orazen, to date the information and resubmissions requested on Form T-65 regarding the 2007-2008 Title IX annual report have not been received. Per our phone conversation this past summer, that data was to be sent immediately. The policies to be generated for operation of the athletic program at that time were in draft form and were to be presented for authorization in the very near future. It would appear that sufficient time has elapsed for this project to be completed

Please advise at your earliest convenience your timetable for submitting the information to the KHSAA office.

Martha Mullins
Title IX Auditor

Received
9/30/08

Date: Fri, 06 Jun 2008 14:59:35 -0400
From: TITLE9 (Title 9 Audit)
To: joe.oraZen@nicholas.kyschools.us
BCC: LBOUCHER
Reply-to: title9@khsaa.org
Subject: Resubmissions, Title IX Annual Report--Martha Mullins

Mr. Orazen, pursuant to our phone conversation on May 7, 2008, the information requested then and on Form T-65, (the Status Report on the 2007-2008 Title IX annual report) has not been received. Although no set date for submission was given, it is reasonable to assume four weeks is an adequate time frame.

To recount our discussion, in addition to the information requested on Forms T-3 and T-60, a copy of **approved** policies covering athletic program operations was also requested, to include booster club agreements. In order to expedite reports that must be generated from our office, the requested information should be in our office **by June 30, 2008**.

Best wishes.

Martha Mullins
Title IX Auditor

7/31
Phone conversation w/ principal, policies ready in draft form, in sending them + T-3 + T-60 this week, emphasized the need to find opportunities for participation as top priority.