
KHSAA

COMMISSIONER'S NOTES

MAY 21, 1999

PLEASE COPY AND DISTRIBUTE TO YOUR ATHLETIC COACHES AND STAFF

BOWLING GREEN-WKU AWARDED 2001 AND 2002 GIRLS' STATE BASKETBALL TOURNAMENTS

The Board of Control of the Kentucky High School Athletic Association, at its annual May meeting, voted 15-1 to award the 2001 and 2002 Girls' Sweet 16® State Basketball Tournaments to the City of Bowling Green and Western Kentucky University. The lone dissenting vote was vice-president Eddie Saylor of Molus.

Five groups presented proposals to the Board, including Murray (Murray State University - Regional Special Events Center), Frankfort (Farnham Dudgeon Civic Center), Richmond (Eastern Ky. University - McBrayer Arena), Louisville (Broadbent Arena) and Bowling Green.

Bowling Green and WKU's Diddle Arena are no strangers to hosting the event. This year's Girls' Sweet 16® was held in Bowling Green as well as the tournaments in 1985-1987, 1990, 1994 and 1996.

Proposals were sought by the Board for the tournaments for 2001-2004, but it later decided to only award the tournament for two years. The 2000 event was already scheduled to be held in Richmond at EKU's McBrayer Arena.

In other business, Eddie Saylor from Bell County Schools was elected president of the Board of Control for the 1999-2000 school year. Mr. Saylor served as vice president this year. Bardstown Athletic Director Roland Williams was elected vice president.

NEXT BOARD OF CONTROL MEETING

The next regularly-scheduled meeting of the Board of Control will be held July 22-23, at Green Turtle Bay Resort in Grand Rivers.

DEAD PERIOD

This reminder that the Dead Period for this school year is June 20-July 3, as printed in the KHSAA Memorandum Calendar. During this time, students may not receive coaching or training from school personnel (either salaried or non salaried) and school facilities, uniforms, nicknames, transportation or equipment shall not be used in any KHSAA sanctioned sport during the period beginning with the first day of National Federation Corresponding Week 51 (June 20), and going through the last day of National Federation Corresponding Week 52 (July 3). School funds may not be expended in support of interscholastic athletics in any KHSAA sanctioned sport during this period.

ACT/SAT TESTING DATES

Following are testing dates for the SAT and ACT as published in the 1998-99 NCAA Guide for the College-Bound Student-Athlete. These dates are also published in the 1998-99 KHSAA school memorandum calendar.

SAT TESTING DATES

June 5.

ACT TESTING DATES

June 12.

SCHOOL UPDATES (FORM GE5) FOR HANDBOOK

As was explained at the Athletic Director's Conference in Louisville, schools will soon be able to perform a "live" update of the school information for the KHSAA Handbook and the website. In addition, schools will be capable of submitting their football and basketball schedules on line.

While details are being finalized, the "update form" for school information and the football schedule request form will be mailed to the schools for the first processing of the information. It is our plan to have the on-line access to updating your files up and running for editing final drafts before we go to press. If you have any questions, please contact Julian Tackett or Butch Cope at the KHSAA.

IMPORTANT INFO AVAILABLE ON KHSAA WEBSITE

The listing of Open Jobs-Open Dates is now available through the KHSAA Internet site (www.khsaa.org). This popular site has been improved to allow visitors to submit dates/positions without having to call the KHSAA. Once you submit your information, please allow 2-3 working days for the information to be processed and for the listing to appear on the site. Also on the site is a list of coaching education classes and the schedule for the medical symposiums.

STATE FAST PITCH SOFTBALL DATE CHANGE

Please note that the date for the 1999 KHSAA State Fast Pitch Softball Tournament at Panther Creek in Owensboro has changed. The 1999 event will now be played June 11-12. The event date is listed as June 10-11 on KHSAA Calendars and was changed after the printing of the calendars and recent additional consultation with the host site.

REFERENDUM VOTE RESULTS

The results from the two referendums sent to member schools were presented to the Board of Control at the May meeting.

Proposal I - Amend Bylaw 6, Transfer Rule and Bylaw 30, Penalties: Yes-180, No-21, Invalid Ballots-2.

Proposal II - Amend Bylaw 34, Summer Dead Period (making each June 25-July 9 the Dead Period): Yes-173, No.-27, Invalid Ballots-3.

The amendments are now forwarded to the State Board of Education for approval. If approved by the State Board, Proposal I would take effect in the 1999-2000 school year. Proposal II and the amendments passed at the Annual meeting would take effect beginning with the 2000-2001 school year.

ALL PARTIES SHOULD ATTEND APPEALS HEARINGS

At the encouragement of the Board of Control and Staff, it is reminded that all parties involved in an appearance before the Hearing Officer are to attend the appeal. This is encouraged to allow a school or individuals an opportunity to respond to statements made during the hearing.

REMINDER - COACH'S INVOLVEMENT - BYLAW 25

Sec. 3. Specific Definitions for Ending of School

For all interpretations and regulations concerning the ending of the school year, including restrictions on coaching involvement, the end of the school year shall be defined as the earlier of the last day of school or May 31.

Q/A 1 - May a coach be involved in the coaching of his own players during the school year either before the first legal practice date or after the last date for playing a contest? **No.** Coaches may not coach the school participants in organized non-school sports competition during the authorized high school sports season in that sport. Though specific practice and play dates are in place for each sport, the interpretative season is the academic school year as far as coaching limitations. **THIS LIMIT ENDS ON THE EARLIER OF THE LAST DAY OF SCHOOL OR MAY 31.** All sports are effected by the Limitation of Seasons, Bylaw 25. This also restricts the coach in any sport from being involved with students in another sport from that school. For example, the girls' coach cannot coach the boys' team in outside competition, or vice-versa. The provisions of that rule as interpreted, state that following the team's last regular season contest, there shall be no further practice or play as a team or individuals under the supervision of a member of the coaching staff for the remainder of the school year or until after May 31, whichever is earlier, with the exception of practice and play for the KHSAA tournament. The published exception to this restriction is that the team and coaches may continue to practice through elimination from KHSAA sanctioned post season play.

Provisions of that rule also stipulate a beginning date for practice, which implicitly prohibits practice during the school year prior to that date. Coaches are not to be involved in coaching the team or individual players in an outside league, or in other competition during the academic school year.

The high school coach or any assistant coach may not coach members of the high school team (varsity, junior varsity or freshmen team members) in a league outside of the school's regular season competition during the school year, regardless of the type of league, as it would be a violation of the rules governing the Limitation of Seasons. **THE COACHES ARE NOT TO BE IN ATTENDANCE AT THESE GAMES OR CONTESTS IN OUTSIDE LEAGUES IF HELD PRIOR TO MAY 31.**

In addition, coaches may not be involved with the school representatives during the approved summer dead period as enumerated in Bylaw 34.

Q/A 2 - What is the Association ruling on Out of Season play and practice?

What is an "Open Gym / Field"? "Open Gym / Field" is defined as the school making its gymnasium or athletic field available for free play by any member of the public and/or student body. The availability of the open gym/field must be made public through public address announcements, media advisories, etc. and cannot be restricted to members of a particular team.

What is an organized practice? For interpretation purposes, an organized practice would be a practice of the squad or potential

squad members, in the presence of a member of the coaching staff, in which skills are taught, refined, practiced or evaluated.

Can players be assigned to teams in an Open Gym/Field? No, students may not be assigned to teams or groups, and play is to be open to all students and not required of the student-athletes.

Can the coach be present? NO. No coach of any level of a team in the school may be in the gym/field during the open gym/field period if any sport specific skill is being taught, refined, developed or evaluated. Under no circumstances may a member of the coaching staff play against or with the students involved in the open gym/field. This does not preclude the supervision of such non sports-specific activities as running and weight lifting.

Can the coach perform any coaching duties during the non-play period (outside of the limitation of seasons as defined for each sport)? NO, though the coach's presence may not indicate any improper action, it does contribute greatly to the perception of an illegal practice session.

How does a school publicize "Open Gym/Field?" Announcements in the school paper, notices in the local newspapers, public address announcements and posted printed announcements can be utilized to publicize the open gym/field. In each of these mechanisms, it should be clear that the announcement includes the fact that it is voluntary and open to the entire student body.

Can the squad members execute plays, offenses, etc. on their own? If the persons participating in the open gym/field happen to be members of the squad, they are free to play as they wish. They are not to be directed by any member of the coaching staff nor should they be evaluated, praised, or criticized for their efforts by staff members.

What about insurance coverage for Open Field/Gym? The KHSAA catastrophic plan does not cover student athletes participating in open gym/field. All coverages would revert to the school coverages, or the coverages by the individual student-athletes and his/her family.

PRINCIPALS SHOULD HANDLE TRANSFERS-INQUIRIES

After concerns expressed by the Board of Control and the KHSAA Staff, this reminder to all school personnel regarding an athlete expressing a desire to transfer to your school. When anyone is approached concerning the transfer of a student-athlete to your school, the individual must be referred to the principal in accordance with KHSAA Bylaw 10.

Referring the student to the principal can prevent putting coaches/personnel in situations that could infer recruiting and insure that the transfer process is properly handled.

Also, please remember that the KHSAA does not accept transfer forms that are faxed to the office. Faxed transfer forms are often illegible and incomplete, thus slowing down the process.

STUDENT-ATHLETE GRADE CHECK REMINDER

This clarification on student-athlete eligibility with regards to Bylaw 5 - Minimum Academic Requirement. Grade checks should reflect the cumulative grade earned by the student at that particular point (each Friday) in the semester or officially recorded grading period. It is not the student-athlete's grade for each particular week. If a student-athlete is ineligible at the end of the grading period (each Friday), the athlete is ineligible until the next grading period when school is in session.

Q&A - May a student-athlete that was originally ineligible at the grade check period count intersession work to obtain eligible status? No. Not if school is not in full session. The student-athlete shall remain ineligible until the next grade check when school is in full session.

FOOTBALL SCRIMMAGE-CAMPS CLARIFICATION

Q/A 8 - Do KHSAA scrimmage limits effect the participation of member schools in non contact simulations /passing leagues / pass skeleton drills against other schools during the period beginning July 15 and concluding with the first day of permissible full-contact practice?

Yes, with the following specific exceptions. Member school players and teams may participate in non contact simulations / passing leagues / pass skeleton drills during the period between July 15 and the first permissible day of full contact prior with the following restrictions, allowances and regulations --

- 1-May only wear the helmet of the equipment listed in Rule 1-5 of the National Federation Football Rules;
- 2-May be coached by the high school coach;
- 3-May not participate in this type of competition against members of another school squad on more than four dates during this period;
- 4-Must be completed with all play prior to the first legal day for contact by the varsity team (28 days prior to first regular scheduled contest);
- 5-May not participate with any more than seven (7) players from any one team at a given point in time.

Q/A 9 What are the restrictions and allowances for member school football teams playing in team camps during the pre-season practice period (July 15 to the first day of the regular season)? High school facilities and equipment may be used for summer football team camps at the discretion of the local school district. Football teams may attend/sponsor full contact camps during the period from the first allowable day of full-contact practice through the first legal playing date. All team camps held during this period must meet the following criteria -

- 1-A school may attend/sponsor only one camp during this period;
- 2-Each camp is limited to a maximum of three (3) consecutive days (not including days spent solely on transportation) of drills, skills assessment, competition or exercises which have any number of players from one school against any number of players from another school; or competition between students representing different schools;
- 3-Schools may participate in full scale scrimmaging (more than seven on seven) only on the last day of the camp, and only against schools who have attended the entire camp
- 4-Any properly conducted play between opponents from differing schools shall not count against the pre-season scrimmage limits in any sport.
- 5-Coaches must be paid members of the Kentucky High School Coaches Association to ensure the presence of liability insurance;
- 6-The school must ensure that each student athlete is properly insured in accordance with Bylaw 28 and eligible according to all KHSAA bylaws and regulations; and
- 7-The KHSAA Catastrophic Insurance Policy shall not be in effect and each school shall ensure that a policy similar to the KHSAA Catastrophic Policy and with the same policy limits is in place prior to the first day of the camp;

8-Medical staff and E.M.T. shall be notified of the camp and on call during the entire camp.

9-Member schools shall report attendance at these camps to the KHSAA on supplied forms prior to attendance or all competition between schools shall count against scrimmage limits.

Q/A 10 - Are there restrictions on what can be done with football players at combines, camps and skill sessions between the last game of the season and the end of the school year if any member of the high school coaching staff is to be present along with athletes who have eligibility remaining?

Yes. The following restrictions are in place.

- No football specific equipment may be used including but not limited to, playing equipment (helmets, shoulder pads), balls, goal posts, blocking sleds, blocking dummies.
- No sports specific drills can be performed. For example, group blocking, pass routes, pass throwing and catching, etc.
- The high school coach may be present as long as sports specific drills are not being performed and as long as the activity is of a general fitness nature;
- Participation on the part of the student-athlete cannot be mandatory;
- The activity comes under the "Open Gym/Field" definitions and as such, is not restricted as long as there is not sport specific activity being conducted.
- There are no restrictions on seniors who have used their eligibility.

TITLE IX COMPLIANCE AND ASSISTANCE

The KHSAA would like to continue to reiterate that it is the responsibility of each member school to remain in compliance with Title IX as it relates to opportunities for females. The KHSAA has mailed to each Principal, Superintendent and Athletic Director a complete self analysis kit to help you determine your schools needs, and suggested plans for remedying any deficiencies. If you have questions, contact the person designated as the Title IX contact in your district, or contact the Commissioner's office.

SPRING SPORTS POSTSEASON

Several calls have been made to the office regarding Spring Sports Championships, most notably the Baseball/Fast Pitch Softball district tournaments.

As is listed on the 1998-99 KHSAA school calendars and in the Handbook, district baseball and fast pitch softball tournaments are scheduled to begin May 24. This is a week later than in the past. The change was made in March due to the Memorial Day holiday and facility availability at state venues.

Any school or group of schools that desire(s) to hold a postseason tournament earlier than the dates printed should direct a request to the Commissioner's office.

DISQUALIFICATION REMINDER

Schools are reminded that contained in this year's form packet mailed in May was a new KHSAA Form GE9 to request the reinstatement of a disqualified player. It is no longer necessary to call the office to request the reinstatement if this form is properly completed unless it is a repeat or multiple game offender, or the official indicates additional investigation is necessary. Complete instructions are contained on the form.

1999 VOLLEYBALL SEASON REMINDER

Practice for the 1999 Volleyball season can begin on July 15, 1999. The first playing date for the regular season is Aug. 16. Beginning this year, postseason will include district play. District tournaments will be double-elimination and are scheduled for the week of Oct. 10. Regional Tournaments will also be double-elimination and will be held the week of Oct. 17. The single-elimination State Tournament (regional winner and runner-up advance to State) will be held on Oct. 29-30 at Bellarmine College in Louisville.

COACHING QUALIFICATIONS REMINDER

This reminder as it relates to coaching. HB215 that passed in 1998 concerning paraprofessional transportation also impacts coaching qualifications. In addition to the present KHSAA requirements, it is also necessary that a coach (head or assistant), at any level (Grades 9-12) meet the following -

- (1) Level 2 and 3 Coaches shall be 21 years of age, shall not be a violent offender or convicted of a sex crime as defined by KRS 17.165 which is classified as a felony, and shall submit to a criminal record check under KRS 160.380.
- (2) Level 2 Coaches shall be persons holding a provisional or standard teaching certificate or having completed sixty-four (64) semester hours of college credit from an accredited college or university as documented by an official transcript.
- (3) Level 2 and 3 coaches shall have completed all requirements for the Kentucky Coaches Education Program as detailed in Section 1(d) of this bylaw prior to being hired and prior to beginning coaching duties.
- (4) Prior to assuming duties, Level 2 and 3 coaches shall successfully complete training provided by the local school district. The training shall include, but not be limited to, information on the physical and emotional development of students of the age with whom the Level 2 and/or Level 3 coach will be working, the district's and the school's discipline policies, procedures for dealing with discipline problems, and safety and first aid training. Follow up training shall be provided annually.

FUTURE SWEET 16® STATE TOURNAMENT DATES

Unless the NCAA changes its dates or sites again, the following dates are for the Boys' and Girls' State Basketball Tournaments for the next several years. KHSAA Board of Control policy states that the boys' tournament is to be played during the NCAA mens' first round week, unless the awarded site for the tournament is unavailable.

	Boys	Girls
2000	3/15-3/18, Lexington	3/22-3/25, Richmond
2001	3/14-3/17, Lexington	3/21-3/24, Bowling Green
2002	3/13-3/16, Lexington	3/20-3/23, Bowling Green
2003	3/19-3/22, Lexington	3/26-3/29, TBA
2004	3/17-3/20, TBA	3/24-3/27, TBA
2005	3/16-3/19, TBA	3/23-3/26, TBA
2006	3/15-3/18, TBA	3/22-3/25, TBA
2007	3/14-3/17, TBA	3/21-3/24, TBA

1999 KHSAA REMAINING EVENT CALENDAR

- June 3-5 - Boys' & Girls' State Tennis, UK Boone/Downing Complex, Lexington
- June 4-5 - State Track & Field, UK Shively Track, Lexington
- June 11-12 - State Fast Pitch Softball, Panther Creek Park, Owensboro
- June 17-18 - State Baseball, UK Cliff Hagan Stadium, Lexington

BASKETBALL CORRESPONDING DATES

There have been several calls to the KHSAA regarding basketball scheduling for future years. Repeated below is the interpretation table which should be used for scheduling games for the next few years when comparing to 1998-99 playing dates. This has been published prior in the Commissioner's Notes and is repeated as a Q&A under Bylaw 25 in the 1998-99 Handbook. The week labeled "BK*" is the "extra" week, and all other prior dates move forward when comparing to 1998-99.

Q/A - What are the corresponding dates for basketball for the next several seasons? School representatives scheduling basketball contests over the next several seasons can use the following comparative corresponding date chart to determine the applicable playing week of the season.

Basketball

Week	1997-98	1998-99	1999-2000	2000-01	2001-02
BK *			11/28-12/4	11/26-12/2	11/25-12/1
1	11/30-12/6	11/29-12/5	12/5-12/11	12/3-12/9	12/2-12/8
2	12/7-12/13	12/6-12/12	12/12-12/18	12/10-12/16	12/9-12/15
3	12/14-12/20	12/13-12/19	12/19-12/25	12/17-12/23	12/16-12/22
4	12/21-12/27	12/20-12/26	12/26-1/1	12/24-12/30	12/23-12/29
5	12/28-1/3	12/27-1/2	1/2-1/8	12/31-1/6	12/30-1/5
6	1/4-1/10	1/3-1/9	1/9-1/15	1/7-1/13	1/6-1/12
7	1/11-1/17	1/10-1/16	1/16-1/22	1/14-1/20	1/13-1/19
8	1/18-1/24	1/17-1/23	1/23-1/29	1/21-1/27	1/20-1/26
9	1/25-1/31 ("A")	1/24-1/30 ("A")	1/30-2/5 ("A")	1/28-2/3 ("A")	1/27-2/2 ("A")
10	2/1-2/7	1/31-2/6	2/6-2/12	2/4-2/10	2/3-2/9
11	2/8-2/14	2/7-2/13	2/13-2/19	2/11-2/17	2/10-2/16

12	2/15-2/21	2/14-2/20	2/20-2/26	2/18-2/24	2/17-2/23
District	2/22-2/28	2/21-2/27	2/27-3/4	2/25-3/3	2/24-3/2
Region	3/1 - 3/7	2/28-3/6	3/5-3/11	3/4-3/11	3/3-3/9
State 1	3/8-3/14 (G)	3/7-3/13 (B)	3/12-3/18 (B)	3/11-3/17 (B)	3/10-3/16 (B)
State 2	3/15-3/21 (B)	3/14-3/20 (G)	3/19-3/25 (G)	3/18-3/24 (G)	3/17-3/23 (G)

"A" - This is the week of the State portion of the All "A" Classic Invitational