



2018 WHITAKER BANK/KHSAA STATE BASEBALL TOURNAMENT INSTRUCTIONS AND PROCEDURES FOR TEAMS



Kentucky High School Athletic Association | 2280 Executive Drive
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2018 WHITAKER BANK/KHSAA BASEBALL STATE TOURNAMENT INSTRUCTIONS

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INTRODUCTIONS AND CONTACT INFORMATION

WELCOME

- Congratulations from the Board of Control and staff of the Kentucky High School Athletic Association on advancing to the state tournament
- It is hoped that these instructions answer most questions about participation in the 2018 Whitaker Bank/KHSAA State Baseball Championship

STAFF CONTACTS

- Administrators and Coaches should contact Butch Cope (bcope@khsaa.org), Michael Barren (mbarren@khsaa.org) or Administrative Assistant Larrecia Williams (lwilliams@khsaa.org) at the KHSAA offices should you have any questions
- Media and Statistics inquiries should be directed to Communications Director Joe Angolia at the KHSAA offices (jangolia@khsaa.org)
- Inquiries may also be directed to the KHSAA offices at (859) 299-5472 and any member of the staff should be able to refer you to the correct party

QUALIFYING FOR PARTICIPATION IN CHAMPIONSHIP

- The winning teams from the 16 region tournaments advance to the state tournament

PRE-EVENT LOGISTICS

PRE-TOURNAMENT CONFERENCE CALL

- There will be a brief mandatory Coach/Athletic Director conference call
- Instructions will be emailed to participating teams once the field is set

PRE-EVENT MATERIALS

- Additional information (stats, forms, etc.) may be requested of you to assist in the promotion and coverage of the event

AMENITIES AND OTHER FORMS

- Upon arrival, each team will receive a packet containing event participation bag tags
- These are admission credentials for team members for the tournament

GPS COORDINATES

- The GPS Coordinates for Whitaker Bank Ballpark are: 38.06545N & 84.47852W

WHITAKER BANK BALLPARK SUGGESTED DIRECTIONS

- Whitaker Bank Ballpark is easy to find and easy to access
- The park sits at 1200-1295 North Broadway, directly adjacent to the Northland Shopping Center

- The site is just 1.5 miles north from the I-64 and I-75 interchange and less than one-quarter mile from New Circle Road
- Teams will park and enter via the pass gate on the third base line side
- FROM EAST OF LEXINGTON (VIA I-64)
 - Take I-75 North at junction with I-64 West
 - Take exit 113 (Paris/Lexington), exit right, take a right at exit traffic light, turn right to go to the park
 - Proceed through the third light (including the one at the exit), to the light at the entrance to the park
 - Turn right to enter park
- FROM NORTH OF LEXINGTON (VIA I-75)
 - Take exit 113 (Paris/Lexington), exit right
 - At exit traffic light, turn right to go to the park
 - Proceed through the third light (including the one at the exit), to the light at the entrance to the park
 - Turn right to enter park
- FROM SOUTH OF LEXINGTON (VIA I-75)
 - Take I-75 North to exit 113 (Paris/Lexington), exit right
 - At exit traffic light, turn right to go to the park
 - Proceed through the third light (including the one at the exit), to the light at the entrance to the park
 - Turn right to enter park
- FROM SOUTH OF LEXINGTON (VIA US27, Nicholasville Road)
 - Follow Nicholasville Road toward Lexington
 - Come through downtown and continue on US 27 which has now become North Broadway
 - After passing Transylvania University, and several housing areas, Northland Shopping Center will appear on the left
 - Turn left to enter the park
- FROM WEST OF LEXINGTON (VIA Bluegrass Parkway or US 60E)
 - Take the Bluegrass Parkway till it ends at Versailles Road
 - Make a right onto Versailles Road and travel east into Lexington
 - From Versailles Road, take the second New Circle Road exit heading northeast
 - Continue on New Circle Road to North Broadway
 - Make a right onto North Broadway and proceed to the park
 - Turn right to enter the park

PARKING

- Parking will be in the lots adjacent to the baseball park
- Team bus drivers should enter as directed in these instructions to minimize problems
- Public parking will be \$3 and will be managed by the Lexington Legends, which owns the parking rights
- Each team will receive five (5) parking passes to include your team bus and any administrators
- Please follow the directions of any Lexington Legends staff member monitoring the parking lots to minimize problems

LODGING

- Team housing for the baseball finals is arranged through the Lexington Convention and Visitors Bureau
- As part of the bid package from the city of Lexington, the hotel has allotted each team a block of rooms at a discounted price
- A complete list of the tournament lodging assignments is posted in the Important Website Links section at the end of this manual
- Each property is holding a block of rooms for your team until Monday, June 4
- Teams should contact the property before 12:00 p.m. on June 4 to confirm or cancel your reservations
- Other rooms may be slightly higher per room per night
- When you call for rooms, ask for reservations and for the block under "KHSAA Baseball Tournament"

- FAILURE TO STAY IN THE ASSIGNED PROPERTY WILL RESULT IN YOUR TEAM NOT RECEIVING A LODGING ALLOWANCE
- Teams will be reimbursed for the nights you utilize the hotel, beginning the night before the tournament (should you choose to come in the night before) and going through the morning following elimination
- Teams can contact their hotel with questions, and are requested to comply with their needs for a rooming list as soon as feasible
- Please feel free to contact the KHSAA office if you have any questions
- KHSAA Bylaw 22 requires a member of the faculty of the school or individual approved by the local board of education to accompany student-athletes who is representing a member school
- See Bylaw 22 in the KHSAA Handbook if you have any questions

DATES

- The tournament will be played Thursday, June 7 through Saturday, June 9 and Friday, June 15 through Saturday, June 16

TIMES

- Games will be played at 11:00 a.m., 1:30 p.m., 6:00 p.m. and 8:30 p.m. (ET) June 7-9
- The semifinals will be played at 6:00 p.m. and 8:30 p.m. (ET) on June 15
- The championship game will be played at 7:00 p.m. (ET) on June 16

PRACTICE

- There is no practice opportunity at Whitaker Bank Ballpark
- Please do not contact the Legends directly to try to schedule practice time
- Should you need a practice facility, contact Fayette County Public Schools Athletic Director Robbie Sayre
- The batting cage will remain closed throughout the event
- Teams will be given a 10 minute timed infield prior to the first game of the tournament (June 7-8)
- Second round games will have a 5 minute timed infield
- Teams in the semifinals will be given a 10 minute infield and a 5 minute infield for the championship
- Only those 21 individuals dressed should participate in any on field warmup/infield
- During the 5 minute timed infield, only starters should be participating
- Failure to adhere to the timed infield period shall result in a reduction in team expenses reimbursement

ADMISSION INTO VENUE

TEAM ENTRY

- No passes other than those produced for the championships will be honored at the gate
- Each team will be provided 39 bag tag credentials (21 for the players dressing, plus 18 for coaches, administrators, etc.) that are good for the entire event
- Participants (21 in uniform) and any coaches must have the bag tag credential to be admitted at the pass gate
- The maximum number of individuals in the dugout is 30, of which only 21 shall be dressed in full game day gear uniform
- All other individuals must have a ticket for admission
- The entire team should enter as a group, including all managers, coaches, administrators and doctors, utilizing the pass gate near the main entrance to the park (GATE 1)
- All other coaches and members of the traveling party who are not in possession of a credential will not be entitled to complimentary admission and will be directed to a ticket window
- There will be no re-entry at the state tournament and all persons leaving the park will be directed to a ticket window for return admission
- When teams arrive at the park, entry should be made through the pass gate near the main entrance
- It should be noted that the school will be held accountable for the conduct of all persons in the dugout area
- When in doubt, those people who have no direct responsibility during the game should be in the stands

- The tournament rules in the KHSAA Handbook clearly state that no other player may be in uniform other than the 21 designated for that game
- The others (beyond the 21 designated for each game) must be uniquely dressed (nongame attire/uniform)
- To violate this rule jeopardizes insurance coverage, both liability and medical, as it would be a violation of the tournament rules
- This has been consistently interpreted as such and is done so in other sports
- If you have received inconsistent information from other sources, we apologize, but this is the final answer, there can be no more than 21 in the game uniform
- Deductions from team reimbursement expenses will be made to those teams that do not adhere to team limits and field access policies

TICKET SALES

- All tickets will be sold through the Legends Box Office and through the KHSAA website, which will have a link to the sales site for the tournament
- Normal ticket hours for the box office are 9:00 a.m. to 5:00 p.m., Monday through Friday
- The box office phone is 859-422-7867
- Tickets are priced at \$10 per ticket for the General Admission area, and \$14 for the Home Plate Sections (106, 107, 108, 206, 207 and 208), with children two (2) and under admitted free
- Admission gates and ticket booths will open one hour before the start of the first game each day
- Please advise your fans that the gates will not open until this time
- In addition, please remind your fans that if they wait until the last minute to arrive, there have historically been long lines at the box offices most noticeably for the state championship game

VENUE LOGISTICS

DRESSING/LOCKER ROOMS

- There will be no locker room facilities available at the park
- Teams should be prepared for play upon arrival

HOME AND VISITING TEAM, DUGOUTS

- The team in the top bracket of the tournament draw will be the home team in all games and use the first base dugout
- A representative of the school and the KHSAA event staff will inspect the dugout before and after the game
- It is expected that the dugout will be left in the same condition it is found
- The KHSAA will take whatever action is necessary, including fining the particular school and assessing the cost for cleanup, to those schools leaving the dugouts in unsatisfactory condition or damaging any of the field property
- The team in the bottom bracket of the tournament draw will be the visiting team in all games and use the third base dugout
- All team members and coaches shall adhere to NFHS playing rules and remain in the dugout unless occupying a fielding position, base, batter's box, on-deck circle, coaching box or warming up in the bullpen
- Each team is expected to help in the retrieval of foul balls down their side to make certain that the best possible balls are being used
- Teams are asked to provide one ball person (at least 10 years of age) for their game
- This person does not count toward your limit of 18 passes
- The ball/bat person will be located inside the team dugout
- The home team ball/bat person may be responsible for running the radio out to the home plate umpire to communicate line-up changes to the press box

COLOR OF JERSEY

- The home team will wear its light colored jersey and the visiting team will wear its dark colored jersey
- KHSAA staff will resolve conflicts regarding these issues and both teams should be prepared to have both light and dark jerseys available

*PARTICIPANTS (FIELD ACCESS), TEAM MEMBERS/COACHES/ADMINISTRATION
PLAYING FIELD REMINDERS*

- We appreciate the opportunity to conduct the tournament in a great facility
- Teams are advised of the following reminders for coaches and players regarding field access:
 - Players and Coaches should remain off of the "hip" areas (grass in foul territory in front of the dugouts)
 - Warm-up 10 feet off the foul line and edges of the grass (includes the back arc of the infield)

CONDUCT OF EVENT

BRACKET

- Matchups for the opening round of the event were conducted by blind draw

PAIRINGS

- Thursday, June 7
 - Round 1, Region 16 vs. Region 3, 11:00 a.m. ET
 - Round 1, Region 13 vs. Region 14, 1:30 p.m. ET
 - Round 1, Region 6 vs. Region 7, 6:00 p.m. ET
 - Round 1, Region 5 vs. Region 12, 8:30 p.m. ET
- Friday, June 8
 - Round 1, Region 9 vs. Region 8, 11:00 a.m. ET
 - Round 1, Region 15 vs. Region 2, 1:30 p.m. ET
 - Round 1, Region 10 vs. Region 1, 6:00 p.m. ET
 - Round 1, Region 11 vs. Region 4, 8:30 p.m. ET
- Saturday, June 9
 - Quarterfinal 1, Region 16/3 Winner vs. Region 13/14 Winner, 11:00 a.m. ET
 - Quarterfinal 2, Region 6/7 Winner vs. Region 5/12 Winner, 1:30 p.m. ET
 - Quarterfinal 3, Region 9/8 Winner vs. Region 15/2 Winner, 6:00 p.m. ET
 - Quarterfinal 4, Region 10/1 Winner vs. Region 11/4 Winner, 8:30 p.m. ET
- Friday, June 15
 - Semifinal 1, Quarterfinals Winners, 6:00 p.m. ET
 - Semifinal 2, Quarterfinals Winners, 8:30 p.m. ET
- Saturday, June 16
 - State Championship Game, 7:00 p.m. ET

INCLEMENT WEATHER STATEMENT

- With the possibility of inclement weather, we remind you that you should be prepared to move to a place of shelter in the event of bad weather conditions
- Should it begin to rain, the games will continue on schedule unless there are signs of lightning or the umpires, in consultation with tournament management, determine that it is unsafe to continue
- Should weather conditions force a postponement or delay, you should immediately leave the bleacher area and heed any announcements made by tournament management
- Should evacuation become necessary, please observe the directions given by uniformed officers as well as tournament officials
- In accordance with adopted KHSAA policy, if the games are suspended, the minimum suspension will be 30 minutes after the last sight of lightning or sound of thunder
- Persons leaving the park should seek shelter in their mode of transportation
- In all circumstances, use prudent judgment in determining whether or not you should remain in the dugout or bleachers
- When the decision is made to resume the games, there will be announcements made throughout the park area, and prior to the resumption of play, a 15 minute warm-up period will be given to both teams
- The KHSAA pitching limitations are in force irrespective of weather conditions or cancellations

- The KHSAA staff may seek input in re-scheduling/resumption decisions, but the designated event manager shall serve as the final determinant for those decisions

HEAT INDEX

- Tournament play will adhere to the Heat Index Guidelines
- Tournament administration, working with the UK Healthcare staff, will be responsible for tracking and implementing the Heat Index Program and its guidelines
- Should the heat index reach 95 degrees, mandatory 10 minute water breaks will be given every 30 minutes
- At 99 degrees, play shall stop, and the heat index will be monitored every 30 minutes

BETWEEN INNINGS

- Between innings, the team taking the field, particularly the pitcher, should delay approximately one minute before leaving the dugout
- There are many promotions and other activities surrounding the games, and we don't want players warming up and standing waiting for a promotion or activity to end

TIMETABLE FOR TOURNAMENT

- A link to a complete timetable of the events surrounding the tournament is listed in the Important Website Links section at the end of this manual
- Please be familiar with this timetable and adhere to the restrictions that are in place
- On the days of the tournament, the teams may not be on the field except as detailed in the timetable
- There will be no exceptions and schools violating this policy face the possibility of a fine or other punishment permissible by KHSAA Bylaw 27
- It is imperative that the grounds crew has adequate time to perform their functions

POSTGAME MEDIA INTERVIEWS

- All postgame media interviews are to be done in the vicinity of the dugout
- With the tight timetable, the field playing area is cleared as soon as possible to prepare for the next game
- Please inform your local media of the need to adhere to this restriction

RULES POINTS OF EMPHASIS/CLARIFICATIONS

- ROSTER and Substitutions
- The team roster as entered on the KHSAA website prior to the first day of the postseason shall serve as the eligibility roster for the event
- Teams may dress a maximum of 21 players per contest in uniform and in the dugout
- Individuals may rotate throughout the event as long as they appear on the roster
- A maximum of 21 players shall be dressed and may warm-up

REQUIRED BALL

- For Tournament games, Spalding will be providing the TF Pro HS Baseball (41-100HS) raised seam baseball as game balls
- Game balls will be provided by the KHSAA through the sponsorship of Spalding

FIELD SPECS

- The fence distances at Whitaker Bank Ballpark are 320 feet down the left field line, 318 feet down the right field line, and 401 feet to straight away center field
- The outfield walls are clearly bordered by a warning track
- There is an area deep down each side that is out of play
- We will review those areas at the coaches' meeting with the umpires prior to each game

PITCHING LIMITATION

- The KHSAA Pitching Limitations, published on the KHSAA website, shall be utilized throughout tournament play
- The KHSAA will designate an individual to serve as the designated Pitch Count Recorder
- At the end of each inning, a pitch count will be communicated to the dugout

HEALTH INFORMATION

ATHLETIC TRAINER

- UK Healthcare will be providing training services for the games
- UK Healthcare will have a certified and/or student trainer at field level located on the third base line beginning one hour before the start of each game
- Each team is also entitled to have its own team doctor available (one of the 18 armbands) and an ambulance will be on call
- Any team desiring admission of its own certified trainer shall coordinate that admission with Rob Ullery at UK Healthcare and teams will be given instructions during the conference call
- The member school administration is responsible for ensuring that the parental permission to seek medical treatment is authorized from each participant
- The Principal, Athletic Director and/or the Head Coach can use a copy of KHSAA Form GE04 (the physical exam form) for this purpose as this form contains appropriate language
- Please feel free to utilize these important services that are provided by the representatives of the Lexington community
- Should emergency medical treatment be necessary, Lexington Fayette Fire Department EMTs will be transporting the injured person(s) to St. Joseph Hospital in Lexington

VENUE SAFETY

- Persons who attend KHSAA events may be injured as a result of the risks inherent in being a spectator at such events
- Attendance at events is a vital family and community based activity which is encouraged
- Please advise KHSAA or venue personnel of any situation you encounter which you or a team member feels should be addressed to minimize risk to all involved

EMERGENCY ACTION PLAN

- KHSAA Staff, in consultation with the Athletic Training staff and venue personnel, has developed an Emergency Action Plan for this event
- This plan will be available upon arrival on site from the Athletic Training Staff

STATE EVENT OFFICIALS

- Sixteen umpires have been assigned by the Kentucky High School Athletic Association
- An umpire will not be assigned to a game involving his/her local association

SPORTSMANSHIP

GENERAL STATEMENT

- The Kentucky High School Athletic Association requires officials to enforce sportsmanship rules
- High School Athletics emphasize positive values
- All parties have worked hard to create a sense of teamwork, respect, responsibility, and perspective
- We remind you that officials expect good behavior and will quickly penalize misconduct
- We encourage and appreciate your help
- Let this competition reflect mutual respect among all participants and officials

CONDUCT

- The KHSAA will instruct the umpires to enforce the rules of the game regarding dugout conduct and the coaching boxes
- With the continued emphasis on sportsmanship and the high profile nature of the state tournament, there should be no need for further reminders about the conduct of the coaching staff and other personnel in the dugout, including actions, gestures and language
- In light of recent Board of Control emphasis on conduct, the umpires have been instructed to ensure that all rules are enforced within the NFHS Rules and other books
- No one outside of the team is to come on the playing field

- Fans are to stay in the stands before, during and after the game
- Please make several announcements to this effect to the student body during the week before the game
- In the event this occurs, a school will be fined or there will be a reduction in a team's expense reimbursement
- Damage to the facility directly attributed to the fans of the school will result in reduction in your team expenses reimbursement

SIGNS, BANNERS, NOISEMAKERS

- No posters or signs of any kind will be permitted to be affixed (with glue, tape string or other devices) by any official or unofficial school representative to any permanent surface of the park
- No signage posted on behalf of a school may contain derogatory language or sayings or contain the name of the opponent or any of its players
- Please make certain all pep, spirit and support organizations are aware of this rule
- No electronic amplification equipment will be allowed in the park, nor any other electronic noisemaker
- This includes stereos, speakers, cannons, electronic horns, tanks, etc.
- In addition, no recorded music or other type of reproduction subject to copyright restrictions will be permitted

MEDIA, CORPORATE, TV, RADIO

MEDIA CREDENTIALS

SCHOOL MEDIA

- Each school is permitted one (1) school media pass at KHSAA State Championship events, valid only for a full-time staff member or a student for the sole purpose of reporting the events and for taking non-commercial pictures for yearbooks, school publications, etc.
- Outside entities such as professional photographers, videographers or parents may not utilize the school media pass
- This pass must be requested in advance of the start of the event through the online system

TRADITIONAL MEDIA

- Traditional media members (print, TV, radio, online) interested in covering KHSAA State Championship events should apply for credentials through the KHSAA's online system
- Applications should be submitted by the editor or director at each organization
- Freelance photographers will not be granted access to KHSAA events unless the requisite media rights fee is paid

MEDIA RIGHTS FEE

- Freelance/commercial photographers and radio stations interested in originating a broadcast of a KHSAA State Championship event, are subject to a media rights fee
- Information regarding the media rights fee for each event is available through the online credentialing system

TEAM BROADCASTS

- By paying the requisite fee, each school qualifying for a KHSAA State Championship event may designate one (1) radio station or website to originate an AUDIO-only broadcast of each game its affiliated school participates in
- An official representative of the participating school shall designate to the KHSAA which station/website will be permitted to broadcast its game using the online system
- The radio station/website shall then apply for championship credentials through the KHSAA's online credentialing system
- Originating stations/websites will be subject to a media rights fee, which will be outlined through the online credentialing system
- The KHSAA is the only entity permitted to originate or authorize a video broadcast of KHSAA State Championship events

CORPORATE SPONSORSHIP

- As your preparations for the 2018 Whitaker Bank/KHSAA State Baseball Tournament are being finalized, it is important that you know the legal obligations regarding the use of the tournament title and/or logo

- Whitaker Bank/KHSAA State Baseball Tournament is a registered trademark of the Kentucky High School Athletic Association
- Any use of this term dealing with sports, recreation, games and athletics must be approved by the Kentucky High School Athletic Association prior to such usage
- As such, you should guard against any t-shirt, hat, button, etc. that uses the event title in any way, shape, form or fashion
- Teams should also be mindful that the KHSAA has granted exclusive novelty rights for the event, so this further restricts the ability of outside vendor
- Through 2019, the KHSAA is under a titling agreement with Whitaker Bank to serve as the title sponsor of the State Baseball Tournament
- All references to the event shall state the "2018 Whitaker Bank/KHSAA State Baseball Tournament"
- If you desire to use one of the logos in the promotion of the 2018 Whitaker Bank/KHSAA State Baseball Tournament, or if you are approached by other events or organizations attempting to use it, you must contact Butch Cope for prior approval
- Prior to printing any banners, signs and other materials, you must contact the KHSAA for approval and you must include the registered trademark symbol with any such publication
- The KHSAA will aggressively and actively pursue violators of these trademarks

VIDEOTAPING

- Press, radio and TV representative's passes will be made available upon request by having the outlets apply through the KHSAA's online credentialing system in advance of the event
- If you have media covering your team, they should apply for credentials online not later than Wednesday, June 6th at 4:00 p.m.
- Spectators may videotape with a hand-held camera from the spectator area
- The use of house electricity is strictly prohibited
- There should be no other videotaping of any game other than by KHSAA designees and outlets
- Livestreaming of KHSAA State events is strictly prohibited, including the use of social media applications such as Facebook Live and Periscope

EVENT MERCHANDISE

- KHSAA State Championship apparel will be available for sale at the event and online post event
- TeamIP is the exclusive vendor of championship apparel, please look for their tent at the championship event to purchase memorabilia
- No outside merchandise representative of the event may be produced by any other entity and sold or distributed inside the playing facility

POST EVENT

RESULTS

- The KHSAA provides official statistics for the games through the outstanding services of WL Stats
- Due to space constraints, there is no space provided for team statisticians in the press box
- All team stat personnel must stay within the dugout during the entire game or be positioned in the stands
- The stats are live online and results will be posted on the KHSAA website immediately after each game

TROPHIES AND AWARDS

- Each school is to designate a representative to be on the field immediately following the semifinal and championship games to receive the trophy and medals
- It is hoped that the Principal, A.D. or Head Coach will perform this duty
- No presentation of any trophy will be made until the field of play is cleared of all coaches and players
- Please return to the dugouts as soon as possible following the game so the presentations can begin
- All-Tournament selections will be presented to quarterfinalists (one), semifinalists (two), runner-up (three) and championship teams (two and MVP)

- All-Tournament awards will be presented immediately following each game to the team that does not advance, beginning with the quarterfinals
- The semifinalist trophy, medallions and all-tournament awards will be presented immediately following the team's elimination in Friday night play

NFHS COACH OF THE YEAR

- The National Federation of High Schools' Coaches Association recognizes the Coach of the Year in each of the sports sanctioned by the KHSAA
- The KHSAA will attempt to recognize the recipient during a game of the tournament subject to availability

QUARTERFINAL PHOTOS

- On Saturday, the winning teams of the quarterfinal round games will have their photos taken immediately following their game for use on the video board for the remainder of the tournament
- We appreciate your cooperation in arranging for a game jersey to be available for each of your players to have his picture made (head and shoulders only), to allow the Legends technical staff ample time to prepare

CHAMPIONSHIP PHOTOS

- Photos from the semifinals and championship will be available for purchase 72 hours following the event at khsaaphotos.org

FINANCES AND EXPENSES

- An expense allowance will be calculated for lodging and meals and shall be paid for a traveling team of 24 persons in the following manner
- Schools failing to stay within assigned lodging arrangements will forfeit the lodging allowance
- The lodging allowance shall be \$13.00 per night due to the reduced rate as part of the Lexington package, and will be paid for a maximum of 24 persons, and will be paid for only the nights that lodging is utilized
- No school within a forty-mile one-way distance from Lexington will be reimbursed lodging
- Your school is responsible for all bills for lodging, and you will be reimbursed the lodging allowance
- Please have your school or Board of Education's Sales Tax Exempt number with you at check-in to allow the hotel to deduct the sales tax from the room bill
- A meal allowance of \$5.00 per meal will be reimbursed for a maximum of 24 persons with the amount of meals corresponding to the use of housing and for a maximum of three meals per tournament day and additional meals for the travel day(s)
- Your school is responsible for all meal arrangements for your team
- Each school is reimbursed \$1.00 per mile, round trip for one vehicle, from the school location to Lexington, in accordance with mileage numbers provided by the American Automobile Association
- To receive your team expense reimbursement, you must complete the GE74 Request for Team Reimbursement Form
- The expense check will be mailed from the KHSAA offices not later than 30 days following the finals
- Expense reimbursements will be made net of any damages done to the stadium/stands/field/arena or playing facility that can be directly attributed to the student body or representatives of the school and by requesting reimbursement, the school acknowledges liability for damage directly attributable to the school, student body or fans
- The KHSAA will take whatever action is necessary including fining the particular school and assessing the cost for repair to those schools leaving the seating area in a damaged condition or destroying any stadium/arena property including fences, gates and barriers

IMPORTANT WEBSITE LINKS

- Baseball Competition Rules - <http://khsaa.org/handbook/competitionrules/bacompetitionrules.pdf>
- State Tournament Bracket - <https://khsaa.org/baseball/2018/statebaseballbracket.pdf>
- Tournament Timetable - <https://khsaa.org/baseball/2018/dailyschedule.pdf>
- KHSAA Baseball Pitching Limitation - <https://khsaa.org/baseball-pitch-count-regulation/>
- KHSAA Board of Control Policies and Procedures - <https://khsaa.org/handbook/20172018/policies.pdf>

- State Ticket Link - <https://goo.gl/FqiFk4>
- Team Expense Reimbursement - <https://khsaa.org/ge64-request-for-team-reimbursement/>
- Housing Assignments - <https://khsaa.org/baseball/2018/housingassignments.pdf>
- Live Stats - <https://khsaa.org/sports/spring/baseball/>
- School Media Request Form - <https://khsaa.org/si103-school-media-request-form/>
- Traditional Media Request Form - <http://khsaa.org/news-stats-pubs/media-resources/media-credentials/>
- School Audio Broadcast Designation Form - <https://khsaa.org/si113-school-broadcast-designated-radio-form/>
- KHSAA Forms - <http://khsaa.org/general/general-forms/>