

2019

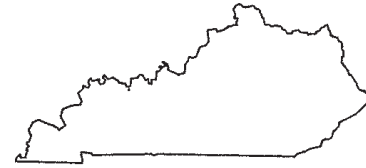


**STATE BOWLING
CHAMPIONSHIPS INSTRUCTIONS
FOR PARTICIPATING
TEAMS**



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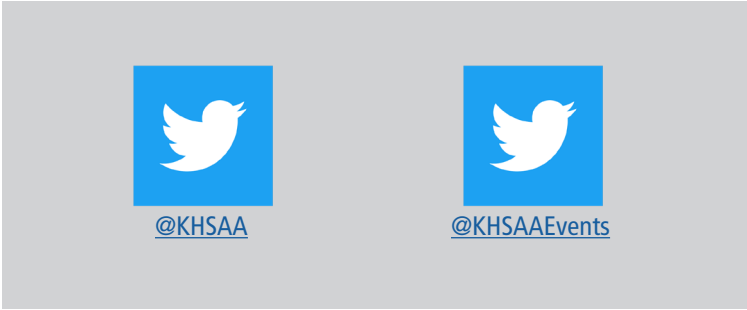
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BRIEF WELCOME

Congratulations on behalf of the Kentucky High School Athletic Association Board of Control and staff for advancing to the 2019 KHSAA State Bowling Championships.

Refer to this manual and the important website links included at the end of the document to guide you through preparation for your participation.

KHSAA CONTACTS

Administrators and coaches should contact Assistant Commissioner Sarah Bridenbaugh (sbridenbaugh@khsaa.org), Associate Commissioner Butch Cope (bcope@khsaa.org) or Mrs. Bridenbaugh's Administrative Assistant Ginger Gilbert (ggilbert@khsaa.org) at the KHSAA offices should they have any questions.

They, along with Event Management Specialist Dan White (dwhite@khsaa.org), will be on site throughout the event to assist you as needed.

Media inquiries should be directed to Communications Director Joe Angolia (jangolia@khsaa.org).

Questions may also be directed to the KHSAA offices at (859) 299-5472 and any member of the staff should be able to refer you to the correct party.

QUALIFYING FOR PARTICIPATION IN CHAMPIONSHIPS

For the 2019 KHSAA State Bowling Championships, the following rules will be used for state tournament qualifiers:

- Teams - Region winners and runners-up will advance.
- Individuals - The top four bowlers in each gender will advance.
- Unified - The top two pairs in each region will advance.
- Adapted/Ambulatory - The top two individuals in each region will advance.

PRE-EVENT LOGISTICS

CONFERENCE CALL

There will be a brief web conference for coaches and athletic directors prior to the event at 2 p.m. ET on Tuesday, Feb. 5.

Schools will be sent additional instructions regarding the call via email once the field is set.

Participants can set up from any location to join the conference.

ADDRESS/GPS COORDINATES

Executive Strike & Spare - 911 Phillips Lane, Louisville, Ky., 40209

Latitude and Longitude - 38.1935/-85.7418

PARKING

Parking for all vehicles will be in the parking lot designated for Executive Strike & Spare Bowling.

Bus Drivers will be granted free admission.

LODGING

The KHSAA has contracted a group rate for participating schools with the following property:

Crowne Plaza - 830 Phillips Lane, Louisville, Ky., 30209

- The price is \$119 per night. Interested schools should call the hotel at (844) 224-6085.



Schools are responsible for all travel expenses, including lodging for participation in the event.

Have your school's or Board of Education's Sales Tax Exempt Number with you at check-in to avoid sales tax from being added to the hotel bill.

BYLAW 22 - REQUIREMENT TO ACCOMPANY

You are reminded that KHSAA Bylaw 22 requires a principal, coach or another approved individual with the school to be present along with any student-athlete who is representing a member school.

A segment of that bylaw states:

"The principal, coach or another individual approved by the local Board of Education shall accompany the team to all contests. His or her expenses, when he or she accompanies the contestants, shall be paid in the same manner as those of the contestants. Individuals fulfilling this requirement shall adhere to the requirements of KRS 161.185."

COMPETITION DATES AND SCHEDULE

DATES

The 2019 KHSAA State Bowling Championships will be held on Thursday, Feb. 7 and Friday, Feb. 8 at Executive Strike & Spare in Louisville, Ky.

- Thursday, Feb. 7 - Singles Tournament and Unified/Adapted/Ambulatory Tournament
- Friday, Feb. 8 - Team Tournament

A link to the complete time schedule is located at the end of this document.

PRACTICE ROUND

All participants will have access to a 10-minute warm up at the indicated time.

- Unified/Adapted/Ambulatory Division - Practice begins at 8:20 a.m. ET
- Singles Competition - Practice begins at 11:20 a.m. ET
- Girls' Team Competition - Practice begins at 8:05 a.m. ET
- Boys' Team Competition - Practice begins at 1:50 p.m. ET

ADMISSION INTO VENUE

TEAM ENTRY

Team coaches will pick up a packet at the team entrance for participating team members (from the regional roster) and certified coaches.

All team members and coaches need to arrive at the venue together for admission.

Coaches are required to be listed on the KHSAA school subdomain page and have completed all of the Bylaw 25 coaching requirements in order to be issued tournament credentials.

Coaches' pit passes (maximum of 2), will be available in the packet and must be worn around the coach's neck the entire day.

Additional certified coaches will be provided a comp ticket, but will not be granted access to the pit.

Each packet will contain participant bag tags that will be used for admission for participants.

Teams, coaches and media will be permitted access to the bowler area (settee) with the proper credentials.

No additional persons will be allowed in the bowler area.



TICKETS

General Admission tickets will be \$10 each day.

Children 10 and under are admitted free.

Once a ticketed patron has entered the facility, they may not leave and reenter without purchasing another ticket.

VENUE LOGISTICS

DRESSING/LOCKER ROOMS

There will be a designated room for teams and singles to store equipment and bowling balls.

This room will not be a changing area, but there are restrooms located inside the facility.

VIEWING AREA

There will be colorful markings on the floor for visitors to remain in front of while standing stationary to watch play.

This will ensure that all walkways remain clear.

No food may be brought into the facility, concessions will be available.

Wheelchair/A.D.A. Accommodations – Efforts will be made to make a reasonable accommodation for those individuals who may need wheelchair access or other needs due to disabilities.

Please see Sarah Bridenbaugh or Butch Cope of the KHSAA or Jason Uchawal of Executive Strike & Spare for instructions.

No ladders, chairs or strollers will be admitted into the facility due to capacity restrictions.

SIGNAGE/BALLOONS/NOISEMAKERS

Signs/banners are permitted inside Executive Strike & Spare, but must be of good taste and sportsmanship.

The covering of any corporate signage is not permitted.

Signs must be handheld or attached using masking tape.

Balloons are not permitted inside the facility.

Artificial noisemakers of any kind are not permitted inside the facility.

CONDUCTING THE EVENT

LANE ASSIGNMENTS

Lane assignments will be drawn ahead of time and sent to all schools before the date of the competition.

This should help teams and fans know what area of the center to go to when they arrive.

Arrival and warm-up times will be designated by the State Manager and are required to be adhered to by the participating schools.

BRACKETS/PAIRINGS

In the team tournament, teams will bowl one (1) game with two (2) teams of four (4) bowlers, dropping the low score on each lane:

- The six (6) bowler total will be used to seed the team into a bracket.
- The team will then bowl a seeded match against another school.
- A match will consist of Baker games, played best 3-out-of-5.
- The winner advances to the next round.



- Rounds will continue until a champion, runner-up and semifinalists are established.

In the singles tournament, four (4) individuals will advance from the region tournament:

- Bowlers shall bowl three (3) games and the top eight (8) will advance to the semifinals where they will bowl two additional games.
- At the conclusion of the two semifinal round games, a bowler's five (5) game total will be used to determine the top four (4) bowlers to be seeded into a stepladder final.
- This will also establish the fifth through eighth place finishers.
- From that point on, the top four (4) bowlers will bowl a stepladder tournament until a champion is determined, and the final round will establish the first through fourth place finishers.

TIE-BREAKING PROCEDURES

For 4th or 8th place in the singles tournament - the tiebreaker will start at the 10th frame from game five (5) and move back in comparing scores until the tie can be broken.

All other tie-breaking procedures can be found in the Competition Rules included as a link at the end of these instructions.

RULES POINTS OF EMPHASIS/CLARIFICATIONS

ROSTERS AND SUBSTITUTIONS

Only those athletes appearing on the school's online postseason roster in the KHSAA membership system prior to the first day of postseason competition are eligible to participate in any round.

For the Unified/Adapted/Ambulatory Division, those postseason rosters must be submitted at least two weeks prior to the first day of region play in order to make accommodations.

There may be no additional athletes added to the team roster following those deadlines.

The State Championship field is set by the regional tournament results. There are no additional steps for entering your student-athletes in the state competition if they qualify from the regional.

RULES CLARIFICATIONS

Refer to the Competition Rules, which are included as a link at the end of these instructions.

All coaches should ensure that all bowlers adhere to the uniform policy.

Lane choice in the stepladder match-play games during singles will be made by the higher seed.

In the team tournament, teams will alternate lanes throughout all Baker games, including games five (5) and six (6), if necessary.

OIL PATTERNS

Oil patterns will be determined by the KHSAA.

For the 2019 Team and Unified/Adapted/Ambulatory competitions, the oil pattern will be "[Gateway Arch](#)."

For the 2019 singles competition, the oil pattern will be "[Big Ben](#)."

A color copy of the 2019 oil patterns for singles and teams will be available for coaches and bowlers at the check-in desk upon arrival at the state tournament.

NOISE

While it's acceptable to cheer, all bowlers, coaches and fans are to uphold good sportsmanship in regard to the other teams.

No noise-making devices will be allowed in the bowling center and will be taken away if found.

Negative cheers directed at the opposition are not allowed and teams doing so face disqualification.



Notify your parents and fans that they may not make negative chants or cheers geared towards the opponent or your team may face penalty.

Cheers/chants should be quick to not delay the match and once the other team has stepped up on the approach, all should stop any new chants/cheers.

When the other team is cheering/chanting, bowlers should be reminded to take their time and not jump up on the approach.

BOWLING BALLS

Bowlers are welcome to bring multiple balls, however, be mindful that bags and balls can cause fire code issues and ingress and egress paths must remain clear.

All balls should be kept out of walkways and under the seats in the bowlers' area or under the bleachers as to allow for people to move throughout the center safely.

Sufficient room must be available for all participants' bowling balls on the return.

Any balls with inappropriate words, logos or pictures are not allowed to be used in warm-up or competition.

PIN FALL ISSUES

In the case of a pin fall controversy, please find a tournament official.

Once the machine picks up pins, the count is official.

If a standing pin is knocked over, that pin shall be corrected before the bowler continues.

If a bowler shoots a spare and a deadwood (pin in the gutter) is on the lane, that shot is a foul and the bowler receives a 0.

Please call for a tournament official to clear all deadwoods.

Do not go down the lanes to clear any deadwood or retrieve any bowling equipment.

COACHES PIT

Only two certified coaches are permitted in the pit.

If a bowler wishes to receive any additional instruction from someone not in the pit, they must exit the pit to communicate and may not delay the game for this purpose.

STATE EVENT OFFICIALS

The Commission composed of the Commissioner and the four assistants will assign all officials for the tournament.

The tournament official shall settle any disputes about bowling rules and scoring procedures.

HEALTH INFORMATION

ATHLETIC TRAINERS

The Association will use the services of Ellis & Badenhausen Orthopedics, PSC to provide trainers for the State Bowling Championships.

Athletic training staff will be available beginning one (1) hour prior to the event and remain available throughout the day.

Trainers will be located behind lane 52 at Executive Strike & Spare.

PHYSICAL EXAM FORM

Schools are reminded that they are responsible for ensuring parental permission to seek medical treatment is authorized for each participant.

- The Principal, Athletic Director or Head Coach can use a copy of KHSAA Form GE04 (Physical Exam Form) for this purpose.
- The form contains appropriate emergency treatment permission and should be brought for each athlete at the competition.



VENUE SAFETY

Persons who attend KHSAA events may be injured as a result of the risks inherent in being a spectator at such events.

Please advise KHSAA or venue personnel of any situation you encounter in which you or a team member feels should be addressed to minimize risk to all involved.

Attendance at events is a vital family and community based activity which is encouraged.

EMERGENCY ACTION PLAN

KHSAA staff will, in consultation with the athletic training staff and venue personnel, develop an Emergency Action Plan for this event and the plan will be available upon arrival from the athletic training staff.

Any crowd control problems or acts of violence should be brought to the attention of the event staff, which will contact the appropriate authorities.

If an athlete or fan is in need of emergency medical attention, contact the nearest KHSAA staff member, official, Ellis & Badenhausem ATC or Executive Strike & Spare staff so emergency medical services can be reached.

An AED will be located inside the bowling center, as well as first aid kits, cooler with ice and bags, crutches and splint bag and additional athletic training equipment.

INCLEMENT WEATHER PROCEDURES

In the event of inclement weather, it is the duty of the KHSAA to make decisions with regards to postponement, rescheduling or cancelation, including getting proper notification to all teams, media outlets and schools.

Staff will utilize the KHSAA website and Twitter to provide updates as well as an emergency text notification system.

The safety of the public and participants will be the most important factor in any decision.

SPORTSMANSHIP

The KHSAA requires officials to enforce sportsmanship rules.

High school athletics emphasize positive values and all parties have worked hard to create a sense of teamwork, respect, responsibility and perspective.

We remind you that officials expect good behavior and will quickly penalize misconduct.

We encourage and appreciate your help in letting this competition reflect mutual respect among all participants and officials.

TRADEMARK, MEDIA RIGHTS, CORPORATE, TV AND RADIO

MEDIA CREDENTIALS

SCHOOL MEDIA

Each school is permitted one (1) school media pass at KHSAA State Championship events, valid only for a full-time staff member or a student for the sole purpose of reporting the events and for taking non-commercial pictures for yearbooks, school publications, etc.

Outside entities such as professional photographers, videographers or parents may not utilize the school media pass.

This pass must be requested in advance of the start of the event through the online system using Form SI103 which is included as a link at the end of these instructions.

TRADITIONAL MEDIA

Traditional media members (print, TV, radio, online) interested in covering KHSAA State Championship events should apply for credentials through the KHSAA's online system.



Applications should be submitted by the editor or director at each organization.

Freelance photographers will not be granted access to KHSAA events unless the requisite media rights fee is paid.

MEDIA RIGHTS FEE

Freelance/commercial photographers and radio stations interested in originating a broadcast of a KHSAA State Championship event are subject to a media rights fee.

Information regarding the fee for each event is available through the online credentialing system.

INTELLECTUAL PROPERTY RIGHTS

The intellectual property, corporate, broadcasting and media rights to all State championship rounds of the KHSAA postseason championships belong exclusively to the KHSAA, including titling agreements and sponsorships.

No member school may approve or sign an agreement that includes rights to state contests (delayed or live).

The Commissioner is the manager of all State Championship play.

BROADCAST/TELECAST/WEBCAST

At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA.

At the state level, all negotiations for rights to a delayed broadcast, as well as any live telecast, shall be initiated with the Communications Director, and shall be approved by the Commissioner of the KHSAA.

All rights to State events belong to the KHSAA, as such, there are necessary policies and restrictions concerning this event and these provisions will be vigorously enforced.

The KHSAA, through its agreement with the NFHS Network, is the only entity permitted to produce live video from State Championship events.

No other entity will be permitted to produce video, with the exception of approved media outlets solely recording highlights for news use.

No entity, including media members, may stream live video content during state level events including the use of social media products such as Facebook® Live and Periscope (via Twitter®).

FILMING

External power sources may not be used by patrons.

Spectators may film any portion of this competition from the confines of their defined spectator area, but may not in any manner transmit live video through any resource, including personal social media accounts. Violators are subject to removal.

EVENT MERCHANDISE

KHSAA State Championship apparel will be available for sale at the event and online post event.

TeamIP is the exclusive vendor of championship apparel, please look for their display at the competition to purchase memorabilia.

No outside merchandise representative of the event may be produced by any other entity and sold or distributed inside the playing facility.



POST EVENT

RESULTS

Results will be posted and announced at the competition site and later on the KHSAA website.

TROPHIES AND AWARDS

The KHSAA will present awards for the following:

- Team championship trophy and 12 team-member medals
- Team runner-up trophy and 12 team-member medals
- Team 3rd/4th place semifinalists trophies and 12 team-member medals each
- Singles medals: 1st – 8th place
- Unified medals: 1st – 8th place pairs
- Adapted Medals: 1st – 8th place
- Ambulatory Medals: 1st – 8th place

MIDWAY AWARD

Nominations were solicited for the Midway University/KHSAA Female Student-Athlete of the Year award for the sport-activity of bowling.

This award will be presented at the awards banquet in June.

OFFICIAL KHSAA CHAMPIONSHIP PHOTOS

Official championship photos of the event will be available for purchase through the KHSAA's online photo gallery within 72 hours of the completion of the event.

FINANCES AND EXPENSES

There is no school reimbursement for this event.

Member schools are responsible for all expenses incurred for participation.

The KHSAA underwrites the expenses of facility rental, security, first aid, judges and event workers.

IMPORTANT WEBSITE LINKS

[KHSAA Bowling Website](#)

[Competition Rules](#)

[Competition Schedule](#)

[Team/Unified/Adapted/Ambulatory Oil Pattern](#)

[Singles Oil Pattern](#)

[Media Credential Request Form](#)

[School Media Credential Request Form](#)

[Official KHSAA Championship Photos](#)