



2018 STATE ARCHERY CHAMPIONSHIP INSTRUCTIONS FOR TEAMS AND COACHES



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WELCOME

- Congratulations from the Board of Control and staff of the Kentucky High School Athletic Association on advancing to the state championship
- It is hoped that these instructions answer most questions about participation in the 2018 KHSAA State Archery Championship

KHSAA STAFF CONTACTS

- Administrators and Coaches should contact Assistant Commissioner Michael Barren (mbarren@khsaa.org), or Assistant Commissioner Darren Bilberry (dbilberry@khsaa.org) at the KHSAA offices should you have any questions
- Media and Statistics Inquiries should be directed to Communications Director Joe Angolia at the KHSAA offices (jangolia@khsaa.org)
- Inquiries may also be directed to the KHSAA offices at (859) 299-5472, or our fax number is (859) 293-5999, and any member of the staff should be able to refer you to the correct party
- Mr. Patrick O'Connell of KYNASP will serve as the head official for the state tournament and can assist with questions regarding archery

QUALIFYING FOR PARTICIPATION IN CHAMPIONSHIP

- The winning and runner-up team at each regional competition shall advance to the state competition
- In addition, the top three (3) scorers in both the Boys division and Girls division that are not advancing with a team, shall advance to the state competition as individuals in that division

PRE-EVENT LOGISTICS

PRE-TOURNAMENT CONFERENCE CALL

- There will be a conference call for all competing teams prior to the state tournament
- Participating schools will be sent via email, additional instructions regarding the call
- The tournament official will go over the rules and the tournament manager will review the format
- Both will answer any questions you might have

GPS ADDRESS

- The 2018 KHSAA State Archery Tournament is April 26th at the Kentucky Basketball Academy 273 Ruccio Way, Lexington, KY 40503

DIRECTIONS TO VENUE

- From Downtown Lexington
 - Head southwest on W Vine St toward S Mill St .1 miles
 - Turn right at the 2nd cross street onto S Upper St, .7 miles, continue onto S Limestone .8 miles
 - Continue onto Nicholasville Road for 2.6 miles
 - Turn right onto W Reynolds Road .4 miles , then turn right onto Ruccio Way (Destination will be on your right)
- From Louisville
 - Travel eastbound on Interstate 64 for approximately 51.9 miles to Franklin County
 - Take Exit 58 from I-64 East
 - Get on KY-4 S/New Circle Road in Lexington. (18.4 miles)
 - Follow KY-4 S/New Circle Road. Take exit 19 from KY-4 S/New Circle Road (4.4 miles)
 - Take W Reynolds Road to 273 Ruccio Way (1.0 mile)
- From Northern Kentucky
 - Travel southbound on Interstate 75 to KY-620 E/Cherry Blossom Way in Scott County (19.5 miles)
 - Take exit 129 from I-75 South
 - Get on KY-4 W/US-421 BYP N in Lexington from US-25 S/Cincinnati Road, KY-1143 S, US-460 BYP E and US-25 South (18.0 miles)

- Follow KY-4 West and take exit 19 from KY-4 West (8.5 miles)
- Take Reynolds Road to 273 Ruccio Way (0.9 miles)
- From South Central Kentucky
 - Travel northbound on Interstate I-65 and KY-9002E/Bluegrass Parkway/Route 9002 E to Lexington (147 miles)
 - Take exit 19 from KY-4 South/New Circle Road
 - Take West Reynolds Road to 273 Ruccio Way (0.9 miles)
- From Eastern Kentucky
 - Travel on Interstate I-75N to KY-418 W/Athens Boonesboro Road in Lexington (16.5 miles)
 - Take exit 104 from I-75N
 - Get on KY-4 W/E New Circle Road from Richmond Road (6.0 miles)
 - Take KY-4 W/E New Circle Road to exit 19 from KY-4 W/E New Circle Road
 - Continue on US-27 S/Nicholasville Road
 - Take West Reynolds Road to 273 Ruccio Way (0.9 miles)
- From Western Kentucky
 - Take I-65 North
 - Follow I-65N and KY-9002 E/Bluegrass Pkwy/Route 9002 E to Lexington (147 miles)
 - Take exit 19 from KY-4 S/New Circle Road
 - Take West Reynolds Road to 273 Ruccio Way (1.0 mile)

PARKING

- Buses will be required to park in an alternate location
- More information will be sent directly to schools as we get closer to the state tournament date

LODGING INFORMATION

- The host hotel is the Campbell House located at 1375 S Broadway, Lexington, KY 40504
- When making reservations, be sure to tell them that you are a school involved in the KHSAA State Archery Championship
- Rates are \$119 per night

BYLAW 22 REMINDER

- KHSAA Bylaw 22 requires a member of the faculty of the school to be present along with any student-athlete who is representing a member school
- See Bylaw 22 in the KHSAA Handbook if you have any questions

COMPETITION DATE AND SCHEDULE

DATES AND TIMES

- The date of the 2018 KHSAA State Archery Championship is Thursday, April 26 at Kentucky Basketball Association in Lexington, KY 40503
- A timetable for the tournament is posted on the Archery page of the KHSAA website
- There is a link to this information contained in the list at the end of these instructions

PRACTICE ROUND

- There are no practice times available at the venue prior to the date of competition

ADMISSION INTO VENUE

TEAM ENTRY

- The 12 participating team members and coaches will pick up a packet at the team entrance
- This packet will contain admission bands to be worn throughout the day
- These wristbands will also be the only access to the participant area
- No one else will be allowed in the range area

TICKETS

- General admission for adults will be \$10

- This is a “no-re-entry” event
- Gates will be open for Awards Ceremony at approximately 2:30 p.m.
- Children 10-and-under will be admitted free

VENUE LOGISTICS

WHEELCHAIR/A.D.A. ACCOMMODATIONS

- The KHSAA will exercise normal care and control to provide students and fans with accessible seating
- Efforts will be made to make a reasonable accommodation for those individuals who may need wheelchair access or other needs due to disabilities
- Please see Michael Barren or Darren Bilberry of the KHSAA staff for instructions

DRESSING/LOCKER ROOM

- There will not be a designated room for teams to store equipment
- There will not be a changing area
- There are restrooms located inside the facility

SIGNAGE/BALLOONS/NOISEMAKERS

- Signs/banners are permitted inside KBA, but are required to be of good taste and sportsmanship
- The covering of any corporate signage is not permitted
- Signs are required to be hand-held
- Balloons are not permitted in the facility

CONDUCT OF EVENT

STATE TOURNAMENT RANGE ASSIGNMENTS

- Range assignments will be set ahead of time and sent to all schools before the date of the competition
- This should help teams and fans know what area of the center to go to when they arrive at the site
- Arrival and warm-up times will be designated by the state manager and must be adhered to by the participating schools

RULES POINTS OF EMPHASIS/CLARIFICATIONS

ROSTER AND SUBSTITUTIONS

- Only those players appearing on the school postseason roster on the online system as of this date are eligible to participate
- There are no additional steps for entering your student-athletes if they qualify from the regional
- Upon arrival, coaches are to notify Patrick O'Connell or Michael Barren of any changes to the list of shooters previously entered online

RULES CLARIFICATIONS

- Each Team (minimum seven (7) shooters) will shoot one flight (Three (3) 10 Meter Scoring Ends and Three (3) 15 Meter Scoring Ends)
- The individual scores will be combined to determine the team's score
- To accommodate our schools who compete in both NASP and KHSAA competitions, we use the NASP scoring protocol

TIE BREAKING PROCEDURE

- Individual Tiebreaker
 - Shall begin by comparing total score, then # of 10's, 9's, 8's, etc.
 - If a tie persists, a shoot-off will take place prior to the awards ceremony
 - Tied individuals will shoot a 5-arrow warm-up end at 15 meters
 - Then a 5-arrow scoring end at 15 meters
 - If still tied, a single arrow shot from 15 meters, closest to the middle of the target's center will break the tie

- Team Tiebreaker
 - Shall begin by comparing total score, then # of 10's, 9's, 8's, etc.
 - If a tie persists, begin by each team selecting five archers from their teams
 - These five archers from each team will shoot a 5-arrow warm-up end at 15 meters and then a 5-arrow scoring end at 15 meters
 - The combined scores of team members will be compared to break the tie
 - If a tie persists both teams will choose one shooter who will shoot a single arrow shot from 15 meters, closest to the middle of the target's center will break the tie

HEALTH INFORMATION

ATHLETIC TRAINERS

- Athletic Training services will be provided for participating teams during this event by University of Kentucky Sports Medicine
- Athletic Training staff will be available beginning one hour prior to the first flight and remain available throughout the day

MEDICAL VERIFICATION

- Schools are reminded that they are responsible for ensuring that the parental permission to seek medical treatment is authorized from each participant
- The Principal, Athletic Director and/or the Head Coach can use a copy of KHSAA Form GE04 (the physical exam form) for this purpose, as this form contains appropriate language, and should bring that form for each athlete

EMERGENCY ACTION PLAN (EAP)

- KHSAA Staff will, in consultation with the Athletic Training Staff and Venue personnel, develop an Emergency Action Plan for this event
- This plan will be available upon arrival on site from the Athletic Training Staff
- Any crowd control problems or acts of violence are to be directed to the event staff, which contacts the On Duty Officer
- Equipment available: First Aid Kit(s), cooler with ice and bags, crutches and splint bag, and additional athletic training equipment
- Please contact the nearest KHSAA staff member, KHSAA official, UK Sports Medicine ATC, or KBA staff if a student-athlete or fan is in need of emergency medical attention

VENUE SAFETY

- Persons who attend KHSAA events may be injured as a result of the risks inherent in being a spectator at such events
- Attendance at events is a vital family and community based activity which is encouraged
- Please advise KHSAA or venue personnel of any situation you encounter which you or a squad member feels should be addressed to minimize risk to all involved

STATE EVENT OFFICIALS

- The tournament Head Official, Patrick O'Connell, shall be introduced during the conference call and shall settle any disputes about Archery rules and scoring procedures at the tournament
- The head official and his staff of officials will assist the KHSAA with the Archery aspects of the tournament

SPORTSMANSHIP

- The Kentucky High School Athletic Association requires officials to enforce sportsmanship rules
- High school athletics emphasize positive values
- All parties have worked hard to create a sense of teamwork, response, responsibility, and perspective
- We remind you that officials expect good behavior and will quickly penalize misconduct
- We encourage and appreciate your help

- Let this competition reflect mutual respect among all participants and officials

MEDIA, CORPORATE, TV, RADIO

MEDIA CREDENTIALS

SCHOOL MEDIA

- Each school is permitted one (1) school media pass at KHSAA State Championship events, valid only for a full-time staff member or a student for the sole purpose of reporting the events and for taking non-commercial pictures for yearbooks, school publications, etc.
- Outside entities such as professional photographers, videographers or parents may not utilize the school media pass
- This pass is required to be requested in advance of the start of the event through the online system

TRADITIONAL MEDIA

- Traditional media members (print, TV, radio, online) interested in covering KHSAA State Championship events should apply for credentials through the KHSAA's online system
- Applications should be submitted by the editor or director at each organization
- Freelance photographers will not be granted access to KHSAA events unless the requisite media rights fee is paid

MEDIA RIGHTS FEE

- Freelance/commercial photographers and radio stations interested in originating a broadcast of a KHSAA State Championship event, are subject to a media rights fee Information regarding the media rights fee for each event is available through the online credentialing system

TEAM BROADCASTS

By paying the requisite fee, each school qualifying for a KHSAA State Championship event may designate one (1) radio station or website to originate an AUDIO-only broadcast of each game its affiliated school participates in

- An official representative of the participating school shall designate to the KHSAA which station/website will be permitted to broadcast its game using the online system
- The radio station/website shall then apply for championship credentials through the KHSAA's online credentialing system
- Originating stations/websites will be subject to a media rights fee, which will be outlined through the online credentialing system
- The KHSAA is the only entity permitted to originate or authorize a video broadcast of KHSAA State Championship events

INTELLECTUAL PROPERTY RIGHTS

- The intellectual property, corporate, broadcasting and media rights to the postseason rounds prior to the state finals belong exclusively to the KHSAA, including titling agreements and sponsorships

VIDEOTAPING

- External power sources may not be used by patrons
Patrons may videotape any portion of this competition from the confines of their defined spectator area but may not in any manner transmit video live through any resource, including personal social media accounts
Violators are subject to removal

NFHS NETWORK AND WEBSTREAMING

No web streaming may be approved for any outlet without the payment of the requisite fee as mandated by the KHSAA/NFHS Network agreement, with the sole exception of a waiver for those schools participating in the School Broadcast Program of the NFHS Network

- The fee schedule will be published annually by the Commissioner's office and is available by contacting the Communications Director

EVENT MERCHANDISE

- KHSAA State Championship apparel will be available for sale at the event and online post-event
- Team 1p is the exclusive vendor of championship apparel, please look for their tent at the championship event to purchase memorabilia
- No outside merchandise representative of the event may be produced by any other entity and sold or distributed inside the playing facility

POST EVENT

RESULTS

- Results will be posted at the competition and later on the KHSAA website

TROPHIES AND AWARDS

- Trophies and individual medals will be awarded to the team's finishing first, second, third and fourth
- Individual medals will be given to the top five (5) boys and girls individual finishers at the state tournament

MIDWAY AWARD

- Coaches have previously nominated candidates for this sport/sport-activity for the Midway Female Student Athlete of the Year award
- KHSAA staff will make every effort to contact the coach and/or parents of the winner to have them present for this award

NFHS COACH OF THE YEAR

- The National Federation of High Schools' Coaches Association recognize the Coach of the Year Award in each of the sports sanctioned by the KHSAA
- The KHSAA staff will make every effort to contact the coach to have them present for this award

CHAMPIONSHIP PHOTOS

- Official championship photos of the event will be available for purchase through the KHSAA's online photo gallery within 72 hours of the completion of the event

FINANCES AND FINANCIAL REIMBURSEMENT

- There is no school reimbursement for this event
- Member schools are responsible for all expenses incurred for participation in this event

IMPORTANT LINKS

- KHSAA Archery Information - <http://khsaa.org/sports/sports-activities/archery/>
- Archery Tournament Schedule - <http://khsaa.org/archery/2018/stateschedule2018.pdf>
- Media Credentials - <http://khsaa.org/news-stats-pubs/media-resources/media-credentials/>
- School Media Requests - <http://khsaa.org/si103-school-media-request-form/>
- School Broadcast Radio - <http://khsaa.org/si113-school-broadcast-designated-radio-form/>
- Photo Gallery - <http://khsaa.zenfolio.com/>
- NASP Scoring Protocol - <https://khsaa.org/122116-updated-archery-scoring-protocol-for-2016-2017>