
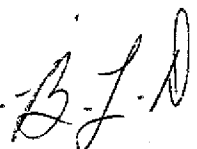


Kentucky High School Athletic Association

To: Superintendent, Principal, and Athletic Director

From: Louis Stout, Commissioner 
Brigid L. DeVries, Executive Assistant Commissioner 

Date: May 23, 2001

Subject: Review of 2000-2001 Title IX Forms

Enclosed please find a copy of a review of the 2000-2001 Title IX Forms, submitted by your school. A copy of this information must be included in your permanent Title IX file at your school. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2000-2001 Title IX forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable.

Remember your permanent Title IX file at the school must be kept current with information pertaining to your athletics program. Copies of all KHSAA required documents should be part of this file and are subject to Open Records requests.

Should you need any further information, please do not hesitate to call anytime.

Memo

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Louis Stout, Commissioner *LS*
Brigid L. Devries, Executive Assistant Commissioner *B.L.D.*

Date: May __, 2001

RE: 2001 Title IX Forms Submission

School V.lla Madonna Academy Reviewed By GARY W. LAWSON (502) 875-3817

The following is a status report regarding the required 2000 - 2001 Title IX submission of forms due in to the KHSAA office by April 15, 2001. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

- GE 19 (Annual Verification)
- T-1 (Summary Program Chart 1)
- T-2 (Summary Program Chart 2)
- T-3 (Summary Program Chart 3)
- T-4 (Summary Program Chart 4)
- T-41 (Checklist - Overall Interscholastic Program)
- T-60 (Corrective Action Plan)
- T-63 (Interscholastic Survey Results)

II. Status

A. 2000 - 2001 Forms are satisfactory and no further information or action is necessary at this time.

B. Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.

Errors have been corrected on T₁ and T₂ forms and are attached. Please place corrected forms in your Title IX file!

C. The following forms were omitted and must be submitted by school representatives.

D. Other Recommendation and Comments:

(1) By JUNE 15, 2001 school needs to re-submit the T-4 form with corrected participation numbers (i.e. Participation numbers on T-1 and T-4 should be equal)

(2) Suggest that school seriously look at their equity situation in relation to development of a corrective action plan.

ACCOMMODATION OF INTERESTS AND ABILITIES

SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

Program	Enrollment (1)	Percentage of Total Enrollment (3)	Number of Interscholastic Participants (double and triple count) (4)	Percent of Total Participation (5)
GIRLS	91	60%	107	117.6%
BOYS	60	40%	84	140.0%
Totals (2)	151	100%	100%	257.6%

→ 56%
107 ÷ 191 =
→ 44%
84 ÷ 191 =

Instructions:

- Determine the total number of girls enrolled.
Determine the total number of boys enrolled.
- Add the total number of girls and boys enrolled to determine total enrollment.
- Calculate the percentage of total enrollment that is female. Calculate the percentage of total enrollment that is male.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls. In order to determine the total number of athletics participants an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants or cheerleaders). Calculate the same way for boys and girls.
- Calculate the percentage of female participation (column 1) based on information from (column 4).
Calculate the percentage of male enrollment (column 1) based on information from (column 4).

Note: While being within three percent is not a formal compliance standard; if the percent listed in column 5 is within 3% of column 3 then it provides a good target within which compliance is likely.

Signature: David Street Date: 3-30-01

ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

Program	Number of Teams Currently Offered (1)	Number of Teams Added in Last Five Years (2)	Number of Participants Added in Last Five Years (3)	Percent of Total Participation By Sex (4)	Last 5 Years
GIRLS	varsity: 8	0	0	57.9%	0%
	j.v.: 3	0	0	25.2%	0%
	frosh: 2	0	0	16.9%	0%
	other: 0	0	0		
	total: 13	0	0	100%	0%
BOYS	varsity: 7	0	0	76.2%	0%
	j.v.: 2	0	0	23.8%	0%
	frosh: 0	0	0		
	other: 0	0	0		
	total: 9	0	0	100%	0%

- 1) Calculate the number of interscholastic teams offered for girls at each competitive level (for example, varsity, junior varsity, and freshman levels).
- 2) Calculate the number of interscholastic teams that have been added in the last five years at each competitive level.
- 3) Determine the total number of participants that are currently on the teams that were added in the last five years.
- 4) Calculate the percentage of participants that have been added in the last five years. For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 300, taken from form T-1, column 4 then 21% of the current opportunities (63 of 300) have been added in the last five years. Note: The total number of male/female participants should be the same as item 4 on Summary Program Chart 1 on form T-1.

Note: If the percentage of current female participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. CAUTION: 25% is not a formal compliance standard. The count shall be taken on the first day of competition for students that are officially members of the team.

Signature: David C. Shales Date: 3-30-01

ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

Team Levels	GIRLS	BOYS
Total Number of Athletics Participants in All Levels		
1. Number of Varsity Teams Offered	8	7
2. Number of Participants on all Varsity Teams	62	64
3. Percentage of Total Varsity Participants By Sex	57.9%	76.2%
4. Total Number of Male Participants At All Levels		84
5. Number of Junior Varsity Teams Offered	3	2
6. Number of Participants on all Junior Varsity Teams	27	20
7. Percentage of Total Junior Varsity Participants By Sex	25.2%	23.8%
8. Number of Freshman Teams Offered	2	0
9. Numbers of Participants on all Freshman Teams	16.9%	0%
10. Percentage of Total Freshman Participants By Sex	55%	53%

#2 + #6 + #9 = Total Participants on T₁

- 1) Determine the number of teams at the varsity, junior varsity, and freshman levels for boys and girls. (#1, 5, 8)
- 2) Determine the total number of participants for boys and girls at each competitive level. (#2, 6, 9)
- 3) Calculate the percentage of female and male participants at each level. (3, 6, 9)
Example: Take the total number of female participants from the Summary Program Chart 1 (form T-1) and divide it into the number of total participants for each level, varsity, junior varsity and freshman levels. Perform the same calculation for male participants. For example, if there are a total of 300 female participants, and 180 girls are on varsity teams, 80 girls on junior varsity teams, and 40 girls on freshman teams, then 60% of girls' participation opportunities are at the varsity level (180 divided by 300), 27% are at the junior varsity level (80 divided by 300), and 13% are at the freshman level (40 divided by 300). If there are a total of 400 male participants, and 250 participate at the varsity level, 100 boys participate on junior varsity teams, and 50 boys participate on freshman teams, then 63% of boys participate at the varsity level (250 divided by 400), 25% compete at the junior varsity level (100 divided by 400), and 13% compete at the freshman level (50 divided by 400).

Signature: David (Steve) Date: 3-30-01

* Some freshmen play on J.V & Varsity teams

School Year: 00-01
 Signature: David C. Glass
 Date: 3-9-01

**TITLE IX
 CORRECTIVE ACTION PLAN**

To utilize this form indicate the intended area which needs corrective action and the suggested change time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2001.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
<p>N.A. <i>no more letter</i> <i>School need to have</i> <i>area for improvement</i></p>		

VMA ATHLETIC DEPARTMENT

2500 Amsterdam Road
Villa Hills, Kentucky 41017
(606) 331-6333 • Fax: (606) 331-8615
email: villa@vma.pvt.k12.ky.us

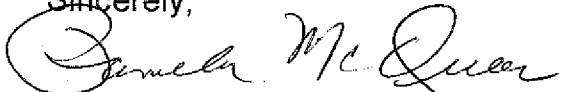
APR 12 2001

April 1, 2001

To whom it may concern:

This letter is to document a point concerning corrective measures toward compliance with Title IX. Villa Madonna Academy has only been co-educational for 12 years and the breakdown of last years enrollment still shows a distinct difference in the number of girls (90) and boys (60). We feel that we do not need a particular corrective action plan as we are keeping in touch with the equality of treatment of both sexes.

Sincerely,



Pamela McQueen, Principal
Villa Madonna Academy

**KENTUCKY HIGH SCHOOL
ATHLETIC ASSOCIATION**

TITLE IX

**MEMBER SCHOOLS
2000-2001 ANNUAL REPORT
FORMS**

**Submitted to KHSAA
By April 15, 2001**

ACCOMMODATION OF INTERESTS AND ABILITIES

SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

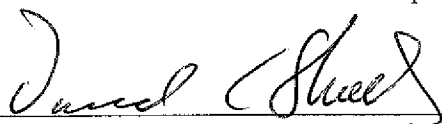
Program	Enrollment (1)	Percentage of Total Enrollment (3)	Number of Interscholastic Participants (double and triple count) (4)	Percent of Total Participation (5)
GIRLS	91	60%	107	117.6%
BOYS	60	40%	84	140.0%
Totals (2)	151	100%	100%	257.6%

Instructions:

- 1) Determine the total number of girls enrolled.
Determine the total number of boys enrolled.
- 2) Add the total number of girls and boys enrolled to determine total enrollment.
- 3) Calculate the percentage of total enrollment that is female. Calculate the percentage of total enrollment that is male.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls. In order to determine the total number of athletics participants an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants or cheerleaders). Calculate the same way for boys and girls.
- 5) Calculate the percentage of female participation (column 1) based on information from (column 4).

Calculate the percentage of male enrollment (column 1) based on information from (column 4).

Note: While being within three percent is not a formal compliance standard; if the percent listed in column 5 is within 3% of column 3 then it provides a good target within which compliance is likely.

Signature:  Date: 3-30-01

ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

Program	Number of Teams Currently Offered (1)	Number of Teams Added in Last Five Years (2)	Number of Participants Added in Last Five Years (3)	Percent of Total Participation By Sex (4)	Last 5 Years
GIRLS	varsity: 8	0	0	57.9%	0%
	j.v.: 3	0	0	25.2%	0%
	frosh: 2	0	0	16.9%	0%
	other: 0	0	0		
	total: 13	0	0	100%	0%
BOYS	varsity: 7	0	0	76.2%	0%
	j.v.: 2	0	0	23.8%	0%
	frosh: 0	0	0		
	other: 0	0	0		
	total: 9	0	0	100%	0%

- 1) Calculate the number of interscholastic teams offered for girls at each competitive level (for example, varsity, junior varsity, and freshman levels).
- 2) Calculate the number of interscholastic teams that have been added in the last five years at each competitive level.
- 3) Determine the total number of participants that are currently on the teams that were added in the last five years.
- 4) Calculate the percentage of participants that have been added in the last five years. For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 300, taken from form T-1, column 4 then 21% of the current opportunities (63 of 300) have been added in the last five years. Note: The total number of male/female participants should be the same as item 4 on Summary Program Chart 1 on form T-1.

Note: If the percentage of current female participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. CAUTION: 25% is not a formal compliance standard. The count shall be taken on the first day of competition for students that are officially members of the team.

Signature: David C. Shuler Date: 3-30-01

ACCOMMODATION OF INTERESTS AND ABILITIESSUMMARY PROGRAM CHART 3Participation Opportunities Test Three

If girls are underrepresented in the interscholastic athletics program, answer the following questions for girls only. If boys are underrepresented in the interscholastic athletics program, answer the following questions for boys only.	GIRLS		BOYS
1. Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO)	yes		yes
2. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO)	no		No
3. For a sport currently offered, is there enough interest to form a viable team for a junior varsity, freshman, or other interscholastic level that is not currently offered? (YES or NO)	no		No
4. If you answered yes to question one, two, or three, are there enough other high schools in your school's normal competitive region offering the sport and competitive level of sport to constitute enough competition for a reasonable competitive schedule? (YES or NO)	no		No

Signature: _____

Daniel C. Shield
ASST. A.D.

Date: _____

March 28, 2001

ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

Team Levels		
Total Number of Athletics Participants in All Levels	GIRLS	BOYS
1. Number of Varsity Teams Offered	8	7
2. Number of Participants on all Varsity Teams	62	64
3. Percentage of Total Varsity Participants By Sex	57.9%	76.2%
4. Total Number of Male Participants At All Levels		84
5. Number of Junior Varsity Teams Offered	3	2
6. Number of Participants on all Junior Varsity Teams	27	20
7. Percentage of Total Junior Varsity Participants By Sex	25.2%	23.8%
8. Number of Freshman Teams Offered	2	0
9. Numbers of Participants on all Freshman Teams	16.9%	0%
10. Percentage of Total Freshman Participants By Sex	55%	53%

- 1) Determine the number of teams at the varsity, junior varsity, and freshman levels for boys and girls. (#1, 5, 8)
- 2) Determine the total number of participants for boys and girls at each competitive level. (#2, 6, 9)
- 3) Calculate the percentage of female and male participants at each level. (3, 6, 9)
Example: Take the total number of female participants from the Summary Program Chart 1 (form T-1) and divide it into the number of total participants for each level, varsity, junior varsity and freshman levels. Perform the same calculation for male participants. For example, if there are a total of 300 female participants, and 180 girls are on varsity teams, 80 girls on junior varsity teams, and 40 girls on freshman teams, then 60% of girls' participation opportunities are at the varsity level (180 divided by 300), 27% are at the junior varsity level (80 divided by 300), and 13% are at the freshman level (40 divided by 300). If there are a total of 400 male participants, and 250 participate at the varsity level, 100 boys participate on junior varsity teams, and 50 boys participate on freshman teams, then 63% of boys participate at the varsity level (250 divided by 400), 25% compete at the junior varsity level (100 divided by 400), and 13% compete at the freshman level (50 divided by 400).

Signature: David (Steve) Date: 3-30-01

* Some freshman play on J.V & Varsity teams

2000-2001 KHSAA TITLE IX ATHLETICS AUDIT

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM (Compliance)
Opportunities			✓
Equipment and Supplies			✓
Scheduling of Games and Practice Time			✓
Travel and Per Diem Allowances			✓
Coaching			✓
Locker Rooms, Practice and Competitive Facilities			✓
Medical and Training Facilities and Services			✓
Publicity			✓
Support Services			✓
Athletic Scholarships**			
Tutoring**			✓
Housing and Dining Facilities and Services**			
Recruitment of Student Athletes**			

** Athletic scholarships, tutoring specifically for athletes, housing and dining facilities and services, and recruitment of student athletes are usually not relevant at the high school level.

Signature: _____

David Sheets
ASST. A.D.

Date: _____

March 28, 2001

School Year: 00-01
 Signature: David C. Strick
 Date: 3-30-01

**TITLE IX
 CORRECTIVE ACTION PLAN**

To utilize this form indicate the intended area which needs corrective action and the suggested change time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2001.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
<p>N.A. <i>no more letters</i></p>		

INTERSCHOLASTIC ATHLETICS SURVEY
Summary Of Student Responses

Instructions:

1. Summarize the Student Athletics Interest Surveys by listing the total number of responses on the line next to each sport.
2. Under the other category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-64) and mail the Summary Form only to the KHSAA by April 15, 2001. Do not mail the original.

Date: 3-28-2001
Completed By: Don Shields
Asst A.D.

Fall Sports (List Total Number of Participation Responses)

12 Football
15 Girls' Volleyball
5 Boys' Volleyball
4 Boys' Cross-Country
3 Girls' Cross-Country
13 Girls' Field Hockey
13 Boys' Golf
5 Girls' Golf
14 Boys' Soccer
19 Girls' Soccer

Winter Sport (List Total Number of Responses)

24 Boys' Basketball
20 Girls' Basketball
5 Boys' Swimming & Diving
4 Girls' Swimming & Diving
2 Boys' Wrestling
7 Girls' Gymnastics
6 Boys' Indoor Track
6 Girls' Indoor Track

Spring Sport (List Total Number of Responses)

7 Boys' Track
7 Girls' Track
17 Girls' Tennis
3 Boys' Tennis
12 Girls' Slow Pitch Softball
4 Girls' Fast Pitch Softball
19 Boys' Baseball

Other Sports (From Survey Question 10)

Name of Sport	Number of Students Interested In Participating
Ice Hockey	2
Rugby	2
Flag Football	1
Fencing	5
Skiing	1
Equestrian	1
Girls Football	2
Lacrosse	1
Bowling	1

Number of Students who participate in Intramural Sports. (From Survey Question 5)

Sport	Number
Not offered	

List Intramural Sports students are interested in adding: (From Survey Question 6)

Sport	Number
Flag Football	9
Basketball	9
Volleyball	7

Participation in Non-School Sports Activities (From Survey Question 7)

Sport	Number
Soccer	18
Basketball	12
Baseball	7
Volleyball	5
Golf	4
Swimming	4

