



Commissioner's Notes

Participation ♦ Sportsmanship ♦ Integrity

August 2008

PLEASE COPY AND DISTRIBUTE TO ALL ATHLETIC DEPARTMENT PERSONNEL

FROM THE COMMISSIONER'S DESK



Hello everyone and on behalf of the KHSAA Staff and Board of Control, let me say that we are looking forward to the beginning of a new school year. As you review the KHSAA calendar you will notice that the month of August is packed with Association activities. Kicking off the year we have the fall sports rules clinics for coaches and officials, required principals

meetings and our Student Leadership Conference. This year's Student conference is scheduled for Wednesday, August 27th at the Lexington Center adjacent to Rupp Arena.

We recently conducted our annual Administrators Workshop at the KHSAA office on August 5th and enjoyed seeing our old friends in the school business as well as all of the new recently hired school personnel that are on board at our schools.

I am pleased to announce some staffing changes and re-organization of duties that will help make the KHSAA a better organization.

Longtime Internal Fundraising Consultant Ken Tippett has retired. Ken was a former Principal at Woodford County High School, member of the KHSAA Board of Control in the eighties and had been with the Association since 1992. Ken worked with the Dawahares/KHSAA Hall of Fame and golf tournament. He helped develop the Corporate Sponsor Program into what it is today. We all wish Ken and his wife Sharon all the best in their retirement.

Assistant Commissioner Larry Boucher has announced his retirement effective October 1. He has been with the KHSAA for 17 years and in the workforce for 38 years. Larry has been an outstanding employee and has helped maintain a high standard for the KHSAA Title IX Compliance Program and assisted in moving the officials division to another level with many innovative changes. Due to Larry's efforts, the Association now licenses over 4,000 officials annually.

Butch Cope has been promoted to Assistant Commissioner and will replace Larry. Butch will take on additional duties in the sports of Golf, Tennis and Volleyball in addition to his work coordinating the Corporate Sponsor program, Hall of Fame Banquet and other special activities. Butch has been on the staff for 13 years and done a wonderful job in his current position. Butch's promotion creates an opening for a Sports Information/Publications person which will be advertised soon.

Mike Barren, former Athletic Director at Paul Dunbar High School, has also been hired as Assistant Commissioner. He

will begin in early September. His duties will include responsibilities for the sports of Cross Country, Track and Field and Wrestling. Mike will also have duties in the areas of coaching education, student eligibility, compliance and other special programs.

Assistant Commissioner, Darren Bilberry has been designated as the Compliance Coordinator for the office. Bilberry has extensive experience in this area with over 11 years of experience at the University of Kentucky, Auburn University, and Southern Illinois University. Darren will continue with his other sports assignments for the coming year.

Assistant Commissioner Julian Tackett will assume the duties related to the Officials Division and oversee the technology needs for all sports. He will also handle the regular season day to day basketball duties vacated by Larry Boucher's retirement and continue managing postseason basketball as well as football and baseball.

Other changes will include the hiring of an in-house general counsel which was approved during the August 1 Board of Control Meeting.

As we begin the school year, I along with all members of the KHSAA staff, are always here to assist you in any way we can. Lets all have a great school year!

BOARD OF CONTROL OKAYS REGIONAL INVESTIGATIVE COMMITTEE CONCEPT

In many of its recent meetings, the Board of Control has had a great deal of discussion regarding the use of regional committees to assist in "fact-finding" as it relates to eligibility cases and the investigation of violations. At its June special meeting, the Board gave final approval to the concept for the 2008-2009 school year, and training is planned for September.

The committees will not have regulatory authority, but will assist the Association in the collection of data surrounding specific matters upon request of the Commissioner's office. The committees are to be composed, at minimum, of one employee of each basketball district within a region (may not be an active coach in any sport), and one central office employee from the region at-large. There are also provisions to expand the committee should it be necessary to ensure that all types of schools in a region are represented.

The regions that have shown interest in advance and were approved for use in 2008-2009 are Regions 6/7, 9, 10/11 and 12. Any group of member schools in another region that desire to participate in this process should contact Commissioner Brigid DeVries at the KHSAA offices before Labor Day so that there can be inclusive training.

KHSAA EVENT CALENDAR CHANGE

Please correct your KHSAA event calendar to reflect the correct dates for the Athletic Director's Conference, April 21-23, 2009 Louisville, not May 6-8 as printed in the Calendar. These dates were changed following the printing of the KHSAA publication.

TRANSFER FORM INFORMATION

July through October is one of the busiest times of the year for processing domestic and non-domestic student eligibility forms #GE06 & #GE07 (Transfer Forms) coming into the KHSAA office. We appreciate your assistance in helping with the transfer process so we can provide you with rulings in a timely manner:

Revised transfer forms for the 2008-2009 school year can be downloaded from our website at www.khsaa.org and clicking on Forms. Download either the GE6 [domestic] or GE7 [foreign exchange] form. Outdated transfer forms will be returned.

Review the transfer form and make sure the form is completely filled out by the sending and receiving school (Incomplete forms will be returned to the receiving school)

Include an accurate enrollment date (Postdated enrollment dates cannot be processed and will be returned to the receiving school)

Allow one week from the date you mail the form to the KHSAA before calling the office to check on the status (School personnel will receive priority)

Inform parents that all communication regarding the transfer status should be between the parent and the school (Not the KHSAA)

FAXed transfers to the KHSAA are not accepted

Hand-delivered transfers to the KHSAA are not accepted
Transfer forms must be signed by the principal or the designated representative

All forms must have original signature (no typed or scanned signatures)

If the previous residence is for sale, please provide backup documentation

If there has been a change of custody, please include a copy of the court ordered documents with the transfer
Do not use a Post Office Box for either the sending or receiving school address

If questions #1 & #2 on page 2 are checked "NO" (student has never played in a varsity contest in any sport), the transfer form does not need to be sent to the KHSAA for processing. It should, however, be kept on file at the school

Foreign exchange transfers will be returned if they do not include the following paperwork, in addition to the GE7 transfer form:

Copy of the student VISA (must be the VISA, not a copy of the passport)

Copy of the J-1 Certificate of Eligibility For Exchange Visitor Status Form (DS-2019) Prepared by the Agency

per the Guidelines of the US Department of State (must be the DS-2019 and not the stamp on the VISA)

Copy of the Financial Information Verification translated into English, verifying lines 26 and 29. (This should be on the agency letterhead and include any verification that all fees (and those amounts must be listed) were paid by the natural parents for participation in the exchange program.)

Your cooperation in this important matter is greatly appreciated. If you have any questions about the transfer or appeal process, please contact Darlene Koszenski (Administrative Assistant to Commissioner Brigid L. DeVries) at 859-299-5472.

2008 REMAINING FALL RULES CLINICS

It is an Association requirement that each licensed official and head coach attend a rules interpretation clinic conducted by the KHSAA (ByLaw 26, Sec. 2). Officials who have not met the requirement will not be permitted to officiate any postseason contest. Coaches who have not met the requirement will not be permitted to coach any postseason contest. ALL TIMES ARE LOCAL.

REMAINING CLINICS

CROSS COUNTRY

(All Times are 7 p.m. local, unless noted otherwise)

8/12 Paintsville, Johnson Central HS

8/13 Lexington, Bryan Station HS

8/17 Mayfield HS, 3 p.m.

8/18 Morgantown, Butler Co. HS

8/19 Louisville, Christian Academy

9/17 Lexington, KHSAA Office, Make-Up Clinic (\$75 Fine)

FOOTBALL

(All Times are 7 p.m. local, unless noted otherwise)

8/20 Lexington, KHSAA Office, Make-Up Clinic,
1:30 p.m. (\$75 Fine)

GOLF

(All Times are 7 p.m. local, unless noted otherwise)

8/20 Princeton, Caldwell County HS

8/21 Bowling Green HS

9/4 Lexington, KHSAA Office, Make-Up Clinic (\$75 Fine)

SOCCER

(All Times are 6:30 p.m. local, unless noted otherwise)

9/18 Lexington, KHSAA Office, Make-Up Clinic (\$75 Fine)

VOLLEYBALL

(All Times are 7 p.m. local, unless noted otherwise)

8/12 Hazard, Perry Co. Central HS

9/24 Lexington, KHSAA Office, Make-Up Clinic (\$75 Fine)

REQUIRED PRINCIPAL'S MEETINGS SCHEDULED

The required Principal's workshops have been scheduled for the 2008-2009 school year. Attendance at one of these workshops is mandatory for the Principal of each KHSAA member school, or a designated individual holding Principal's certification. There will be five regularly scheduled, regionally distributed meetings, in addition to the Athletic Administrators Workshop in August. In addition, through the outstanding cooperation of the conference organizers, we will also hold one of these meetings in conjunction with the KASSP Fall Conference.

The schedule for 2008-2009 will be:

- 8/19 Simon Kenton HS, 1:30 p.m.
- 8/21 Owensboro, 1:30 p.m.
- 9/9 Christian Academy-Louisville, 1:30 p.m.
- 9/10 London, North Laurel HS, 1:30 p.m.
- 9/11 Lake Barkley, 1:30 p.m..
- 11/6 Lexington, (in conjunction with KASSP Fall Conference, Marriott Griffin Gate, 9:00 a.m.)
- 11/8 Lexington, KHSAA Office,
Make-Up Meeting (\$75 Fine), 1:30 p.m.

Registration information will be emailed to Principals, Athletic Directors and Superintendents in August with registration details.

REPORTING OF SCORES TO SCOREBOARD

Remember to call in scores to the Scoreboard, 1-800-453-6882 at the completion of contests. Scoreboards are maintained in the fall sports of Volleyball, Boys' and Girls' Soccer and Football. If you have results from any fall sport, superlative performance or other note of news, you may submit that via e-mail to bcope@khsaa.org for inclusion in the KHSAA weekly news release.

HYPE STUDENT LEADERSHIP CONFERENCE

Information for this year's HYPE Student Leadership Conference has been emailed to principals, athletic directors, and guidance counselors and is posted on the website. The Conference will be Wednesday, August 27 at The Lexington Center. Application deadline is Friday August 22.

CHEER WORKSHOP

The KHSAA has scheduled Cheerleading Workshops throughout the state beginning with Saturday, September 20, 2008 (9:00 a.m.) at the KHSAA office in Lexington.

Other rules clinics (all times local):

9/24 Morehead Board of Education Office,
Morehead, 4 p.m.

10/4 Moore HS, Louisville, 9 a.m.

10/5 Madisonville-N. Hopkins HS, Madisonville, 2 p.m.

Details have been mailed to spirit coaches and will be available on the KHSAA website.

MEMBER SCHOOLS REMINDED ABOUT HEAT INDEX REQUIREMENT

The submission of the Heat Index Forms by each school participating in a fall sport is REQUIRED. The form, GE20, is to be maintained by each fall sports team on every day that a practice of any type is held. The form is available on the KHSAA web site, <http://www.khsaa.org/forms/ge20.pdf> or <http://www.khsaa.org/forms/ge20.doc>. The form and the chart are again enclosed in this mailing. Schools issuing equipment for use during the summer are reminded that the Heat Index provisions and restrictions are in place anytime school equipment is issued.

Complete information about the heat index plan and the manner in which data is to be collected can be found on the KHSAA web site, <http://www.khsaa.org> and then pull down the KMA/KHSAA Heat Information near the bottom of the page. The most important single document is the temperature chart, which allows for you to enter the temperature at the site of practice/play and the humidity, and it gives you the heat index. It is from that index that the determination must be made as to the removal of any equipment or the cessation of practice or play.

Data is to be collected through September 15.

2008-2009 KHSAA STATE CHAMPIONSHIPS

Oct. 6-8	Leachman Buick/GMC-KHSAA Girls' Golf	Bowling Green Country Club
Oct. 9-11	Leachman Buick/GMC-KHSAA Boys' Golf	Bowling Green Country Club
Oct. 31-Nov. 1	Girls' Volleyball	Bellarmine Knights Hall, Louisville
Nov. 5-6, 8	Boys' & Girls' Soccer	Toyota Stadium, Georgetown
Nov. 15	Boys' & Girls' Cross Country	Ky. Horse Park, Lexington
Dec. 12-13	Football	Papa John's Cardinal Stadium, Louisville
Feb. 13-14	Swimming	U of L Ralph Wright Natatorium, Louisville
Feb. 19-21	Wrestling	Frankfort Convention Center, Frankfort
March 11-14	Houchens/KHSAA Girls' Basketball	WKU Diddle Arena, Bowling Green
March 18-21	National City/KHSAA Boys' Basketball	Rupp Arena, Lexington
May 21-23	Boys' & Girls' Tennis	UK Boone/Downing Complex, Lexington
May 22-23	Boys' & Girls' Track	U of L Owsley Frazier Park, Louisville
June 5-6	Fast Pitch Softball	Jack Fisher Park, Owensboro
June 11-13	Forcht Bank/KHSAA Baseball	Applebee's Park, Lexington

CLARIFICATION ON PERMISSABLE GEAR REMINDER ABOUT OFF SEASON FOOTBALL PRACTICE AND LEGAL EQUIPMENT

This is a revision to published Case Situation CS BL25-17, necessitated by the passage and implementation of Proposal 7 from the 2007 Annual Meeting. Please ensure that this information is distributed to all members of the football coaching staff. This supercedes all previously issued interpretations related to practice equipment. School representatives should remember that from June 1 to July 14, the KHSAA Catastrophic Insurance is not in place. It is not in place between July 15 and the first contact date for interscholastic play, off campus, or for any activity where equipment other than a helmet is worn.

Case BL-25-17- What equipment can be worn, what activities can occur, and what restrictions are in place for football practice during the summer period and once official practice begins for the team.

Definitions

1) "Helmet-Only" activity is a practice period where only a helmet is worn. During this helmet-only period, no full contact drills or other activity can occur which would result in a player completing a tackle, or being blocked or tackled to the ground.

2) "Contact Practice" is practice during the legal period (after the first date of contact as determined in Bylaw 25) when the remainder of the football gear specified in the rule book is worn and activity during the session is not restricted with regard to contact.

The day following the last date of school or June 1, whichever is earlier, through June 24 is a Helmet-Only period.

1) During this period, a football player may wear a helmet during any football specific drill or session that is supervised or attended by any member of the high school coaching staff, but may wear no other gear as defined by NFHS Football Rule 1, Section 5.

2) Member school coaches and other representatives should note that there are no insurance provisions in place at this time.

From June 25 to July 9, no football gear as defined by NFHS Football Rule 1, Section 5 may be issued by a school directly to a player from that school, and the full provisions of the dead period (Bylaw 26) must be observed.

July 10 to the first day of contact is a Helmet-Only period.

1) During this period, a football player may wear a helmet during any football specific drill or session that is supervised or attended by any member of the high school coaching staff, but may wear no other gear as defined by NFHS Football Rule 1, Section 5.

From the first permissible date of contact practice (the earlier of August 1 or seven week days before the start of school) through the conclusion of the season is a Contact Practice Period.

1) Beginning on the first permissible date, all other pads can be worn as defined in Rule 1-5 and full contact practice may begin for all individuals who have previously had five days of supervised non-contact practice in order to become acclimated to heat.

2) Players coming out late must have five days out of pads to become acclimated to heat.

3) Beginning with the first permissible date of contact practice, teams cannot conduct multiple contact practice sessions on consecutive days. If multiple contact practices (up to a maximum of two) are held on a day, then only one contact practice session can be held on the following day.

4) Once full contact practice has begun, there is not a restriction on the number of non-contact practices conducted on any day.

Reminders

1) With the exception of the Dead Period, nothing about these interpretations prevents a school from allowing equipment to be issued to students to attend individual camps at other sites without members of the coaching staff.

2) Nothing about any of the interpretations prevents individual camp attendance by players using school owned equipment outside of the dead period or team camp attendance within the contact window and subject to the scrimmage limitations.

3) Any activity in the summer prior to the first day of contact practice as well as any activity conducted contrary to the equipment and scrimmage is not covered by the KHSAA Catastrophic Insurance Plan.

4) Any activity contradictory to the rules and regulations of the Association (including the interpretations as published), potentially renders all insurance provisions null and void.

ATHLETIC DIRECTORS CORNER

If you are a new Athletic Director or one who has not yet joined the Kentucky High School Athletic Directors' Association, contact mitchell.irvin@oldham.kyschools.us for membership information.

Mark your calendar for these important dates:

November 3-KHSADA Fall Board of Directors' meeting (Leadership Training Program courses 506 - Legal Issues II (Title IX and Sexual Harassment), 707 - Assessment of Interscholastic Athletic Programs and Personnel and 703 - Citizenship through Sportsmanship and Fine Arts on the evening of November 2 - Contact Faye Thornton for more information.

December 12-71 - National Conference for Athletic Directors held in San Diego, CA

April 21-23, 2009 - Kentucky AD Conference in Louisville, KY

Please Congratulate Kentucky's newest Certified Athletic Administrator, Mike Crawley.