

2019

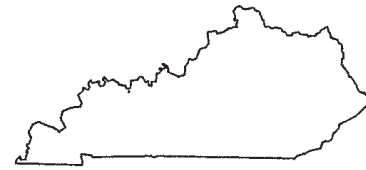


**BASS FISHING REGION
TOURNAMENT INSTRUCTIONS
FOR MANAGERS AND
PARTICIPATING TEAMS**



Table of Contents

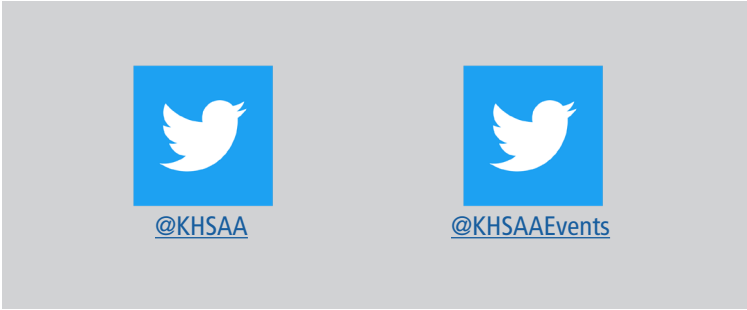
Duties Summary Statement..... 1
KHSAA Contact List..... 1
Reference to Team Alignment 1
Allowable Competition Dates 1
Pre-Tournament Responsibilities 1
Pre-Tournament Meeting and Model Agenda 1
Instructions for Tournament Entry 2
Roster Requirements and Substitutions 2
Procedures for Future Region Sites 2
Development of Info Document for Participants 2
Procedure for Getting Tournament Officials 3
Format of Event..... 3
Points of Emphasis..... 3
Bylaw 22 Reminder 3
Trademark, Media Rights and Use of Marks 3
Music Copyright..... 4
Event Merchandise..... 4
Security 4
Medical Provisions 5
Inclement Weather Procedures..... 5
Post Event/Reporting Results 5
Trophies 5
Instructions for Teams Advancing..... 6
Important Website Links 6



2280 Executive Drive | Lexington, Ky., 40505 | www.KHSAA.org

KHSAA Staff

- Commissioner Julian Tackett
Associate Commissioner Butch Cope
Assistant Commissioner..... Mike Barren
Assistant Commissioner.....Darren Bilberry
Assistant Commissioner..... Sarah Bridenbaugh
General Counsel..... Chad Collins
Communications Director..... Joe Angolia
Information Technology Director Rob Catron
Event Management Specialist..... Dan White
Administrative Assistant/Office Manager.....Marilyn Mitchell
Administrative AssistantKara Howard
Administrative Support SpecialistJeremy Ison
Administrative Support SpecialistJeanie Molloy
Administrative Support Specialist Marsha Day
Administrative Support Specialist Ginger Gilbert
Physical Plant Director Roy Tatum





DUTIES SUMMARY STATEMENT

Refer to the Kentucky High School Athletic Association Handbook rules and regulations governing bass fishing tournaments. You should familiarize yourself with the language found in the KHSAA Competition Rules.

KHSAA CONTACT LIST

The primary contact for bass fishing is Assistant Commissioner Mike Barren (mbarren@khsaa.org). If Mr. Barren is for some reason not available, Communications Director Joe Angolia (jangolia@khsaa.org) is the backup contact.

REFERENCE TO TEAM ALIGNMENT

If a school not on the current list of aligned teams desires to enter competitors, contact the KHSAA prior to accepting the entry. The current alignment is available on the KHSAA website by holding your cursor over Sports/Activities, then clicking Bass Fishing and selecting General Information.

Only schools on the list of aligned teams are eligible to enter unless approved by KHSAA officials.

ALLOWABLE COMPETITION DATES

The four regional tournaments will take place on Saturday, April 27.

Check-in is Friday, April 26 from 5:30-7 p.m. at the event boat ramp, with a pre-tournament meeting immediately following.

A complete list of regional tournament sites and managers is available on the KHSAA website.

The date, time and location of your regional can be found on the KHSAA website under 2019 Regional Tournament Registration.

The 2019 KHSAA State Bass Fishing Championships are scheduled for May 10-11 at Kentucky Lake in Gilbertsville, Ky. (466 Marina Drive, Gilbertsville, KY).

PRE-TOURNAMENT RESPONSIBILITIES

CONTACT PARTICIPATING SCHOOLS

Contact all schools in your region about how to enter the tournament and inform them of your region's schedule.

OUTSIDE PROVIDERS/VENDORS

Contact security and other outside providers/vendors and ensure that all other pre-tournament functions are complete.

TAKEOFF AND WEIGH-INS

Inform participating teams that takeoff for the regionals is scheduled for 7 a.m. on Saturday, April 27 with weigh-ins slotted for 3 p.m. that afternoon.

CONTEST COMPLETION REMINDER

Remind teams that all regions will be scheduled for at least five hours of fishing and cannot exceed eight hours on the water.

A regional tournament is considered complete if half of the scheduled competition time has been fished in the event of inclement weather or other stoppages.

PRE-TOURNAMENT MEETING AND MODEL AGENDA

A coaches' meeting should take place before the tournament begins.

Model Agenda:

- Designate someone to take minutes



- Call to order
- Give coaches their flight times and boat numbers
- Discuss Rules and Regulations (led by Tournament Official)
- Allow time for any questions regarding the rules portion of the meeting
- Discuss future sites
- Complete Form GE59 (Application for Hosting), if desired, and send to KHSAA immediately following meeting
- Discuss tournament expenses (majority approval required)
- PA announcer, officials, weigh-in location
- Security (must have plan in place)
- Medical
- Other

INSTRUCTIONS FOR TOURNAMENT ENTRY

Registration for the regional tournaments takes place online at the link listed at the end of these instructions.

- Register using your high school name, regardless of whether or not your team goes by a different name at non-KHSAA events.
- The registration deadline is Monday, April 22.

Schools can enter up to six (6) boats in regional competition.

- Each boat may have up to four (4) contestants from the online roster designated as members of that boat entry, of which only two (2) may be in the boat at one time.
- No student may be on more than one (1) boat roster.

ROSTER REQUIREMENTS AND SUBSTITUTIONS

Rosters should be turned in to the Region Manager before the tournament date.

There is no minimum number of contests needed to be eligible to compete in the postseason.

These rosters shall be locked on the first day of postseason competition.

An angler may be substituted on a team for only the boat for which they have been designated.

- Individual entries (four (4) per boat) may be adjusted by the coach prior to the regional entry deadline.
- Substitutes for qualifying boats in the state competition are not allowed.

PROCEDURE FOR FUTURE REGION SITES

A list of all current managers and sites is available on the bass fishing section of the KHSAA website.

If a school would like to apply to be a future host, use KHSAA Form GE59, which is available as a link at the end of these instructions, and return it to the KHSAA.

DEVELOPMENT OF INFO DOCUMENT FOR PARTICIPANTS

FLW Region Managers will develop information documents to be sent to participants including directions, site details, a schedule of events and any on-site meeting information, and such shall be posted on the KHSAA website.



PROCEDURE FOR GETTING TOURNAMENT OFFICIALS

The tournament official will be assigned by Fishing League Worldwide and shall be introduced at the coaches' meeting and will settle any disputes about bass fishing rules and weigh-in procedures.

FORMAT OF EVENT

Each boat is limited to bringing in its best five fish, whose one-day total weight will determine the team tournament results.

Ties will be broken, if the poundage is equal, first by the largest fish caught and the second criteria will be the number of fish caught.

Individual weight will be recorded for the top fish designated by each boat.

RULES POINTS OF EMPHASIS

Teams can weigh-in smallmouth, largemouth and spotted bass that are 12-inches long or longer at all four regional tournaments.

Each participating team will receive a blue ribbon to be placed on their trolling motor as evidence of participation in the tournament.

All participants must wear a coast guard approved life jacket the entire time they are on the water.

Protective eye wear is mandated for all participants in the boat, including the captain.

The speed limit shall be 45 miles per hour.

To enhance the experience for KHSAA anglers at regionals, the KHSAA has secured special black bass size limits from the Kentucky Department of Fish and Wildlife for all regional events.

- These special size limits are only valid during the 2019 regional competitions.

BYLAW 22 REMINDER

REQUIREMENT TO ACCOMPANY

You are reminded that KHSAA Bylaw 22 requires a principal, coach or another approved individual of the school to be present along with any student-athlete who is representing a member school. A pertinent section of the bylaw is included below.

BYLAW 22, SECTION 8

"The principal, coach or another individual approved by the local Board of Education shall accompany the team to all contests. His or her expenses, when he or she accompanies the contestants, shall be paid in the same manner as those of the contestants. Individuals fulfilling this requirement shall adhere to the requirements of KRS 161.185."

TRADEMARK, MEDIA RIGHTS AND USE OF MARKS

The intellectual property, corporate, broadcasting and media rights to the postseason rounds prior to the state finals belong exclusively to the KHSAA, including titling agreements and sponsorships.

No member school can sign an exclusive agreement for a postseason round (district, region, sub-section, section) without agreement between the schools and approval from the KHSAA, including full compliance with NFHS Network restrictions and the KHSAA's participation within it.

Control of media access and location at all levels of postseason play is with the KHSAA. In general, management of those rights is assigned to the host KHSAA school's manager for district, regional and sectional (semi-state) competition.

At all levels of KHSAA sponsored postseason events, including district, regional, sectional and state competition, managers are encouraged to make allowances for television media to film the contests at no charge as long as the sole purpose is for newscast highlights.

Entities desiring to film the contest for delayed rebroadcast must have the permission of the tournament manager, and pay the



requisite rights fee.

Participating teams in KHSAA events shall be allowed to record the contest if space is available at the discretion of the tournament manager. The filming must not violate existing, acknowledged, written copyright protection or intellectual property agreements. The film cannot be broadcast in any form, including internet and social media.

If space is deemed available, the tournament manager has the right to designate a specific area for filming. No filming will be allowed outside of that area.

The determination of space availability is solely with the tournament manager.

If filming space is deemed available, each participating school choosing to film is required to sign a waiver indicating that the KHSAA shall be held blameless for any and all liability to those parties involved in the filming, and that the school shall make no copies of the tape.

NFHS NETWORK INFORMATION AND MEDIA RESTRICTIONS

The KHSAA Commissioner is the manager of all rounds of other championship play, but in accordance with adopted competition rules, may designate a manager to assist at the local level.

No web streaming may be approved for any outlet without the payment of the requisite fee as mandated by the KHSAA/NFHS Network agreement. The fee schedule will be published annually by the Commissioner's office.

- The sole exception to the fee is for schools participating in the School Broadcast Program of the NFHS Network.

MUSIC COPYRIGHT

KHSAA schools are reminded to adhere to all music copyright laws.

EVENT MERCHANDISE

If desired by the Region Manager, TEAM IP (Official KHSAA Merchandise Vendor) may be contacted about turnkey event merchandise at the Region Championships.

Contact Assistant Commissioner Sarah Bridenbaugh (sbridenbaugh@khsaa.org) for more information or indicate accordingly on the Regional Manager Information form to sell apparel at your event.

SECURITY

RESPONSIBILITY

It is the responsibility of the Region Manager to secure adequate police protection and other security precautions as necessary.

While many schools have adequate measures in place regarding safety and security at athletic contests, all members are reminded of the importance of this provision. The National Federation continues to make a strong effort in reminding all state associations of the importance of member schools understanding the necessity for adequate security.

Crowd control is important and we ask schools to take every precaution to protect the athletes, fans and general public at contests.

While acknowledging the expense of security, it is noted that this should be an integral part of your planning process and is a KHSAA requirement at postseason contests.

KHSAA REQUIREMENTS

The KHSAA requires a tournament administrator, other than the coach, at the host site.

- Since the coach needs to devote full attention to the team, someone other than the coach must deal with any outside difficulties.



MEDICAL PROVISIONS

ATHLETIC TRAINERS

The host school is responsible for securing medical coverage for the event including athletic trainers and alerting local ambulance service to serve in an on-call status if such cannot be present at the competition site.

- It is strongly recommended that the authorized medical coverage be staffed by individuals who can determine whether or not a suspected concussion has occurred per 160.445(3)(a) and the KHSAA Board of Control policies, page 18 of the document.
- Any fees associated are to be taken from gate receipts when available.

EMERGENCY ACTION PLAN

Each tournament manager is expected to have and maintain an emergency action plan for the region meet.

- Emergency action plans shall be practiced and referred to prior to competition.

INCLEMENT WEATHER PROCEDURES

While it would be ideal if all parties could meet and agree on any rescheduling of tournaments necessitated by inclement weather or other natural events, this may not be practical.

It is the duty of the Regional Manager, in consultation with the officials and participating teams, to make decisions with regards to rescheduling in the event of postponement and ensure that all teams, media outlets and schools are properly notified.

In accordance with the competition rules, after the contest has begun, such determinations shall be made by the tournament official.

POST EVENT/REPORTING RESULTS

It is the tournament manager's responsibility to post the standings and results throughout the tournament.

The manager shall also report the results immediately upon conclusion of the event using the prescribed forms.

Forms should be filled out electronically as soon as possible following the event and returned via email so the results may easily be posted to the KHSAA website.

Forms filled out by hand will not be accepted.

For the sake of weigh-ins/results, each boat represents a team and not the cumulative weight of all the boats representing the same school.

Results should be posted using the school name versus any club names that may be used by teams during non-KHSAA events.

Email the results to bfresults@khsaa.org.

TROPHIES

Regional trophies are shipped directly to the host school from Rihersds.com of Smiths Grove, Ky.

You will receive email notification on the shipping, please click the button within that email to confirm receipt.

Open trophy boxes immediately and inspect them.

Report any breakage or missing items directly to the company (Riherd's Medal and Trophy Company at 1-800-274-4373 or at khsaa@riherds.com).

Trophies are to be paid for by the Regional Manager on behalf of the tournament.

The total cost for these items is \$157.68 per region and your package should consist of the following:

- One region champion trophy



- One region runner-up trophy
- Four region champion medals
- Four region runner-up medals
- One largest bass medal

INSTRUCTIONS FOR TEAMS ADVANCING

A maximum of 80 boats will advance to the state championship, a necessary cap to emphasize safety and space logistics during launch.

For 2019, each regional advance a minimum of 16 boats to the state championship.

Regional advancement will be prorated based on entries to ensure that the larger regions are proportionally represented, the minimum of 16 is maintained and to cap the field at 80 boats.

Once regional entries are complete, KHSAA staff will advise the managers of the number of advancing boats per region so that all competitors are fully aware on the day of the competition.

It may become necessary due to expansion within regions, to revise this advancement formula, including minimums per region, in the future and this advancement is solely for 2019.

IMPORTANT WEBSITE LINKS

- [KHSAA Bass Fishing Website](#)
- [Competition Rules](#)
- [GE 59 - Application for Hosting](#)
- [Regional Registration/Entry Information and Form](#)
- [Release of Liability Form](#)
- [Current Alignment of Teams](#)
- [Regional Managers Listing](#)