



ARCHERY

2023 STATE CHAMPIONSHIP INSTRUCTIONS





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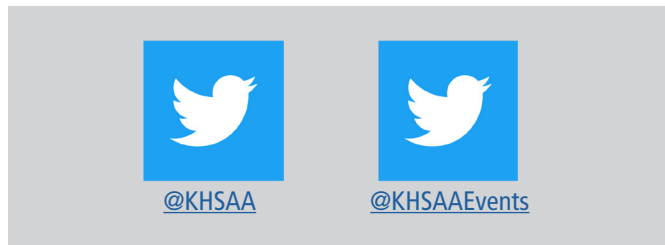
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Throughout these instructions, portions that are different from previous seasons, or changed due to COVID-19, have been highlighted yellow.

2280 Executive Drive | Lexington, Ky., 40505 | www.KHSAA.org

KHSAA Staff

- Commissioner Julian Tackett
Associate Commissioner Butch Cope
Assistant Commissioner Darren Bilberry
Assistant Commissioner Sarah Bridenbaugh
Assistant Commissioner Joe Angolia
General Counsel Chad Collins
Information Technology Director Rob Catron
Media Relations and Publications Director Connor Link
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Administrative Assistant/Office Manager Kara Howard
Administrative Support Specialist Jeremy Ison
Administrative Support Specialist Jeanie Molloy
Physical Plant Director Roy Tatum





GENERAL SPRING INSTRUCTIONS FOR ALL SPORT AND SPORT ACTIVITIES

SUPERSEDURE NOTE

The information in these instructions supersedes any information previously distributed, including the Competition Rules. In many cases, these rules have been revised over the last couple of years through the pandemic to the point where time has not permitted complete overhaul and revision of the competition rules. All involved should review items such as tiebreakers and procedures for competition and consider this document authoritative. Contact the primary event contact with any additional questions.

COVID-19 GUIDANCE

The KHSAA's complete "Healthy at Sports, Stage 5 - Partnering for Progress, Guidance for Continued Practice and Competition during the Pandemic" document can be found at the following link: [COVID GUIDANCE](#).

In addition to specific guidance, this document includes guidance for all sports, officials and media. The information in this document should be thoroughly reviewed by all managers, participants and spectators attending a district or regional tournament.

REMINDER - Anyone attending or participating in a KHSAA regular season or postseason event should review their symptoms before arriving. Those that are ill or displaying any symptoms of COVID-19 should stay home.

Some differences in the guidance are necessitated by the differences in sports, facilities and geographic areas, which are pronounced during normal years and magnified this school year.

MASKS/FACE COVERINGS

Masks/Face coverings for non-competitors and the requirements surrounding these items are a matter of local jurisdiction. At minimum, any local or specific mask-requiring ordinance should also include a requirement for managers to post signage and make regular announcements.

COMPETITORS

Due to safety concerns, competitors who are considered to be aerobically exercising should not be required to wear masks during competition.

WATER - COVID-19 GUIDANCE

Coaches and athletes are reminded to bring their own water bottles as no community dispensers can be used.

PUBLIC HEALTH PROTOCOLS

Each member school and event host is expected to adhere to public health standards regarding isolation and quarantine as well as the adopted Return to Play Protocol in the event of a positive test in a participant or team staff member.

The host is responsible for adherence to COVID-19 guidelines in accordance with normal home site procedures.

VENUE LOGISTICS

VENUE SAFETY

Persons who attend KHSAA events may be injured as a result of the risks inherent in being a spectator at such events. Please advise KHSAA or venue personnel of any situation you encounter which you or a team member feels should be addressed to minimize risk to all involved. Any crowd control problems or acts of violence should be brought to the attention of the event staff, which will contact the appropriate authorities. Attendance at events is a vital family and community based activity which is encouraged.

WHEELCHAIR/A.D.A ACCOMMODATIONS

The KHSAA will exercise normal care and control to provide students and fans with accessible seating.



Efforts will be made to make a reasonable accommodation for those individuals who may need wheelchair access or other needs due to disabilities.

DRESSING/LOCKER ROOMS

There will not be a designated room for teams to store equipment.

There is no changing area.

There are restrooms located inside the facilities.

SIGNAGE, BALLOONS AND NOISEMAKERS

Signs/banners are permitted at the facility, but must be handheld and be of good taste and sportsmanship.

The signs/banner shall not cover any corporate signage or obstruct the view of patrons.

Amplified noisemakers or items that replicate game management cues are not permitted inside the facility. These items include, but are not limited to: air horns, electronic amplifiers, portable sound systems, instruments that require additional electricity, game clock horns and whistles.

Artificial noisemakers of any kind are not permitted inside the facility per NFHS rules.

Balloons, which can block the view of other patrons, are not permitted at the event.

Only venue provided amplified music is permissible, but only during pre-competition, natural and planned breaks.

SPORTSMANSHIP

The KHSAA requires officials to enforce sportsmanship rules.

High school athletics emphasize positive values and all parties have worked hard to create a sense of teamwork, respect, responsibility and perspective.

We remind you that officials expect good behavior and will quickly penalize misconduct.

We encourage and appreciate your help in letting this competition reflect mutual respect among all participants and officials.

HEALTH INFORMATION

ATHLETIC TRAINERS

The Association will use the services of UK HealthCare to provide trainers for the 2023 KHSAA State Championship events.

Athletic training staff will be available beginning one (1) hour prior to the event and remain available throughout the day.

PHYSICAL EXAM FORM

Schools are reminded that they are responsible for ensuring parental permission to seek medical treatment is authorized for each participant.

- The Principal, Athletic Director or Head Coach can use a copy of KHSAA Form GE04 (Physical Exam Form) for this purpose.
- The form contains appropriate emergency treatment permission and should be brought for each athlete at the competition.

EMERGENCY ACTION PLAN (EAP)

KHSAA staff will, in consultation with the athletic training staff and venue personnel, develop an Emergency Action Plan (EAP) for this event and the plan will be available upon arrival from the athletic training staff.

If an athlete or fan is in need of emergency medical attention, contact the nearest KHSAA staff member, official, UK HealthCare ATC or Ephram White Gymnasium staff so emergency medical services can be reached.



An AED will be located inside the gymnasium.

BYLAW 22 REMINDER

REQUIREMENT TO ACCOMPANY TEAM MEMBERS

You are reminded that KHSAA Bylaw 22 requires a principal, coach or another approved individual of the school to be present along with any student-athlete who is representing a member school.

VIDEOTAPING, MEDIA AND INTELLECTUAL PROPERTY RIGHTS

GENERAL MEDIA RIGHTS

At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA, and as such, there are necessary policies and restrictions concerning this event and these provisions will be vigorously enforced.

The intellectual property, corporate, broadcasting and media rights to all postseason rounds belong exclusively to the KHSAA, including titling agreements and sponsorships.

Control of media access and location at all levels of postseason play is with the KHSAA.

At all levels of KHSAA-sponsored postseason events, including district, regional, first-round, second-round, quarterfinal and state competition, allowances shall be made for television media to record video of the contests, without play-by-play, at no charge as long as the sole purpose is for newscast highlights.

At all levels of KHSAA-sponsored postseason events, including district, regional, first-round, second-round, quarterfinal and state competition, allowances shall be made for other media outlets to be admitted to the contests as long as the sole purpose is for reporting of the actions taking place at the contest and promoting the event.

Participating teams in KHSAA events shall be allowed to record the contest, for coaching purposes only, if space is available with such availability at the discretion of the KHSAA and may be required to sign a waiver indicating that the KHSAA shall be held blameless for any and all liability to those parties involved in the video recording.

Any video recording must not violate existing, acknowledged, written copyright protection or intellectual property agreements and cannot be broadcast in any form, including internet and social media.

If space is deemed available, the KHSAA has the right to designate a specific area for video recording and no video recording will be allowed outside of that area.

The determination of space availability is solely with the KHSAA and shall be equitable for all teams.

A freelance/commercial photographer is any person, including a school employee, not representing an established media outlet or a person who will capture images from the event.

SCHOOL MEDIA CREDENTIALS

Each school is permitted one (1) school media pass at KHSAA State Championship events, valid only for a student or full-time school employee, for the sole purpose of reporting the events for school internal publications.

Space permitting, school media may be granted floor access consistent with traditional media access.

Outside entities such as professional photographers, videographers or parents may not utilize the school media pass.

The school media pass may not be used for taking pictures that will later be sold as these individuals need to apply for a freelance/commercial photographer pass and pay the requisite fee.

This pass must be requested by a school administrator in advance of the start of the event at credentials.khsaa.org, which is included as a link at the end of these instructions.

TRADITIONAL MEDIA CREDENTIALS

Traditional media members (print, TV, radio, online) interested in covering KHSAA State Championship events should apply for credentials through the KHSAA's online system. A link to the credential application is included at the end of these instructions.

The deadline to apply is 3 p.m. the day before competition begins.

Applications should be submitted by the editor or director at each organization.

Complete information should be submitted for all attendees (including unique email addresses and cell phone numbers), as the



KHSAA will use these methods to communicate information surrounding the event.

Media outlets may be limited during this event.

Freelance/commercial photographers, as defined herein, will not be granted access to KHSAA events unless the requisite media rights fee is paid.

KHSAA Media policies are outlined online at - <https://khsaa.org/news-stats-pubs/media-resources/media-credentials/>

MEDIA RIGHTS FEE

Freelance/commercial photographers as defined in these instructions and radio stations interested in originating a broadcast of a KHSAA State Championship event are subject to a media rights fee.

Information regarding the fee for each event is available through the online credentialing system.

TELECAST/WEBCAST INCLUDING NFHS NETWORK RESTRICTIONS

The KHSAA is a full member of the NFHS Network and as such, restrictions exist on all postseason levels.

A telecast, as used in these instructions, is a video, live or delayed account, including play-by-play, of any contest over the air.

A webcast, as used in these instructions, is a video, live or delayed account, including play-by-play, of any contest distributed using the internet.

The KHSAA is the only entity permitted to produce live or delayed video from state championship events including first round, second round, quarterfinal and state rounds, and is the sole authority for approval of any other.

No entity, unless given prior approval by the KHSAA shall be permitted to produce video telecasts or broadcasts, with the exception of approved media outlets solely recording highlights for news use.

No entity, including media members, may stream live video content during postseason events including the use of social media products such as Facebook® Live.

The mandated minimum fee schedule will be published annually by the Commissioner's office on the KHSAA website.

For all postseason play, all questions regarding live or delayed broadcast or telecast policies, including requests for approval shall be referred to the Media Relations and Publications Director for approval by the Commissioner.

MUSIC COPYRIGHT

KHSAA schools are reminded to adhere to all music copyright laws.

FILMING

External power sources may not be used by patrons.

Spectators may film with a hand-held camera from the spectator area, but may not in any manner transmit live video through any resource, including personal social media accounts.

Violators are subject to removal.

EVENT MERCHANDISE

KHSAA State Championship apparel will be available for sale at the event and online at the following link - khsaa.teamip.com.

TeamIP is the exclusive vendor of championship apparel, please look for their display at the competition to purchase memorabilia.

No outside merchandise representative of the event may be produced by any other entity and sold or distributed inside the championship venue.

OFFICIAL KHSAA CHAMPIONSHIP PHOTOS

Official championship photos of the event will be available for purchase through the KHSAA's online photo gallery within 72 hours of the completion of the event.



2023 Archery State Championship

ARCHERY SPECIFIC INSTRUCTIONS

BRIEF WELCOME

Congratulations on behalf of the Kentucky High School Athletic Association Board of Control and staff for advancing to the 2023 Archery State Championships which will be held April 18 in Bowling Green.

Refer to this manual and the important website links included at the end of the document to guide you through preparation for your participation.

KHSAA CONTACTS

The primary contact for archery is General Counsel Chad Collins (ccollins@khsaa.org).

If Mr. Collins is for some reason not available, Assistant Commissioner Darren Billberry (dbilberry@khsaa.org) is the backup contact.

Media, broadcast/webcast and statistics related questions should be directed to Media Relations and Publications Director Connor Link (clink@khsaa.org).

Questions may also be directed to the KHSAA offices at (859) 299-5472 and any member of the staff can refer you to the correct party.

COMPETITION DATES, SCHEDULE AND LOCATION

DATES

The 2023 KHSAA State Archery Championships will be held Tuesday, April 18 at Ephram White Gymnasium in Bowling Green.

Gates will open for participants to check-in at 7 a.m. CT and 7:30 a.m. for the general public.

The first flight will begin at 8:30 am CT.

SCHEDULE

A link to the complete time schedule is located at the end of this document.

INCLEMENT WEATHER PROCEDURES

In the event of inclement weather, it is the duty of the KHSAA to make decisions in regard to postponement, rescheduling or cancelation, including getting proper notification to all teams, media outlets and schools.

Staff will utilize the KHSAA website and Twitter to provide updates as well as an emergency text notification system.

The safety of the public and participants will be the most important factor in any decision.

PRACTICE ROUND

There are no practice times available at the venue prior to the date of competition.

VENUE AND ADDRESS

[Ephram White Gymnasium](#)

[885 Mt. Olivet Rd., Bowling Green, KY 42101](#)

POSTSEASON AND SUBSTITUTIONS

ROSTERS

Team rosters are maintained through the KHSAA member school website throughout the regular season.

Only those archers designated to be on a school's online postseason roster as of the Monday of the that school's postseason week are eligible to participate.

There may be no additional archers added to a school's postseason roster after to the initial deadline without prior authorization from the Association and only in instances where it is documented, through the Principal or Athletic Director, that a clerical error



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has occurred.

TOURNAMENT ENTRY, REGISTRATION AND SUBSTITUTIONS

Registration for the state tournaments takes place online at the link listed at the end of these instructions.

Coaches must access the created event and register ALL of the archers they want to be eligible to participate.

The team size for each boys'/coed and girls' team competition will be seven (7) to 12 archers.

The boys'/coed qualifying team:

- Shall include at least one (1) male archer
- May include seven (7) to 12 archers who may be male or female.
- Any female who participated on a boys'/coed team at a regional tournament shall only compete in the boys'/coed state event.
- Females competing in the boys'/coed division will not be eligible for individual awards in the female division.
- May include up to six male competitors from a school, or may include a combination of up to six males and females from the same school.

The girls' tournament (both team and individual) is limited to female archers only (as defined in KRS 156.070 (2)(g)(2)).

There is no minimum number of contests needed to be eligible to compete in postseason.

The KHSAA postseason roster serves as the required eligibility listing for the team in the event of a permitted substitution and only if that change is needed due to injury or illness.

Any changes to your previously entered list of shooters online must be reported to Lisa Frye upon arrival.

PRE-EVENT LOGISTICS

CONFERENCE CALL

There will be a web conference for participating coaches and athletic directors 2 p.m. April 14.

Information regarding the call will be emailed once finalized.

Participants can set up from any location to join the conference and are encouraged to join by computer to view pertinent information, maps, etc.

LODGING

Schools will arrange lodging for their contestants if needed and are responsible for all travel expenses, including lodging, for participation in the event.

Have your school's or Board of Education's Sales Tax Exempt Number with you at check-in to avoid sales tax from being added to the hotel bill.

PARKING

Bus parking shall be in front of the Senior Center located in the adjacent building.

Bus Drivers will be granted free admission.

ADMISSION INTO VENUE

PARTICIPANT ENTRY

Coaches will pick up a packet at the team entrance for the participating team members and certified coaches.

All team members and coaches need to arrive at the venue together for admission. All non-participating team members are required to pay admission.

Coaches are required to be listed on the KHSAA school subdomain page and have completed all of the Bylaw 25 coaching requirements in order to be issued credentials.



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Each packet will contain bag tags for the 12 participating team members which will be used for admission.
Only participants and certified coaches are allowed on the range.

TICKETS

All state archery championships tickets will be sold online via GoFan, the KHSAA's official digital ticket vendor. Tickets will be available through khsaatickets.org.

The general admission price for adults will be \$11, plus electronic transaction fees that are not received by the KHSAA, if purchased prior to the day of the event. Day of the event, the cost is \$13, plus fees.

Kentucky Children's Hospital is sponsoring FREE tickets for all children 5-and-under, which must be selected as Children's Ticket and "purchased" through GoFan for admission.

Fans are required to purchase their tickets before they arrive to facilitate entry.

There will be no paper tickets sold at the walk-up gate or cash sales.

No screenshots shall be honored for admission at any time.

FAN ENTRY

Everyone must enter and exit through the admission gate which opens at 7:30 a.m. CT.

GoFan's training page for buying and sharing tickets is included as a link at the end of these instructions.

CONDUCTING THE EVENT

FLIGHT AND RANGE ASSIGNMENTS

KHSAA representatives will place, in cooperation with the NASP Scoring Official, teams into six (6) flights.

Individual qualifiers will be assigned to a flight as close as possible to teams from their region.

Range assignments will be set ahead of time as well and sent to all schools before the date of the competition.

Arrival and warm-up times will be designated by the state manager and must be adhered to by all participating schools.

QUALIFYING FOR PARTICIPATION IN CHAMPIONSHIPS

The winning and runner-up teams at each regional competition shall advance to the state competition.

Additionally, the top three (3) scorers in both the boys'/coed and girls' divisions that are not advancing with a team shall advance as individuals in their respective divisions.

RULES POINTS OF EMPHASIS/CLARIFICATIONS

RULES CLARIFICATIONS

Refer to the Competition Rules, which are included as a link at the end of these instructions.

Each team (consisting of a minimum seven (7) shooters) will shoot one (1) flight (three (3) 10-meter scoring ends and three (3) 15-meter scoring ends).

A school's individual scores will be combined to determine its team score.

To accommodate schools that compete in both NASP and KHSAA competitions, the NASP scoring protocol will be used.

INDIVIDUAL COMPETITION TIEBREAKER

If there is a tie for any place other than the winner, those ties shall be final.

If there is a tie for the winner, the following procedures shall be used to determine the state champion:

- Tiebreaking shall begin by counting the number of 10s, 9s, 8s, etc.
- The archer who has more 10s shall be the winner. If a tie persists, compare the number of 9s and so on through the 1s.
- If a tie still persists, it shall remain and co-champions shall be declared and additional awards shall be ordered.



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TEAM COMPETITION TIEBREAKER

If there is a tie for any place other than the winner, those ties shall be final.

If there is a tie for the winner, the following procedures shall be used to determine the state champion:

- Tiebreaking shall begin by counting the number of 10s, 9s, 8s, etc., for the top seven (7) archers of each team tied.
- The team who has more 10s shall be the winner. If a tie persists, compare the number of 9s and so on through the 1s.
- If a tie still persists, it shall remain and co-champions shall be declared and additional awards shall be ordered.

STATE EVENT OFFICIALS

The Head Official, Lisa Frye, shall settle any disputes about rules and scoring procedures at the championships.

Mrs. Frye and her staff of officials will assist the KHSAA with the Archery aspects of the tournaments.

POST EVENT

RESULTS

Results will be posted and announced at the competition site and on the KHSAA website.

TROPHIES AND AWARDS

The KHSAA will present awards for the following:

- Team championship trophies
- Team runner-up trophies
- Team third place trophies
- Team fourth place trophies
- Individual medals will be given to the top five (5) boys'/coed and top five (5) girls' finishers

FINANCES AND EXPENSES

There is no school travel reimbursement for this event.

Member schools are responsible for all expenses incurred for participation.

The KHSAA underwrites the expenses of facility rental, security, first aid, officials and event workers.

IMPORTANT WEBSITE LINKS

- [KHSAA Archery Website](#)
- [Competition Rules](#)
- [Media Credential Application](#)
- [Online Tournament Registration](#)
- [GoFan Digital Tickets](#)
- [GoFan Training](#)
- [Tournament Schedule](#)



2023 Archery State Championship



THE KENTUCKY OFFICE OF HIGHWAY SAFETY TEAMING UP WITH THE KHSAA TO DRIVE HOME A LIFE-SAVING MESSAGE FOR ALL MOTORISTS – **BUCKLE UP AND PUT THE PHONE DOWN.**

THESE BASIC SAFETY PRACTICES MAKE A CONSIDERABLE DIFFERENCE IN PREVENTING CRASHES AND LESSENING THE SEVERITY OF INJURIES AND THE NUMBER OF DEATHS ON OUR ROADWAYS. EACH YEAR IN KENTUCKY, DISTRACTED DRIVING RESULTS IN MORE THAN 50,000 CRASHES, MORE THAN 15,000 INJURIES AND APPROXIMATELY 200 DEATHS. **LEARN MORE AT KYHIGHWAYSAFETY.COM.**