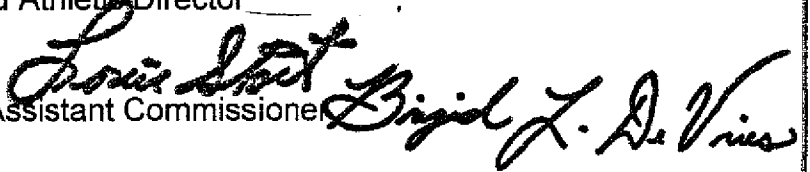


Kentucky High School Athletic Association

To: Superintendent, Principal, and Athletic Director _____

From: Louis Stout, Commissioner
Brigid L. DeVries, Executive Assistant Commissioner



Date: June 5, 2001

Subject: Review of 2000-2001 Title IX Forms

Enclosed please find a copy of a review of the 2000-2001 Title IX Forms, submitted by your school. A copy of this information must be included in your permanent Title IX file at your school. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2000-2001 Title IX forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable.

Remember your permanent Title IX file at the school must be kept current with information pertaining to your athletics program. Copies of all KHSAA required documents should be part of this file and are subject to Open Records requests.

Should you need any further information, please do not hesitate to call anytime.

Memo

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Louis Stout, Commissioner
Brigid L. Devries, Executive Assistant Commissioner

Date: May 29, 2001

RE: 2001 Title IX Forms Submission

School MENIFEES CO. Reviewed By PAUL W. CATLETT

The following is a status report regarding the required 2000-2001 Title IX submission of forms due in to the KHSAA office by April 15, 2001. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

- | | |
|---|--|
| <input checked="" type="checkbox"/> GE 19 (Annual Verification) | <input checked="" type="checkbox"/> T-4 (Summary Program Chart 4) |
| <input checked="" type="checkbox"/> T-1 (Summary Program Chart 1) | <input checked="" type="checkbox"/> T-41 (Checklist - Overall Interscholastic Program) |
| <input checked="" type="checkbox"/> T-2 (Summary Program Chart 2) | <input checked="" type="checkbox"/> T-60 (Corrective Action Plan) |
| <input checked="" type="checkbox"/> T-3 (Summary Program Chart 3) | <input checked="" type="checkbox"/> T-63 (Interscholastic Survey Results) |

II. Status

A. 2000 - 2001 Forms are satisfactory and no further information or action is necessary at this time.

B. Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.

(see attached) T-1 Please place this corrected information in your file - no further action necessary

C. The following forms were omitted and must be submitted by school representatives.

D. Other Recommendation and Comments:

SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

Program	Enrollment (1)	Percentage of Total Enrollment (3)	Number of Interscholastic Participants (double and triple count) (4)	Percent of Total Participation (5)
GIRLS	152	49.2%	66	43.4%
BOYS	157	50.8%	64	42.1%
Totals (2)	309	100%	130	100%

50.7%
49.2% - 4

Instructions:

- 1) Determine the total number of girls enrolled.
Determine the total number of boys enrolled.
- 2) Add the total number of girls and boys enrolled to determine total enrollment.
- 3) Calculate the percentage of total enrollment that is female. Calculate the percentage of total enrollment that is male.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls. In order to determine the total number of athletics participants an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants or cheerleaders). Calculate the same way for boys and girls.
- 5) Calculate the percentage of female participation (column 1) based on information from (column 4).

Calculate the percentage of male enrollment (column 1) based on information from (column 4).

Note: While being within three percent is not a formal compliance standard; if the percent listed in column 5 is within 3% of column 3 then it provides a good target within which compliance is likely.

Signature: *Greg Rowland* Date: 4-15-01

KHSAA

APR 19 2001

MENIFEE CO.

KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION

TITLE IX

MEMBER SCHOOLS 2000-2001 ANNUAL REPORT FORMS

Submitted to KHSAA
By April 15, 2001



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES
(To be submitted by April 15, 2001 along with other required forms)**

The Menifee Co. High School, Frenchburg, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

Established a gender equity committee at the high school. (list committee personnel provide attachment if necessary)

Name	Address	Phone	Title
Greg Howard	5946 S. Highway 211 Salt Lick	40371 768-2807	Athletic Director
Elaine Brown	HCR 69 Box 325 Frenchburg	40322 768-2244	Principal
Jeff Brown	Hwy 1010 Box 3080 Hazel Green	41332 662-6863	GIRLS BKB coach
Justin Daniels	2585 Hwy 437 West Liberty	41472 522-4884	GIRLS Asst. BKB coach
Rick Adams	P.O. Box 585 Frenchburg	40322 768-9867	Boys Asst. BKB coach
Tim Hacker	21 Carrington Green Road Sudith	40371 768-3897	Golf coach
Dendra Trimble	Rt. 4 Box 408A Sudith	40371 768-6434	Softball coach

Scheduled a minimum of three meetings during the 2000-2001 school year on the following dates:

4-25-01

5-2-01

5-9-01

Designated the following person as the Title IX coordinator for the school:

Greg Howard Athletic Director 5946 S. Highway 211 Salt Lick 40371
Name Title Address Phone

School personnel is continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Elaine Brown
(School Authorized Signature)
Charles Matney
(Superintendent Signature)

Principal
Position (Principal, Designated Rep)
Debbie Little
(School Board Chairperson)

4-15, 2001
(Date)

SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

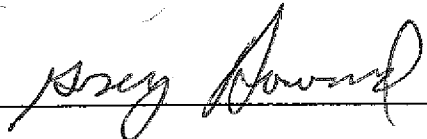
Program	Enrollment (1)	Percentage of Total Enrollment (3)	Number of Interscholastic Participants (double and triple count) (4)	Percent of Total Participation (5)
GIRLS	152	49.2%	66	43.4%
BOYS	157	50.8%	64	42.1%
Totals (2)		100%	100%	

Instructions:

- 1) Determine the total number of girls enrolled.
Determine the total number of boys enrolled.
- 2) Add the total number of girls and boys enrolled to determine total enrollment.
- 3) Calculate the percentage of total enrollment that is female. Calculate the percentage of total enrollment that is male.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls. In order to determine the total number of athletics participants an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants or cheerleaders). Calculate the same way for boys and girls.
- 5) Calculate the percentage of female participation (column 1) based on information from (column 4).

Calculate the percentage of male enrollment (column 1) based on information from (column 4).

Note: While being within three percent is not a formal compliance standard; if the percent listed in column 5 is within 3% of column 3 then it provides a good target within which compliance is likely.

Signature:  Date: 4-15-01

ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

Program	Number of Teams Currently Offered (1)	Number of Teams Added in Last Five Years (2)	Number of Participants Added in Last Five Years (3)	Percent of Total Participation By Sex (4)
GIRLS	varsity: 5	1 (golf)	8	12%
	j.v.: 2	0		
	frosh:	0		
	other:	0		
	total: 7	1		
BOYS	varsity: 5			
	j.v.: 1			
	frosh: 1			
	other:			
	total: 7			

- 1) Calculate the number of interscholastic teams offered for girls at each competitive level (for example, varsity, junior varsity, and freshman levels).
- 2) Calculate the number of interscholastic teams that have been added in the last five years at each competitive level.
- 3) Determine the total number of participants that are currently on the teams that were added in the last five years.
- 4) Calculate the percentage of participants that have been added in the last five years. For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 300, taken from form T-1, column 4 then 21% of the current opportunities (63 of 300) have been added in the last five years. Note: The total number of male/female participants should be the same as item 4 on Summary Program Chart 1 on form T-1.

Note: If the percentage of current female participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. CAUTION: 25% is not a formal compliance standard. The count shall be taken on the first day of competition for students that are officially members of the team.

Signature: Kreg Rowland, A.D. Date: 4-12-01

ACCOMMODATION OF INTERESTS AND ABILITIES

SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

If girls are underrepresented in the interscholastic athletics program, answer the following questions for girls only. If boys are underrepresented in the interscholastic athletics program, answer the following questions for boys only.	GIRLS		BOYS
1. Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO)	NO		NO
2. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO)	NO		NO
3. For a sport currently offered, is there enough interest to form a viable team for a junior varsity, freshman, or other interscholastic level that is not currently offered? (YES or NO)	NO		NO
4. If you answered yes to question one, two, <u>or</u> three, are there enough other high schools in your school's normal competitive region offering the sport and competitive level of sport to constitute enough competition for a reasonable competitive schedule? (YES or NO)	NO		NO

Signature: Gray Howard, A.D. Date: 4-12-01

**ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4**

Levels of Competition Test One

Team Levels		
Total Number of Athletics Participants in All Levels	GIRLS	BOYS
1. Number of Varsity Teams Offered	5	5
2. Number of Participants on all Varsity Teams	56	56
3. Percentage of Total Varsity Participants By Sex	85%	87%
4. Total Number of Male Participants At All Levels		64
5. Number of Junior Varsity Teams Offered	2	1
6. Number of Participants on all Junior Varsity Teams	10	8
7. Percentage of Total Junior Varsity Participants By Sex	15%	13%
8. Number of Freshman Teams Offered	0	1
9. Numbers of Participants on all Freshman Teams	0	7
10. Percentage of Total Freshman Participants By Sex	0	11%

- 1) Determine the number of teams at the varsity, junior varsity, and freshman levels for boys and girls. (#1, 5, 8)
- 2) Determine the total number of participants for boys and girls at each competitive level. (#2, 6, 9)
- 3) Calculate the percentage of female and male participants at each level. (3, 6, 9)
 Example: Take the total number of female participants from the Summary Program Chart 1 (form T-1) and divide it into the number of total participants for each level, varsity, junior varsity and freshman levels. Perform the same calculation for male participants. For example, if there are a total of 300 female participants, and 180 girls are on varsity teams, 80 girls on junior varsity teams, and 40 girls on freshman teams, then 60% of girls' participation opportunities are at the varsity level (180 divided by 300), 27% are at the junior varsity level (80 divided by 300), and 13% are at the freshman level (40 divided by 300). If there are a total of 400 male participants, and 250 participate at the varsity level, 100 boys participate on junior varsity teams, and 50 boys participate on freshman teams, then 63% of boys participate at the varsity level (250 divided by 400), 25% compete at the junior varsity level (100 divided by 400), and 13% compete at the freshman level (50 divided by 400).

Signature: Ang Howard, A.D. Date: 4-12-01

2000-2001 KHSAA TITLE IX ATHLETICS AUDIT

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM (Compliance)
Opportunities			✓
Equipment and Supplies			✓
Scheduling of Games and Practice Time		✓	
Travel and Per Diem Allowances			✓
Coaching			✓
Locker Rooms, Practice and Competitive Facilities		✓	
Medical and Training Facilities and Services			✓
Publicity			✓
Support Services			✓
Athletic Scholarships**			
Tutoring**			
Housing and Dining Facilities and Services**			
Recruitment of Student Athletes**			

** Athletic scholarships, tutoring specifically for athletes, housing and dining facilities and services, and recruitment of student athletes are usually not relevant at the high school level.

Signature: *Greg Howard, A.D.* Date: 4-12-01

School Year: 2006-01
 Signature: Hugh Howard, A.D.
 Date: _____

TITLE IX CORRECTIVE ACTION PLAN

To utilize this form indicate the intended area which needs corrective action and the suggested change time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2001.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
1. Comparable scheduling of girls and boys events. A. Dates (basketball) B. Tournaments (Basketball) C. Softball and Baseball 2. Comparable facilities in softball and baseball 3. Comparable support services Cheerleaders attending equal number of events or closely equivalent.	1. A. More Varsity Girl and Boy Basketball Doubtcheaders B. Increase opportunities to play in invitational tournaments C. Equal number of events in all sports between genders 2. Play softball games at the new field at golf course where Baseball team currently plays. 3. Have cheerleaders keep a documented schedule of games attended.	1. (A) Basketball schedules can be corrected in two year cycles, 2006-01 and 2001-02. (B) Tournament appearances can be increased in two year period. (C) Adjustment will be made in 2002-03 school year. 2. Two softball dates will be played on new field in 2001, and all home-games in 2002. 3. Corrections will be started in 2001-02 school year.

INTERSCHOLASTIC ATHLETICS SURVEY
Summary Of Student Responses

Instructions:

1. Summarize the Student Athletics Interest Surveys by listing the total number of responses on the line next to each sport.
2. Under the other category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-64) and mail the Summary Form only to the KHSAA by April 15, 2001. Do not mail the original.

Date: 4-12-01
Completed By: Greg Howard, A.D.

Fall Sports (List Total Number of Participation Responses)

82 Football
34 Girls' Volleyball
16 Boys' Volleyball
12 Boys' Cross-Country
10 Girls' Cross-Country
10 Girls' Field Hockey
12 Boys' Golf
9 Girls' Golf
21 Boys' Soccer
41 Girls' Soccer

Winter Sport (List Total Number of Responses)

36 Boys' Basketball
30 Girls' Basketball
8 Boys' Swimming & Diving
6 Girls' Swimming & Diving
16 Boys' Wrestling
12 Girls' Gymnastics
2 Boys' Indoor Track
1 Girls' Indoor Track

Spring Sport (List Total Number of Responses)

20 Boys' Track
18 Girls' Track
15 Girls' Tennis
13 Boys' Tennis
8 Girls' Slow Pitch Softball
24 Girls' Fast Pitch Softball
20 Boys' Baseball

Other Sports (From Survey Question 10)

Name of Sport	Number of Students Interested In Participating
field hockey	6
lacrosse	3

Number of Students who participate in Intramural Sports. (From Survey Question 5)

Sport	Number
None intramural sports offered	

List Intramural Sports students are interested in adding: (From Survey Question 6)

Sport	Number
volleyball	14

Participation in Non-School Sports Activities (From Survey Question 7)

Sport	Number
softball(church)	31
basketball(church)	

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

Response	Number
16	I prefer other activities such as band, chorus, etc.
57	I don't have time
43	The practice schedules and game times are inconvenient
66	The sport I like isn't offered
42	It's too expensive
9	I prefer to participate in club or intramural sports
23	Working
	Other

Student Suggestions to encourage participation

Offer a wider variety of sports
More support from the school
Help with expenses (school)
Hire better coaches

Greg Howard, A.D.
Signature

4-12-01
Date