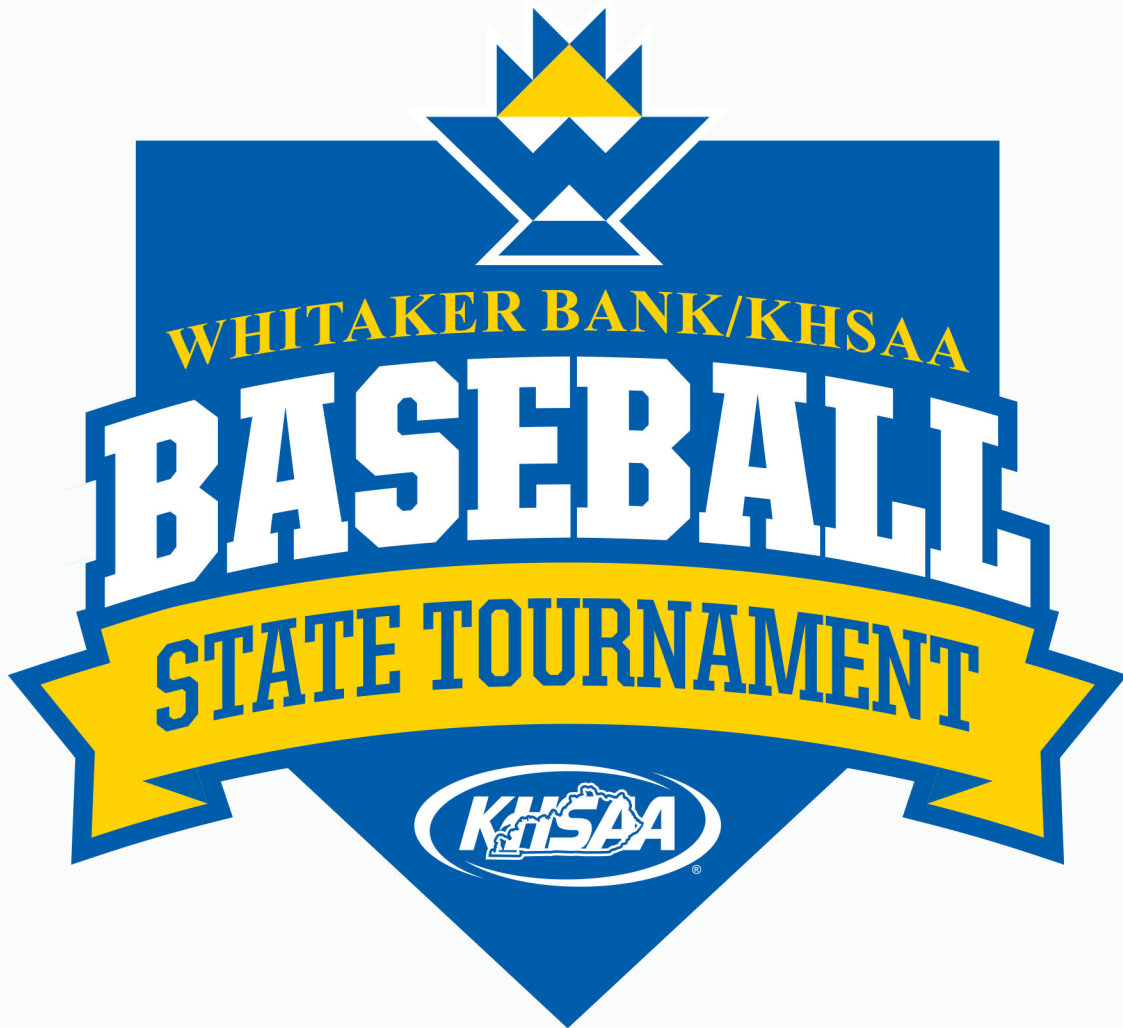


2019



**WHITAKER BANK/KHSAA
STATE BASEBALL TOURNAMENT
UMPIRE
INSTRUCTIONS**



2019 Whitaker Bank/KHSAA State Baseball Tournament Umpire Instructions

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2280 Executive Drive | Lexington, Ky., 40505 | www.KHSAA.org

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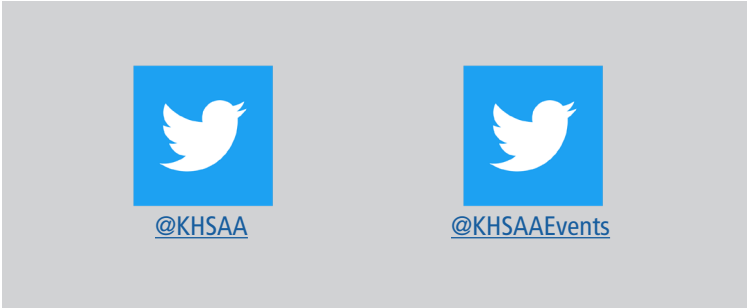
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BRIEF WELCOME

Congratulations on behalf of the Kentucky High School Athletic Association Board of Control and staff for being selected to umpire at the 2019 Whitaker Bank/KHSAA State Baseball Tournament.

Refer to this manual and the important website links included at the end of the document to guide you through preparation.

KHSAA CONTACTS

Umpires should contact Associate Commissioner Butch Cope (bcope@khsaa.org), Assistant Commissioner Darren Bilberry (dbilberry@khsaa.org), or Administrative Assistant Kara Howard (khoward@khsaa.org) at the KHSAA offices should they have any questions.

Questions may also be directed to the KHSAA offices at (859) 299-5472 and any member of the staff should be able to refer you to the correct party.

COMPETITION DATES, LOCATION AND SCHEDULE

DATES AND LOCATION

The 2019 Whitaker Bank/KHSAA State Baseball Tournament will be held Wednesday, June 5 through Saturday, June 8 at Whitaker Bank Ballpark in Lexington.

SCHEDULE

Games will be played at 5:30 and 8:30 p.m. ET Wednesday through Friday.

Saturday's championship game is scheduled for 7 p.m.

No scheduled games will be started earlier than the designated time.

A link to the complete bracket is included at the end of these instructions.

TICKETS

Each umpire will be provided with two (2) complimentary admission tickets to each game. Tickets may be picked up at the Team Entry/Pass Gate at Whitaker Bank Ballpark.

UMPIRE UNIFORM

The following will be the uniform for umpires working the state baseball tournament in 2019:

WEDNESDAY, JUNE 5

Navy blue pullover shirt with red and white trim (if visible, undershirt shall be red) with a red number (optional) with white trim on right sleeve (3 inches preferred).

Gray uniform pants and black shoes and socks.

Navy hat with embroidered KHSAA logo as per specifications to vendors and navy ball bag.

THURSDAY, JUNE 6

Light blue pullover shirt (if visible, undershirt shall be blue) with navy and white trim with a blue number (optional) and white trim on the right sleeve (3 inches preferred).

Gray uniform pants and black shoes and socks.

Navy hat with embroidered KHSAA logo as per specifications to vendors and navy ball bag.

FRIDAY, JUNE 7 AND SATURDAY, JUNE 8

Black shirt with black and white trim (if visible, undershirt shall be white) and a black number (optional) with white trim on right



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sleeve (3 inches preferred).

Gray uniform pants and black shoes and socks.

Black hat with embroidered KHSAA logo as per specifications to vendors and black ball bag.

OTHER DETAILS/OPTIONS

The KHSAA logo shall be worn over the heart on all shirts as per specifications to vendors and must be sublimated/embroidered.

Jackets (pullovers), if worn during the contest, shall be the official KHSAA pullover without numbers and with embroidered KHSAA logo over the heart as per specifications to vendors. The pullover shall be blue if the navy or light blue uniform is worn, and black if the black shirt is worn.

A plate coat with embroidered KHSAA logo as per specifications to vendors is permissible.

All umpires in a given contest shall wear the same type of shirt.

No local association patches are allowed on hats (only the KHSAA embroidered logo).

Sunglasses are permissible for the field umpires, however, all should wear them and the style of glasses should not distract from the appearance of the umpires.

PRE-EVENT LOGISTICS

CONFERENCE CALL

There will be a brief, mandatory video conference scheduled for Tuesday, June 4 at 5 p.m. ET. Instructions for joining the meeting will be emailed to each umpire.

ADDRESS/GPS COORDINATES

Whitaker Bank Ballpark - 207 Legends Ln., Lexington, Ky., 40505

(859) 252-4487

GPS Coordinates: 38.0356/-84.2843

DIRECTIONS

Whitaker Bank Ballpark is easy to find and access as it sits directly adjacent to the Northland Shopping Center.

The site is just 1.5 miles north from the I-64 and I-75 interchange and less than a quarter mile from New Circle Road.

From Downtown Lexington

Head northwest on E Main St. toward S Martin Luther King Blvd. (0.4 miles)

- Turn right after the Hilton Lexington Downtown on the left (1.6 miles)
- Turn left onto Legends Ln. (0.1 miles)

From Louisville

- I-75/I-64, Take Exit 113 for US-27/US-68 toward Paris/Lexington (0.5 miles)
- Turn right onto US-27 S/US-68 W/N Broadway (1.1 miles)
- Turn right onto Legends Ln. (0.1 miles)

From Northern Kentucky

- I-75/I-64, Take Exit 113 for US-27/US-68 toward Paris/Lexington (0.5 miles)
- Turn right onto US-27 S/US-68 W/N Broadway (1.1 miles)
- Turn right onto Legends Ln. (0.1 miles)
- From South Central Kentucky



- Merge onto I-75 N (101.8 miles)
- Take Exit 113 for US-27/US-68 toward Paris/Lexington (0.5 miles)
- Turn right onto US-27 S/US-68 W/N Broadway (1.1 miles)
- Turn right onto Legends Ln. (0.1 miles)

From Eastern Kentucky

- Merge onto I-64 W (18.0 miles)
- Take Exit 113 for US-27/US-68 toward Paris/Lexington (0.5 miles)
- Turn right onto US-27 S/US-68 W/N Broadway (1.1 miles)
- Turn right onto Legends Ln. (0.1 miles)

From Western Kentucky

- Bluegrass Parkway, take Exit 72A to merge onto US-60 E/Lexington Rd., toward Lexington (6.4 miles)
- Use the right lane to merge onto KY-4 N/New Circle Rd. via the ramp to I-75/I-64 (2.9 miles)
- Continue onto KY-4 N/New Circle Rd. (3.3 miles)
- Turn right after Hardee's (on the right) (0.4 miles)
- Turn right onto Legends Ln. (0.1 miles)

ARRIVAL TIME

You will be expected to be at the game site one (1) hour and 15 minutes before the start of the sessions.

Upon entering the main parking lot, follow along the stadium and make a right to circle around the venue and park as instructed.

Please be prepared to change on site, as it is our preference that you travel without the game uniform on so as to draw as little attention to yourself as possible upon arrival.

You will need to come to the front entrance of the stadium and enter via Gate 1, which is our only pass gate, and then proceed behind the first base line to the dressing room.

You will be dressing in the visiting team dressing room in Whitaker Bank Ballpark behind the right field wall.

From the dressing room, you will enter the field through a gate along the right field wall.

PARKING

Parking will be in the lot adjacent to the park. You will receive a parking pass upon check-in at the hotel.

For those local umpires not requiring lodging, a pass will be mailed to you. Please follow Legends staff instructions for parking in the proper lot.

LODGING

Umpire housing for the baseball finals is arranged through the Lexington Convention and Visitors' Bureau and a corporate contract with Fairfield Inn & Suites Lexington East (2211 Elkhorn Drive, 40505).

Reservations have been made per your needs accordingly. You may check in on Wednesday, June 5.

There will be two (2) umpires per double room. If you desire anything other than a double room, you are responsible for the difference in the cost of the room (approximately \$36/night).

The expense of your own room will be deducted from your expense report.

If you are not going to stay in the hotel, please let Mr. Cope know by May 29.

Once an umpire has been released from the tournament, the lodging will end following that day.



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FIELD SPECIFICATIONS

The fence distances at Whitaker Bank Ballpark are 320 feet down the left field line, 318 feet down the right field line and 401 feet to straight away centerfield.

The outfield walls are clearly bordered by a warning track.

There is an area deep down foul territory on each side that is out of play, and staff and umpires will review those areas at the coaches' meeting with the umpires prior to each game.

HOME AND VISITING TEAM DUGOUTS

The team in the top half of the bracket will be the home team in all games and use the first base dugout.

The team in the bottom half of the bracket will be the visiting team in all games and use the third base dugout.

COLOR OF JERSEY

The home team will wear light colored jerseys and the visiting team will wear dark colored jerseys.

KHSAA staff will resolve conflicts regarding these issues and both teams should be prepared to have both light and dark jerseys available.

GAME ASSIGNMENTS

Wednesday and Thursday game assignments will be distributed at Tuesday's meeting.

Assignments are based upon the teams that advance and any conflicts, as you will not be assigned to work a game involving your home association.

There is no guarantee that you will be assigned to work the plate.

We will utilize four-person mechanics and coverage as described in the National Federation Umpire's Manual

Make certain that you are familiar with this coverage and the position rotations.

This will be reviewed during the Tuesday evening umpires web conference.

RULES POINTS OF EMPHASIS/CLARIFICATIONS

FAN BEHAVIOR AND ACTIONS

No one outside of the team is to come on the playing field.

Fans are to stay in the stands before, during and after the game.

GAME BALLS AND BALL RETRIEVERS

For tournament games, Spalding will be providing the TF Pro HS Baseball (41-100HS) raised seam baseball as game balls.

Each team may be asked to help in the retrieval of foul balls down their side to make certain that the best possible balls are being used.

The ball/bat person will be located inside the team dugout.

The home team ball/bat person will be responsible for running the radio out to the home plate umpire to communicate line-up changes to the press box.

WARM-UP TIME

On the days of the tournament, the teams may not be on the field except as detailed in the timetable.

There will be no exceptions and schools violating this policy face the possibility of a fine or other punishment permissible by KHSAA Bylaw 27.

It is imperative that the grounds crew has adequate time to perform their functions.



DUGOUT DECORUM

The KHSAA will instruct the umpires to enforce the rules of the game regarding dugout conduct and the coaching boxes.

With the continued emphasis on sportsmanship and the high profile nature of the state tournament, there should be no need for further reminders about the conduct of the coaching staff and other personnel in the dugout, including actions, gestures and language.

In light of recent Board of Control emphasis on conduct, the umpires have been instructed to ensure that all rules are enforced within the NFHS Rules and other books.

BETWEEN INNINGS

Between innings, the team taking the field, particularly the pitcher, should delay approximately one (1) minute before leaving the dugout.

There are numerous promotions and other activities surrounding the games and we don't want players forced to stand waiting for the promotion or activity to end.

PITCHER WARM-UP AREA

Only those individuals specified by NFHS playing rules (pitcher, catcher, personal protector) may be in the area during any warm-up period.

Only members of the team and adult coaches may serve as the personal protector.

All persons serving in that role shall wear a properly fitted helmet.

PITCHING COUNT REGULATION

The KHSAA Pitching Limitations, as published on the KHSAA website, shall be utilized throughout the tournament.

All pitchers throwing innings on day two (normally Thursday if no weather interruptions) will be recorded as throwing on day one (normally Wednesday if no weather interruption) to equalize rest periods for semifinal teams.

The KHSAA will select an individual to serve as the Pitch Count Recorder.

At the end of each inning, a pitch count will be communicated to the dugout.

SPEED-UP RULES - COURTESY RUNNERS

The speed-up rule allowing a courtesy runner for the pitcher and catcher when they reach base will be used in all postseason games.

MEDICAL COVERAGE

The Association will use the services of University of Kentucky Healthcare to provide trainers for the tournament.

UK Healthcare will have a certified and/or student trainer at field level located on the third base line beginning one (1) hour before the start of each game.

Each team is also entitled to have its own team doctor or trainer available (one of the 18 team party passes) and an ambulance will be on call.

SECURITY AND VENUE SAFETY

VENUE SAFETY

Persons who attend KHSAA events may be injured as a result of the risks inherent in being a spectator at such events.

Please advise KHSAA or venue personnel of any situation you encounter in which you feel should be addressed to minimize risk to all involved.

Any crowd control problems or acts of violence should be brought to the attention of the event staff, which will contact the appropriate authorities.



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Attendance at events is a vital family and community based activity which is encouraged.

EMERGENCY ACTION PLAN

KHSAA staff will, in consultation with the athletic training staff and venue personnel, develop an Emergency Action Plan for this event and the plan will be available upon arrival.

If an athlete or fan is in need of emergency medical attention, contact the nearest KHSAA staff member, official, athletic trainer, EMT or ballpark staff member so emergency medical services can be reached.

In the event of injury or illness to any competitor, the injured person(s) will be transported to St. Joseph Hospital in Lexington.

An AED will be located inside the ballpark.

INCLEMENT WEATHER PROCEDURES

With the possibility of inclement weather, we remind you that you should be prepared to move to a place of shelter in the event of bad conditions.

Should it begin to rain, the games will continue on schedule unless there are signs of lightning, sounds of thunder, or the umpires, in consultation with tournament management, determine that it is unsafe to continue.

Should weather conditions force a postponement or delay, you should immediately leave the bleacher area and heed any announcements made by tournament management.

Should evacuation become necessary, please observe the directions given by uniformed officers, as well as tournament officials.

In accordance with adopted KHSAA policy, if games are suspended, the minimum suspension will be 30 minutes after the last sight of lightning or sound of thunder.

Persons leaving the park should seek shelter in their mode of transportation.

In all circumstances, use prudent judgment in determining whether or not you should remain in the dugout or bleachers.

When the decision is made to resume the games, there will be announcements made throughout the park area, and prior to the resumption of play, a 15 minute warm-up period will be given to both teams.

The KHSAA pitching limitations are in force irrespective of weather conditions or cancellations.

The KHSAA staff may seek input in re-scheduling/resumption decisions, but the designated event manager shall serve as the final determinant for those decisions.

HEAT INDEX

Tournament play will adhere to the KHSAA's Heat Index Program.

Tournament administration, working with the UK Healthcare staff, will be responsible for tracking and implementing the program's guidelines.

Should the heat index reach 95 degrees, mandatory 10-minute water breaks will be given every 30 minutes.

At 99 degrees, play shall stop, and the heat index will be monitored every 30 minutes.

POST EVENT

GENERAL POLICY

An expense allowance will be paid to each umpire in the state tournament.

GAME FEE

Umpires assigned will be paid \$100.00 for each contest worked.

This fee includes mileage.

Should an official drive more than 100 miles, an additional \$20 will be added.



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MEALS

Each umpire will be reimbursed \$20 per day for meals for each night of lodging utilized.

RECEIVING YOUR REIMBURSEMENT

Your expense check will be mailed from the KHSAA offices not later than 30 days following the finals.

IMPORTANT WEBSITE LINKS

[Bracket](#)

[Schedule](#)

[Competition Rules](#)

[Pitching Limitation](#)

[Ticket Sales Information](#)

[KHSAA Board of Control Policies and Procedures](#)